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**Our Vision:** People and Business Succeeding with Quality Water   **Our Mission:** Quality Water for Southwest North Dakota

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# MEMORANDUM

To: Southwest Water Authority Board of Directors  
From: Jen Murray, Manager/CEO, SWA  
Subject: August 4, 2025, SWA Board of Directors Meeting  
Date: July 30, 2025

**The next Southwest Water Authority (SWA) Board of Directors meeting will be on Monday, August 4, 2025, at 9:00 a.m. MDT at the SWA O&M Center Office in Dickinson, ND.**

Decision-making includes two policies and reports to the Board. Policy II. Executive Limitations – General Executive Constraint and Policy II. F. Executive Limitations – Compensation and Benefits. Please review and let me know if you have any questions.

The O&M Center Office phone system needs replacement. This item was not budgeted. A memo is included in the Board packet requesting Board approval.

A policy for addressing hydraulic anomalies affecting service capacity was presented to the Board at the July Board meeting. The policy gives SWA the authority to consider low-cost, temporary solutions that allow for customer connections without compromising the long-term integrity or efficiency of the system. Measures implemented are to be considered temporary and will be permanently addressed if and when system hydraulic improvements are made in the affected area. Changes to the policy are noted in red. This is a decision-making item.

The SWA Board Retreat will take place on October 6-7, 2025. Jared Huibregtse of Bartlett & West will be the facilitator. The draft agenda is included in the Board packet. Please watch your emails this month in anticipation of a survey related to SWPP ownership and Capital Repayment.

The board packet includes the North Dakota Water Education Foundation's Summer Water Tours schedule. The Water, Wind and Weather Modification tour took place on July 30, 2025, in the Bowman area. Director Rick Seifert hosted the group at the former Haley General Store and arranged lunch to be served at Bowman Haley Dam. Thank you, Rick, for your assistance in making the tour a success!

The NDRWSA Leadership Retreat was held in Medora on Thursday, July 17, 2025. There were several Directors in attendance. A written report and photos are included with the Board Packet.

The ND Water Resource Districts and ND Water Users Association Joint Summer Meeting and Executive Briefing was held in Devils Lake on July 9-10, 2025, at the Spirit Lake Casino. Director Leingang and Gaugler were in attendance.

The last Partner Annual Meeting for the year was for Goldenwest. Director Beggar will report on the meeting. Thank you to all the Board members who attended these meetings and represented SWA. Most of these

meetings occurred in June. Several written Board reports have been submitted and are included in the Board packet for your review.

The Board packet includes a memo from Chairperson Odermann on the importance of written Board reports.

The SWC Precommission meeting was held on July 24, 2025, in Minot. The only SWPP item on the agenda was the review of bids for the North New England Strategic Hydraulic Improvements. The bids were opened for this contract on Tuesday, July 22, 2025. The award of this contract is anticipated for the August SWC meeting.

Justin Froseth will update the Board on the status of SWPP construction and various projects and contracts. Justin's memo is included for your review. Tyson Decker will provide information for the Hebron Rural Service Area.

The 2023-2025 biennium officially ended on June 30, 2025. The Capital Repayment returned to the Resources Trust Fund for the biennium totaled \$13,112,453.82. This is \$1,512,098.16 more than was returned in the 2021-2023 biennium.

Tyson Decker will update the Board on the ongoing SWA construction and REM projects. The SWA Management team will provide an operations and maintenance (O&M) update for July.

Misti Conzemius will provide an update on the Signup and Easement Department. The waiting list currently has 732 service requests system wide. In addition to the waiting list, 858 sign-ups have been collected in the Burt, Hebron Service Area. The Signup and Easement department will soon shift focus to obtaining easements for the Hebron Rural Service Area.

The Water Topics Overview Committee will meet in the Roughrider Room at the ND State Capitol on Thursday, September 18, 2025. The meeting notice is included in the Board packet.

SWA has once again completed all the requirements to receive the annual discount from Workforce Safety and Insurance. Thank you, SWA staff, for making safety a priority.

SWA had a booth at "Water Day" at the ND State Fair on Thursday, July 24, 2025. Thank you, Ledeanna and Wendy, for manning that booth to educate attendees on SWA and the importance of water! Thank you to Bartlett & West for providing your popcorn machine as an added treat! And thank you to Chairperson Odermann for helping to serve sno-cones during the Frost Fest.

The SWA CCR information was distributed to our customers in June. It was brought to our attention that the new reporting requirements from the Revised Lead and Copper Rule were not included in our documentation. The information was distributed to our customers with the August billing, is on the SWA website, and is included with the Board packet.

Additional information is included with this memo, including an invitation to the annual Top O' the Day Golf Scramble fundraiser for the Dushinske & Jamison Scholarship Fund, the oil and gas tax revenues, and the news release from the NDDEQ for the 2024 drinking water compliance reports. The Missouri River Advisory Committee also shared an article titled "Missouri to Require Permit for Out-of-State Water Use". Also, if your schedule permits, Bravera has provided us with an invitation to their customer appreciation gathering at Legacy Square on Wednesday, August 6, 2025, from 6-8 p.m.

**The Board of Directors meeting will be held on Monday, August 4, 2025, at 9:00 a.m. MDT at the SWA O&M Center Office in Dickinson, ND.**

Dushinske & Jamison Water Resources Scholarship

# GOLF SCRAMBLE

## Monday, August 11

Registration and Sack Lunch 11 a.m.

Shotgun Start Noon

Dinner and Awards 5 p.m.



### CrossRoads Golf Course

Highway 281 N, Carrington, ND

### \$100/Person Entry Fee

18-hole four person scramble.

Groups may be formed prior to registration or by tournament officials.

**To Register**, contact Stacey at Garrison Diversion Conservancy District at 701-652-3194 or [staceyg@gdcd.org](mailto:staceyg@gdcd.org).

*Russ and Warren's dedication to the youth and community was outstanding and will live on through the Dushinske & Jamison Scholarship Endowment. This endowment annually provides scholarships to deserving students whose families have taken an active role in water development in North Dakota.*

**Join Us For A Day Of Fun, Prizes & Fellowship!**



# North Dakota Legislative Council

Prepared by the Legislative Council staff  
LC# 25.9091.24000  
July 2025

## OIL AND GAS TAX REVENUES MONTHLY UPDATE

This memorandum provides an update on oil production and prices, oil and gas tax revenue collections, and oil and gas tax revenue allocations for July 2025 and for the biennium to date. The forecasted amounts reflect the 2023 legislative revenue forecast ("original forecast") prepared at the close of the 2023 regular legislative session and the March 2025 revised legislative forecast ("March 2025 revised forecast").

### OIL PRODUCTION AND PRICES

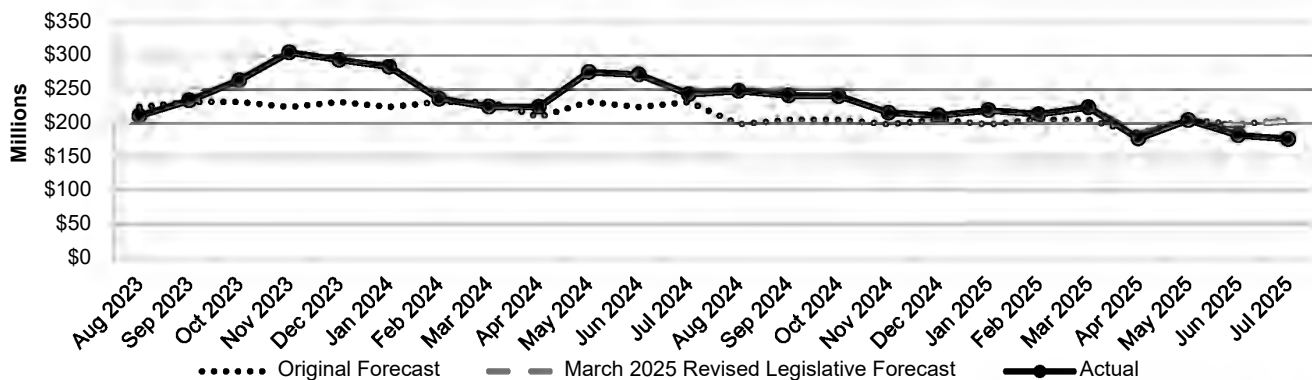
The schedule below provides information on oil production and prices for May 2025 and for the biennium to date. Oil and gas tax revenue allocations reflect production and price from 2 months prior. The actual oil prices reflect the North Dakota oil prices reported by the Tax Department.

	Original Forecast							
	May 2025				Biennium to Date			
	Actual	Forecast	Variance		Actual	Forecast	Variance	
			Amount	Percent			Amount	Percent
Average daily oil production	1,112,790	1,100,000	12,790	1%	1,203,677	1,100,000	103,677	9%
Average oil price per barrel	\$53.94	\$62.00	(\$8.06)	(13%)	\$68.61	\$66.00	\$2.61	4%

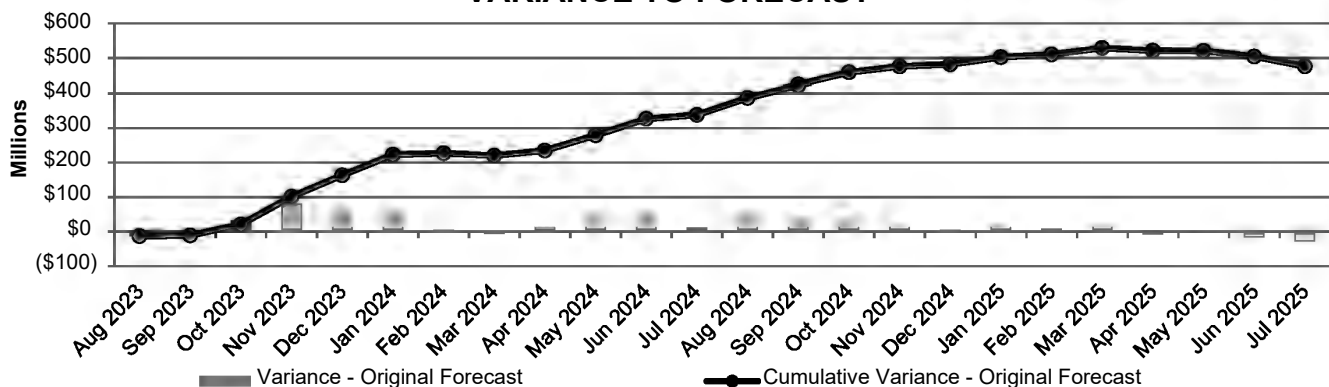
	March 2025 Revised Forecast							
	May 2025				Biennium to Date			
	Actual	Forecast	Variance		Actual	Forecast	Variance	
			Amount	Percent			Amount	Percent
Average daily oil production	1,112,790	1,150,000	(37,210)	(3%)	1,203,677	1,198,999	4,678	0%
Average oil price per barrel	\$53.94	\$62.00	(\$8.06)	(13%)	\$68.61	\$68.92	(\$0.31)	0%

### OIL AND GAS TAX REVENUE COLLECTIONS

The chart below provides information on total oil and gas tax revenue collections based on the original forecast and actual allocations through July 2025.



### VARIANCE TO FORECAST



## OIL AND GAS TAX REVENUE ALLOCATIONS

The schedule below provides information on oil and gas tax revenue allocations to the Three Affiliated Tribes of the Fort Berthold Reservation, state funds, and political subdivisions for July 2025 and for the biennium to date.

Original Forecast								
	July 2025				Biennium to Date			
	Actual	Forecast	Variance		Actual	Forecast	Variance	
			Amount	Percent			Amount	Percent
Three Affiliated Tribes	\$11.43	\$26.76	(\$15.33)	(57%)	\$480.95	\$670.45	(\$189.50)	(28%)
Legacy fund	49.67	53.58	(3.91)	(7%)	1,543.37	1,343.22	200.15	15%
North Dakota outdoor heritage fund	0.00	0.00	0.00	N/A	15.00	15.00	0.00	0%
Abandoned well reclamation fund	0.00	0.65	(0.65)	(100%)	15.00	14.49	0.51	4%
Political subdivisions	25.20	25.08	0.12	0%	820.08	682.39	137.69	20%
Common schools trust fund	7.17	8.75	(1.58)	(18%)	227.17	219.44	7.73	4%
Foundation aid stabilization fund	7.17	8.75	(1.58)	(18%)	227.17	219.44	7.73	4%
Resources trust fund	14.70	17.95	(3.25)	(18%)	465.70	449.86	15.84	4%
Oil and gas research fund	0.00	0.00	0.00	N/A	17.50	17.50	0.00	0%
State energy research center fund	0.00	0.00	0.00	N/A	7.50	7.50	0.00	0%
General fund	0.00	0.00	0.00	N/A	460.00	460.00	0.00	0%
Social service fund	0.00	0.00	0.00	N/A	250.00	250.00	0.00	0%
Budget stabilization fund	0.00	0.00	0.00	N/A	0.00	0.00	0.00	N/A
Lignite research fund	0.00	0.00	0.00	N/A	10.00	10.00	0.00	0%
State disaster relief fund	0.00	0.00	0.00	N/A	8.45	12.53	(4.08)	(33%)
Strategic investment and improvements fund	61.31	53.98	7.33	14%	753.41	453.98	299.43	66%
PERS main system plan	0.00	0.00	0.00	N/A	65.00	65.00	0.00	0%
Municipal infrastructure fund	0.00	0.00	0.00	N/A	115.00	115.00	0.00	0%
County and township infrastructure fund	0.00	0.00	0.00	N/A	115.00	115.00	0.00	0%
Airport infrastructure fund	0.00	9.58	(9.58)	(100%)	20.00	20.00	0.00	0%
Total oil and gas tax revenue allocations	<b>\$176.65</b>	<b>\$205.08</b>	<b>(\$28.43)</b>	<b>(14%)</b>	<b>\$5,616.30</b>	<b>\$5,140.80</b>	<b>\$475.50</b>	<b>9%</b>

March 2025 Revised Forecast								
	July 2025				Biennium to Date			
	Actual	Forecast	Variance		Actual	Forecast	Variance	
			Amount	Percent			Amount	Percent
Three Affiliated Tribes	\$11.43	\$18.06	(\$6.63)	(37%)	\$480.95	\$490.88	(\$9.93)	(2%)
Legacy fund	49.67	55.65	(5.98)	(11%)	1,543.37	1,554.03	(10.66)	(1%)
North Dakota outdoor heritage fund	0.00	0.00	0.00	N/A	15.00	15.00	0.00	0%
Abandoned well reclamation fund	0.00	0.00	0.00	N/A	15.00	15.00	0.00	0%
Political subdivisions	25.20	26.82	(1.62)	(6%)	820.08	820.14	(0.06)	0%
Common schools trust fund	7.17	8.62	(1.45)	(17%)	227.17	231.51	(4.34)	(2%)
Foundation aid stabilization fund	7.17	8.62	(1.45)	(17%)	227.17	231.51	(4.34)	(2%)
Resources trust fund	14.70	17.68	(2.98)	(17%)	465.70	474.59	(8.89)	(2%)
Oil and gas research fund	0.00	0.00	0.00	N/A	17.50	17.50	0.00	0%
State energy research center fund	0.00	0.00	0.00	N/A	7.50	7.50	0.00	0%
General fund	0.00	0.00	0.00	N/A	460.00	460.00	0.00	0%
Social service fund	0.00	0.00	0.00	N/A	250.00	250.00	0.00	0%
Budget stabilization fund	0.00	0.00	0.00	N/A	0.00	0.00	0.00	N/A
Lignite research fund	0.00	0.00	0.00	N/A	10.00	10.00	0.00	0%
State disaster relief fund	0.00	0.00	0.00	N/A	8.45	8.45	0.00	0%
Strategic investment and improvements fund	61.31	67.90	(6.59)	(10%)	753.41	761.43	(8.02)	(1%)
PERS main system plan	0.00	0.00	0.00	N/A	65.00	65.00	0.00	0%
Municipal infrastructure fund	0.00	0.00	0.00	N/A	115.00	115.00	0.00	0%
County and township infrastructure fund	0.00	0.00	0.00	N/A	115.00	115.00	0.00	0%
Airport infrastructure fund	0.00	0.00	0.00	N/A	20.00	20.00	0.00	0%
Total oil and gas tax revenue allocations	<b>\$176.65</b>	<b>\$203.35</b>	<b>(\$26.70)</b>	<b>(13%)</b>	<b>\$5,616.30</b>	<b>\$5,662.54</b>	<b>(\$46.24)</b>	<b>(1%)</b>

**NEWS** | **FOR IMMEDIATE RELEASE** | July 2, 2025

## **Department of Environmental Quality releases North Dakota's 2024 Drinking Water Compliance Report**

BISMARCK, N.D. – Information about North Dakota's public water systems is available in the newly released 2024 Drinking Water Compliance Report prepared by the North Dakota Department of Environmental Quality.

"The purpose of the annual report is to improve consumer awareness of drinking water compliance issues," said Greg Wavra, administrator of the North Dakota Department of Environmental Quality's Drinking Water Program.

North Dakota's public water systems maintain an excellent Safe Drinking Water Act (SDWA) compliance record, with 99 percent of public water systems meeting all health-based standards. All community water systems have undergone a sanitary survey within the past three years. In 2024, the department issued 195 certificates of compliance to public water systems.

The report includes all SDWA violations incurred in North Dakota in 2024 and violations recorded in 2025 based on 2024 monitoring data. Consumers should have been informed of these violations by their water suppliers.

"It's important to understand that most violations referred to in the 2024 report have been resolved," Wavra said. "It is a significant challenge for public water systems and states to meet the ever-increasing number of requirements of the SDWA."

To obtain a copy of the 2024 Drinking Water Compliance Report, write to the North Dakota Department of Environmental Quality, Division of Municipal Facilities, 4201 Normandy St, Bismarck, ND 58503-1324; or call 701-328-5211. The report also may be viewed on the department's website at <https://deq.nd.gov/MF/>. Click on DWP Publications under Drinking Water Program.

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### **For more information contact:**

Greg Wavra, Drinking Water Program  
Division of Municipal Facilities  
4201 Normandy Street | Bismarck, ND 58503-1324 |  
PHONE: 701-328-5211 | EMAIL: gwavra@nd.gov  
[www.deq.nd.gov](http://www.deq.nd.gov)

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# MISSOURI TO REQUIRE PERMIT FOR OUT OF STATE WATER USE

July 15, 2025 By Carah Hart

A bill recently signed into law would require a permitting process to ship water out of Missouri.

“We’re seeing it today, countries, states and regions fighting over access to water rights and many people have said water is the new gold, the further you go west, the more valuable it becomes,” Missouri Governor Mike Kehoe said at the bill signing.

State Senator and bill sponsor Jamie Burger says the Water Preservation Act will help water stay in Missouri.

“Even if it goes outside of the state, it can’t go outside of 30 miles of the boundaries of Missouri. It’s protecting the state’s water resources.”

Senate Bill 82 creates a regulatory framework within the Department of Natural Resources for the exportation of Missouri waters to better monitor, manage and limit the use of the state’s water outside the state. It also preserves water for ag, commercial and municipal use.

Now that the bill has been signed, a rulemaking is the next step. Dru Buntin with the Missouri Department of Natural Resources says good communication is key.

“We’ll communicate with anyone who has an existing withdrawal, what the new rules and requirements are, and then, developing the application for any prospective permits that anyone would apply for in the future.”

Butin says active stakeholder engagement is expected throughout the rulemaking process. Missouri Soybean Association interim CEO Casey Wasser tells Brownfield transparency is important in the rulemaking.

“We just want to continue to balance this process, because right now, it’s an open landscape. Anyone can take unlimited amounts of water and they don’t have to tell anyone they’re doing it.”

He says water is needed now and in the future for human consumption, energy production, and raising crops and livestock. The law goes into effect at the end of August.

**SOUTHWEST WATER AUTHORITY**  
**Board of Directors Meeting Agenda**  
**Monday, August 4, 2025, 9:00 a.m. MDT**  
**Southwest Water Authority O&M Center Office, Dickinson, ND**  
**Meeting can be accessed via Teams or by calling: 1-321-558-6608 ID: 190145978#**

	Flip Chart Recorder: Director Eaton	Process Observer: Director Engelhardt	Minutes: Wendy Serhienko
9:00 a.m.	1. Call to Order – Pledge of Allegiance - Introductions		Chairperson Odermann
9:05 a.m.	2. A. Agenda B. <b><i>Consent Agenda*</i></b> <b><i>Official Minutes of July 7, 2025, Board of Directors Meeting, Accounts Payable &amp; Financial Reports and Return on Investment*</i></b>		Chairperson Odermann Board of Directors
9:10 a.m.	3. Decision Making A. <b><i>Policy II. Executive Limitations – General Executive Constraint and Manager/CEO Internal Report*</i></b> B. <b><i>Policy II.F. Executive Limitations – Compensation and Benefits and Manager/CEO Internal Report*</i></b> C. <b><i>O&amp;M Center Office Phone System Replacement*</i></b> D. <b><i>SWA Policy on Addressing Hydraulic Anomalies Affecting Service Capacity*</i></b>		Board of Directors Board of Directors Board of Directors/Jen Murray Board of Directors/Jen Murray
9:40 a.m.	4. Board Member Reports A. Strategic Plan and Board Retreat B. Summer Water Tours-Water, Wind and Weather Modification C. NDRWSA Leadership Retreat D. Joint Summer Water Meeting  E. Partner’s Annual Meeting 1. Goldenwest Annual Meeting F. Written Board Reports		Jen Murray/Board of Directors Director Seifert Board of Directors Director Leingang/Director Gaugler  Director Begger Chairperson Odermann
10:10 a.m.	Break		
10:25 a.m.	5. Incidental Information A. SWC Meeting B. SWPP Update 1. Capital Repayment for the 2023-2025 Biennium		Justin Froseth Justin Froseth/Tyson Decker Jen Murray
10:50 a.m.	C. Update from Manager/CEO/SWA Staff 1. SWA Construction and O&M Update 2. Easement/Signup Update 3. Water Topics Overview Committee 4. Workforce Safety and Insurance 5. Water Day at the State Fair 6. CCR Additional Information 7. Garrison Diversion Conservancy District		Decker/Murray/Rixen/Erickson Misti Conzemius Jen Murray Ledeanna O’Shields Wendy Serhienko Ledeanna O’Shields Jen Murray
11:15 a.m.	D. Perkins County Rural Water System Update		Ledeanna O’Shields
11:20 a.m.	6. Review issues pending/Parking lot/Plan next agenda		
11:25 p.m.	Adjourn for Lunch		

***\*Items require Board action.***



**Minutes of Meeting  
Southwest Water Authority  
Board of Directors  
July 7, 2025  
Southwest Water Authority O&M Center Office in Dickinson**

**1. Call to Order – Pledge of Allegiance - Introductions**

The Southwest Water Authority Board of Directors met on Monday, July 7, 2025, at Southwest Water Authority O&M Center Office, and via phone conference in Dickinson, ND. Chairperson Odermann called the meeting to order at 9:00 a.m. MDT, followed by the Pledge of Allegiance and roll call.

Present at the meeting were: Directors James Odermann, Ryan Baumgartner, Kaylene Berg, Dave Burke, Jonathon Eaton, Bruce Engelhardt, Harold Gaugler, Curtis Glasoe, Bob Ingold, Bob Leingang, Don Schaible, Rick Seifert, Mike Tietz and Scott Tschetter. Also present were: Justin Froseth, DWR, Tyson Decker, Bartlett & West, Jack Dwyer, Dwyer Law Office, Chelsey Jacobson, Odney, Inc., Jen Murray, SWA Manager/CEO, Andy Erickson, SWA Water Distribution Manager, Misti Conzemius, SWA Marketing Manager, Ledeanne O'Shields, SWA CFO/Office Administrator, Perry Grammond, SWA Assistant Water Treatment Manager, and Wendy Serhienko, SWA Executive Assistant.

Director Begger was excused.

Former Trinity Titan and NDSU Bison, Jake Kubas, stopped by the SWA Board meeting and provided a few words on his journey to the NFL and becoming a New York Giant. Kubas grew up north of South Heart and was an SWA customer. The Board was able to take photos with Kubas. Chairperson Odermann thanked him for taking the time to visit with the Board and wished him well on his upcoming season.

**2. Agenda**

**2.A. Review Agenda**

Chairperson Odermann asked if there were any changes or additions to the agenda. There were none.

*Motion by Director Glasoe, seconded by Director Tietz, to approve the agenda as is. Motion carried by voice vote without dissent.*

**2.B. Consent Agenda\***

*Motion by Director Leingang, seconded by Director Seifert, to approve item 2.B. Minutes June 2, 2025, Meeting, Accounts Payable, and Financial Reports and Return on Investment. Motion carried by voice vote without dissent.*

**3. Board Policy Review and Monitoring**

**3.A. Policy III.G. Board Governance Process-Board Member's Code of Conduct-Board Members are the Soul and Spirit of SWA**

Director Gaugler reviewed the policy. Chairperson Odermann asked if there were any comments, questions or changes to Policy III.G. Board Governance Process-Board Member's Code of Conduct-Board Members are the Soul and Spirit of SWA. There were none. Each Board member was asked to sign the Soul and Spirit.

**4.B. Policy IV. Manager/CEO Role**

Director Ingold reviewed the policy. Chairperson Odermann asked if there were any comments, questions or changes to Policy IV. Manager/CEO Role as presented. There were none.

## **4. Decision Making**

### **4.A. Policy II.C. Executive Limitations-Financial Condition Manager/CEO and Internal Report\***

Director Tschetter reviewed Policy II.C. Executive Limitations-Financial Condition and Manager/CEO Internal Report.

*Motion by Director Glasoe, seconded by Director Seifert to approve Policy II.C. Executive Limitations-Financial Condition and Manager/CEO Internal Report. Motion carried unanimously by a roll call vote.*

### **4.B. Policy II.E. Executive Limitations-Asset Protection and Manager/CEO and Internal Report\***

Director Glasoe reviewed Policy II.E. Executive Limitations-Asset Protection and Manager/CEO Internal Report. Copies of the policy and Manager/CEO Internal Report are on file with the official minutes.

Murray noted this policy is reviewed quarterly. Murray stated SWA continues to solicit quotes for large purchases, maintains long term relationships with vendors, and recently two Certificate of Deposits (CD) matured and were reinvested with an interest rate of 4.10% for 12 months.

*Motion by Director Leingang, seconded by Director Berg to approve Policy II.E. Executive Limitations-Asset Protection and Manager/CEO Internal Report. Motion carried unanimously by a roll call vote.*

## **5. Board Member Reports**

### **5.A. Strategic Plan – Board Retreat**

Murray reported the Strategic Plan is in front of the Board each month as the Board works toward achievement of goals and action items. SWA is working with Odney, Inc. to develop a scope for a communication video. Murray thanked the Board for providing responses to the Board Retreat questions and stated additional ‘homework’ will be sent out in the upcoming months. An agenda is being developed.

### **5.B. 2025 Summer Water Tours – The Future of Flood Protection**

Chairperson Odermann reviewed his written report for the water tour in Fargo, ND on June 18, 2025.

### **5.C. Partner’s Annual Meeting**

#### **5.C.1. Grand Electric Annual Meeting**

Director Gaugler reported the meeting was held on June 6, 2025.

#### **5.C.2. West River Telephone Annual Meeting**

Director Tietz attended the meeting on June 6, 2025. Two Director positions were elected. Brittany Sathren was reelected to District 1 in Turtle Lake, ND and Matt Erhardt, Jr. was reelected to District 3 in Center, ND.

Director Leingang was also in attendance.

#### **5.C.3. Roughrider Electric Annual Meeting**

Director Tschetter attended the meeting on June 4, 2025. He provided a written report to the Board.

#### **5.C.4. Slope Electric Annual Meeting**

Director Siefert attended the meeting on June 5, 2025. He shared their annual report with the Board.

#### **5.C.5. McKenzie Electric Cooperative Annual Meeting**

Chairperson Odermann attended the meeting on June 3, 2025. His written report is on file with the official minutes.

#### **5.C.6. Mor-Gran-Sou Electric Cooperative Annual Meeting**

Director Leingang attended the meeting on June 12, 2025. He noted Mor-Gran-Sou Electric Cooperative awarded two \$500 scholarships and ten \$500 scholarships.

#### **5.C.7. Consolidated Annual Meeting**

Director Ingold attended the meeting on June 18, 2025. He stated they paid out approximately \$1.4 million dollars in Capital Credits to current members.

### **6. Incidental Information**

#### **6.A. SWA Interim Policy Addressing Hydraulic Anomalies**

Murray reviewed the proposed policy to address hydraulic anomalies. The policy is a commitment to evaluate hydraulics and system limitations that directly impact SWA's ability to serve existing and prospective customers. It gives SWA the authority to consider low-cost, interim solutions that allow for customer connections without compromising the long-term integrity or efficiency of the system. Measures implemented are to be considered temporary and will be permanently addressed if and when a system hydraulic improvement is made in the affected area.

Director Gaugler questioned whether it would be a liability or not to enter a customer's home if an issue occurs with the equipment. Murray stated an agreement has been drafted by legal counsel that will address any legal issues that may arise.

The Board discussed the use of the word 'interim' to mean that the fix would be temporary but the policy would be permanent.

Director Engelhardt questioned if all three points for Situational Selectivity should be met in order for an agreement to be drafted between the customer and SWA. Murray noted it is a Board decision but it would be most beneficial for SWA if all three are met.

Chairperson Odermann requested Board members to relay concerns to Murray prior to the August Board meeting.

#### **6.B. Legislative Update – Water Topics Overview Committee**

Murray stated the members of the Water Topics Overview Committee have been appointed. The meeting dates are to be determined. Representative Swiontek is the Chairperson. This committee was changed from an interim committee to a standing committee during the 69<sup>th</sup> Legislative session.

##### **6.B.1. ND Regional Water Systems Governance and Finance Report – HB 1020**

Murray noted the Water Topics Overview Committee will be receiving the study on ND Regional Water Systems Governance and Finance Report, which is part of HB 1020. The SWPP long-term governance and financial model will be evaluated, along with its operational and organizational aspects. The Request for Information related to this study has been advertised, and the progress schedule has been established. The final report is due May 29, 2026.

## **6.C. SWC Meeting**

Froseth stated the SWC meeting was held June 12, 2025. The SWC approved the DWR to finalize and execute the Memorandum of Understanding (MOU) for the community of Manning and the Dunn County Agreement for preliminary engineering for hydraulic improvements in Dunn County. They also approved the DWR to finalize and execute the agreement between Gevo, Inc. regarding the preliminary Design Report for the raw water upgrades. Another item that was approved was to finalize and execute the Water Service Agreement Amendment with Net-Zero Richardton, LLC. The final item to be approved was authorizing an additional \$30,000 for the total authorized to date amount of \$2.84 million towards claim related expenses for the SWPP Contract 1-2A, Supplementary Intake.

The next SWC pre-commission meeting will be on July 24, 2025, in Minot, ND.

### **6.C.1. Missouri River Intake Study**

Froseth reported the DWR has completed the Missouri River Potential Intake Locations Investigation, which identifies optimal sites for future industrial, irrigation, and municipal water use. The study is aimed at identifying optimal surface and subsurface water intake sites along the Missouri River corridor.

## **6.D. SWPP Update**

Froseth provided an SWPP update on open contracts and current construction status. The memo is on file with the official minutes.

### **6.D.1. North New England Strategic**

Froseth reported an advertisement for bids was published on July 1, 2025, with a bid opening date of July 22, 2025. The bid opening date will allow bids to be considered for award at the August SWC meeting.

### **6.D.2. Burt Hebron Rural Service Area**

Decker reviewed an updated map for the Hebron Rural Expansion Service Area. B&W is currently identifying three areas where the cost per user is high. These areas may need customers to sign up additional service units in order to make the project feasible. More discussions are needed between DWR, B&W, and SWA to make decisions on these high-cost areas. The current total project cost for the Burt Hebron Rural Service Area is \$19 million. More discussions are needed to determine how to move forward with serving some customers with this rural project or waiting until the second phase which provides service to Lake Tschida is designed.

## **6.E. Update from Manager/CEO/SWA Staff**

### **6.E.1. SWA Construction Update and O&M Update**

Decker reported substantial completion for the relocation of SWPP near Chateau Road was June 13, 2025. Progress on this relocation was delayed slightly due to the rain and wet conditions over the last part of May. A work change directive was issued to add a 1 ½" manual air release valve (ARV).

Decker stated Wagner Construction, Inc., mobilized and construction started on June 9, 2025, for the relocation of the SWPP along US Highway 85 from the Junction of Highway 200 to Long X Bridge.

Decker noted plans are in development for the replacement of DIP on Contract 2-2C, near Dodge.

Treatment and Distribution updates were provided.

### **6.E.2. Easement/Signup Update**

Conzemius reviewed the sign-up and easement report. Subsequent cost quotes, customer complaints and waiting list numbers were reported. There are 757 requests for service system-wide. Five subsequent customers signed up in June. In addition to the waiting list, 853 sign-ups have been collected in the Burt, Hebron Service Area.

### **6.E.3. Missouri River Joint Water Board Meeting/EAE Program**

Murray stated the Missouri River Joint Water Board Advisory Committee held a meeting on June 18, 2025, at the Missouri West Water System Office in Mandan. The full Missouri River Joint Water Board met on June 26, 2025. Notable business items included amendments to the Joint Powers Agreement, which allows additional counties to join. There are still a couple of counties that have yet to sign the agreement. This seems to be a timing issue, as many of the water boards have not held formal meetings. The EAE program continues to search for a new Missouri River Coordinator. Murray appeared on the ND Today Show on June 18, 2025, to discuss the EAE program, the SWPP, and the Missouri River.

### **6.E.4. 2025 Joint Summer Water Meeting**

Murray stated the ND Water Resource Districts and ND Water Users Association Joint Summer Meeting will be held in Devils Lake, at the Spirit Lake Casino, on July 9 and 10, 2025. Director Leingang will be in attendance and will provide a report at the August Board meeting.

### **6.E.5. NDRWSA Leadership Retreat**

Murray stated the NDRWSA 2025 Leadership Retreat will be held July 17, 2025, at the Medora Rough Riders Hotel & Conference Center. Several Directors will be in attendance. A tour of the Theodore Roosevelt Presidential Library will take place the afternoon on July 16, 2025.

### **6.F. Perkins County Rural Water System Update**

O'Shields reported the Perkins County Rural Water System (PCRWS) provided minutes from their May 8, 2025, meeting, along with a copy of the agenda for the June 12, 2025, meeting. The next meeting will be held July 10, 2025.

Director Gaugler stated PCRWS believes they have secured funding for a storage tank and southern Perkins County may look into receiving water from another source.

### **Review issues pending/Parking lot/Plan next agenda**

There being no further business, Chairperson Odermann adjourned the meeting at 11:33 a.m. MDT.

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Jim Odermann, Chairperson

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Mike Tietz, Secretary/Treasurer



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**Our Vision:** People and Business Succeeding with Quality Water    **Our Mission:** Quality Water for Southwest North Dakota

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## MEMORANDUM

To: Jen Murray, Manager/CEO

From: Ledeanne O'Shields, CFO/Office Administrator

Subject: Financial, Administration and Customer Service – Incidental Information

Date: July 31, 2025

The financial statements included for your review are for June 2025. These include a summary income and expense statement that compares to budget, a detailed income statement of actual income and expenses for the year and the balance sheet. The balance sheet is a comparison of June 2024 to June 2025. Also included is a detailed statement of board expenses for the month of June.

The accounts receivable listing for rural customers is for June 2025 and the transmission accounts receivable listing is for June 2025. The checks written for the month are from June 23, 2025 to July 23, 2025.

Total rural usage for June 2025 was 38,211,200 gallons. By comparison, in June 2024 rural water sales were 43,288,300 gallons. This is a decrease of 11.73%. During the month of June, there was 11 hookups with, two hookups in 7-1B, 7-8E, and 7-9G, one each in Contract 7-8B, 7-9B, 7-9C, 7-9E, and 7-9F.

There are 2,288 customers using our Automatic Payment Plan, 342 paid online with a credit option and 189 paid online with a checking account. We had 32 spot checks (two months without a reading or the same reading). Currently there are 436 customers who are using the Customer Service Center to view their accounts.

Included with this memo are spreadsheets for power costs, residual mill levy income and signup income for the month of June. Also included are WAPA, Wheeling power and MISO costs. SWA sold a total of 262,650,520 gallons of water in the month of June. The projection for the year 2025 is 2,324,607,000 gallons. A comparison of total usage through June is listed at the top of the next page. The difference shown in the first column is the difference between year-to-date for the year (2024) and 2025. This shows a historical year-to-date comparison. Also listed are the usage and the difference for the last two months. Sales through June were more than last year's sales through June by 6.69%. SWA had 7,807 active accounts with 3,004 subsequent users in June. As of the end of June 2025, SWA has 303 tenants.

Also listed below is O&M Income minus Capital Repayment and REM, along with percentages, through June 30, 2025.



Comparisons Through June	Listed in thousand gallons		
		May 2025	186,669,840
2016	247,712,930	June 2025	<u>262,650,520</u>
2017	311,991,510	Difference	75,980,680
2018	259,961,050		
2019	242,079,670		
2020	281,216,710		
2021	273,198,400		
2022	205,029,930		
2023	268,958,080		
2024	246,109,950		
2025	<u>262,650,520</u>		
Difference	16,459,570		

As of June 30, 2025	Amount	Percent
O&M Income	\$8,481,190	
Return on Investment Expense	(2,952,772)	35%
REM Expense	<u>(968,938)</u>	11%
Balance	<u>\$4,559,480</u>	54%

Water depot usage information is included with this memo.

A listing of Accounts Payables (aged trial balance) is included. In addition to the regular accounts payable, included in the listing are: Bankers Equipment Service for \$3,840.00 for alarm monitoring for O&M Shop, O&M Center Building, Dickinson and OMND WTP; Bartlett & West for \$123,032.68 which includes \$46,184.52 for Chateau Rd, \$63,424.47 for Hwy 85, \$3,313.26 for Goose Creek; \$1,795.25 for the OMND roof; Border States \$2,900.05 of which \$1,809.11 for four VFD spare fans for OMND WTP; Consolidated Electrical Distributors, Inc, for \$18,630.84 for two silicone control rectifiers for Dodge P6; City of Dickinson for \$24,713.48 for 2025 insurance reimbursement, Fenix for \$5,282.20 for 4,802 data hosting; Dakota Supply Group for \$16,667.39 of which \$12,646.63 for inventory material, \$3,680.95 for material to repair a leak in Contract 2-8E, Informational Data Technologies for \$4,015.00 for 803 air minutes; JK Excavation & Construction, Inc. for \$9,300.00 of which \$7,500.00 for pipeline relocation for 97<sup>th</sup> Ave SW and \$1,800.00 for D. Fredrick meter pit leak; Manufacturers Edge for \$7,439.78 for two pump speed controllers; Red Rock Ford \$2,371.25 for a tune-up on O&M truck; Wagner Construction Inc. for \$470,466.00 for Hwy 85 relocation; and Workforce Safety & Insurance for \$7,245.07 for workers compensation insurance coverage.

Southwest Water Authority  
Statement of Income & Expenses  
For 1/1/2025 To 6/30/2025

	Current Period	Current YTD	YTD 2025 Budget	YTD % of Budget	Budget total 2025
Sales					
Sales of Water	\$2,016,697	\$8,351,411	\$8,219,129	44.79%	\$18,645,300
Sales of Equipment	\$16,406	\$116,928	\$126,550	46.20%	\$253,100
Sales of Services	\$2,010	\$12,851	\$12,950	49.62%	\$25,900
Gross Sales	\$2,035,113	\$8,481,190	\$8,358,629	44.82%	\$18,924,300
O&M Expense --Transmission	\$815,787	\$3,657,173	\$3,901,618	43.82%	\$8,345,800
O&M Expense --Distribution	\$498,962	\$2,709,172	\$2,683,318	46.53%	\$5,822,300
O&M Expense -- Treatment	\$249,127	\$1,425,111	\$1,739,700	40.96%	\$3,479,400
Customer Service Expense	\$18,022	\$111,791	\$121,350	46.06%	\$242,700
Total Expenses	\$1,581,898	\$7,903,247	\$8,445,986	44.18%	\$17,890,200
Gross Profit On Sales	\$453,215	\$577,943	(\$87,357)	55.89%	\$1,034,100
Other Income					
Mill Levy Income	\$1,555	\$13,613	\$0	0.00%	\$0
Other Income	\$289,737	\$574,846	\$300,450	95.63%	\$601,100
Grant Income	\$538	\$5,139	\$2,000	256.95%	\$2,000
Total Other Income	\$291,830	\$593,598	\$302,450	98.42%	\$603,100
Board of Directors Expense	\$17,512	\$104,599	\$138,450	37.78%	\$276,900
Administrative Expense	\$79,468	\$569,979	\$618,050	46.11%	\$1,236,100
Signup & Easement Expense	\$41,480	\$260,264	\$309,400	42.06%	\$618,800
Depreciation Expense	\$40,886	\$247,710	\$266,000	46.56%	\$532,000
Gain/Loss on Asset Disposal	(\$337)	(\$19,122)	\$0	0.00%	\$0
Net Income/Expenses	\$565,362	(\$30,134)	(\$1,116,806)	2.94%	(\$1,026,600)
Replacement & EM Fund Expense	\$209,538	\$399,121	\$2,801,800	7.12%	\$5,603,600
Net Income w/ Replacement & EM	\$355,824	(\$429,255)	(\$3,918,606)	6.47%	(\$6,630,200)

## Board of Directors Expenses

For 1/1/2025 to 6/30/2025

	Current Period	Current YTD	2025 BUDGET YTD	2025 BUDGET Budget
Board of Directors Expenses				
Per Diem -- Board of Directors	\$6,177	\$24,815	\$35,000	\$70,000
Group Life Insurance -- Board of Directors	1	6	0	0
Workers Compensation Expense -- Board of Directors	4	24	100	200
FICA - Social Security -- Board of Directors	473	1,829	3,050	6,100
FICA - Medicare -- Board of Directors	111	428	750	1,500
Professional Services -- Board of Directors	0	23,463	17,500	35,000
Office Supplies -- Board of Directors	0	17	100	200
Copies & Duplication -- Board of Directors	0	0	50	100
Public Relations & Development -- Board of Directors	0	9,502	17,000	34,000
Development & Education -- Board of Directors	2,950	3,540	5,300	10,600
Mileage Reimbursement -- Board of Directors	2,492	7,615	10,000	20,000
Lodging & Meals -- Board of Directors	396	3,139	12,800	25,600
Travel Expenses -- Board of Directors	0	0	4,000	8,000
Telephone/Internet -- Board of Directors	478	2,393	2,500	5,000
Postage -- Board of Directors	0	511	300	600
Dues & Subscriptions -- Board of Directors	2,574	16,183	17,000	34,000
Insurance - Liability -- Board of Directors	1,856	11,135	13,000	26,000
Total Board of Director Expense	\$17,512	\$104,600	\$138,450	\$276,900
Total Expenses	\$17,512	\$104,600	\$138,450	\$276,900
	\$17,512	\$104,600	\$138,450	\$276,900

## Comparative Balance Sheet

6/30/2025

	Through 6/30/2025	Through 6/30/2024
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash</b>		
Cash in Checking - O&M - Bravera	\$983,981	\$976,979
Cash in Checking - Payroll - Bravera	447,086	394,711
DDM - Reserve - O&M - Bravera	1,701,273	666,550
Cash in Checking - BMO Bank	76,146	51,753
Petty Cash	174	116
<b>Total Cash</b>	<b>\$3,208,660</b>	<b>\$2,090,109</b>
<b>Short-Term Investments</b>		
Short-Term Investment - O&M Fund	\$678,244	\$69,730
Short-Term Investment - General Fund	79,101	14,136
Short-Term Investment - Reserve Fund	81,578	5,426
Short-Term Investment - Escrow Fund	38,171	13,247
Short-Term Investment - Replacement	5,818,696	4,590,937
Cash Management Account - General Fund	23,302	22,091
Cash Management Account - O&M	1,246,861	1,187,804
Certificate of Deposit #18112	4,412,352	4,201,040
Certificate of Deposit #24548	0	1,025,871
Certificate of Deposit #24552	0	1,000,000
Certificate of Deposit #24572	1,074,577	1,000,000
<b>Total Short-Term Investments</b>	<b>\$13,452,882</b>	<b>\$13,130,282</b>
<b>Accounts Receivable</b>		
Accounts Receivable -- Distribution Prepayments	(\$57,196)	(\$76,286)
Accounts Receivable -- Transmission	1,279,021	1,160,929
Accounts Receivable -- Distribution	776,089	742,794
Accounts Receivable -- MWWS	20,423	13,897
Accounts Receivable -- Other	2,706	566
Grant Receivable	0	453,976
Allowance For Doubtful Accounts	(11,824)	(8,870)
Allowance For Doubtful Accounts -- MWWS	(2,168)	(1,477)
<b>Total Accounts Receivable</b>	<b>\$2,007,051</b>	<b>\$2,285,529</b>
<b>Interest Receivable</b>		
<b>Total Interest Receivables</b>	<b>\$0</b>	<b>\$0</b>
<b>Inventory</b>		
Inventory Contributed Capital	\$99,797	\$99,797
Inventory -- User Spare Parts	770,787	840,006

## Comparative Balance Sheet

	Through 6/30/2025	Through 6/30/2024
Inventory -- WTP	151,352	119,912
Inventory -- SWTP	155,204	219,936
Inventory -- OMND WTP	128,296	104,083
Total Inventory	\$1,305,436	\$1,383,734
Prepaid Expenses		
Prepaid Expenses	\$57,735	\$55,336
Prepaid Deposit -- MISO	24,845	14,845
Prepaid Insurance	64,674	60,214
Total Prepaid Expenses	\$147,254	\$130,395
Total Current Assets	\$20,121,283	\$19,020,049
Long-Term Investments		
Long-Term Investment - O&M Fund	\$3,250,957	\$2,734,102
Long-Term Investment - General Fund	1,144,887	1,185,934
Long-Term Investment - Reserve Fund	1,363,340	362,442
Long-Term Investment - Escrow Fund	734,430	749,972
Long-Term Investment - Replacement	21,948,167	21,272,203
Total Long-Term Investments	\$28,441,781	\$26,304,653
Property, Plant and Equipment		
Land	\$112,817	\$112,307
Buildings & Improvements	3,959,597	3,959,597
Office Furniture & Fixtures	290,706	290,706
Vehicles	1,190,022	1,040,539
Contributed Vehicles	46,093	46,093
Other Fixed Assets	4,011	4,011
Computer Equipment	92,163	120,181
Machinery & Equipment	3,010,227	2,995,732
Contributed Equipment	60,530	60,530
Computer Software	178,590	178,590
Total Property, Plant and Equipment	\$8,944,756	\$8,808,286
Accumulated Depreciation		
Accum Depr -- Buildings & Improvements	\$1,318,821	\$1,222,500
Accum Depr -- Office Furn & Fixt	278,915	274,145
Accum Depr -- Vehicle	590,194	518,256
Accum Depr -- Contributed Vehicles	46,093	46,093
Accum Depr -- Other Fixed Assets	4,011	4,011
Accum Depr -- Computer Equipment	89,721	98,481
Accum Depr -- Machinery & Equipment	2,106,490	1,899,772
Accum Depr -- Contributed Equipment	60,530	60,530

## Comparative Balance Sheet

	Through 6/30/2025	Through 6/30/2024
Accumulated Amortization	178,590	176,086
Total Accumulated Depreciation	\$4,673,365	\$4,299,874
Other Assets		
Deferred Pension Outflows	\$1,628,277	\$3,537,993
Deferred OPEB Outflows	43,485	88,263
Total Other Assets	\$1,671,762	\$3,626,256
Total Assets	\$54,506,217	\$53,459,370



## Comparative Balance Sheet

	Through 6/30/2025	Through 6/30/2024
Liabilities and Equity		
Current Liabilities		
Accounts Payable		
Accounts Payable	\$1,387,226	\$1,305,770
Employee Benefits Payable	138,797	115,036
Total Accounts Payable	\$1,526,023	\$1,420,806
Taxes Payable		
ND State Withholding Payable	\$4,413	\$4,331
Employer Matching FICA - Social Security	18,156	16,418
Employer Matching FICA - Medicare	4,246	3,840
Total Taxes Payable	\$26,815	\$24,589
Other Current Liabilities		
Accrued Annual Leave Payable	\$200,247	\$199,976
Accrued Sick Leave Payable	183,067	169,066
Accrued Salaries Payable	296,318	267,986
Total Other Current Liabilities	\$679,632	\$637,028
Total Current Liabilities	\$2,232,470	\$2,082,423
Long-Term Liabilities		
Deferred Revenue	\$943,250	\$846,750
Tenant Rental Deposits	22,425	21,375
Tenant Rental Deposits -- MWWS	375	375
Customer Escrow Deposit	40,000	40,000
Deferred Pension Inflows	2,630,067	4,051,851
Deferred OPEB Inflows	50,389	40,187
Net Pension Liability	4,131,317	4,898,532
Net OPEB Liability	152,208	214,765
Total Long-Term Liabilities	\$7,970,031	\$10,113,835
Total Liabilities	\$10,202,501	\$12,196,258
Equity		
Reserve Funds		
Reserve Account -- O&M Transmission	\$3,557,605	\$3,605,322
Reserve Account -- O&M Distribution	2,115,551	2,130,241
Reserve Account -- O&M Treatment	(2,177,681)	(2,174,397)
Reserve Account -- General Operating Fund	391,030	384,956
Reserve Account-Replace & EM -- Transmission	18,026,433	16,750,847

## Comparative Balance Sheet

	Through 6/30/2025	Through 6/30/2024
Reserve Account-Replace & EM -- Distribution	892,458	808,216
Interest Income -- Replace & EM	8,521,720	7,947,078
Dividend Income -- Replace & EM	443,511	395,006
Total Reserve Funds	\$31,770,627	\$29,847,269
Unappropriated Funds	\$12,395,677	\$11,572,546
Contributed Capital	566,665	566,665
Net Profit/(loss)	(429,253)	(723,366)
Total Equity	\$12,533,089	\$11,415,845
Total Liabilities and Equity	\$54,506,217	\$53,459,372

Ranges:  
Vendor ID: 5A2136 - ZI2342  
Class ID: First - Last  
Payment Priority: First - Last  
Vendor Name: First - Last

Accts Payable: First - Last  
Posting Date: First - Last  
Document Number: First - Last

Print Option: SUMMARY  
Age By: Document Date  
Aging Date: 12/31/2025

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info  
Sorted By: Vendor ID  
Due Date

Vendor ID:	AM1956	Name:	AMAZON CAPITAL SERVICES	
Voucher(s):	7	Aged Totals:		Due \$1,507.00
Vendor ID:	AM2682	Name:	AMERICAN WELDING & GAS INC	
Voucher(s):	2	Aged Totals:		Due \$10,171.71
Vendor ID:	AQ7167	Name:	AQUA-PURE, INC	
Voucher(s):	1	Aged Totals:		Due \$6,075.00
Vendor ID:	BA1154	Name:	BANKERS EQUIPMENT SERVICE	
Voucher(s):	1	Aged Totals:		Due \$3,840.00
Vendor ID:	BA1491	Name:	BACKYARD MECHANICS	
Voucher(s):	1	Aged Totals:		Due \$120.00
Vendor ID:	BA6742	Name:	BARTLETT & WEST ENGINEERS, INC.	
Voucher(s):	7	Aged Totals:		Due \$123,032.68
Vendor ID:	BE7413	Name:	BEULAH BEACON	
Voucher(s):	1	Aged Totals:		Due \$38.00
Vendor ID:	BO1118	Name:	BOBCAT OF DICKINSON	
Voucher(s):	1	Aged Totals:		Due \$71.84
Vendor ID:	BO6225	Name:	BORDER STATES ELECTRIC SUPPLY	
Voucher(s):	9	Aged Totals:		Due \$2,900.05
Vendor ID:	BR2557	Name:	BRENNTAG PACIFIC	
Voucher(s):	3	Aged Totals:		Due \$9,765.00
Vendor ID:	CE6732	Name:	CERTIFIED POWER INC	
Voucher(s):	1	Aged Totals:		Due \$14.09
Vendor ID:	CH2714	Name:	CHESAK SEED HOUSE	
Voucher(s):	1	Aged Totals:		Due \$224.50
Vendor ID:	CO5371	Name:	COLE PAPERS, INC	
Voucher(s):	1	Aged Totals:		Due \$413.92
Vendor ID:	CO5780	Name:	CONSOLIDATED ELECTRICAL DISTRIBUT	
Voucher(s):	1	Aged Totals:		Due \$18,630.84
Vendor ID:	DA4963	Name:	DAKOTA SUPPLY GROUP	
Voucher(s):	7	Aged Totals:		Due \$16,667.39

Vendor ID: DI1435	Name: CITY OF DICKINSON		
Voucher(s): 1	Aged Totals:	Due	\$24,713.48
Vendor ID: EU6523	Name: EUROFINS EATON ANALYTICAL, INC		
Voucher(s): 1	Aged Totals:	Due	\$95.00
Vendor ID: FA1274	Name: FARMERS UNION-BEULAH		
Voucher(s): 1	Aged Totals:	Due	\$163.00
Vendor ID: FA3192	Name: FARMERS UNION HAZEN		
Voucher(s): 1	Aged Totals:	Due	\$182.29
Vendor ID: FA6827	Name: FARWEST CORROSION CONTROL COMP		
Voucher(s): 1	Aged Totals:	Due	\$568.51
Vendor ID: FE2200	Name: FEDERAL EXPRESS		
Voucher(s): 8	Aged Totals:	Due	\$259.64
Vendor ID: FE5387	Name: FENIX USA LLC		
Voucher(s): 1	Aged Totals:	Due	\$5,282.20
Vendor ID: FI6293	Name: FIRE & ICE REFRIGERATION, HEATING & /		
Voucher(s): 1	Aged Totals:	Due	\$1,224.00
Vendor ID: FO6715	Name: FORUM COMMUNICATIONS COMPANY		
Voucher(s): 1	Aged Totals:	Due	\$230.00
Vendor ID: GI3449	Name: GILLY'S AUTO & TIRE CENTER		
Voucher(s): 3	Aged Totals:	Due	\$101.10
Vendor ID: GR1955	Name: GRAYMONT (WI) LLC		
Voucher(s): 4	Aged Totals:	Due	\$18,979.38
Vendor ID: HA8435	Name: HAWKINS INC		
Voucher(s): 7	Aged Totals:	Due	\$32,158.13
Vendor ID: HA9253	Name: HAZEN HARDWARE HANK		
Voucher(s): 1	Aged Totals:	Due	\$45.71
Vendor ID: IN2567	Name: INFORMATION TECHNOLOGY DEPT		
Voucher(s): 1	Aged Totals:	Due	\$4,015.00
Vendor ID: JK2811	Name: JK EXCAVATION & CONSTRUCTION, INC.		
Voucher(s): 1	Aged Totals:	Due	\$9,300.00
Vendor ID: LE7268	Name: LEE SERVICES, LLC dba NAKOTA CLEAN		
Voucher(s): 1	Aged Totals:	Due	\$1,624.00
Vendor ID: LO2243	Name: LOFFLER COMPANIES, INC		
Voucher(s): 1	Aged Totals:	Due	\$934.81
Vendor ID: LO3551	Name: LOGO MAGIC, INC		

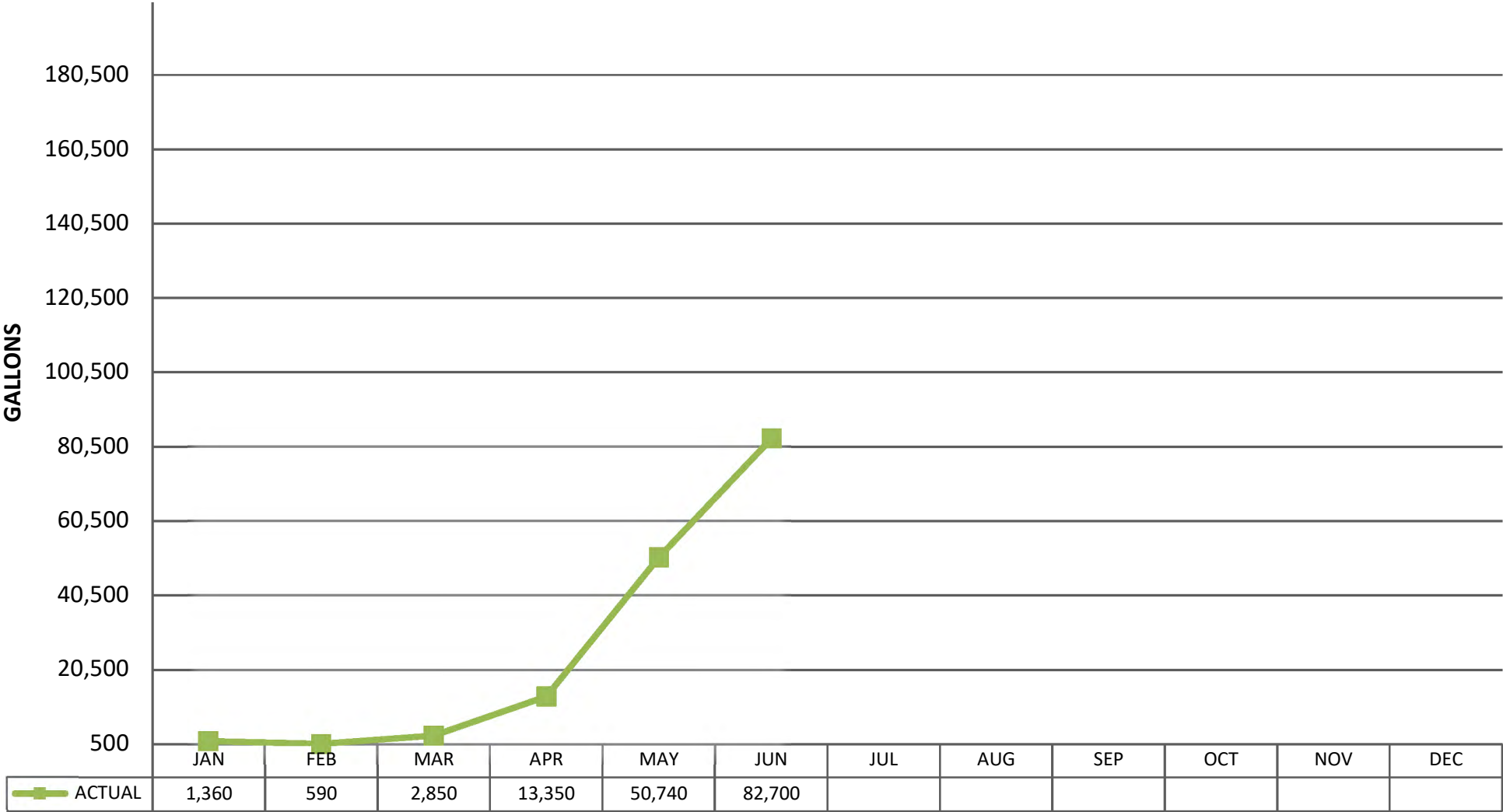
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$100.00
<b>Vendor ID:</b> MA3571	<b>Name:</b> MAINTAIN X, INC		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$104.05
<b>Vendor ID:</b> MA5721	<b>Name:</b> MANUFACTURER'S EDGE, INC		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$7,439.78
<b>Vendor ID:</b> ME2125	<b>Name:</b> SANFORD HEALTH OCCUPATIONAL MEDICAL		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$168.00
<b>Vendor ID:</b> MI8724	<b>Name:</b> MIX TELEMATICS NORTH AMERICAN, INC		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$474.81
<b>Vendor ID:</b> NA6169	<b>Name:</b> NAPA- HAZEN		
<b>Voucher(s): 2</b>		<b>Aged Totals:</b>	<b>Due</b> \$50.97
<b>Vendor ID:</b> NO6275	<b>Name:</b> ND DIVISION OF MICROBIOLOGY		
<b>Voucher(s): 4</b>		<b>Aged Totals:</b>	<b>Due</b> \$162.00
<b>Vendor ID:</b> NO6301	<b>Name:</b> ND DEPT OF ENVIRONMENTAL - CHEMIST		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$250.50
<b>Vendor ID:</b> NO8172	<b>Name:</b> FERGUSON WATERWORKS		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$1,025.52
<b>Vendor ID:</b> OD5299	<b>Name:</b> ODNEY		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$3,820.00
<b>Vendor ID:</b> OL5475	<b>Name:</b> OLSON ELECTRIC		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$948.16
<b>Vendor ID:</b> OL7558	<b>Name:</b> OLSON'S SERVICE		
<b>Voucher(s): 6</b>		<b>Aged Totals:</b>	<b>Due</b> \$408.00
<b>Vendor ID:</b> ON2114	<b>Name:</b> ONE CALL CONCEPTS		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$1,143.35
<b>Vendor ID:</b> PR1351	<b>Name:</b> PRAIRIE AUTO PARTS INC		
<b>Voucher(s): 2</b>		<b>Aged Totals:</b>	<b>Due</b> \$53.37
<b>Vendor ID:</b> PR2756	<b>Name:</b> PRESORT PLUS, LLC		
<b>Voucher(s): 2</b>		<b>Aged Totals:</b>	<b>Due</b> \$6,013.15
<b>Vendor ID:</b> PR5227	<b>Name:</b> PROFESSIONAL COMPUTER SERV LLP		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$646.33
<b>Vendor ID:</b> QU1437	<b>Name:</b> QUALITY QUICK PRINT, INC.		
<b>Voucher(s): 1</b>		<b>Aged Totals:</b>	<b>Due</b> \$556.00
<b>Vendor ID:</b> QU2251	<b>Name:</b> BRAUN DISTRIBUTING		

AGED TRIAL BALANCE  
Southwest Water Authority

Voucher(s): 1		Aged Totals:	Due \$222.45
Vendor ID: RA6322	Name: RAPID FIRE PROTECTION, INC		
Voucher(s): 1		Aged Totals:	Due \$495.00
Vendor ID: RE2651	Name: RED ROCK FORD		
Voucher(s): 1		Aged Totals:	Due \$2,371.25
Vendor ID: RR1775	Name: R & R AUTO, FARM & ELECTRIC, INC.		
Voucher(s): 4		Aged Totals:	Due \$360.82
Vendor ID: RU5535	Name: RUNNINGS SUPPLY, INC		
Voucher(s): 12		Aged Totals:	Due \$722.54
Vendor ID: SM1671	Name: SMART COMPUTERS AND CONSULTING		
Voucher(s): 2		Aged Totals:	Due \$113.99
Vendor ID: SO8901	Name: SOUTHWESTERN DISTRICT HEALTH UNIT		
Voucher(s): 1		Aged Totals:	Due \$25.00
Vendor ID: TE5663	Name: TEMP RIGHT SERVICE, INC.		
Voucher(s): 1		Aged Totals:	Due \$1,388.00
Vendor ID: US1147	Name: USA BLUE BOOK		
Voucher(s): 1		Aged Totals:	Due \$171.94
Vendor ID: VI7111	Name: VISA		
Voucher(s): 26		Aged Totals:	Due \$5,390.60
Vendor ID: WA8135	Name: WAGNER CONSTRUCTION, INC		
Voucher(s): 1		Aged Totals:	Due \$470,466.00
Vendor ID: WE7700	Name: WEST DAKOTA OIL, INC.		
Voucher(s): 1		Aged Totals:	Due \$230.85
Vendor ID: WI4433	Name: WILLIAM E. YOUNG COMPANY		
Voucher(s): 1		Aged Totals:	Due \$1,532.66
Vendor ID: WO6426	Name: WORKFORCE SAFETY & INSURANCE		
Voucher(s): 1		Aged Totals:	Due \$7,245.07
		<u>Vendor(s)</u>	<u>Due</u>
Vendor Totals:	63		\$807,448.43



2025 SWA DEPOT USAGE  
TOTAL 151,590



## 2025 INDUSTRIAL SALES

CITY	*COMMENTS	*RATE/KGAL FOR INDUSTRIAL	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL GALLONS	TOTAL ACRE FEET
BEACH	SELLS WATER TO FARMERS FROM CITY WELLS ONLY. DOES NOT SELL SWPP WATER									
BELFIELD	\$32.00/1,000 GALLONS, AS OF MAY 2021	\$32.00	0	5,300	9,500	48,500	51,300	90,600	205,200	0.63
CARSON	DO NOT SELL									0.00
DICKINSON	\$19.00/1,000 GALLONS, AS OF MAY 2021	\$19.00	34,750	25,380	101,380	152,500	171,090	196,200	681,300	2.09
DODGE	DO NOT SELL									0.00
DUNN CENTER	DO NOT SELL									0.00
ELGIN	DO NOT SELL									0.00
GLADSTONE	DO NOT SELL									0.00
GLEN ULLIN	DOES NOT SELL ON REGULAR BASIS ONLY TO FARMERS & CONSTRUCTION,	\$15.00 per 1k	800	3,900	2,800	6,900	6,200	73,400	94,000	0.29
GOLDEN VALLEY	SPRAYING & DUST CONTROL USE ONLY									0.00
GOLVA	DO NOT SELL SWPP WATER - USES CITY WELLS									0.00
HALLIDAY	SELLS WATER TO FARMERS FROM CITY WELLS ONLY. DOES NOT SELL SWPP WATER									0.00
HEBRON	USUALLY SELLS TO FARMERS, ROAD CONSTRUCTION AND BRICK YARD. CHARGES THE SAME FOR ALL USERS	\$10.50	136,000	122,000	184,000	129,000	150,000	145,000	866,000	2.66
HETTINGER	CHARGES THE SAME FOR ALL USERS	\$10.00	16,000	0	0	0	9,700	30,500	56,200	0.17
KILLDEER	CHARGES THE SAME FOR ALL USERS	\$35.71	168,270	229,480	112,910	118,260	78,690	81,530	789,140	2.42
MEDORA	DO NOT SELL									0.00
MOTT	SPRAYING/DOES NOT SELL TO OIL INDUSTRY	\$10.00	0	0	0	22,686	55,129	53,359	131,174	0.40
NEW ENGLAND	CHARGES THE SAME FOR ALL USERS	\$20.00	0	0	0	0	0	0	0	0.00
NEW HRADEC	DO NOT SELL									0.00
NEW LEIPZIG	DO NOT SELL									0.00
REEDER	DO NOT SELL SWPP WATER - USES CITY WELLS									0.00
REGENT	DO NOT SELL									0.00
RICHARDTON	ONLY SELL TO FARMERS									0.00
SCRANTON	SPRAYING USE ONLY/DOES NOT SELL TO OIL INDUSTRY	\$8.00	0	0	0	0	0	0	0	0.00
SENTINEL BUTTE	INDUSTRIAL SALES ONLY	\$22.47	0	0	0	0	0	0	0	0.00
SOUTH HEART										0.00
TAYLOR	DO NOT SELL									0.00
ZAP	DO NOT SELL									0.00
TOTAL GALLONS			355,820	386,060	410,590	477,846	522,109	670,589	2,823,014	8.66
TOTAL ACRE FEET			1.09	1.18	1.26	1.47	1.60	2.06	8.66	
CONTRACT										
BAKER BOY			444,600	518,300	549,700	733,100	771,300	932,500	3,949,500	12.12
BILLINGS COUNTY DIST 3			0	0	56,100	41,600	100,200	90,300	288,200	0.88
SWA WATER DEPOT - RAW			1,360	590	2,850	13,350	32,800	82,700	133,650	0.41
DAKOTA PRAIRIE REFINING			906,900	1,033,900	885,500	1,858,400	1,376,600	573,000	6,634,300	20.36
ND ENERGY SERVICES			112,900	44,300	23,400	0	0	0	180,600	0.55
NET-ZERO RICHARDTON, LLC			14,237,000	16,288,000	16,335,000	17,813,000	15,685,000	22,836,000	103,194,000	316.69
STEFFES CORPORATION			161,300	218,800	268,300	220,700	213,000	302,800	1,384,900	4.25
TOTAL GALLONS			15,864,060	18,103,890	18,120,850	20,680,150	18,178,900	24,817,300	115,765,150	355.27
TOTAL ACRE FEET			48.68	55.56	55.61	63.46	55.79	76.16	355.27	
TOTAL GALLONS COMBINED			16,219,880	18,489,950	18,531,440	21,157,996	18,701,009	25,487,889	118,588,164	
TOTAL ACRE FEET COMBINED			49.78	56.74	56.87	64.93	57.39	78.22	363.93	363.93

# Southwest Pipeline Project

## Return on Investment

YEAR	RESOURCES TRUST FUND	BOND PAYMENTS	TOTAL
1991	\$ 11,166.00		\$ 11,166.00
1992	\$ 212,899.00		\$ 212,899.00
1993	\$ 195,973.00		\$ 195,973.00
1994	\$ 300,472.00		\$ 300,472.00
1995	\$ 504,179.00		\$ 504,179.00
1996	\$ 734,994.15		\$ 734,994.15
1997	\$ 389,111.41	\$ 468,801.59	\$ 857,913.00
1998	\$ 415,197.60	\$ 500,593.77	\$ 915,791.37
1999	\$ 349,574.05	\$ 676,423.19	\$ 1,025,997.24
2000	\$ 418,164.86	\$ 728,614.91	\$ 1,146,779.77
2001	\$ 475,021.15	\$ 833,246.78	\$ 1,308,267.93
2002	\$ 416,859.08	\$ 1,015,365.60	\$ 1,432,224.68
2003	\$ 458,780.10	\$ 1,122,504.11	\$ 1,581,284.21
2004	\$ 615,337.62	\$ 1,005,901.63	\$ 1,621,239.25
2005	\$ 661,099.95	\$ 1,045,858.38	\$ 1,706,958.33
2006	\$ 611,674.29	\$ 1,336,805.97	\$ 1,948,480.26
2007	\$ 856,597.12	\$ 1,451,468.74	\$ 2,308,065.86
2008	\$ 1,451,385.68	\$ 1,004,121.20	\$ 2,455,506.88
2009	\$ 1,504,429.59	\$ 1,114,558.52	\$ 2,618,988.11
2010	\$ 877,624.28	\$ 1,898,922.31	\$ 2,776,546.59
2011	\$ 1,793,563.59	\$ 1,282,852.85	\$ 3,076,416.44
2012	\$ 3,303,608.16	\$ 983,667.70	\$ 4,287,275.86
2013	\$ 3,080,405.43	\$ 1,441,235.41	\$ 4,521,640.84
2014	\$ 3,753,622.85	\$ 1,340,702.63	\$ 5,094,325.48
2015	\$ 4,776,377.17		\$ 4,776,377.17
2016	\$ 4,936,757.79		\$ 4,936,757.79
2017	\$ 5,258,182.90		\$ 5,258,182.90
2018	\$ 5,015,416.74		\$ 5,015,416.74
2019	\$ 5,079,128.39		\$ 5,079,128.39
2020	\$ 5,476,914.31		\$ 5,476,914.31
2021	\$ 5,566,425.98		\$ 5,566,425.98
2022	\$ 5,688,266.69		\$ 5,688,266.69
2023	\$ 6,227,003.19		\$ 6,227,003.19
2024	\$ 6,642,973.92		\$ 6,642,973.92
2025	\$ 2,985,390.19		\$ 2,985,390.19
	<b>\$ 78,059,187.04</b>	<b>\$ 19,251,645.29</b>	<b>\$ 100,296,222.52</b>
Perkins County	\$ 5,459,000.00		\$ 5,459,000.00
	<b>\$ 83,518,187.04</b>	<b>\$ 19,251,645.29</b>	<b>\$ 105,755,222.52</b>
Jan	\$ 524,179.15		\$ 524,179.15
Feb	\$ 465,874.73		\$ 990,053.88
Mar	\$ 496,188.74		\$ 1,486,242.62
Apr	\$ 470,457.96		\$ 1,956,700.58
May	\$ 505,572.75		\$ 2,462,273.33
June	\$ 523,116.86		\$ 2,985,390.19

## **II. POLICY TYPE: EXECUTIVE LIMITATIONS**

**POLICY TITLE: *GENERAL EXECUTIVE CONSTRAINT***

**Adopted 12/6/99 - Amended 3/5/12; 8/6/12; 4/7/14**

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The manager/Chief Executive Officer shall not cause or allow in the organization any practice, activity, decision or circumstance which is either imprudent or in violation of commonly accepted business and professional ethics.

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### ***MONITORING:***

<i>Method:</i>	<i>Manager/CEO Internal Report</i>
<i>Frequency:</i>	<i>Annually</i>
<i>Month:</i>	<i>August</i>

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## II. POLICY TYPE: EXECUTIVE LIMITATION

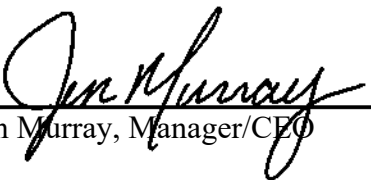
### POLICY TITLE: *GENERAL EXECUTIVE CONSTRAINT*

Adopted 12/6/99 - Amended 3/5/12; 8/6/12; 4/7/14

---

The manager/Chief Executive Officer shall not cause or allow in the organization any practice, activity, decision or circumstance which is either imprudent or in violation of commonly accepted business and professional ethics.

*This report is an affirmation of my ongoing commitment to ensuring that all organizational practices, activities, and decisions remain prudent and aligned with commonly accepted business and professional ethics. To uphold this policy, I adhere to sound decision-making. All major decisions have been evaluated for financial responsibility, operational feasibility, and ethical impact. I have avoided any actions that could expose the organization to unnecessary risk or liability. I continue to maintain transparency in communications with the Board, staff, partners, and stakeholders. This includes providing timely and accurate information to support informed oversight and trust. I have upheld professional standards in my leadership approach, promoting ethical behavior across the organization, and addressing any concerns or conflicts in a manner consistent with our policies and values. I have ensured that all operational and personnel decisions are consistent with organizational policies, applicable laws, and industry best practices. I remain committed to maintaining an ethical and responsible organizational culture and to upholding the trust placed in me by the Board.*

  
\_\_\_\_\_  
Jen Murray, Manager/CEO

\_\_\_\_\_  
July 31, 2024  
Date

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### MONITORING:

Method:	Manager/CEO Internal Report
Frequency:	Annually
Month:	August

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## II. POLICY TYPE: EXECUTIVE LIMITATIONS

### F. POLICY TITLE: *COMPENSATION AND BENEFITS*

Adopted 12/6/99 - Amended 3/5/12; 5/7/12; 4/7/14

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With respect to employment, compensation and benefits to employees, consultants, contract workers and volunteers, the manager/Chief Executive Officer may not cause or allow jeopardy to fiscal integrity or public image.

Accordingly, the manager/Chief Executive Officer may not:

1. Change the manager/Chief Executive Officer's own compensation and benefits.
2. Promise or imply guaranteed employment.
3. Establish current compensation and benefits which:
  - A. Deviate materially from the geographic or professional market for the skills employed.
  - B. Create obligations over a longer term than revenues can be safely projected, in no event longer than one year and in all events subject to losses of revenue.
  - C. Not include an annual cost of living adjustment (COLA) appropriate for the region.
4. Establish or change pension benefits which:
  - A. Cause unfunded liabilities to occur or in any way commit the organization to benefits, which incur unpredictable future costs.
  - B. Provide less than some basic level of benefits to all full time employees, though differential benefits to encourage longevity in key employees are not prohibited.
  - C. Allow any employee to lose benefits already accrued from any foregoing plan.
  - D. Treat the manager/Chief Executive Officer differently from other comparable key employees.
  - E. Are instituted without prior monitoring of these provisions.

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#### **MONITORING:**

<i>Method:</i>	<i>Manager/CEO Internal Report</i>
<i>Frequency:</i>	<i>Annually</i>
<i>Month:</i>	<i>August</i>

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## II. POLICY TYPE: EXECUTIVE LIMITATIONS

### F. POLICY TITLE: *COMPENSATION AND BENEFITS*

**Adopted 12/6/99-Amended 3/15/12; 5/7/12; 4/7/14**

---

With respect to employment, compensation and benefits to employees, consultants, contract workers and volunteers, the manager/Chief Executive Officer may not cause or allow jeopardy to fiscal integrity or public image.


*I continually monitor and evaluate SWA's fiscal integrity to ensure the finances are protected. Fiduciary responsibilities remain a top priority. I encourage and promote a positive image of SWA at all times.*

Accordingly, the manager/Chief Executive Officer may not:

1. Change the Manager/CEO's own compensation and benefits.  
*Any change to compensation is initiated and approved by the Board of Directors at the June board meeting. Benefits are the same for all employees. Payroll records are available at the O&M Center Office for review. Changes are those approved by the Board of Directors.*
2. Promise or imply guaranteed employment.  
*Interviews and hiring are a collaborative effort by department heads. There is no implied guarantee of employment. North Dakota is a right-to-work state. SWA follows state laws. It is also noted in the Employee Policy Manual which states, "The Southwest Water Authority recognizes that an employee has the right to leave the employment of the Southwest Water Authority at any time and for any reason. Similarly, the Southwest Water Authority reserves the right to terminate the employment of any employee at any time for any reason."*
3. Establish current compensation and benefits which:
  - A. Deviate materially from the geographic or professional market for the skills employed.  
*Compensation and benefits are based on local markets. Cost-of-living increases are based on the CPI. Compensation and benefits are compared to the local, state, region, major North Dakota cities, North Dakota Rural Water Systems Association, AWWA salary surveys, other water sector employees and the upper midwest region. SWA plans to budget for a formal salary survey in 2026.*
  - B. Create obligations over a longer term than revenues can be safely projected, in no event longer than one year and in all events subject to losses of revenue.  
*Financial obligations greater than one year are approved by the Board of Directors. All are subject to losses in revenue.*
  - C. Not include an annual cost of living adjustment (COLA) appropriate for the region.  
*All employees except the Manager/CEO received a 2.53% COLA at the beginning of 2025.*

4. Establish or change pension benefits which:

- A. Cause unfunded liabilities to occur or in any way commit the organization to benefits which incur unpredictable future costs.  
*SWA participates in North Dakota Public Employee Retirement System (NDPERS). All invoices for benefits are paid monthly to NDPERS. All invoices and payments are available for review in the O&M Center Office. The retirement benefit and liability and other post-employment benefits (OPEB) and liabilities are now on SWA's Balance Sheet as required by GASB Statement No. 68 and 75, respectively. Deferred Pension Inflows, Deferred OPEB Inflows, Net Pension Liability and Net OPEB Liability are under Long-Term Debt and Deferred Pension Outflows and Deferred OPEB Outflows are under Other Assets. The balance for the accounts as of June 30, 2025, are \$43,485 for Deferred Pension Outflows, \$1,628,277 for Deferred OPEB Outflows, \$2,630.067 for Deferred Pension Inflows, \$50,389 for Deferred OPEB Inflows, \$4,131,317 for Net Pension Liability and \$152,208 for Net OPEB Liability. SWA also participates in other benefit programs for employees.*
- B. Provide less than some basic level of benefits to all full-time employees, though differential benefits to encourage longevity in key employees are not prohibited.  
*All full-time employees participate in NDPERS. Part-time employees may participate in NDPERS at their own expense. Benefits are outlined in the SWA Employee Policy Manual. The Employee Policy Manual is available on the SWA website.*
- C. Allow any employee to lose benefits already accrued from any foregoing plan.  
*Employee benefits are monitored by administrative staff and maintained according to policy. Payroll records are available at the O&M Center Office for review. SWA has made no changes to pension benefits since 1995, as approved at the August 7, 1995, Board of Directors meeting. Any changes to benefits are by state law.*
- D. Treat the manager/Chief Executive Officer differently from other comparable key employees.  
*All employees are provided equal payroll benefits. Employee benefits are monitored by staff and maintained according to policy. Payroll records are available at the SWA O&M Center Office for review.*
- E. Are instituted without prior monitoring of these provisions.  
*Changes must be approved by the Board. No changes to benefits have been made by management.*

  
Jen Murray, Manager/CEO

July 31, 2025  
Date

**MONITORING:**

Method: Manager/CEO Internal Report  
Frequency: Annually  
Month: August





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**Our Vision:** People and Business Succeeding with Quality Water   **Our Mission:** Quality Water for Southwest North Dakota

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# M E M O R A N D U M

**To:** Jen Murray, Manager/CEO, SWA

**From:** Ledeanna O'Shields, CFO/Office Administrator, SWA

**Subject:** **O&M Center Office Phone System Replacement – Decision Making**

**Date:** July 10, 2025

The existing Vertical Phone System, was purchased in February 2010 and transferred to the O&M Center Office building in 2013. The mainboard for the system was replaced in 2018. Consolidated recently replaced the power supply using parts from an older model. The system no longer receives critical updates, patches, or vendor support. The phone system's outdated hardware and software are increasingly prone to failures and compatibility issues with modern technology, and has reached the end of serviceable life.

A new phone system was not budgeted in 2025, but was planned for replacement in 2026. The current situation presents an immediate need to prevent potential business disruptions.

SWA has secured a quote from our current provider, Consolidated Business Solutions, for the replacement of the Vertical Phone System with a Summit Phone System for \$21,290.00. This quote includes replacing 22 phones in the O&M Center Office and is valid through August 31, 2025. Consolidated supplies both our phone and internet service. While policy require multiple quotes, in this case, we received only one due to the integrated nature of services and the urgency of the replacement. Continuing with the existing carrier is the most practical solution. The quote is included with this memo.

The expenditure of \$21,290.00 will reduce SWA's months in reserves from 9.63 months to 9.61 months.

**I respectfully request the SWA Board to approve the unbudgeted expense of \$21,290.00 to replace the existing Vertical Phone System with the Summit Phone System.**



Prepared for:  
Southwest Water Authority

Prepared by:  
Todd, Cami & Jim Consolidated  
Business Solutions

We have prepared a quote for you

Summit Phone System With 22 New  
Phones

Quote # 003409  
Version 1

## Products

Description	Price	Qty	Ext. Price
<b>Summit 100 Phone System With 22 New Digital Phones</b> <b>**Updated 7/9/25**</b>	\$21,290.00	1	\$21,290.00
Summit 100 Phone System With 22 New and Some Existing Phones:			
Summit KSU			
22 Digital Phones			
Voice Mail			
5 Year Software License			
5 Year Warranty on New Summit Phone Equipment			
Battery Backup			
Misc Material			
Remote Access			
Labor/Training To Install Phone System with 22 New Digital Phones			
<b>Subtotal:</b>			<b>\$21,290.00</b>

## Summit Phone System With 22 New Phones

**Prepared by:****Consolidated Business Solutions**

Todd, Cami & Jim Consolidated Business  
Solutions  
7014565252  
Fax 7014565243  
sales@consolidatednd.com

**Prepared for:****Southwest Water Authority**

4665 2nd St Sw  
Dickinson, ND 58601  
Corey Pavlicek  
cpavlicek@swwater.com

**Quote Information:****Quote #: 003409**

Version: 1  
Delivery Date: 07/09/2025  
Expiration Date: 07/23/2025

### Quote Summary

Description	Amount
Products	\$21,290.00
<b>Total:</b>	<b>\$21,290.00</b>

Taxes, shipping, handling and other fees may apply. If you accept this quote, an invoice will be prepared after the service or product has been installed or delivered. Invoices over \$5000, please pay via cash or check. Please do not pay from this quote.

### Consolidated Business Solutions

### Southwest Water Authority

Signature: Consolidated Business SolutionsName: Todd, Cami & JimTitle: Consolidated Business SolutionsDate: 07/09/2025

Signature: \_\_\_\_\_

Name: Corey Pavlicek

Date: \_\_\_\_\_

## **Policy Addressing Hydraulic Anomalies Affecting Service Capacity\***

**\*Solutions are considered temporary and will be addressed if and when future hydraulic improvements occur.**

### **Purpose:**

To demonstrate SWA's commitment to identifying and resolving hydraulic anomalies that restrict the Authority's ability to provide adequate service, particularly in areas with growing demand and customer waitlists.

### **Policy Statement:**

SWA is committed to routinely evaluating hydraulics and system limitations that directly impact its ability to serve existing and prospective customers. When it is determined that an operational change or system constraint originating from within SWA's control is a contributing factor to inadequate service pressure or delivery, SWA will consider low-cost, interim (temporary) solutions that allow for customer connections without compromising long-term system integrity or efficiency.

### **Guidelines:**

#### **1. Assessment and Identification:**

SWA staff will regularly assess the distribution system for hydraulic anomalies and performance inconsistencies that may inhibit the ability to serve customers, particularly in high-demand or growth areas.

#### **2. Responsibility-Based Response:**

When SWA's operations are the primary contributor to a customer's low-pressure condition due to operational or design constraints, and where feasible, SWA may develop a temporary, site-specific solution to enable service connection.

- Example: Installation of a SWA-maintained booster pump within a customer's residence under a mutually agreed-upon arrangement.

#### **3. Temporary Nature of Interim Measures:**

Any such solution will be considered temporary. If and when strategic hydraulic improvements are made in the affected area, SWA will pursue permanent modifications (e.g., upsizing or paralleling lines, relocating PRVs, or installing regional boosters) that allow for the removal of interim measures from customer premises.

#### **4. Customer Communication and Agreements:**

A formal agreement will be established between SWA and the affected customer outlining:

- The scope and purpose of the interim solution.
- SWA's responsibility for installation, maintenance, and future removal.
- The customers' responsibilities (e.g., electrical costs, equipment protection, communication and permissions with SWA to arrange maintenance visits).



- The conditions under which the solution may be removed or replaced by permanent infrastructure improvements.

5. Situational Selectivity:

This policy is not intended to promote widespread or duplicative installation of customer-side booster pumps or other piecemeal fixes. These accommodations will be reserved for situations in which **all three criteria are met**:

- A **restrictive** anomaly exists due to a clear SWPP **new** construction or SWA operational change.
- The interim solution is significantly less costly than a typical capital project and can be reversed when the system is improved.
- Additional customers can be connected if the **restrictive** anomaly is addressed.

Review and Oversight:

This policy and its applications will be reviewed periodically to ensure alignment with SWA's long-term infrastructure goals, customer service standards, and resource management practices.

# Southwest Water Authority Strategic Plan 2023

At the 2023 Board of Directors' Retreat, a situational analysis was conducted. Below are the six identified areas of priority, opportunity, and challenge in which the Board has affirmed require awareness, focus, and action to achieve the mission and vision of Southwest Water Authority.

## **Southwest Pipeline Project Supplementary Intake**

1. Communicate the need for the Supplementary Intake for the people of southwest North Dakota
2. Communicate the impacts of a deficit at the Intake to stakeholders
3. Encourage the SWC to consider alternative options
  - a. Develop a plan/proposal for an interim Intake to address the potential deficit until the permanent intake is completed (Increase flowrate with Basin Electric, construct a temporary Intake, evaluation of other locations/sources, etc.)
4. Communicate the income opportunity of serving Prairie Horizon Hydrogen or other industrial users

## **Aging Infrastructure**

1. Prioritize areas of concern
  - a. Utilize REM analysis as a tool to monitor age of infrastructure and life-expectancy
    - i. Keep the REM analysis updated
    - ii. Budget accordingly
2. Develop a plan to address shutdowns
  - a. Redundancy
    - i. Consideration of additional water reservoirs at Zap and/or Dickinson
    - ii. Consideration of secondary raw water line
3. Work with other Rural Water Systems and related agencies to revive the Water/Wastewater Agency Response Network (WARN) – a statewide inventory database for spare parts or emergency mitigation
  - a. Mutual Aid Agreements

## **Education and Communication and Project Funding**

1. Communication – How will the Board and Staff Communicate with Stakeholders
  - a. Develop the SWPP and SWA message to be communicated
    - i. Who we are, what we do, and why we exist
  - b. Outreach
    - i. Identify audiences with whom the message will be communicated (County Commissions, City Commissions, Legislators, Public, other boards/agencies, etc.)
    - ii. Identify Champions and Build Relationships
  - c. Develop a communication video
    - i. Make a statement, be memorable, include testimonials.

### **Waiting List and Customer Connections**

1. Finalize Feasibility Criteria Adjustments
2. Revise Prong 2 and Prong 3 approach to address future needs for waiting lists, under-served areas/new construction areas
3. Strategic Hydraulic Improvements
  - a. Assess and prioritize waiting list areas of the Project through constant review of Prioritization Matrix
  - b. Combine projects to make cost effective

### **Water Treatment Plant Expansion and Decommissioning of Dickinson WTP**

1. Southwest Water Treatment Plant designed for future of SWPP – 18 MGD
  - a. Secure staging area for construction and materials
  - b. Budget for unknown maintenance needs for first year after warranty period
2. Dickinson Water Treatment Plant
  - a. Develop timeline for decommissioning
  - b. Discuss with City of Dickinson on responsibilities, assets/inventory, and future for the site
3. Security
  - a. Upgrade security and cybersecurity at the SWTP
4. Education
  - a. Foster and maintain educated treatment staff

### **Affordable Rates**

1. Remain aware how SWA compares to other ND Rural Water Systems as a gauge for affordability
2. Review over-allocation policy
3. Review and analyze reserves during budgeting
4. REM analysis
  - a. Review and update every two years
  - b. Keep reserve relevant to future need and policy
  - c. Remain educated on the SWC Basic Asset Inventory Assessments and Capital Improvement Plans for other water systems



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**Our Vision:** People and Business Succeeding with Quality Water   **Our Mission:** Quality Water for Southwest North Dakota

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# M E M O R A N D U M

**TO:** Southwest Water Authority Board of Directors

**FROM:** Jen Murray, Manager/CEO, SWA

**SUBJECT:** Board Retreat

**DATE:** July 30, 2025

The Board of Directors retreat will be held following the October Board meeting and lunch on Monday, October 6, 2025, at the Dakota Room at the Stark County Family & Ag Resource Campus in Dickinson, ND. It will be followed by a social at 5:30 p.m. and dinner at 6:00 p.m. The social and dinner will be held at the Astoria.

The retreat will reconvene at 8:00 a.m. on Tuesday, October 7, 2025, and will wrap up by noon. Lunch will be provided.

Jared Huibregtse has provided a draft agenda. Please watch your emails this month in anticipation of a survey related to SWPP ownership and Capital Repayment.

A photographer will be onsite Monday, October 6, 2025, to take a group photo of the Board. Please keep this in mind when selecting your attire.



## **SOUTHWEST WATER AUTHORITY BOARD OF DIRECTORS' RETREAT OCTOBER 6-7, 2025**

### **DAY ONE – Monday, October 6<sup>th</sup>:**

**9:00 am – 12:00 pm: Regular Board of Directors Meeting**

**12:00 pm – 1:00 pm: Lunch**

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**1:00 pm – Retreat Begins**

**Introduction and Agenda Overview**

#### **Topic #1: Intake & Raw Water Infrastructure**

- Brief Update on Intake
- Discussion on Short- and Long-Term Raw Water Infrastructure Resiliency

#### **Topic #2: Non-Public Funding Sources**

- Past handling of outside funding
- What entities would a potential policy apply to
- How much outside funding is allowable
- DWR involvement

**Break at approximately 2:45 pm**

**Social: 5:30 – 6:00 pm at (Location TBD)**

**Dinner: 6:00 pm – 8:00 pm (Location TBD)**

### **DAY TWO – Tuesday, October 7<sup>th</sup>:**

**Breakfast: 7:30 am at Stark County Family & Ag Resource Campus**

#### **Day One Summary and Preview Day Two Focus Areas**

#### **Topic #3: Three Prong Approach – Overview & Revisit**

- Originally developed in 2019 to facilitate expansion of the distribution system
1. Strategic Improvements:
  2. Rural Expansion
  3. MTL Improvements



Driving Community and Industry Forward, Together.



#### **Topic #4: Ownership Discussion**

##### **Review of Anonymous Survey Responses**

- Survey to be distributed. Questions to focus on advantages & disadvantages of State vs. SWA ownership. **Responses will be presented anonymously at the Retreat.**
- Discussion

**Break at approximately 9:45 am**

**Retreat Wrap-Up**

**Lunch: 12:00 pm**

---

**Next Meeting Date/Time**



Driving Community and Industry Forward, Together.

# M E M O R A N D U M

**TO:** Jen Murray, Manager/CEO, SWA

**FROM:** Wendy Serhienko, Executive Assistant, SWA

**SUBJECT:** Summer Water Tours – Water, Wind and Weather Modification

**DATE:** July 30, 2025

Directors Odermann, Siefert, and I attended the Water, Wind and Weather Modification Tour on Wednesday, July 30, 2025. There were 38 people in attendance.

The day started off with a presentation at the Bowman Regional Airport. Mark Schneider and Wayne Mrnak spoke about weather modification. The Bowman Radar recently received a \$1.8 million upgrade authorized by the State Legislature in the 2023-2025.

Director Siefert gave a tour of the Haley General Store and then we toured Bowman Haley Dam.

The next stop was Apex Clean Energy which is a wind tower project expected to complete 64 wind turbines.

After that we stopped at the Bowman Water Treatment Plant. The city of Bowman receives their water from the Fox Hill aquifer. Their water is treated with chlorine and then distributed to the residents of Bowman. Steven Ness from the water and sewer department was questioned on why the community is not connected to the SWPP. They indicated there is no interest to pay for water when they can use their water as a source of revenue from the community.

The day concluded at the Pioneer Trails Regional Museum.



North Dakota Water Education Foundation

# **WATER, WIND AND WEATHER MODIFICATION TOUR**

Wednesday, July 30, 2025

**MOUNTAIN TIME**

**8:15 a.m.** Registration: The Edge, Bowman County Activity Complex

**8:30 a.m.** Load Bus and Welcome  
– Lyn James, Mayor, City of Bowman

**8:45 a.m.** Presentations at the Bowman Regional Airport  
– Mark Schneider, Chief Meteorologist, ND Atmospheric Resource Board  
– Wayne Mrnak, Chairman, Bowman County Weather Modification Authority

**10:20 a.m.** Haley General Store  
– Rick Seifert, Bowman County Director, Southwest Water Authority Board of Directors

**11:05 a.m.** Bowman Haley Dam  
– Chanell Walby, Board Member, Bowman County Water Resource District

**12:15 p.m.** Lunch at Bowman Haley Dam Kitchen

**2:00 p.m.** Apex Clean Energy – Wind Tower Project  
– Karson Pederson, Field Manager/Public Engagement for North Dakota and Minnesota,  
Apex Clean Energy

**2:50 p.m.** Presentation at Bowman Water Treatment Plant  
-Stacy McGee, Utility Auditor, City of Bowman  
-Steve Ness, Water & Sewer Department, City of Bowman

**3:15 p.m.** Pioneer Trails Regional Museum  
– Jean Nudell, Museum Director

**4:30 p.m.** Tour Ends



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## **Bowman area water tour: water, wind and weather modification on July 30**

Courtesy of The North Dakota Water Education Foundation

The North Dakota Water Education Foundation invites the public to participate in its annual water tours this summer across North Dakota. These tours offer a firsthand look at North Dakota's critical water issues and initiatives.

On Wednesday, July 30, the public is invited to join the "Water, Wind and Weather Modification" tour beginning and ending in Bowman. Southwestern North Dakota is not known for an abundance of water. However, the Bowman-Haley Lake and Dam, located southeast of Bowman, has 17 miles of scenic shoreline offering year-round recreational opportunities and a haven for a wide variety of wildlife. Weather modification is a tool used to benefit the semi-arid climate in the region; learn how it works and why it is a useful tool. Tour participants will also learn about Bowman Wind, a wind energy project that will generate 200 megawatts of energy, powering up to 72,000 U.S. homes.

Registration is \$30 per person and includes tour transportation, lunch, informational materials, and a one-year digital subscription to the North Dakota Water magazine.

For more information and to register, visit <https://ndwater.org/events> or contact the North Dakota Water Education Foundation at 701-223-8332 or [jellingson@ndwater.net](mailto:jellingson@ndwater.net).



# MEMORANDUM

To: Southwest Water Authority Board of Directors

From: Directors Scott Tschetter and Bob Ingold

Subject: NDRWSA Leadership Retreat – Board Member Reports

Date: July 30, 2025

On Thursday, July 17, 2025, the NDRWSA Leadership Retreat was held at the Roughrider Hotel in Medora, ND. The event was well attended.

Michael Frizzell, MDF HR Consulting, gave an informative presentation on Human Resource Management. He has a wealth of knowledge and experience. House Majority Leader, Mike Lefor, gave a 2025 Legislative Session recap. Reice Haase, Director of the Department of Water Resources, gave an update on all water related projects throughout the state of North Dakota.



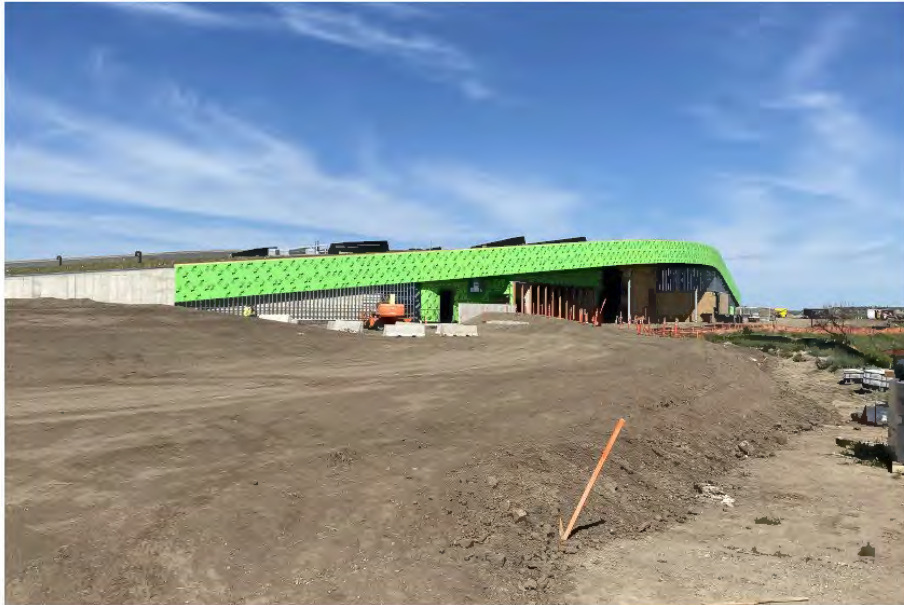
There were a lot of good discussions about the future of rural water in North Dakota. Moving forward the ability to receive funding for water projects will be on the minds of all the water districts in the state. Planning now for the future is one way SWA can stay on top of all the changes going forward.

One concern after attending the retreat is the attention the Missouri River is receiving from other states to the West and South of North Dakota. With water shortages becoming a yearly thing for some of these states the Missouri River is becoming a go to source for the folks. I feel that the central states from Montana down through Missouri may need to band together to provide a unified front when protecting the main water resource we depend on.

The day was informative and there were many networking opportunities with fellow board members and those involved in water throughout North Dakota.

## TR Library project hits 65% milestone with one year to go

Crews aim to finish the \$450 million presidential library by July 4, 2026, with ambitious sustainability goals and a sweeping architectural vision atop the Medora butte.



By **Evan Butow**

July 21, 2025 at 11:07 AM

MEDORA, N.D. — The Theodore Roosevelt Presidential Library (TRPL) plans to host its grand opening on July 4, 2026, aligning with the 250th anniversary of the Declaration of Independence.

A spokesperson confirmed that President Donald Trump and all four living former presidents will be invited to the ceremony but did not say which — if any — have accepted.

To fund the project, TRPL launched with a \$450 million plan. Fifty million came from a state-sponsored endowment fund, while the remaining \$400 million was to be raised through private donations.

So far, \$286 million of the private goal has been secured. The library also holds a \$70 million line of credit through the Bank of North Dakota, though none of it has been used.



With less than a year to go, crews are racing to complete the project as July 4, 2026, looms — with a nine-figure budget, national attention, and the possibility of a presidential audience.

In an exclusive interview with The Dickinson Press, Tony Erickson, associate director of design and construction for TRPL, estimated construction is about two-thirds complete.

“That’s always a tricky one, but if you went off of scheduled timelines, we’re about 60% to 65% through,” he said.

Set on 92 acres atop a butte overlooking Medora, the library will feature two primary wings spanning 90,000 square feet, a living roof, and a nearly mile-long circular boardwalk offering views of the surrounding Badlands.

Additionally, TRPL is pursuing full Living Building Certification through the International Living Future Institute. If achieved, it would become only the 36th structure worldwide to meet the rigorous environmental standards required annually.

Erickson expressed confidence the project would meet its timeline and goals.

“The project we set out to do in Medora with our sustainability goals and aggressive timeline are all being met in great collaboration with the partners we have from design to construction,” he said.

## **LOCAL INVESTMENT, LOCAL IMPACT**

The western wing will house 40,000 square feet of exhibition space, a café, and a gift shop. The eastern wing will contain administrative offices, academic spaces, classrooms, and a 300-seat auditorium.

The building was designed by the Norwegian-American architecture firm [Snøhetta](#), with JLG Architecture serving as architect of record and J.E. Dunn as construction manager.

Hiring North Dakota-based companies was a priority from the outset. JLG Architecture was founded in Grand Forks and now has a Minneapolis headquarters. J.E. Dunn, headquartered in Kansas City, has a local office in Dickinson.

Dickinson firms Winn Construction, Tooz Construction, Martin Construction, and Berger Electric were subcontracted by J.E. Dunn. Roughrider Electric, also from Dickinson, will provide utilities once construction concludes.

“This is a North Dakota initiative bringing North Dakota jobs,” Ken Vein, director of design and construction, said in a 2020 interview with Forum News Service. “The architect of

record and construction manager are just the start of what will be a multi-year, multi-million-dollar investment in North Dakota.”

## **NO SQUARE CORNERS**

Library officials say the design reflects Theodore Roosevelt’s conservation values and time spent in the North Dakota Badlands — as does the pursuit of Living Building Certification.

“The building is being designed in harmony with the contours of the North Dakota Badlands, to emerge organically from the bluffs and grasslands that so deeply shaped Roosevelt’s identity,” the spokesperson said.

“At the heart of that vision is a bold environmental commitment: to work with nature, not against it, and to create a regenerative building that embodies the principles of stewardship, resilience and long-term civic responsibility that Theodore Roosevelt championed throughout his life.”

Erickson said the sustainability requirements and creative vision pushed the team.

“We’ve really, really taken an abundant mindset of, ‘dream big and go for it,’” he said. “In this building, every theme is so different, there’s no square corners. The uniqueness and challenges of the design were hard, but we assembled a great team to be able to pull that off.”

Key design features include a living roof, a [central rammed-earth wall](#) , a boardwalk made of reclaimed wood, and full reliance on renewable energy.

The 30-foot-high, 240-foot-long rammed-earth wall, built by Winn Construction, was completed in May after three months and 12,000 man-hours. Designed by Snøhetta to mirror the Badlands, it’s one of the library’s most striking features.



Jenn Carroll, manager of sustainability for the Theodore Roosevelt Presidential Library Foundation, points out the layers of a rammed-earth wall installed inside the library Tuesday, May 27, 2025, near Medora.

The living roof, completed in June, marks a major sustainability milestone. It uses mass timber construction, with cross-laminated timber panels and glulam beams supporting an average of two feet of soil.

Walkways were installed and more than 100 species of native plants were added to support biodiversity — a key part of the library's ecological goals. According to its website, some of the rooftop plants will be used in the café and in cooking classes hosted at the library.

Still under construction is the boardwalk — expected to be completed by December. Erickson said it would become one of the library's signature features.

"That's a big feature of the site," he said. "So having that complete by December is going to be something that's extremely recognizable to the public along with the main entry points of the building."

When finished, the nearly mile-long boardwalk will connect visitors to the landscape and the Maah Daah Hey Trail, according to the library's website.

#### **DUST-FREE AND EXHIBIT READY**

Once construction areas are "dust free," exhibit installation can begin. Erickson said the west wing would be turned over in three phases, and the east wing — along with the café and gift shop — would be ready by April 1, 2026.

Before the public can enter, the library must receive a certificate of occupancy confirming it meets legal and safety codes. Erickson estimated that approval would come in May 2026.

With a \$450 million budget and sweeping design goals, the Theodore Roosevelt Presidential Library is on track to offer a one-of-a-kind experience.

Erickson, who visited Medora as a child, said the opportunity to contribute was personally meaningful.

"I remember coming out to Medora as a kid. So to be able to work on a project like this, that's this size and has this kind of visibility and with the goals that we have — it's just a really special thing to be a part of."

Leading up to its July 4, 2026 opening, The Dickinson Press will continue reporting on the library's progress. Readers can follow ongoing coverage in The Press or by visiting the TRPL website for more information.



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**Our Vision:** People and Business Succeeding with Quality Water    **Our Mission:** Quality Water for Southwest North Dakota

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**July 30, 2025**

**To: Southwest Water Authority Board of Directors**

As the chairperson of the Southwest Water Authority, it is my duty to review the board governance policy as such relates to the chairperson's responsibilities of the SWA. Section III of our board policy entitled "BOARD GOVERNANCE PROCESS, CHAIRPERSON'S ROLE" primarily requires the integrity of the Board's process and behavior is consistent with its own rules and those legitimately imposed upon it from outside the organization. The policy lists a number of items to which the chairperson must adhere to in order to fulfill the trust granted by fellow directors in the election process.

The final duty of the policy directly states: "The Chairperson is accountable for all monitoring and reporting as assigned by the Board. The Chairperson may delegate and/or share the responsibility."

There has been discussion about written reports on activities/events attended by SWA directors. I have long been an advocate for the following reasons:

1. the written reports can serve to provide the information about the activity/event and shorten meeting time.
2. the written reports are part of our (SWA) involvement with other stakeholders.
3. the written reports are continuing education for fellow board members.
4. the written reports provide a "return on investment" made by the SWA as part of aforementioned continuing education.
5. the written reports are a historical record of engagement and networking within the water industry and across other industries.

This is a major item in my mind but it seems there is a lack of appetite from board members (and perhaps reticence from staff because board members may rely on staff to assist) to provide written reports. You all signed the "Board Members are the Soul and Spirit of the Southwest Water Authority" pledge at the July meeting. I congratulate you for ***"making our mission your mission . . . for your desire to help others . . . to help turn dreams into reality. There is a great sense of power when people come together to achieve a common cause. Making things happen to help people is perhaps the most satisfying part about belonging to our Board . . ."***

The written reports decision is a board decision. I believe written reports demonstrates willingness to fulfill our vision and mission meeting our "Soul and Spirit Pledge" that a ***"committed board is the nucleus of a successful organization."*** Thumbs up or thumbs down!

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'James A. Odemann', is written over a light blue horizontal line.

James A. Odemann, Chairperson  
SWA director, Billings County

**State Water Commission Pre-Commission Meeting**  
**Minot City Council Chambers**  
**10 3<sup>rd</sup> Ave SW, 2<sup>nd</sup> Floor #246, Minot, ND**  
**Thursday, July 24, 2025 – 1:00 p.m. CT**

**A QUORUM OF THE COMMISSION MAY BE PRESENT**

**Microsoft Teams Meeting**

[Join the meeting now](#)

Meeting ID: 289 167 821 469

Passcode: 3d2LLz

**Dial in by phone**

[+1 701-328-0950,,168402816#](#) United States, Fargo

Phone conference ID: 168 402 816#

**Join on a video conferencing device**

Tenant key: [teams@join.nd.gov](mailto:teams@join.nd.gov)

Video ID: 113 789 703 4

**AGENDA**

- 1:00 – 1:03     A. Roll Call/Pledge of Allegiance
- 1:03 – 1:15     B. SWC Secretary Update (no attachment)
- 1:15 – 1:20     C. Southwest Pipeline Project (SWPP) (Justin Froseth)
1. Contract 7-2B – Hydraulic Upgrades in the North New England Service Area
- 1:20 – 1:30     D. Northwest Area Water Supply (NAWS) (Sindhuja S.Pillai-Grinolds)
1. Contract 1-1A – Construction of Project Intake and Snake Creek Pumping Plant Modifications (no attachment)
2. NAWS Authority Representative Appointments
- 1:30 – 1:45     E. Flood Control (Abigail Franklund)
1. City of Valley City     Permanent Flood Protection 2025-27     \$9,595,674     PC/C
2. Pembina Co WRD     Tongue River Cutoff Channel Improvements     \$95,850     CI
3. Lower Heart River WRD     Flood Risk Reduction Project     \$360,000     CI
- 1:45 – 2:05     F. General Water (Abigail Franklund)
1. Pembina Co WRD     Renwick Dam Safety Improvements     \$330,467     C
2. ND Game & Fish Dept.     Baukol-Noonan Dam Rehabilitation     \$250,020     C
3. Pembina Co WRD     Pembina Co Dams Emergency Action Plans     \$64,080     O
4. Red River Basin Comm     Red River Basin Commission Operations 25-27     \$300,000     O
- 2:05 – 2:20     G. Water Supply (Municipal/Regional) (Julie Prescott)
1. WAWSA     Williston Regional WTP DeviceNET     \$1,250,578     C
2. GD CD     Red River Valley Water Supply Project 25-27     \$55,000,000     L
3. GD CD     Red River Valley Water Supply Project 25-27     \$18,333,333     O
- 2:20 – 2:30     H. Water Supply (Rural) (Julie Prescott)
1. South Central RWD     Service to Napoleon     \$ 862,670     C
2. South Central RWD     University of Mary Service Area Water     \$4,098,440     C
- I. Adjourn

PC     Pre-Construction  
C     Construction  
L     Legislative  
CI     Cost Increase  
O     Other

**ADVERTISEMENT FOR BIDS  
ND STATE WATER COMMISSION  
BISMARCK, ND  
HYDRAULIC UPGRADES IN THE NORTH NEW ENGLAND SERVICE AREA  
SWPP CONTRACT 7-2B**

**ND State Water Commission** (Owner) is requesting Bids for the construction of the following Project:

**HYDRAULIC UPGRADES IN THE NORTH NEW ENGLAND SERVICE AREA  
SWPP CONTRACT 7-2B**

Bids for the construction of the Project will be received by mail or in-person at the **ND Department of Water Resources** located at **1200 Memorial Highway, Bismarck, ND**, until **July 22 at 1:30 p.m.** local time. At that time the Bids received will be publicly opened and read. Attendees of the bid opening must check in at the Bank of North Dakota lobby and receive a visitor's ID badge. Attendees will be escorted to the Bid opening room by Department of Water Resources staff.

Mailed Bids shall be addressed to Justin Froseth, P.E., North Dakota Department of Water Resources (NDDWR), with an internal envelope containing the bid clearly indicated to be a Sealed Bid for Hydraulic Upgrades in the North New England Service Area.

The Project includes the following Work:

**Furnishing and installing approximately 4.8 miles of 3"-6" ASTM D2241 gasketed joint PVC pipe; road crossings; restrained joint areas; pipeline crossings; (2) below grade prefabricated booster stations; five (5) Type 2 Pressure Reducing Valve (PRV), one Type 3 PRV, connections to existing pipelines; and other related appurtenances in the North New England Service Area. A Bid Alternate is included to install 4.0 miles of 6" ASTM D2241 gasketed joint PVC pipe and associated appurtenances in lieu of 4.0 miles of 4" ASTM D2241 gasketed joint PVC pipe as shown in the base bid.**

The Project has a Substantial Completion date of October 30, 2026.

Each Bid must be accompanied by a separate envelope containing a copy of a current and valid North Dakota Contractor's License issued at least ten (10) days prior to Bid opening, and a Bidder's Bond in a sum equal to five percent (5%) of the full amount of the Bid, executed by the Bidder as Principal and by a Surety, conditioned that if the Principal's Bid is accepted and the Contract awarded to Principal, the Principal, within ten (10) days after notice of award, shall execute a Contract in accordance with the terms of the Bid and a Contractor's Bond as required by law and regulations and determinations of the North Dakota State Water Commission. Bidders shall submit proof of qualification to perform the Work as described in the Instructions to Bidders.

The Issuing Office for paper copies of the Bidding Documents is:

**Bartlett & West/AECOM  
3456 E Century Avenue  
Bismarck ND, 58503**

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of 8 AM and 5 PM and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents may be obtained from the Issuing Office during the hours indicated above. Bidding Documents are available online (as portable document format (PDF) files) for a non-refundable charge of

\$50 at [www.questcdn.com](http://www.questcdn.com) by entering the following Quest project number **9761241**. Please contact Quest CDN.com at 952.233.1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance. Alternatively, printed Bidding Documents may be obtained from the Issuing Office via in-person pick-up or via mail, upon Issuing Offices receipt of payment. The non-refundable cost of printed Bidding Documents is \$200 per set. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery method of choice; the shipping charge will depend on the shipping method chosen. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office or designated website.

Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website.

All Bids will be made on the basis of cash payment for such Work. The State of North Dakota, acting through the ND State Water Commission, reserves the right to award the Contract, if awarded, based on the lowest responsive Bid(s) that is in the best interest and most advantageous to the Owner, to reject any and all Bids, to consider other factors in selecting the Bid which is in the best interest of the Owner, and to waive any and all irregularities in any Bid. The Owner reserves the right to hold all Bids for a period of sixty (60) calendar days after the date of the Bid opening to complete financial arrangements.

**This Advertisement is issued by:**

Owner: **North Dakota State Water Commission**

By: **Reice Haase**

Title: **Secretary**

Date: **7/1/2025**

## MEMORANDUM

To: Southwest Water Authority Board of Directors, Staff  
From: Justin Froseth, PE, Southwest Pipeline Project Manager  
Subject: SWPP Project Update  
Date: July 29, 2025

### **Contract 1-2A Supplementary Raw Water Intake:**

Following the special meeting on May 28th, during which the main terms of a global settlement were agreed upon, DWR staff continue to collaborate with outside counsel to finalize the global settlement agreement.

### **Existing Intake Improvements:**

A Specific Authorization (SA) with BW/AECOM has been executed to develop bid-ready documents for upgrading pumps and related equipment to achieve the capacity outlined in the executed amendment with Basin Electric Power Cooperative. The SA schedules bidding for this fall, with construction anticipated to be completed in 2027.

Despite advancing this interim project, efforts remain focused on completing the supplementary raw water intake to fulfill the Southwest Pipeline Project's ultimate intake capacity requirements.

### **Distribution Upgrades – Strategic Plan**

#### **Prong 1 Transmission Improvements**

##### West Zone Main Transmission Expansion:

At the October 2024 SWC meeting, the SWC approved proceeding with bid-ready documents for Design 3, estimated at \$40.4 million, following the recommendation of DWR staff. The SA with BW/AECOM has been amended to include a topographical survey of the pipeline route. Bid-ready documents will be segmented to accommodate construction and budget constraints. Preliminary cost estimates for Design 3 exceed the budget allocated in the 2023-2025 budget for the West Zone Expansion.

The United States Forest Service (USFS) has completed its review of the permit submittal and issued a permit amendment for execution, enabling construction to proceed when ready. Due to modifications in pipeline length and size under Design 3, DWR is coordinating with USFS to finalize the path forward for executing the permit amendment. The current amendment is executed, with an additional amendment expected upon final determination of the pipeline segment crossing USFS land, likely after project completion.

BW/AECOM is conducting topographical and boundary surveys of the proposed parallel pipeline alignments and is obtaining land access permissions to complete the surveys.



Concurrently, Scott Foster Engineering, as a subconsultant, is performing surge analysis critical to finalizing the preliminary design.

**Buffalo Gap Tank:**

A preconstruction meeting was held on June 4th, during which the contractor confirmed an early August start date. The schedule plans continuous work through a milestone completion in late November, allowing the tank to be operational by December 1, 2025. Final project completion is expected by June 2026.

The design team is pursuing a pipeline routing change around the Beach Booster Station—from the originally planned southern route to the north—to avoid challenges posed by the narrow corridor between the Booster Station and Highway 10 right-of-way.

**Prong 2 Strategic Improvements**

**North New England Strategic Hydraulic Improvements**

A bid opening was conducted on July 22nd. DWR is currently evaluating the low bid and anticipates presenting a recommendation at the August 14th SWC meeting.

**Prong 3– Expansion into Under-Served Areas**

**Burt-Hebron Service Area:**

The Hebron Service Area rural distribution project is in the final design phase, with plans expected to be ready for bidding by early 2026 and construction commencing later that year. Bartlett and West recently submitted an initial iteration of final design plans illustrating the full project scope and cost assuming all signups are served. The final design remains iterative to balance commitments, feasibility, and design adjustments.

**Southwest Water Treatment Plant (SWTP) Expansion:**

Project activity remains steady. Perimeter piling is substantially complete, with basement excavation and shoring installation underway. Completion of the shoring system is anticipated in August, after which foundation concrete will be poured to begin structural work.

BW/AECOM's submittal review is ongoing, with several Work Change Directives (WCDs) issued. The number and scope of these WCDs are within expectations for a project of this scale.

**Metallic Pipeline Replacement:**

DWR is collaborating with BW/AECOM on an SA to develop bid-ready documents for metallic pipeline replacement. The segments prioritized for 2025 final design are those most affected by Microbiologically Induced Corrosion.

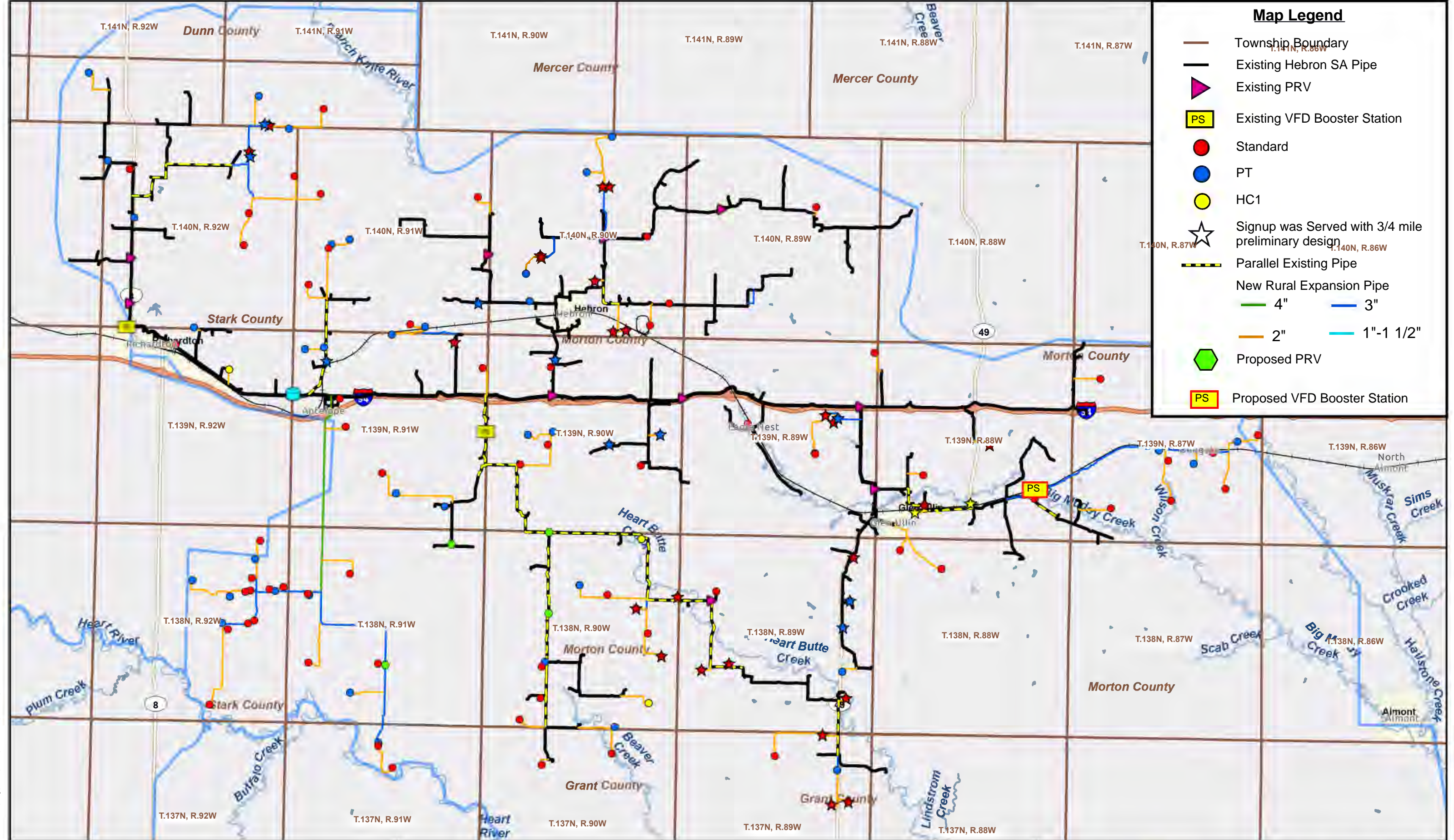
**Gevo/Net-Zero Richardton (NZ-R), LLC Water Service Contract:**

Following SWC's approval of the draft agreement with Gevo in June, the mutual participation agreement for the Raw Water Implementation Update is being routed for execution. Under this agreement, Gevo will cover costs related to scope items that directly benefit them, as well as their proportional share of joint scope items benefiting both Gevo and the state. DWR is working with BW/AECOM to finalize a Specific Authorization for this effort.

**Dunn County Preliminary Design:**

The SWC approved proceeding with preliminary design for Dunn County. As this project does not align with the current hydraulic improvement prioritization, Dunn County has agreed to fund the preliminary design, estimated at approximately \$110,000. The agreement is fully executed, and DWR is working with BW/AECOM to finalize a Specific Authorization for this preliminary design.





Map Legend

- Township Boundary
- Existing Hebron SA Pipe
- Existing PRV
- Existing VFD Booster Station
- Standard
- PT
- HC1
- Signup was Served with 3/4 mile preliminary design
- Parallel Existing Pipe
- New Rural Expansion Pipe
  - 4" 3"
  - 2" 1"-1 1/2"
- Proposed PRV
- Proposed VFD Booster Station

Folder: F:\Proj\3000\3033\3033.010\ArcGIS\



program a part of the  
Water Resources & Water Commission



SOUTHWEST PIPELINE PROJECT  
HEBRON RURAL EXPANSION, CONTRACT 7-5C  
JUNE 2025





# 2023-2025 Biennium

## Capital Repayment/Return on Investment

Month		Monthly Payment		Total
July	2023	\$	583,300.54	\$583,300.54
August	2023	\$	554,785.80	\$1,138,086.34
September	2023	\$	561,122.24	\$1,699,208.58
October	2023	\$	557,439.06	\$2,256,647.64
November	2023	\$	802,012.51	\$3,058,660.15
December	2023	\$	425,429.56	\$3,484,089.71
January	2024	\$	467,913.33	\$3,952,003.04
February	2024	\$	488,800.94	\$4,440,803.98
March	2024	\$	479,299.92	\$4,920,103.90
April	2024	\$	449,175.08	\$5,369,278.98
May	2024	\$	466,217.68	\$5,835,496.66
June	2024	\$	490,406.16	\$6,325,902.82
July	2024	\$	582,395.36	\$6,908,298.18
August	2024	\$	627,139.32	\$7,535,437.50
September	2024	\$	650,985.03	\$8,186,422.53
October	2024	\$	584,918.17	\$8,771,340.70
November	2024	\$	896,327.60	\$9,667,668.30
December	2024	\$	459,395.33	\$10,127,063.63
January	2025	\$	524,179.15	\$10,651,242.78
February	2025	\$	465,874.73	\$11,117,117.51
March	2025	\$	496,188.74	\$11,613,306.25
April	2025	\$	470,457.96	\$12,083,764.21
May	2025	\$	505,572.75	\$12,589,336.96
June	2025	\$	523,116.86	\$13,112,453.82

# Project Funding

## Southwest Pipeline Project (SWPP) Funding Sources

### State Funding (in millions of dollars)

Resources Trust Fund ..... \$298.20  
Water Development Trust Fund ..... \$8.55

#### Bonds

USDA – Rural Development ..... \$15.81  
Public Revenue Bonds ..... \$7.05  
ND Drinking Water Revolving Loan Fund ..... \$1.50  
**Subtotal** ..... **\$331.11**

### Federal Funding

Garrison Diversion Conservancy District –  
Municipal Rural & Industrial (MR&I) Fund  
(ARRA Funding \$11.90) ..... \$105.63  
USDA – Rural Development (RUS) ..... \$15.36  
Natural Resources Conservation Service PL566 .. \$0.93  
**Subtotal** ..... **\$121.92**

**Total Funding: \$453.03**

(As of June 30, 2025)



### Capital Replacement Funding

State Fiscal Recovery Fund ..... \$4.50  
Replacement & Extraordinary Maintenance .... \$2.14  
**Subtotal** ..... **\$6.64**



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# MEMORANDUM

To: Southwest Water Authority Board of Directors

From: Jen Murray, Manager/CEO

Subject: SWA Construction and O&M Update – Incidental Information

Date: July 29, 2025

This memo updates the SWA Board of Directors on ongoing and upcoming SWA Construction and O&M activities.

## SWA Construction:

Wagner Construction, Inc., mobilized and construction started on June 9, 2025, for the relocation of the SWPP along US Highway 85 from the Junction of Highway 200 to Long X Bridge. Pay application number one was approved on July 22, 2025. Wagner is on schedule and should be finished by the substantial completion date of November 1, 2025.

Substantial completion for the relocation of SWPP near Chateau Road was June 16, 2025. The final Buy America, Build America (BABA) certifications have been received and are under review before payment is released to the contractor.

SWA has received information regarding an NDDOT road construction project for the relocation of waterlines and utilities on ND 200 from Dunn Center to Dodge. SWA has preliminary routes and is working to identify areas where the waterlines will need to be relocated. This project is currently scheduled for construction in 2026.

## Manning Waterworks:

The Memorandum of Understanding with Manning Waterworks and Dunn County was fully executed and distributed to all parties on July 7, 2025. We expect to be updated periodically through the process. The MOU does state that the DWR will be allowed to concur with the award of a construction contract, and SWA will be apprised of construction activity so SWA can have staff or authorized agents participate in observation.

## Treatment:

On July 8, 2025, American Welding & Gas informed SWA that the Dakota Gasification Company CO<sub>2</sub> plant is offline for an undetermined amount of time. American Welding & Gas transferred 30,000 pounds of CO<sub>2</sub> from the Southwest Water Treatment Plant to the Dickinson Water Treatment Plant. A delivery of CO<sub>2</sub> is expected before we are in dire need, but we remain cautious. Reduced availability of CO<sub>2</sub> for water supply has been an ongoing issue for several years and is the reason the SWTP expansion will have an upsized CO<sub>2</sub> storage tank.

SWA is in the process of gathering information to upgrade the security system at the Southwest Water Treatment Plant and the Residuals Handling Facility. Increased security will include electronic key door access and security cameras. Several quotes have been received and are being reviewed.

SWTP's operating computer had a hard drive failure in October 2024. The operating software was commissioned through Tonka Water, which is now Kurita. SWA has been informed that the software is no longer supported and needs to be upgraded. SWA has received a proposal for the upgraded software and hopes to approve the quote during the first week of August. It is expected to take approximately 26 weeks for the upgraded software to be finished. The ability to do CIPs at the SWTP has been the primary focus. The software program to run the CIPs is complete and

the Assistant WTP Manager is working with Kurita and SWA IT department to do the installation and upgrade so the CIPs can be conducted.

Evoqua, the filter press supplier at the Residuals Handling Facility, completed a retrofit of the shifters in May 2024. Since that time, problems have persisted. The plate hangers were not changed in the retrofit. Evoqua has stated that they are aware of the continued issues and are in the process of redesigning the shifters. Evoqua is working with a precast company to have the plate hangers built.

Operators have completed 63 regular maintenance work orders for July.

#### Distribution Operations:

On July 1, 2025, staff ran the Intake 4160V generator to run pumps 1 and 4, allowing Roughrider Electric to take down power lines to accommodate the Coteau Mines shovel move. Once power became available again, the generator was shut off, and the pumps were run under utility power as intended.

On July 1, 2025, staff replaced the mechanical seal on Coffin Butte VFD pump 1 that was leaking. A new mechanical seal did not fix the problem, as the pump shaft was worn and will also need replacement. Staff are checking options for ordering a new pump shaft or an entirely new pump.

On July 10, 2025, staff responded to a no water complaint from Trevor Steeke due to a power outage at the Rhame VFD by overriding telemetry and pumping up the lines manually after power was restored. Once the lines were pumped up, the Rhame VFD was placed under telemetry control.

On July 21, 2025, staff responded to a pump inhibit alarm at Richardton BPS that cleared within a telemetry polling cycle. After the pump inhibit cleared, pumps would call up to run, but would lose their call before they could get running. Staff attempted to run a pump in “hand”, but when doing so, the motor would attempt to start but would shut down before it got up to speed. Staff tried running pumps under generator power, but the pumps reacted the same as under utility power. Staff observed that a control box near the transfer switch was generating error codes until it became hot, at which point it ceased sending error codes. After the control box went dark, the pumps worked fine under utility power. Staff contacted Cummins to replace the defective transfer switch control box.

On July 24, 2025, staff assisted the Richardton City Operator to use up the water in the City of Richardton Clear Well so that a leaking 3/8” nipple on the discharge pressure gauge in the Richardton Meter Vault could be replaced in Contract 2-7B. The Clear Well had to be drained because there are no valves between the Richardton Meter Vault and the City of Richardton Clear Well. Once the nipple was replaced, all equipment was returned to its normal operating positions. The City of Richardton was billed for a check valve and replacement Cla-Val parts that were needed for their emergency bypass service line.

On July 25, 2025, staff responded to no water complaints from Curt Steffan and subsequent Jason Kadrmas in Contract 7-1B. Staff found that Precision Underground hit the 2” CL 160 line near the Corey Polensky service line valve while installing underground power conduits for Roughrider Electric without a SWPP crossing permit. The GIS mapping of the SWPP waterline was off 13 feet. Staff isolated the leak, allowing Cordova Construction to replace 54” of 2” CL 160 pipe as seen in the attachments. The air was flushed from the line before returning to service.

On July 30, 2025, staff ran pumps using the Richardton BPS generator, allowing Roughrider Electric crews to make storm damage repairs to the Richardton substation. On July 31, 2025, Roughrider Electric completed the repairs, allowing the Richardton BPS to run pumps under utility power.



Lead Service Line Inventory:

SWA staff continue to collect information for the Lead Service Line Inventory (LSLI) for the NDDEQ. SWA has collected inventories from 4,486 accounts, or 57.4% of all connections. The survey link remains active on the SWA website, and O&M staff continue to collect the information during routine operations and new connections.

Photos of the July 25, 2025, leak repair.







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## MEMORANDUM

**TO:** Jen Murray, Manager/CEO, Southwest Water Authority  
**FROM:** Misti Conzemius, Marketing Manager, Southwest Water Authority  
**SUBJECT:** Report for July, 2025  
**RE:** Marketing Manager's Incidental Information  
**DATE:** July 22, 2025

## JULY 2025 SIGN-UP REPORT

### SUBSEQUENT CUSTOMERS

NAME	TYPE OF CUSTOMER	SERVICE AREA	SERVICE DESCRIPTION
Jeffrey & Susan Zaske	Pasture Tap	7-1B Davis Buttes	141-97-34
Jordan Sutherby	Standard	7-1B Davis Buttes	140-95-10
Jim Hansen	Standard	7-3A Jung Lake	136-98-35
Kyle Skalsky	Standard	7-9D Zap	146-87-9
Jerel Hafner	Standard	7-2A Belfield	139-97-12
Paige Burian	Standard	7-8E Fairfield	144-98-24

Six (6) subsequent customers signed up in July and 60 subsequent customers have been added year-to-date. A total of 98 customer quotes have been given year-to-date. SWA had a total of 3004 active subsequent users in July.

## 2025 COMPLAINTS



Two (2) complaints were called in during the month of July.

Zero (0) complaints were closed during the month of July.

Open complaints are shown above by area and type.

Open complaint numbers may not include landowner/customer concerns handled in the field.

## WAITING LIST UPDATE

Six (6) water requests have been added to the waiting list during the month of July.

There are currently 732 requests system wide.

## BURT, HEBRON SERVICE AREA

To date 3011 sign up packets have been mailed. Of the 3011 packets, 2570 are Rural and 441 are Lake Tschida. 858 signups have been returned. Of the 858 signups, 560 or 65% are Rural and 298 or 35% are Lake Tschida. 432 are Hebron Rural including North Lake Tschida, and 426 are Burt Rural including South Lake Tschida.

## SYSTEM WIDE SERVICE REQUESTS

There are currently 732 waiting list requests plus 858 Burt Hebron Service Area Signups for a total of 1,590 requests system wide. Of the 732 waiting list requests, 111 have committed for service via intent forms once the North New England Strategic Improvements have been completed.



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County	Waiting List Locations	Standard Service	Pasture Tap Service	High Consumption	Other
Adams	25 locations	12	12	1	0
Billings	64 locations	19	42	2	1
Bowman	76 locations	45	26	4	1
Dunn	83 locations	44	36	1	2
Golden Valley	64 locations	29	32	2	1
Grant	54 locations	43	11	0	0
Hettinger	45 locations	27	15	3	0
Mercer	24 locations	11	13	0	0
Morton	104 locations	55	46	3	0
Oliver	1 location	1	0	0	0
Slope	61 locations	36	20	5	0
Stark	131 locations	117	11	2	1
Grassy Butte (McKenzie County)	0 locations	0	0	0	0
<b>Total Waiting List</b>	<b>732</b>	<b>439</b>	<b>264</b>	<b>23</b>	<b>6</b>

Other: Subdivisions, Additional Capacity, or Higher Usage

Updated through July 22, 2025

WAITING LIST REQUESTS BY CLASSIFICATION						
SERVICE AREA	WAITING LIST START DATE	STD	PT	HC	OTHER	TOTAL
7-1B DAVIS BUTTES	10/3/2022	12	2	0	0	14
7-1B NEW HRADEC		0	0	0	0	0
7-2 NEW ENGLAND*	3/6/2012	126	23	4	0	153
7-2A BELFIELD	3/6/2013	1	0	0	1	2
7-3 JUNG LAKE	3/1/2016	25	7	2	0	34
7-4 BUCYRUS		0	0	0	0	0
7-5 HEBRON**	5/30/2017	3	1	0	0	4
7-6 BURT**	3/15/2012	58	30	1	0	89
7-7 BOWMAN	6/13/2012	72	38	7	1	118
7-8 BEACH	10/5/2011	29	32	2	0	63
7-8 FRYBURG	6/20/2016	7	6	1	2	16
7-8C TOWER HILL/JUNCTION INN/ NORTH CROWN BUTTE	TOWER HILL-7/29/2015 JUNCTION INN-12/1/2015 N. CROWN BUTTE-1/20/2021	41	33	3	0	77
7-8 FAIRFIELD/GRASSY BUTTE POCKET	10/17/2016	17	37	2	0	56
7-9B KILLDEER MOUNTAIN		0	0	0	0	0
7-9E WEST CENTER	7/24/2019	11	15	0	0	26
7-9G DUNN CENTER	10/20/2017	36	38	1	2	77
7-9G HALLIDAY	1/3/2021	1	2	0	0	3
TOTALS		439	264	23	6	732

\*Intent forms signed for hydraulic improvement project in this area will decrease waiting list numbers by a total of 111.

\*\*Current signups from Burt and Hebron service areas will decrease waiting list numbers by 93.

Updated through July 22, 2025



# North Dakota Legislative Council

STATE CAPITOL, 600 EAST BOULEVARD, BISMARCK, ND 58505-0360

☎ 701.328.2916

📠 701.258.3462

[www.ndlegis.gov](http://www.ndlegis.gov)

[lcouncil@ndlegis.gov](mailto:lcouncil@ndlegis.gov)

July 29, 2025

## MEETING NOTICE

Representative Steve Swiontek, Chairman, has called a meeting of the **WATER TOPICS OVERVIEW COMMITTEE**.

**Date:** Thursday, September 18, 2025

**Time:** 10:00 a.m.

**Place:** Roughrider Room, State Capitol, Bismarck

**Video:** This meeting can be viewed online at <https://video.ndlegis.gov>.

**Agenda:** Discussion of the statutory duties assigned to the committee; presentations and discussion regarding the committee's studies relating to storm water project policies and funding sources, the feasibility and desirability of establishing a wastewater project fund, and the feasibility and desirability of assigning management authority for the waters of the state to the area located in the naturally occurring watershed, rather than assigning management authority based on political subdivision boundaries; receipt of required reports; and other matters related to committee directives

**Special Note:** Anyone who plans to attend the meeting and needs assistance because of a disability should contact the Legislative Council staff as soon as possible.

**Committee Members:** Representatives Steve Swiontek, Mike Beltz, Mike Berg, Liz Conmy, Jay Fisher, Jon O. Nelson, Todd Porter, Dan Ruby, Matthew Ruby, Daniel R. Vollmer; Senators Randy A. Burckhard, Michael Dwyer, Justin Gerhardt, Larry Luick, Ronald Sorvaag, Paul J. Thomas, Mark F. Weber

**Staff Contacts:** Dustin A. Richard, Counsel  
Levi Kinnischtzke, Senior Fiscal Analyst

Any member unable to attend this meeting is asked to notify this office as soon as possible.

Sincerely,

/S/  
John Bjornson  
Director

JB/HD



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## MEMORANDUM

To: Southwest Water Authority Board of Directors

From: Ledeanne O'Shields, CFO/Office Administrator

Subject: Workforce Safety & Insurance – Incidental Information

Date: July 29, 2025

Southwest Water Authority (SWA) participates in Workforce Safety and Insurance's (WSI) two safety incentive programs; the Safety Management Program (SMP) and the Safety Action Menu (SAM).

The SMP is designed to assist employers in developing or improving current safety management systems. A WSI Safety Consultant conducted an assessment based on the SMP requirements and developed plans to assist SWA in making improvements.

The SAM program is designed to provide employers with options to implement safety improvement programs. SWA chose the Safety Committee Program, the Safe Driver Program and the Drug-Free Workplace Program. Each program provides a 5% discount up to a maximum of 15%.

SWA successfully participated in WSI's SMP program, and received a premium discount of 10%. Plus, we successfully participated in three of the SAM programs and received a premium discount of 15% for a total savings of \$6,596.95.

SWA was billed \$25,423.31 for July 1, 2025, through June 30, 2026. With discounts and dividends of \$18,178.24, total paid was \$7,245.07.

Thank you to all SWA staff for making safety a priority, and to the Safety Committee for their hard work in helping SWA achieve this discount each year.

**Congratulations!**

# **Certificate of Completion**

## **Southwest Water Authority**

---

Successfully completed the following:

### **Safety Action Menu (SAM) Program**

- Drug Free Workplace Program
- Safe Driver Program
- Safety Committee Program

July 2024 – June 2025

A handwritten signature in blue ink, reading "Kent Mortenson", is positioned above a horizontal line.

Kent Mortenson | WSI Safety Consultant



**Congratulations!**

# **Certificate of Completion**

## **Southwest Water Authority**

Successfully completed the following:

**Safety Management Program  
(SMP)**

July 2024 – June 2025



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Kent Mortenson | WSI Safety Consultant

# M E M O R A N D U M

**TO:** Jen Murray, Manager/CEO, SWA

**FROM:** Wendy Serhienko, Executive Assistant, SWA

**SUBJECT:** Water Day at the State Fair– Incidental Information

**DATE:** July 29, 2025

SWA participated in Water Day Festival O' Fun during Water Day at the North Dakota State Fair on Thursday, July 24, 2025.

The day was busy with attendees of all ages. Around 400 snow cones were served during the Frost Fest and 350 Water Wiz trivia entries were submitted.

Thank you to Kristin Sabot from Bartlett & West for popping over 270 bags of popcorn! We were also joined by a special guest, James Odermann.







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Dear Valued Customer,

The purpose of this letter is to provide additional information for the 2024 Consumer Confidence Report (CCR), also known as the Annual Drinking Water Quality Report required by the North Dakota Department of Environmental Quality. The goal is to provide accurate and complete information about drinking water quality. Your water continues to meet or exceed all state and federal drinking water standards. The missing information is as follows:

#### Lead Information

There is no safe level of lead in drinking water. Exposure to lead in drinking water can cause serious health effects in all age groups, especially pregnant people, infants (both formula-fed and breastfed), and young children. Some of the health effects to infants and children include decreases in IQ and attention span. Lead exposure can also result in new or worsened learning and behavior problems. The children of persons who are exposed to lead before or during pregnancy may be at increased risk of these harmful health effects. Adults have increased risks of heart disease, high blood pressure, kidney or nervous system problems. Contact your health care provider for more information about your risks

Lead can cause serious health effects in people of all ages, especially pregnant people, infants (both formula-fed and breastfed), and young children. Lead in drinking water is primarily from materials and parts used in service lines and in home plumbing. Southwest Water Authority is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in the plumbing in your home.

Because lead levels may vary over time, lead exposure is possible even when your tap sampling results do not detect lead at one point in time. You can help protect yourself and your family by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Using a filter, certified by an American National Standards Institute accredited certifier to reduce lead, is effective in reducing lead exposures. Follow the instructions provided with the filter to ensure the filter is used properly.

**Use only cold water for drinking, cooking, and making baby formula. Boiling water does not remove lead from water.** Before using tap water for drinking, cooking, or making baby formula, flush your pipes for several minutes. You can do this by running your tap, taking a shower, doing laundry or a load of dishes. If you have a lead service line or galvanized requiring replacement service line, you may need to flush your pipes for a longer period. If you are concerned about lead in your water and wish to have your water tested, contact Southwest Water Authority, 888-425-0241. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at <https://www.epa.gov/safewater/lead>

#### LSLI Information

USEPA has recently published the Lead and Copper Rule Revision. The purpose of this revision is to strengthen public health protections by removing lead service lines within public water systems. One requirement of this rule revision was to inventory all drinking water service lines within our public water system and notify consumers which type of line serves each property. You may have recently received a letter from our system with this information.

The inventory is a listing of all service lines and the material composition of each line. The types of lines being documented are Lead lines, Galvanized Requiring Replacement (GRR) and lines made of Unknown Material. Classification of a service line as being comprised of Unknown Service Line material indicates that our system cannot currently confirm the material of both the public and private portions of the line with written records.

Non-lead lines were also documented; however, we were not required to notify consumers with documented nonlead lines. The classification of the type of service line serving a residence was based on historical data regarding the property and in some cases verification of the type of material on the privately owned side of the line by visual inspection or replacement records of the owner.

**The current Service Line Inventory for our system has been completed and is available for viewing at our office (OR is available online [swwater.com](http://swwater.com)). Please contact Southwest Water Authority at 888-425-0241 should you have any questions.**

Additional work to update the service line inventory, including inspection of the line, may need to be performed to further document and confirm the type of material making up both the public and private portions of the line serving your home or business. We will need the help of home/building owners in order to access the service line on the private side of the service line to positively identify the material of the line that carries water within your home/building. Our system may perform this work with our own system employees or we may contract with engineering firms or third-party contractors to complete this work to improve our service line inventory.

Once every five years EPA issues a list of unregulated contaminants to be monitored by public water systems. The City of Mandan (our supplier for Crown Butte, Junction Inn and Tower Hill) was selected by EPA to sample for thirty (30) unregulated contaminants during 2024. Samples were collected four times at the Entry Point to the distribution system (EP), as required. Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. Should you have any questions, please contact our office. The following unregulated contaminant was the only contaminant detected during this sampling.

<b>Unregulated Contaminant</b>	<b>Average value at EP sampling point (ug/L)</b>
<u>Lithium</u>	Average: 41.4 (Range: 36.8 to 45.5)
SE1 42.7 ug/L	
SE2 36.8 ug/L	
SE3 40.6 ug/L	
SE4 45.5 ug/L	

<sup>1</sup>  
**GARRISON DIVERSION CONSERVANCY DISTRICT  
BOARD OF DIRECTORS  
Carrington, North Dakota  
July 17 & 18, 2025**

**A G E N D A**

**July 17**

- 1:30 p.m. I. Call to Order & Pledge of Allegiance – Jay Anderson
- 1:31 p.m. II. Roll Call – Lisa Schafer
- 1:32 p.m. III. Announcements and Introductions – Jay Anderson
- 1:34 p.m. IV. Oath of Office – Tami Norgard
- 1:37 p.m. V. **Reading and Consideration of Minutes** – Jay Anderson
  - A. **>Board of Directors – April 24 & 25, 2025**
- 1:40 p.m. VI. Officers and Committee Reports
  - A. Chairman – Jay Anderson
    - 1. Executive Committee
      - a. Financial Report - Merri Mooridian
        - i. 2024 Audit Report – Brian Stavenger, Eide Bailly (*separate document*)
        - ii. **>\*Financial Statements**
        - iii. >2026 Preliminary Budget
        - iv. >Budget Timeline
      - 2. **>\*Draft Public Comment Policy** – Merri Mooridian
    - B. Vice Chairman – Greg Bischoff
    - C. Second Vice Chairman – Jeff LeDoux
    - D. E&O Committee – Mike Tweed
    - E. Public Relations Committee – Nikki Boote
    - F. MR&I Committee
      - 1. >Construction Reports – Duane DeKrey
      - 2. > Water Supply Assistance Grant Program – Larry Kassian
        - i. >Approved Projects
    - G. Red River Valley Committee – Greg Bischoff
      - 1. **\*James River Modeling Study**
  - 2:10 p.m. VII. >Bureau of Reclamation Report – Scott Hettinger
  - 2:15 p.m. VIII. Department of Water Resources Report – John Paczkowski
  - 2:25 p.m. IX. Red River Valley Water Supply Project
    - A. >Work Plan & Construction Update – Kip Kovar
    - B. >\*2023-2025 Revised Biennium Work Plan/Budget – Kip Kovar/Kurt Ronnekamp
    - C. >2025-2027 Draft Biennium Work Plan/Budget – Kip Kovar/Kurt Ronnekamp
    - D. >Program Schedule – Kip Kovar
    - E. User Engagement Update – Steve Burian
      - 1. >Prospective Users Update
      - 2. Memorandum of Commitment
        - a. **>\*Northeast Regional Water District**

- 2**
- F. Financial Update – Merri Mooridian  
1. Interim Financing Agreement Series F – Merri Mooridian

3:00 p.m.

**COFFEE BREAK**

3:15 p.m.

Red River Valley Water Supply Project Continued

G. Power Supply Update – Paul Boersma

H. Proposed Operational Responsibilities – Kip Kovar/Paul Boersma

I. LAWA Update – Brent Bogar

4:15 p.m.

- X. **Closed Executive Session pursuant to N.D.C.C. § 44-04-19.1, 2, 5 and 9 to discuss: LAWA and User Negotiations**

4:45 p.m.

**RECESS**

5:00 p.m.

***Social at Garden Gate Sponsored by Black & Veatch***

**July 18**

8:30 a.m.

- XI. GDU Facilities Transfer Update – Kip Kovar/Duane DeKrey

2. >Monthly Report of Dale Esser

8:45 a.m.

- XII. Snake Creek Embankment Update – Kip Kovar

8:55 a.m.

- XIII. O&M Update – Ryan Anderson

9:10 a.m.

- XIV. >Irrigation Update – Ryan Anderson

A. >2025 Map

9:15 a.m.

- XV. ND Water Users and Irrigation Association Report – Dani Quissell

A. >Summer Water Tours

9:20 a.m.

- XVI. Trip Reports

A. Pipe Plant Tour – Greg Bischoff, Jason Siegert & Duane DeKrey

9:30 a.m.

- XVII. General Manager's Report – Duane DeKrey

A. Dakota Dynamics

B. >Bernhardt Group

9:35 a.m.

- XVIII. Upcoming Events – Jay Anderson

A. >Garrison Diversion 2025 Meetings

B. >Groundwater Management District Association – July 21-23, Idaho Falls, ID

C. Water Day, ND State Fair – July 24, Minot

D. >NWRA Western Water Seminar – July 29-31, Park City, UT

E. >Top O' the Day Golf Tournament – August 11, Carrington

F. State Water Commission Meeting – August 14,

G. NRWA WaterPro Conference – September 15-17, New Orleans

H. ND League of Cities Conference – September 17-19, Bismarck

I. LAWA Board Meeting – October 2, Fargo

J. ND Association of Counties Conference – October 26-28, Bismarck

K. Family Farm Alliance Conference – October 30 & 31, Reno, NV

L. NWRA Annual Conference & Leadership Forum – Nov. 5-7, Tucson, AZ

M. Joint ND Water/Upper Missouri Assoc Conference/Irrigation Workshop – Dec. 9-12

9:45 a.m.

**ADJOURN**

**Items in bold require action by the Board**

**\* Requires a roll call vote**

## **AGENDA**

### **Perkins County Rural Water System Board Meeting**

**Date: July 10th, 2025 Time: 4:30 PM**

**PCRWS Office, Bison, SD**

- 1. Call to Order.....President**
  - A) Additions and Approval of Agenda\*\*.....Board**
  - B) Minutes of June 13<sup>th</sup>, 2025\*\*.....Board**
- 2. Financial Report.....**
  - A) Approve paid and unpaid bills\*\*.....Board**
  - B) Financial Reports\*\*.....Board**
- 3. Delegations**
- 4. Bartlett & West.....Nathan Danner**
- 5. Managers Report.....Staff**
- 6. Directors Reports.....Board**
- 7. All Other Matters.....Board**

**Adjournment**

**Next Meeting**

**Date: August 14<sup>th</sup>, 2025 Time: 4:30 pm**

**\*\*BOARD ACTION NECESSARY**

Perkins County Rural Water System, Inc.  
104 West Main Street PO Box 160 Bison, SD 57620-0160  
Tele: (605)244-5608 Fax: (605)244-5926  
E-MAIL: [pcrws@sdplains.com](mailto:pcrws@sdplains.com) WEBSITE: [www.pcrws.com](http://www.pcrws.com)

June 13, 2025

The regular monthly meeting was called to order by President Don Melling (via phone) at 4:33 PM MT at the Perkins County Rural Water Sys. Inc. board room in Bison, SD. Other directors present were Pat Dalzell, Brian Morris, and Lynn Frey. Board members absent were Luke Clements. Also in attendance were Shiloh Baysinger and Brandi Baysinger, staff.

#### **Agenda**

Motion by Pat Dalzell, seconded by Brian Morris, to approve agenda, motion passed.

#### **Minutes**

Motion by Don Melling, seconded by Pat Dalzell, to approve the May 8, 2025, minutes, motion passed.

#### **Financial Report**

Motion by Pat Dalzell, seconded by Brian Morris, to approve paid and unpaid bills with addition, motion passed.

Motion by Don Melling, seconded by Brian Morris, to approve financial reports, motion passed.

#### **Delegations**

None

#### **Bartlett & West**

No report

#### **Managers' Report**

Shiloh Baysinger reported on the donation request from C.O.R.E – Community Organized Resources for Educating Youth, we will check to see if we can donate; Upper Missouri Water Association Membership; Shiloh is gathering quotes for the building from JLU and Young Guns for Attorney Melling; no word from RD or BOR on applications; VFD is up and running on pump #2; office thermostat was replaced; lots of tin available for sale; a meter pit at LP48 will be replaced due to pressure issues.

Motion by Don Melling, seconded by Pat Dalzell to donate \$50 to C.O.R.E, motion passed

Motion by Pat Dalzell, seconded by Lynn Frey to become an Associate Member of Upper Missouri Water Association, motion passed.

#### **Director's Report**

Lynn Frey will attend the SDARWS meeting in Deadwood June 25<sup>th</sup> and 26<sup>th</sup>

#### **All Other Matters**

None

Meeting adjourned at 4:59 pm MT

Next meeting July 10<sup>th</sup>, 2025, at 4:30 pm MT.

**Southwest Water Authority  
Board of Directors**

**Parking Lot  
August 4, 2025**

Item

Date put on Parking Lot

Agenda Date

# Planning Agenda

DATE: Tuesday, September 2, 2025 TIME: 9:00 A.M. MDT LOCATION: SWA O&M Center Office  
 ASSIGNMENTS

☐ Director Eaton ☐ Wendy Serhienko ☐ \_\_\_\_\_ ☐ \_\_\_\_\_  
 Scribe/Flip Chart Minutes Reporter  
☐ \_\_\_\_\_ ☐ Director Engelhardt ☐ \_\_\_\_\_ ☐ \_\_\_\_\_  
 Timekeeper Process Observer Warm-up

MEETING OBJECTIVE \_\_\_\_\_

PLAN		ACTUAL CLOCK	AGENDA ITEMS	WHO	METHOD	DESIRED OUTCOMES
TIME	CLOCK START					
			Call to Order – Pledge of Allegiance			Meeting readiness
			Review Agenda			Additions, focus meeting
			Consent Agenda		Voice Vote	Meet legal requirements
			Board Monitoring Policy III. General Governance Commitment		Monitoring	
			Board Monitoring Policy - III.F. Annual Board Cycle		Monitoring	
			Executive Limitations – II.G. Communication and Counsel to the Board		Roll Call	
			Review issues pending / Parking Lot / Plan next agenda			
			Monitoring			
			Adjourn			