



Our Vision: People and Business Succeeding with Quality Water

Our Mission: Quality Water for Southwest North Dakota

## MEMORANDUM

To: Southwest Water Authority Board of Directors  
From: Jen Murray, Manager/CEO, SWA  
Subject: January 5, 2026, SWA Board of Directors Meeting  
Date: December 31, 2025

**The next Southwest Water Authority (SWA) Board of Directors meeting will be on Monday, January 5, 2026, at 9:00 a.m. MST at the Southwest Water Authority O&M Center Office in Dickinson.**

Happy New Year! I hope everyone had a joyous holiday season. It is a great time to reflect on the challenges and successes of 2025 and look forward to the opportunities 2026 will bring. I also want to express my gratitude for our Board, consultants and staff. Your dedication to SWA's mission and vision keeps us moving in the right direction. Cheers to 2026!

Under Board monitoring, there is one policy to review and monitor this month, Policy III. D. Board Governance Process-Board Committee Principles. The policy is included in the Board packet for your review.

Decision-making includes two policies and their related reports to the Board. These policies and reports are reviewed quarterly. They are Policy II. C. Executive Limitations – Financial Condition and Policy II. E. Executive Limitations – Asset Protection. If you have any questions, please let me know.

Southwest Water Authority's Board of Directors' Retreat was held Monday and Tuesday, October 6 and 7, 2025. Jared Huibregtse with Bartlett & West facilitated the Retreat. The Retreat focused on topics such as the Supplementary Intake and Raw Water Infrastructure, Outside Funding Sources, the Three-Pronged Approach, and SWPP Ownership. This month's Board packet includes the revised Action Plan for Board approval.

After adoption of the Board of Directors Action Plan, Chairperson Odermann will appoint the Ad Hoc Subcommittee to review the *Rules and Regulations* (Rules and Regs Subcommittee). I appreciate your willingness to participate in this committee. The first meeting of this subcommittee will be held mid to late January, before the February Board of Directors meeting.

The 62<sup>nd</sup> Annual Joint ND Water Convention and Irrigation Workshop was held December 9-11, 2025, in conjunction with the Upper Missouri Water Association Conference. Board member reports, the agenda, and links to the recorded sessions are included in the Board packet. the Water Users, Water Resource Districts Association and Irrigation Association finalized their [2026 Goals and Resolutions](#).

The SWC meeting was held on December 16, 2025. There were four SWPP topics on the agenda. The SWC approved the 2026 Capital Repayment and REM rates, the REM Reimbursement Request, and the Intake Contract 1-2A Mediation Proceeds Allocation to the SWPP. Information on the Feasibility Criteria Exclusion for the pipeline for deferred storage in the Hebron Service Area was reviewed by the Commission. Justin Froseth will provide more details. Deloitte representatives provided an update on the Regional Water Systems Governance and Finance Study and outlined the completion timeline.

Justin Froseth will update the Board on the status of SWPP construction and various projects and contracts.

The SWA Management team will provide an operations and maintenance (O&M) update for November. Items in this report include Distribution, Treatment and Staff activities.

Misti Conzemius will provide an update on the Signup and Easement Department. The waiting list currently has 766 service requests system-wide. The Signup and Easement department is actively obtaining easements for the Hebron Rural Service Area. Main Transmission Line Easements will go out the first week of January.

Jack Dwyer has provided an update on NDCC 16.1-08.1-02.3, which requires public officials to disclose year-end campaign statements. Each elected official must file the Campaign Disclosure Statement with the Secretary of State between January 1 and January 31, regardless of whether they have received any contributions. Jack will be available to assist the Board with any questions regarding this requirement.

The Water Topics Overview Committee met on December 9, 2025. The meeting agenda and links to the presentations are included with the Board packet.

The revised Waters of the United States (WOTUS) rule was finalized and published in January 2023. It was amended in August 2023 to conform to the Supreme Court's *Sackett v. EPA* decision. In November 2025, a proposed rule was announced to refine the definitions and provide additional clarity. Governor Armstrong expressed his support for the new rule after U.S. Senator Kevin Cramer hosted the EPA and Army Corps officials at a listening session at Bismarck State College on December 12, 2025. The public comment period is open through January 5, 2026. Click here to view the WOTUS Listening Session. [WOTUS Listening Session](#)

The ND Rural Water Systems Association EXPO will be held in Fargo from February 10-12, 2026. If you are interested in attending, please let Wendy know so arrangements can be made.

The National Rural Water Association Rural Water Rally will take place February 2-5, 2026, in Washington, D.C. SWA budgets for two Board members to attend this event. More information will be shared as it is available.

Other information is included with this memo, including: An invitation to the Bartlett & West 75<sup>th</sup> Anniversary Open House and Chamber Mixer, a news article on the Davis Oil Refinery, and a thank-you card from Julie Ellingson.

**I look forward to seeing you on Monday, January 5, 2026, at 9:00 a.m. MST at the Southwest Water Authority O&M Center Office in Dickinson.**



# Bartlett & West



*Please join us to celebrate.*

## Bartlett & West's 75<sup>th</sup> Anniversary Open House and Chamber Mixer

Thursday, January 8 from 4:30 to 6:30 p.m. CST  
Bartlett & West's Bismarck office | 3456 E. Century Ave.  
Refreshments and appetizers will be served.



# North Dakota Monitor

## Controversial oil refinery under consideration for possible Legacy Fund investment

Davis Refinery permits active; company says project is moving forward

By: [Jacob Orledge](#)-December 11, 2025 5:00 am



The road leading to the site for the planned Davis Refinery and some adjacent farm structures near Belfield, North Dakota on Nov. 18, 2025. The site is marked by an earthen berm to the right of the road. (Photo by Jacob Orledge/North Dakota Monitor)

A long-stalled oil refinery proposed near Theodore Roosevelt National Park recently appeared on a short list of projects being considered for North Dakota Legacy Fund investment.

Meridian Energy Group first proposed the Davis Refinery for a site near Belfield in 2016. The company, by 2022, had weathered the pandemic, won a pair of lawsuits seeking to stop the project and acquired all the necessary permits. It [informed state regulators](#) construction would begin that year and operations would begin by the end of 2025.

The site of the proposed refinery remains empty. No equipment is present and no sign of activity is visible.

Now a firm responsible for [investing \\$150 million](#) of the state's Legacy Fund is considering an investment in the project. Voters created the fund, recently valued at more than \$13 billion, to invest state oil and gas revenue and create a lasting revenue source for the state. Legislators have pushed to invest more of the fund in North Dakota.

GCM Grosvenor, a New York investment firm hired to manage the Legacy Fund's investments in North Dakota projects, said in an Oct. 22 [presentation](#) to lawmakers it was considering a \$10 million investment into the Meridian project.

"It's a really interesting project, and they have raised money around it," said Michael Rose, a managing director of infrastructure with the firm. "It's just very early stage."

Rose said the firm had met with Meridian Energy for about 10 hours and planned additional meetings to learn more about the opportunity.

Meridian CEO William Prentice said in an email the company plans to break ground on the estimated \$1 billion facility in 2026. Its air quality and water use permits from two state agencies remain active despite years of inactivity.

Scott Skokos, executive director of the Dakota Resource Council that has opposed the Davis Refinery's location 3 miles from Theodore Roosevelt National Park, said he thinks it would be a bad idea for the state to invest in the project that has spent a decade trying to raise the necessary funding.

"That's enough to say this is a bad investment," Skokos said. "They're ignoring all the red flags."

Prentice declined to specify how much money Meridian has raised to date. But he said the money raised, combined with funding arrangements with investment banks, is "more than adequate for the needs of the Davis project." The company reported raising more than \$35.6 million from 530 investors in filings to the U.S. Securities and Exchange Commission. Meridian's last SEC filing was in 2022, records show. GCM Grosvenor told lawmakers the company has raised \$75 million of the \$1 billion project so far.

Ron Ness, president of the North Dakota Petroleum Council, said he hadn't considered the possibility of using Legacy Fund dollars for the Davis Refinery.

"However, one of the goals of the Legacy Fund was to grow the N.D. economic base and diversify our economy," Ness said in a statement. "Additional refining capacity in the state is a great value-add to our oil resources along with supporting rural economic development."

#### **'Early review'**

A possible investment into the Davis Refinery is in the "early review" stage for the firm handling the Legacy Fund's infrastructure investments. Rose and Scott Litman, the two managing directors who briefed lawmakers, said they considered it an interesting

opportunity but would wait until later in the project development process before committing any money.

State officials will not have a say in whether GCM Grosvenor invests \$10 million in the project or not. GCM Grosvenor is given autonomy in evaluating investment opportunities and deciding whether to proceed in order to insulate the process from political influence, said Jodi Smith, executive director of the state Retirement and Investment Office that monitors the program.

A GCM spokesperson said the firm considers a broad range of factors when determining how to invest but declined to comment on specific projects under consideration, citing an internal policy.

“Every deal that goes through or that will ultimately come into this program will need to be approved by our investment committee,” Rose told lawmakers. “We’re not going to just take opportunities that come from anybody on this list and be like, ‘Well, OK, where do we sign?’ It’s got to go through our process.”

Rep. Keith Kempenich, R-Bowman, was one of the legislators present for the presentation. He represents the area the proposed refinery would be located in and supports the project. But the lawmaker said he would not be in favor of investing Legacy Fund dollars into a project like the Davis Refinery that is still looking for “seed money.”

“It’s up to the private industry to figure out where they want to go,” Kempenich said in an interview.

### **Project delays**

Meridian has cited lawsuits, the COVID-19 pandemic and a lack of financing as reasons for delaying construction on the Davis Refinery. County records and court documents show the company has had trouble paying employees and contractors.

In 2019, engineering firm SEH [filed a \\$2.1 million lien](#) against the property that Meridian plans to construct the refinery on, according to Billings County records. SEH later [filed a lien](#) against the company with the North Dakota secretary of state as well. SEH has continued to complete work for Meridian in recent years, according to minutes of local government meetings.

In May 2020, Gibson Applied Technology and Engineering filed a [lawsuit](#) against Meridian seeking more than \$400,000 for unpaid invoices. Later the same year, seven Meridian employees [sued](#) the company to obtain more than \$600,000 in unpaid wages. Both lawsuits were filed in Texas and were resolved out of court.

In a court document from an unrelated lawsuit, also filed in Texas, a former Meridian employee said in a deposition that employees went without paychecks and were on public assistance in 2020 when the company wasn't raising money.

Meridian began construction, by [regulatory standards](#), in 2021 when it signed an engineering, procurement and construction contract with a new firm, McDermott International. But no significant on-site work was performed until years later, in 2023, when it approached Billings County for permission to improve local roads leading to the proposed refinery's site.

Meridian has widened the roads and rebuilt them with gravel, said Billings County Highway Superintendent Pat Redmond. But he doesn't know when Meridian will begin moving heavy construction materials to the site.

"I've been told numerous start dates but none of them have come true yet," Redmond said.

Meridian has paid for the road work. Billings County required the company to provide a \$1.8 million letter of credit before beginning the work, according to county commission minutes.

"We didn't want to get stuck with a road half built," said County Commissioner Steve Klym.



The site of the planned Davis Refinery near Belfield, North Dakota, is empty except for a crop planted to prevent erosion. (Photo by Jacob Orledge/North Dakota Monitor)

Prentice said in an email his company plans to complete the road improvements in spring 2026 and begin construction on the foundation of the refinery around the same time.

Meridian "decided to take a more measured approach during and immediately after COVID," contributing to the project's delays, Prentice said. The additional time has enabled Meridian to [develop advancements](#) with its design, he said. The company is negotiating a

contract for an engineering firm to construct the facility and turn it over to Meridian ready to operate.

Prentice noted all litigation has been resolved but declined to comment further on the legal disputes. Prentice did not respond to questions about why employees were not being paid, the liens filed by SEH, critics' concerns, and the unfulfilled timelines provided to Billings County.

### **Permits are active**

North Dakota regulators first issued an air quality construction [permit](#) for the Davis Refinery in 2018 and a water use [permit](#) in 2019.

Air quality construction permits issued by the North Dakota Department of Environmental Quality typically expire within 18 months unless construction begins or an extension has been granted, Division of Air Quality Director Jim Semerad said in an email.

Regulators granted an initial 18-month extension due to lawsuits by environmental groups against Meridian that were resolved in 2020.

That extension was due to expire in 2021. But Meridian signed an engineering contract with McDermott International that year. Air quality regulators determined that was sufficient to consider the project under construction.

“The legal definition of start of construction in the air quality world has often been debated,” Semerad said in an interview. “It really is everything from signing contracts to actual construction that you’d notice as you’re driving by.”

Meridian also has to show construction progress in order for the air quality permit to remain in effect. The Department of Environmental Quality evaluates that on a case-by-case basis.

Semerad cited COVID-19 and tariffs as two prominent reasons why the Davis Refinery project has been slowed.

The water resource permit authorizes Meridian to draw water from the Dakota Aquifer. The Department of Water Resources has awarded extensions in 2022 and September 2025. The permit now expires in March 2029, but is unlikely to be extended again.

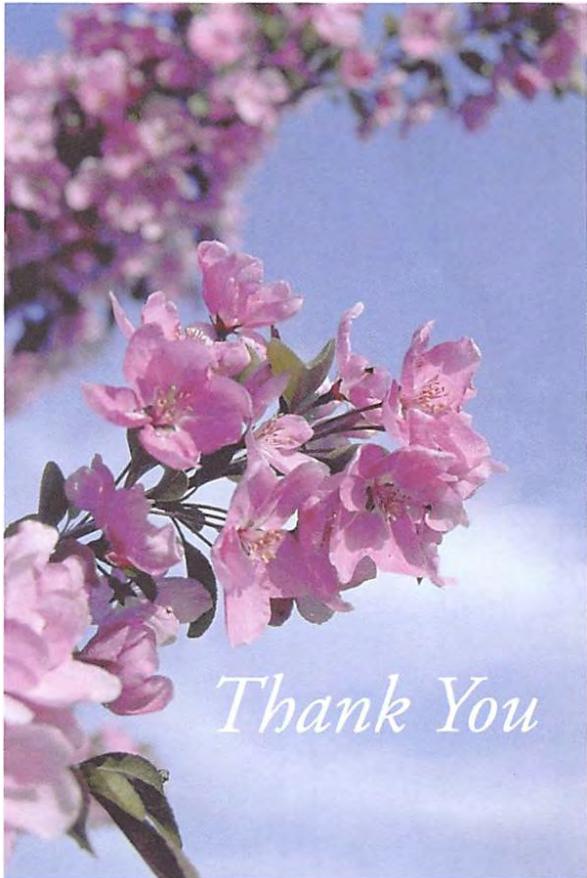
“By that time, more than ten years will have passed since permit approval, and further extensions are unlikely to be approved if water has not been put to beneficial use,” said John Paczkowski, state engineer, in a letter notifying the company of the latest extension.

Skokos said he believes Meridian is using technicalities to keep its environmental permits active.

“Every once in a while, they’ll go do some dirt work, or they’ll sign a contract and make it appear like they’re doing something, and then they’ll put out a press release saying they did something, even though they didn’t really do anything,” Skokos said. “And then they keep looking for investors.”

The project promised to bring up to 200 new permanent jobs. But Klym, asked whether he thought the refinery would eventually get built after years of delays, demurred.

“No comment,” he said.



Southwest Water Authority  
Board of Directors,  
Management, &  
Staff,  
Your kind expression of  
sympathy  
is deeply appreciated  
and  
gratefully acknowledged  
by the family of  
Thank you for the  
card & for your  
thoughts & prayers  
when I lost my mom.  
It is appreciated!

Julie Ellingson & Emily

**SOUTHWEST WATER AUTHORITY**  
**Board of Directors Meeting Agenda**  
**Monday, January 5, 2026, 9:00 a.m. MST**  
**Southwest Water Authority O&M Center Office, Dickinson, ND**  
**Meeting can be accessed via Teams or by calling: 1-321-558-6608 ID: 190145978#**

	Flip Chart Recorder: Director Eaton	Process Observer: Director Engelhardt	Minutes: Wendy Serhienko
9:00 a.m.	1. Call to Order – Pledge of Allegiance - Introductions		Chairperson Odermann
9:05 a.m.	2. Agenda A. Review Agenda <b>B. Consent Agenda*</b> <i>Official Minutes of December 1, 2025, Board of Directors Meeting, Accounts Payable &amp; Financial Reports and Return on Investment*</i>		Chairperson Odermann Board of Directors
9:10 a.m.	3. Public Comments not on the agenda		
9:30 a.m.	4. Board Policy Review and Monitoring A. Policy III.D. Board Governance Process – Board Committee Principles		Board of Directors
9:35 a.m.	5. Decision Making A. <b>Policy II.C. Executive Limitations-Financial Condition and Manager/CEO Internal Report*</b> B. <b>Policy II.E. Executive Limitations-Asset Protection and Manager/CEO Internal Report*</b> C. <b>Board of Directors' Action Plan*</b>		Board of Directors/Jen Murray Board of Directors/Jen Murray Board of Directors/Jen Murray
9:50 a.m.	6. Board Member Reports A. Appointment of Rules and Regs Subcommittee B. 62 <sup>nd</sup> Annual Joint ND Water Convention and Irrigation Workshop and Upper Missouri Water Association Conference		Chairperson Odermann Board of Directors
10:00 a.m.	Break		
10:15 a.m.	7. Incidental Information A. SWC Meeting 1. Strategic Finance and Governance Study  B. SWPP Update and Funding		Justin Froseth Jen Murray/Directors  Froseth/Murray
10:45 a.m.	C. Update from Manager/CEO/SWA Staff 1. SWA Construction and O&M Update 2. Easement/Signup Update 3. 2026 General Election Information 4. Water Topics Overview Committee 5. Waters of the United States (WOTUS) 6. NDRWSA Expo 7. NRWA Washington D.C. Rural Water Rally		Murray/Rixen/Erickson Misti Conzemius Jen Murray Jen Murray Jen Murray Jen Murray Jen Murray
11:05 a.m.	D. Perkins County Rural Water System Update		Ledeanna O'Shields
11:10 a.m.	8. Review issues pending/Parking lot/Plan next agenda		
11:15 a.m.	Adjourn for Lunch		

*\*Items require Board action.*

**Minutes of Meeting  
Southwest Water Authority  
Board of Directors  
December 1, 2025  
Southwest Water Authority O&M Center Office, Dickinson, ND**

**1. Call to Order – Pledge of Allegiance - Introductions**

The Southwest Water Authority Board of Directors met on Monday, December 1, 2025, at Southwest Water Authority O&M Center Office, in Dickinson, ND. Chairperson Odermann called the meeting to order at 9:01 a.m. MST, followed by the Pledge of Allegiance and roll call.

Present at the meeting were: Directors James Odermann, Ryan Baumgartner, Mark Begger, Kaylene Berg, Dave Burke, Jonathon Eaton, Bruce Engelhardt, Harold Gaugler, Curtis Glasoe, Bob Ingold, Bob Leingang, Rick Seifert, Mike Tietz and Scott Tschetter. Also present were: Justin Froseth, DWR, Tyson Decker, Bartlett & West, Jack Dwyer, Dwyer Law Office, Chelsey Jacobson, Odney, Inc., Dani Quissell, North Dakota Water Users Association, Zach McCoy, Choice Financial, Nick Weir, Choice Financial, Todd Kollman, Water Installer, Brian and Cindy Dschaak, SWA Customers, Jen Murray, SWA Manager/CEO, Andy Erickson, SWA Water Distribution Manager, Misti Conzemius, SWA Marketing Manager, Ledeanne O'Shields, SWA CFO/Office Administrator, Perry Grammond, Assistant Water Treatment Manager, and Wendy Serhienko, SWA Executive Assistant.

Director Schaible was excused.

**2. Agenda**

**2.A. Review Agenda**

Chairperson Odermann asked if there were any changes or additions to the agenda. Murray noted Brian and Cindy Dschaak were in attendance in place of Todd Kollman, Water Installer.

**2.B. Consent Agenda\***

*Motion by Director Leingang, seconded by Director Gaugler, to approve item 2.B. Minutes November 3, 2025, Meeting, Accounts Payable, and Financial Reports and Return on Investment. Motion carried by voice vote without dissent.*

**3. Choice Financial Insurance**

Zach McCoy, Insurance Advisor for Choice Financial helps manage Southwest Water Authority's North Dakota Insurance Reserve Fund policies. McCoy stated premiums will decrease in 2026.

Director Glasoe requested SWA to inquire on the possibility of Directors taking the defensive driving course offered through NDIRF.

**4. Todd Kollman – Water Installer**

Director Berg introduced SWA subsequent customers, Brian and Cindy Dschaak to the Board. The Dschaak's hired Todd Kollman to install their 2,000-foot subsequent line in 2023. The line was installed with gasketed PVC, which is the required material per SWA. Since that install the Dschaak's have experienced several leaks, claiming the PVC material is the source of the problem. They are requesting to have their water installer, Todd Kollman, install poly pipe in place of PVC. SWA does not allow long lengths of poly pipe on the SWPP side of the meter. Their line is not currently leaking.

Chairperson Odermann stated SWA will review the policy on poly pipe and no action will be taken at this meeting, but the Board will discuss poly pipe further at a future Board meeting.

## **5. Board Policy Review and Monitoring**

### **5.A. Policy IV.B. Board-Manager/CEO Relationship- Manager/CEO Job Description**

Director Tietz reviewed the policy. Chairperson Odermann asked if there were any comments, questions or changes to Policy IV.B. Board-Manager/CEO Relationship-Manager/CEO Job Description. There were none.

## **6. Decision Making**

### **6.A. Policy II.D. Executive Limitations – Emergency Executive Succession and Manager/CEO Internal Report\***

Director Glasoe reviewed the policy. Chairperson Odermann reviewed the report and asked if there were any comments or questions to Policy II.D. Executive Limitations-Emergency Executive Succession and the Manager/CEO Internal Report. There were none.

***Motion by Director Glasoe, seconded by Director Ingold, to approve Policy II.D. Executive Limitations-Emergency Executive Succession and Manager/CEO Internal Report. Motion carried unanimously by a roll call vote.***

### **6.B. Public Comment Policy\***

Murray stated SB 2180 was passed during the 2025 Legislative Session. This bill requires water resource districts to have a policy for Public Comment. The SWA Board of Directors reviewed the draft policy at its November 3, 2025, meeting. The requested changes have been made. Murray requested guidance on where on the agenda the Board would like the place the public comment item. The Board gave a “thumbs up” for the public comment period to be after the Consent Agenda at every meeting.

Chairperson Odermann asked if the policy should be added to the Board Policy Manual and reviewed on an annual basis or if it should be an operations procedure. The Board gave a “thumbs up” for the policy to remain an operations procedure.

***Motion by Director Gaugler, seconded by Director Leingang, to approve the Public Comment Policy for adoption and implementation at future Board meetings. Motion carried unanimously by a roll call vote.***

## **7. Board Member Reports**

### **7.A. Board Retreat Action Plan**

Murray reviewed the first draft of the Board Retreat Action Plan. The plan focuses on the Intake and Raw Water Infrastructure, Outside Funding Sources, the Three-Pronged Approach, SWPP Ownership, and Emergency Response Planning.

Chairperson Odermann stated SWA must remain engaged in discussions with the DWR and SWC since the Intake construction is a responsibility of the SWC. Murray stated this would be added to the Board Retreat Action Plan.

Murray noted the Board of Directors has discussed concerns about fairness, leapfrogging, implementation, interpretation, and alignment with prioritization. Sections of the *Southwest Water Authority's Rules and Regulations for Water Service from the Southwest Pipeline Project* require review. The proposed Action Plan includes appointing an ad hoc committee to review interpretations and to provide recommendations to the Board of Directors of potential changes. Director Engelhardt and Director Tietz would like the committee to also discuss outside funding as a criterion and to provide recommendations for

updating the Prioritization Matrix. Murray stated the action plan could be approved in January and the Chairperson could appoint the Committee then. A scope of work and timeline will need to be outlined.

Murray will update the Action Plan with the requested changes and it will be brought back to the January 2026 Board meeting for decision-making.

## **7.B. The Native Green Grow Greenhouse**

Chairperson Odermann attended the Native Green Grow Greenhouse grand opening on November 26, 2025, in Parshall. The greenhouse is set to produce two million pounds of food annually using flared gas from oil wells.

## **8. Incidental Information**

### **8.A. SWC Meeting**

Froseth stated the SWC pre-commission meeting was held November 20, 2025, in Bismarck, ND. The Feasibility Criteria Exclusion for the transmission line for deferred storage in the Hebron Service Area memo, 2026 Capital Repayment and REM Rates, REM reimbursement request, and Intake Mediation Funds Allocation to the SWPP were presented. The SWC questioned if there could be a salvage value with REM projects. The DWR stated that would not be an option.

The next SWC meeting will be on December 16, 2025, in Bismarck, ND.

#### **8.A.1. Strategic Finance and Governance Study**

Murray thanked the Board members that met with Deloitte in November during their stakeholder engagement and discovery phase of the Regional Water Systems Governance and Finance Study. Deloitte is scheduled to present an update on their work at the December 9, 2025, Water Topics Overview Committee meeting and at the December 16, 2025, SWC meeting.

### **8.B. SWPP Update and Funding**

Froseth provided an SWPP update on open contracts and current construction status. The memo is on file with the official minutes.

Froseth provided a slide presentation on SWPP construction progress.

Froseth stated the settlement agreement amount of the Contract 1-2A, Supplementary Raw Water Intake was \$12,987,500. A Preliminary Design Report (PDR) is being worked on by Bartlett & West. The project team will meet with the United States Army Corp of Engineers on Wednesday, December 3, 2025, to understand what limits may exist as design options are being considered.

Froseth reviewed a table with the West Zone Main Transmission Phase I Improvements and timeline that will be presented at the December SWC meeting. The Buffalo Gap Tank milestone completion date of December 1, 2025, has been met. The tank will be put in service this week.

Froseth stated Wagner Construction broke ground on November 12, 2025, for the North New England Strategic Hydraulic Improvements. The heavy amount of snowfall recently has halted construction for the season.

### **8.C. Update from Manager/CEO/SWA Staff**

#### **8.C.1. SWA Construction Update and O&M Update**

Decker stated Contract CP-2024 – Cathodic Protection Improvements and Anode Beds is ready for closeout pending verification of the rectifier that was reinstalled on October 8, 2025.

Decker noted the US Highway 85 pipeline relocation from Highway 200 to the Long X Bridge is largely complete with only punch list items remaining along with grouting the abandoned PVC piping. B&W is in the process of verifying installations and submitting the changes to the NDDOT for the reimbursable portion. The second phase of Highway 85 relocations is in the beginning planning stages.

Decker stated compromised coatings were observed on tank walls, tank floor, and center support column of the first New England Reservoir in October 2023 and again in January 2024. The New England Reservoir was constructed in 1993. The preparation of bid ready drawings and specifications has been in development and a submittal review set of documents are compiled. A submittal letter will be distributed to SWA once complete.

Murray noted SWA continues to work with the city of Medora and the Theodore Roosevelt Medora Foundation (TRMF) to provide for their water needs on the west side of Medora. An agreement is being drafted to increase the contract and serve both the West Medora Campground and the new hotel until city services are available. TRMF engineers are requesting 75 GPM to meet their peak demands. Options are being evaluated.

Distribution, Treatment and Staff updates were provided.

#### **8.C.2. Easement/Signup Update**

Conzemius reviewed the sign-up and easement report. Subsequent cost quotes, customer complaints and waiting list numbers were reported. There are 761 requests for service system-wide plus 905 Burt Hebron Service Area Signups for a total of 1,666 requests system wide. Of the 761 waiting list requests, 111 have committed for service via intent forms once the North New England Strategic Improvements have been completed. Seven subsequent customers signed up in November. The department is focused on acquiring easements for the Hebron Rural Service Area.

#### **8.C.3. Water Topics Overview Committee**

Murray stated the Water Topics Overview Committee will meet on December 9, 2025. Deloitte will give a presentation regarding the DWR's studies relating to governance and finance and cost-share policies. The agenda is available online.

#### **8.C.4. ND Water Users Association/North Dakota Water Coalition/North Dakota Water Education Foundation**

Quissell thanked the board for their continued membership in the North Dakota Water Coalition. This year's legislature considered reducing the percentage of oil extraction tax dollars into the Resources Trust Fund (RTF). The Water Coalition played a key role in asking legislators to maintain investment into the RTF. Quissell noted the digital changes to the North Dakota Water magazine subscriptions have been a success and the magazine reached cash flow for the first time since Covid.

#### **8.C.5. 62<sup>nd</sup> Annual Joint ND Water Convention and Irrigation Workshop and Upper Missouri Water Association Conference**

Quissell stated the 62<sup>nd</sup> Annual Joint ND Water Convention and Irrigation Workshop will be held on December 9-11, 2025, at the Bismarck Hotel and Convention Center. This year, the event will be held in conjunction with the Upper Missouri Water Association Conference.

#### **8.C.6. NDRWSA Expo**

Murray stated the 39th Annual Rural Water EXPO has been scheduled for February 10-12, 2026, in Fargo. Board members were encouraged to attend.

### **8.C.7. NRWA Washington D.C. Rural Water Rally**

Murray stated the National Rural Water Association Water Rally will be held on February 2-5, 2026, in Washington D.C. SWA budgets for two directors and the Manager/CEO to attend. Murray noted if Board members would like to attend to let the office know so arrangements can be made. More information will be shared with the Board once it is available.

### **8.D. Perkins County Rural Water System Update**

O'Shields reported the Perkins County Rural Water System (PCRWS) provided minutes from their October 9, 2025, meeting, along with a copy of the agenda for the November 13, 2025, annual meeting and minutes from the November 12, 2024, annual meeting. The next meeting will be held December 12, 2025.

### **9. Review issues pending/Parking lot/Plan next agenda**

Murray requested poly pipe versus PVC pipe be placed on the January parking lot and as an agenda item at the February 2026 meeting.

Murray noted Director Ingold received a statement of interest from the North Dakota Secretary of State. Legal counsel is looking into this personal disclosure form.

There being no further business, Chairperson Odermann adjourned the meeting at 11:43 a.m. MST.

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Jim Odermann, Chairperson

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Mike Tietz, Secretary/Treasurer



Our Vision: People and Business Succeeding with Quality Water

Our Mission: Quality Water for Southwest North Dakota

## MEMORANDUM

To: Jen Murray, Manager/CEO  
From: Ledeanna O'Shields, CFO/Office Administrator  
Subject: Financial, Administration and Customer Service – Incidental Information  
Date: December 23, 2025

The financial statements included for your review are for November 2025. These include a summary income and expense statement that compares to budget, a detailed income statement of actual income and expenses for the year and the balance sheet. The balance sheet is a comparison of November 2024 to November 2025. Also included is a detailed statement of board expenses for the month of November.

The accounts receivable listing for rural customers is for November 2025 and the transmission accounts receivable listing is for November 2025. The checks written for the month are from November 18, 2025 to December 22, 2025.

Total rural usage for November 2025 was 25,537,900 gallons. By comparison, in November 2024 rural water sales were 26,464,400 gallons. This is a decrease of 3.50%. During the month of November, there were 9 hookups with, five hookups in 7-1B, and one each in Contract 7-2A, 7-5A, 7-8G and 7-9G

There are 2,546 customers using our Automatic Payment Plan, 393 paid online with a credit option and 371 paid online with a checking account. We had 79 spot checks (two months without a reading or the same reading). Currently there are 492 customers who are using the Customer Service Center to view their accounts.

Included with this memo are residual mill levy income and signup income for the month of November. SWA sold a total of 140,057,470 gallons of water in the month of November. The projection for the year 2025 is 2,324,607,000 gallons. A comparison of total usage through November is listed at the top of the next page. The difference shown in the first column is the difference between year-to-date for the year (2024) and 2025. This shows a historical year-to-date comparison. Also listed are the usage and the difference for the last two months. Sales through November were less than last year's sales through November by 0.71%. SWA had 7,848 active accounts with 3,048 subsequent users in November. As of November 30, 2025, SWA has 320 tenants.

Also listed below is O&M Income minus Capital Repayment and REM, along with percentages, through November 30, 2025.

Comparisons Through November	Listed in thousand gallons	October 2025	248,590,350
2016	139,122,230	November 2025	<u>140,057,470</u>
2017	163,771,130	Difference	(108,532,880)
2018	154,481,620		
2019	148,741,010		
2020	135,988,150		
2021	143,504,850		
2022	138,092,200		
2023	131,601,950		
2024	141,057,720		
2025	<u>140,057,470</u>		
Difference	(1,000,250)		

As of November 30, 2025	Amount	Percent
O&M Income	\$17,881,132	
Return on Investment Expense	(6,249,517)	35%
REM Expense	<u>(,2026,407)</u>	11%
Balance	<u><u>\$ 9,218,261</u></u>	54%

Water depot usage information is included with this memo.

A listing of Accounts Payables (aged trial balance) is included. In addition to the regular accounts payable, included in the listing are: Atlas Copco Compressors, LLC for \$3,689.15 for annual compressor maintenance; Bartlett & West for \$26,603.58 which includes \$21,316.10 for Hwy 85, and \$4,009.67 for contract administration and monthly meetings, Basin Electric Power Cooperative for \$21,562.50 for the intake annual billing; Choice Insurance for \$12,667.88 to renew our Pollution liability; Consolidated for \$50,331.00 for the WTP security door lock system; Dakota Supply Group for \$10,239.58 which includes \$9,029.10 for the 16" leak in Contract 2-8F, and \$1,210.48 for PVC pipe and gaskets for inventory; Evoqua Water Technologies, LLC for \$8,081.61 for maintenance parts for RHF; Fenix for \$5,282.20 for 4,802 hosting minutes; Kudro-Mooney for \$2,432.00 to rebuild the RO concentrate valve at the OMND WTP; M4 Knick, LLC for \$2,053.00 for a ph probe for the CO2 control at DWTP; Magnum Electric for \$1,500.00 to install electrical power for the Fairfield mixer; Northwestern Power Equipment Co, Inc for \$9,104.90 for repairs at RCPS East Zone #2; Sax Motor Co for \$1,857.78 for a set of tires for a truck and 2 tires for another truck.

**Southwest Water Authority**  
**Statement of Income & Expenses**  
**For 1/1/2025 To 11/30/2025**

	Current Period	Current YTD	YTD 2025 Budget	YTD % of Budget	Budget total 2025
<b>Sales</b>					
Sales of Water	\$1,191,470	\$17,445,011	\$17,442,908	93.56%	\$18,645,300
Sales of Equipment	\$13,441	\$257,948	\$232,008	101.92%	\$253,100
Sales of Services	\$1,474	\$178,174	\$23,742	687.93%	\$25,900
<b>Gross Sales</b>	<b>\$1,206,385</b>	<b>\$17,881,133</b>	<b>\$17,698,658</b>	<b>94.49%</b>	<b>\$18,924,300</b>
O&M Expense --Transmission	\$482,193	\$7,071,770	\$7,746,260	84.73%	\$8,345,800
O&M Expense --Distribution	\$456,267	\$5,773,721	\$5,380,954	99.17%	\$5,822,300
O&M Expense -- Treatment	\$246,928	\$2,605,158	\$3,189,449	74.87%	\$3,479,400
Customer Service Expense	\$12,746	\$201,567	\$222,475	83.05%	\$242,700
<b>Total Expenses</b>	<b>\$1,198,134</b>	<b>\$15,652,216</b>	<b>\$16,539,138</b>	<b>87.49%</b>	<b>\$17,890,200</b>
<b>Gross Profit On Sales</b>	<b>\$8,251</b>	<b>\$2,228,917</b>	<b>\$1,159,520</b>	<b>215.54%</b>	<b>\$1,034,100</b>
<b>Other Income</b>					
Mill Levy Income	\$1,273	\$19,430	\$0	0.00%	\$0
Other Income	\$44,541	\$854,300	\$550,825	142.12%	\$601,100
Grant Income	\$0	\$5,139	\$2,000	256.95%	\$2,000
<b>Total Other Income</b>	<b>\$45,814</b>	<b>\$878,869</b>	<b>\$552,825</b>	<b>145.73%</b>	<b>\$603,100</b>
Board of Directors Expense	\$16,329	\$232,122	\$253,825	83.83%	\$276,900
Administrative Expense	\$87,417	\$1,030,415	\$1,136,192	83.36%	\$1,236,100
Signup & Easement Expense	\$41,036	\$486,356	\$567,233	78.60%	\$618,800
<b>Depreciation Expense</b>	<b>\$39,967</b>	<b>\$448,835</b>	<b>\$487,667</b>	<b>84.37%</b>	<b>\$532,000</b>
<b>Gain/Loss on Asset Disposal</b>	<b>(\$1,271)</b>	<b>(\$36,393)</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>
<b>Net Income/Expenses</b>	<b>(\$131,955)</b>	<b>\$873,665</b>	<b>(\$732,571)</b>	<b>(85.10)%</b>	<b>(\$1,026,600)</b>
<b>Replacement &amp; EM Fund Expense</b>	<b>\$21,875</b>	<b>\$3,137,229</b>	<b>\$5,143,183</b>	<b>55.99%</b>	<b>\$5,603,600</b>
<b>Net Income w/ Replacement &amp; EM</b>	<b>(\$153,830)</b>	<b>(\$2,263,564)</b>	<b>(\$5,875,754)</b>	<b>34.14%</b>	<b>(\$6,630,200)</b>

Southwest Water Authority  
Board of Directors Expenses  
For 1/1/2025 to 11/30/2025

	Current Period	Current YTD	2025 BUDGET YTD	2025 BUDGET Budget
<b>Board of Directors Expenses</b>				
Per Diem -- Board of Directors	\$2,876	\$50,133	\$64,167	\$70,000
Group Life Insurance -- Board of Directors	1	12	0	0
Workers Compensation Expense -- Board of C	3	36	183	200
FICA - Social Security -- Board of Directors	216	3,668	5,592	6,100
FICA - Medicare -- Board of Directors	51	858	1,375	1,500
Professional Services -- Board of Directors	(4,268)	54,164	32,083	35,000
Office Supplies -- Board of Directors	42	102	183	200
Copies & Duplication -- Board of Directors	0	0	92	100
Public Relations & Development -- Board of D	1,551	21,717	31,167	34,000
Development & Education -- Board of Director	9,605	14,045	9,717	10,600
Mileage Reimbursement -- Board of Directors	1,036	14,935	18,333	20,000
Lodging & Meals -- Board of Directors	184	13,988	23,467	25,600
Travel Expenses -- Board of Directors	0	1,435	7,333	8,000
Telephone/Internet -- Board of Directors	459	4,680	4,583	5,000
Postage -- Board of Directors	100	1,929	550	600
Dues & Subscriptions -- Board of Directors	2,617	30,006	31,167	34,000
Insurance - Liability -- Board of Directors	1,856	20,414	23,833	26,000
 Total Board of Director Expense	 \$16,329	 \$232,122	 \$253,825	 \$276,900
 Total Expenses	 \$16,329	 \$232,122	 \$253,825	 \$276,900
	 \$16,329	 \$232,122	 \$253,825	 \$276,900

## Comparative Balance Sheet

11/30/2025

Through	Through
11/30/2025	11/30/2024

## Assets

## Current Assets

## Cash

Cash in Checking - O&M - Bravera	\$964,195	\$990,255
Cash in Checking - Payroll - Bravera	459,032	428,887
DDM - Reserve - O&M - Bravera	299,251	1,457,993
Cash in Checking - BMO Bank	81,963	61,436
Petty Cash	198	173

Total Cash	\$1,804,639	\$2,938,744
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## Short-Term Investments

Short-Term Investment - O&M Fund	\$719,908	\$125,978
Short-Term Investment - General Fund	36,497	42,146
Short-Term Investment - Reserve Fund	1,013,104	6,265
Short-Term Investment - Escrow Fund	3,544	14,895
Short-Term Investment - Replacement	7,910,771	3,933,471
Cash Management Account - General Fund	23,621	22,622
Cash Management Account - O&M	1,262,492	1,213,536
Certificate of Deposit #18112	4,412,352	4,201,040
Certificate of Deposit #24552	0	1,038,500
Certificate of Deposit #24572	1,074,577	1,000,000

Total Short-Term Investments	\$16,456,866	\$11,598,453
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## Accounts Receivable

Accounts Receivable -- Distribution Prepayments	(\$53,945)	(\$122,637)
Accounts Receivable -- Transmission	650,206	693,697
Accounts Receivable -- Distribution	734,766	788,902
Accounts Receivable -- MWWS	23,862	27,796
Accounts Receivable -- Other	2,075	5,425
Grant Receivable	0	453,976
Allowance For Doubtful Accounts	(11,358)	(8,870)
Allowance For Doubtful Accounts -- MWWS	(2,168)	(1,477)

Total Accounts Receivable	\$1,343,438	\$1,836,812
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## Interest Receivable

Total Interest Receivables	\$0	\$0
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## Inventory

Inventory Contributed Capital	\$99,797	\$99,797
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## Comparative Balance Sheet

	Through 11/30/2025	Through 11/30/2024
Inventory -- User Spare Parts	715,283	785,580
Inventory -- WTP	152,416	119,912
Inventory -- SWTP	182,691	219,936
Inventory -- OMND WTP	144,646	104,083
<hr/>		
Total Inventory	\$1,294,833	\$1,329,308
 Prepaid Expenses		
Prepaid Expenses	\$55,676	\$51,419
Prepaid Deposit	66,405	14,845
Prepaid Insurance	70,667	186,306
Prepaid Workers Compensation	4,226	6,937
<hr/>		
Total Prepaid Expenses	\$196,974	\$259,507
 Total Current Assets	\$21,096,750	\$17,962,824
 Long-Term Investments		
Long-Term Investment - O&M Fund	\$3,233,784	\$3,743,593
Long-Term Investment - General Fund	1,197,860	1,169,033
Long-Term Investment - Reserve Fund	452,791	364,033
Long-Term Investment - Escrow Fund	775,752	753,258
Long-Term Investment - Replacement	21,244,239	23,298,433
<hr/>		
Total Long-Term Investments	\$26,904,426	\$29,328,350
 Property, Plant and Equipment		
Land	\$112,817	\$112,307
Buildings & Improvements	3,959,597	3,959,597
Office Furniture & Fixtures	290,706	290,706
Vehicles	1,190,022	1,066,499
Contributed Vehicles	46,093	46,093
Other Fixed Assets	25,301	4,011
Computer Equipment	99,565	92,163
Machinery & Equipment	3,010,227	3,010,227
Contributed Equipment	60,530	60,530
Computer Software	178,590	178,590
<hr/>		
Total Property, Plant and Equipment	\$8,973,448	\$8,820,723
 Accumulated Depreciation		
Accum Depr -- Buildings & Improvements	\$1,358,680	\$1,262,763
Accum Depr -- Office Furn & Fixt	280,798	276,135
Accum Depr -- Vehicle	667,851	558,266
Accum Depr -- Contributed Vehicles	46,093	46,093

## Comparative Balance Sheet

	Through 11/30/2025	Through 11/30/2024
Accum Depr -- Other Fixed Assets	4,011	4,011
Accum Depr -- Computer Equipment	92,591	79,163
Accum Depr -- Machinery & Equipment	2,185,345	1,991,032
Accum Depr -- Contributed Equipment	60,530	60,530
Accumulated Amortization	178,590	178,590
<hr/>		
Total Accumulated Depreciation	\$4,874,489	\$4,456,583
 Other Assets		
Deferred Pension Outflows	\$1,628,277	\$3,537,993
Deferred OPEB Outflows	43,485	88,263
<hr/>		
Total Other Assets	\$1,671,762	\$3,626,256
<hr/>		
Total Assets	\$53,771,897	\$55,281,570
<hr/>		

## Comparative Balance Sheet

Through

11/30/2025

Through

11/30/2024

## Liabilities and Equity

## Current Liabilities

## Accounts Payable

Accounts Payable	\$990,037	\$1,219,335
Employee Benefits Payable	141,623	124,175
Deductions Payable	73	(55)

Total Accounts Payable	\$1,131,733	\$1,343,455
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## Taxes Payable

ND State Withholding Payable	\$3,111	\$2,830
Employer Matching FICA - Social Security	18,724	17,860
Employer Matching FICA - Medicare	4,379	4,177

Total Taxes Payable	\$26,214	\$24,867
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## Other Current Liabilities

Accrued Annual Leave Payable	\$200,247	\$199,976
Accrued Sick Leave Payable	183,067	169,066
Flex -- Medical Spending Payable	267	0
Accrued Salaries Payable	306,166	291,460

Total Other Current Liabilities	\$689,747	\$660,502
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Total Current Liabilities	\$1,847,694	\$2,028,824
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## Long-Term Liabilities

Deferred Revenue	\$983,725	\$866,500
Tenant Rental Deposits	23,625	22,500
Tenant Rental Deposits -- MWWS	375	375
Customer Escrow Deposit	40,000	40,000
Deferred Pension Inflows	2,630,067	4,051,851
Deferred OPEB Inflows	50,389	40,187
Net Pension Liability	4,131,317	4,898,532
Net OPEB Liability	152,208	214,765

Total Long-Term Liabilities	\$8,011,706	\$10,134,710
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## Total Liabilities

\$9,859,400

\$12,163,534

## Equity

## Reserve Funds

Reserve Account -- O&M Transmission	\$3,557,605	\$3,605,322
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## Comparative Balance Sheet

	Through 11/30/2025	Through 11/30/2024
Reserve Account -- O&M Distribution	2,115,551	2,130,241
Reserve Account -- O&M Treatment	(2,177,681)	(2,174,397)
Reserve Account -- General Operating Fund	391,030	384,956
Reserve Account-Replace & EM -- Transmission	18,983,875	17,883,718
Reserve Account-Replace & EM -- Distribution	1,121,421	847,621
Interest Income -- Replace & EM	8,752,666	8,167,826
Dividend Income -- Replace & EM	469,255	414,841
 Total Reserve Funds	 \$33,213,722	 \$31,260,128
Unappropriated Funds	\$12,395,677	\$11,572,546
Contributed Capital	566,665	566,665
Net Profit/(loss)	(2,263,568)	(281,306)
 Total Equity	 \$10,698,774	 \$11,857,905
 Total Liabilities and Equity	 \$53,771,896	 \$55,281,567

**AGED TRIAL BALANCE**  
Southwest Water Authority  
Payables Management**Ranges:**  
Vendor ID: First - Last  
Class ID: First - Last  
Payment Priority: First - Last  
Vendor Name: First - LastAccts Payable: First - Last  
Posting Date: First - Last  
Document Number: First - LastPrint Option: SUMMARY  
Age By: Document Date  
Aging Date: 12/31/2024Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info  
Sorted By: Vendor ID  
Document Date

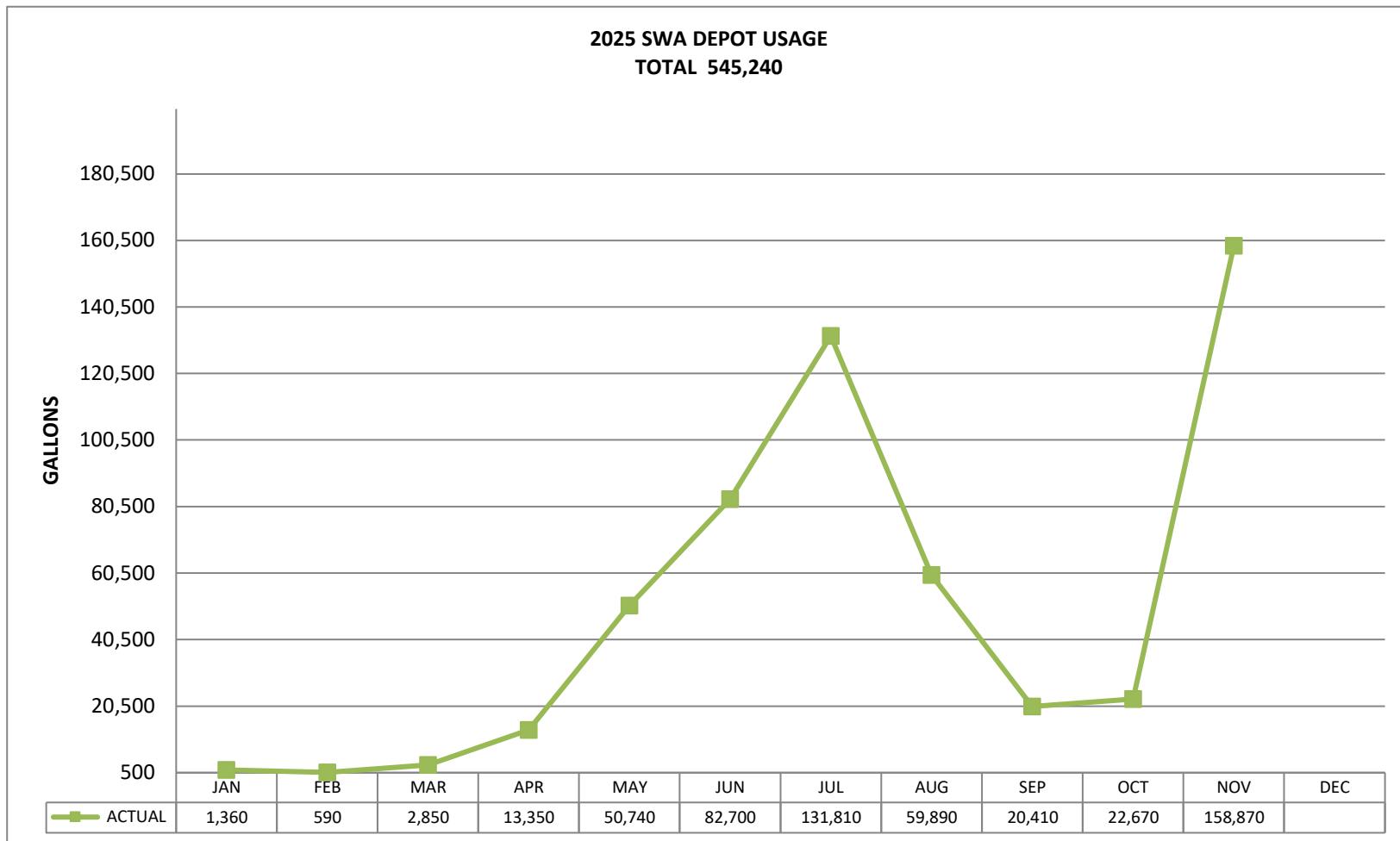
Vendor ID: AM1956	Name: AMAZON CAPITAL SERVICES	Due
Voucher(s): 3	Aged Totals:	\$704.43
Vendor ID: AM2633	Name: BRAVERA BANK	Due
Voucher(s): 1	Aged Totals:	\$40.00
Vendor ID: AM2682	Name: AMERICAN WELDING & GAS INC	Due
Voucher(s): 2	Aged Totals:	\$9,785.87
Vendor ID: AQ7167	Name: AQUA-PURE, INC	Due
Voucher(s): 1	Aged Totals:	\$8,575.88
Vendor ID: AT4171	Name: ATLAS COPCO COMPRESSORS, LLC	Due
Voucher(s): 1	Aged Totals:	\$3,689.15
Vendor ID: BA6742	Name: BARTLETT & WEST ENGINEERS, INC.	Due
Voucher(s): 5	Aged Totals:	\$26,603.58
Vendor ID: BA7353	Name: BASIN ELECTRIC POWER COOPERATIVE	Due
Voucher(s): 1	Aged Totals:	\$21,562.50
Vendor ID: BO6225	Name: BORDER STATES ELECTRIC SUPPLY	Due
Voucher(s): 9	Aged Totals:	\$2,305.53
Vendor ID: BR1752	Name: BRAUN DISTRIBUTING INC	Due
Voucher(s): 1	Aged Totals:	\$269.22
Vendor ID: BR2557	Name: BRENNETAG PACIFIC	Due
Voucher(s): 1	Aged Totals:	\$1,820.00
Vendor ID: CA6612	Name: CARQUEST	Due
Voucher(s): 1	Aged Totals:	\$14.41
Vendor ID: CH5200	Name: CHOICE INSURANCE	Due
Voucher(s): 1	Aged Totals:	\$12,667.88
Vendor ID: CO5755	Name: CONSOLIDATED TELCOM	Due
Voucher(s): 1	Aged Totals:	\$50,331.00
Vendor ID: DA4963	Name: DAKOTA SUPPLY GROUP	Due
Voucher(s): 2	Aged Totals:	\$10,239.58
Vendor ID: DA4965	Name: DAKOTA SPORTS	Due
Voucher(s): 3	Aged Totals:	\$103.00
Vendor ID: DI1435	Name: CITY OF DICKINSON	Due

Voucher(s):	1	Aged Totals:	Due
Vendor ID:	DI6217	Name: DIRECTMED	\$131.40
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	DO8576	Name: DOWNTOWN GAS & AUTO REPAIR	\$77.72
Voucher(s):	2	Aged Totals:	Due
Vendor ID:	DW9264	Name: DWYER LAW OFFICE, PLLC	\$1,456.10
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	EV5671	Name: EVOQUA WATER TECHNOLOGIES, LLC	\$1,183.88
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	FA1274	Name: FARMERS UNION-BEULAH	\$8,081.61
Voucher(s):	2	Aged Totals:	Due
Vendor ID:	FA3192	Name: FARMERS UNION HAZEN	\$800.32
Voucher(s):	5	Aged Totals:	Due
Vendor ID:	FA7725	Name: FASTENAL COMPANY	\$1,220.60
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	FE2200	Name: FEDERAL EXPRESS	\$59.71
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	FE5387	Name: FENIX USA LLC	\$18.70
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	FE6377	Name: FERGUSON ENTERPRISES INC	\$5,282.20
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	FI6293	Name: FIRE & ICE REFRIGERATION, HEATING & .	\$221.19
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	FL2147	Name: FLECK'S FURNITURE & APPLIANCES	\$175.00
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	GA7321	Name: GAS & GEARS, LLC	\$954.00
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	GO4816	Name: GOLVA REPAIR	\$1,412.00
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	GR1955	Name: GRAYMONT (WI) LLC	\$1,184.00
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	HA1315	Name: HACH COMPANY	\$4,724.05
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	HA8435	Name: HAWKINS INC	\$765.60
Voucher(s):	10	Aged Totals:	Due
Vendor ID:	KO2675	Name: KODRU-MOONEY	\$17,373.77

Voucher(s):		Aged Totals:	Due
	3		\$2,432.00
Vendor ID: LE7268	Name: LEE SERVICES, LLC dba NAKOTA CLEAN		Due
Voucher(s):	1	Aged Totals:	\$1,624.00
Vendor ID: LO2243	Name: LOFFLER COMPANIES, INC		Due
Voucher(s):	1	Aged Totals:	\$821.51
Vendor ID: LO3551	Name: LOGO MAGIC, INC		Due
Voucher(s):	1	Aged Totals:	\$285.20
Vendor ID: M44531	Name: M4 KNICK, LLC		Due
Voucher(s):	1	Aged Totals:	\$2,053.00
Vendor ID: MA3575	Name: MAGNUM ELECTRIC		Due
Voucher(s):	1	Aged Totals:	\$1,500.00
Vendor ID: ME2125	Name: SANFORD HEALTH OCCUPATIONAL MEDI		Due
Voucher(s):	1	Aged Totals:	\$96.00
Vendor ID: ME4152	Name: MERCER COUNTY TREASURER		Due
Voucher(s):	1	Aged Totals:	\$500.74
Vendor ID: NA6168	Name: NAPA AUTO PARTS/BEULAH		Due
Voucher(s):	3	Aged Totals:	\$277.98
Vendor ID: NO6275	Name: ND DIVISION OF MICROBIOLOGY		Due
Voucher(s):	3	Aged Totals:	\$135.00
Vendor ID: NO6301	Name: ND DEPT OF ENVIRONMENTAL - CHEMIST		Due
Voucher(s):	2	Aged Totals:	\$4,321.43
Vendor ID: NO6739	Name: NORTHWESTERN POWER EQUIP CO INC		Due
Voucher(s):	1	Aged Totals:	\$9,104.90
Vendor ID: OD5299	Name: ODNEY		Due
Voucher(s):	1	Aged Totals:	\$3,820.00
Vendor ID: OL7558	Name: OLSON'S SERVICE		Due
Voucher(s):	6	Aged Totals:	\$469.00
Vendor ID: ON2114	Name: ONE CALL CONCEPTS		Due
Voucher(s):	1	Aged Totals:	\$699.90
Vendor ID: PO8266	Name: POWERFLEET, INC		Due
Voucher(s):	1	Aged Totals:	\$474.81
Vendor ID: PR2756	Name: PRESORT PLUS, LLC		Due
Voucher(s):	2	Aged Totals:	\$5,639.00
Vendor ID: PU5679	Name: PUMP SYSTEMS, LLC		Due
Voucher(s):	2	Aged Totals:	\$27.71
Vendor ID: QU1437	Name: QUALITY QUICK PRINT, INC.		Due

Voucher(s):	2	Aged Totals:	Due
Vendor ID:	QU1438	Name: QUALITY XTERMINATORS	\$716.00
Voucher(s):	3	Aged Totals:	Due
Vendor ID:	RR1775	Name: R & R AUTO, FARM & ELECTRIC, INC.	\$240.00
Voucher(s):	2	Aged Totals:	Due
Vendor ID:	RU5535	Name: RUNNINGS SUPPLY, INC	\$287.81
Voucher(s):	18	Aged Totals:	Due
Vendor ID:	SA8557	Name: SAX MOTOR CO.	\$2,306.26
Voucher(s):	2	Aged Totals:	Due
Vendor ID:	SO7739	Name: SOUTHWEST LIME, LLC	\$1,857.78
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	SO8901	Name: SOUTHWESTERN DISTRICT HEALTH UNIT	\$7,750.00
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	SO8909	Name: SOUTHWEST GRAIN/LEMMON	\$375.00
Voucher(s):	2	Aged Totals:	Due
Vendor ID:	ST5526	Name: STONERIDGE SOFTWARE, LLC	\$437.94
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	TO7143	Name: TOTAL SAFETY US, INC	\$940.00
Voucher(s):	4	Aged Totals:	Due
Vendor ID:	TR1825	Name: TRAVEL BERKELEY SPRINGS	\$391.86
Voucher(s):	1	Aged Totals:	Due
Vendor ID:	US1147	Name: USA BLUE BOOK	\$45.00
Voucher(s):	2	Aged Totals:	Due
Vendor ID:	VI7111	Name: VISA	\$1,028.66
Voucher(s):	21	Aged Totals:	Due
<u>Vendor(s)</u>		<u>Due</u>	
Vendor Totals:	64		\$249,070.33

**2025 SWA DEPOT USAGE**  
**TOTAL 545,240**



CITY	*COMMENTS	*RATE/KGAL FOR INDUSTRIAL	2025 INDUSTRIAL SALES												TOTAL GALLONS	TOTAL ACRE FEET	
			JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER			
BEACH	SELLS WATER TO FARMERS FROM CITY WELLS ONLY. DOES NOT SELL SWPP WATER																
BELFIELD	\$32.00/1,000 GALLONS, AS OF MAY 2021	\$32.00	0	5,300	9,500	48,500	51,300	90,600	39,500	45,300	27,200	18,600	33,200	0	369,000	1.13	
CARSON	DO NOT SELL															0.00	
DICKINSON	\$19.00/1,000 GALLONS, AS OF MAY 2021	\$19.00	34,750	25,380	101,380	152,500	171,090	196,200	162,130	107,630	242,900	146,700	269,000			1,609,660	4.94
DODGE	DO NOT SELL															0.00	
DUNN CENTER	DO NOT SELL															0.00	
ELGIN	DO NOT SELL															0.00	
GLADSTONE	DO NOT SELL															0.00	
GLEN ULLIN	DOES NOT SELL ON REGULAR BASIS ONLY TO FARMERS & CONSTRUCTION,	\$15.00	800	3,900	2,800	6,900	6,200	73,400	42,300	21,500	24,900	23,300	10,200		216,200	0.66	
GOLDEN VALLEY	SPRAYING & DUST CONTROL USE ONLY															0.00	
GOLVA	DO NOT SELL SWPP WATER - USES CITY WELLS															0.00	
HALLIDAY	SELLS WATER TO FARMERS FROM CITY WELLS ONLY. DOES NOT SELL SWPP WATER															0.00	
HEBRON	USUALLY SELLS TO FARMERS, ROAD CONSTRUCTION AND BRICK YARD. CHARGES THE SAME FOR ALL USERS	\$10.35	136,000	122,000	184,000	129,000	150,000	145,000	158,000	121,000	127,000	126,000	86,000		1,484,000	4.55	
HETTINGER	CHARGES THE SAME FOR ALL USERS	\$10.00	16,000	0	0	0	9,700	30,500	18,600	0	7,300	141,600	0		223,700	0.69	
KILLDEER	CHARGES THE SAME FOR ALL USERS	\$35.71	168,270	229,480	112,910	118,260	78,690	81,530	58,760	24,913	36,300	18,800	21,300		949,213	2.91	
MEDORA	DO NOT SELL															0.00	
MOTT	SPRAYING/DOES NOT SELL TO OIL INDUSTRY	\$10.00	0	0	0	22,686	55,129	53,359	19,429	16,800	6,190	0	0		173,593	0.53	
NEW ENGLAND	CHARGES THE SAME FOR ALL USERS	\$20.00	0	0	0	0	0	0	0	0	0	0	0		0	0.00	
NEW HRADEC	DO NOT SELL															0.00	
NEW LEIPZIG	DO NOT SELL															0.00	
REEDER	DO NOT SELL SWPP WATER - USES CITY WELLS															0.00	
REGENT	DO NOT SELL															0.00	
RICHARDTON	ONLY SELL TO FARMERS															0.00	
SCRANTON	SPRAYING USE ONLY/DOES NOT SELL TO OIL INDUSTRY	\$8.00	0	0	0	0	0	0	0	0	0	0	0		0	0.00	
SENTINEL BUTTE	INDUSTRIAL SALES ONLY	\$22.47	0	0	0	0	0	0	0	0	0	0	0		0	0.00	
SOUTH HEART																0.00	
TAYLOR	DO NOT SELL															0.00	
ZAP	DO NOT SELL															0.00	
TOTAL GALLONS		355,820	386,060	410,590	477,846	522,109	670,589	498,719	337,143	471,790	475,000	419,700	0	5,025,366	15.42		
TOTAL ACRE FEET		1.09	1.18	1.26	1.47	1.60	2.06	1.53	1.03	1.45	1.46	1.29	0.00		15.42		
CONTRACT																	
BAKER BOY		444,600	518,300	549,700	733,100	771,300	932,500	853,000	893,800	984,000	731,900	805,300			8,217,500	25.22	
BILLINGS COUNTY DIST 3		0	0	56,100	41,600	100,200	90,300	86,300	66,000	49,200	58,900	13,500			562,100	1.73	
SWA WATER DEPOT - RAW		1,360	590	2,850	13,350	32,800	82,700	131,810	59,890	204,100	22,670	158,870			710,990	2.18	
DAKOTA PRAIRIE REFINING		906,900	1,033,900	885,500	1,858,400	1,376,600	573,000	1,269,000	1,722,700	1,935,000	505,300	561,300			12,627,600	38.75	
ND ENERGY SERVICES		112,900	44,300	23,400	0	0	0	0	39,200	0	136,700	20,600			377,100	1.16	
NET-ZERO RICHARDTON, LLC		14,237,000	16,288,000	16,335,000	17,813,000	15,685,000	22,836,000	20,896,900	226,601	17,534,000	17,049,000	16,647,000			175,547,501	538.73	
STEFFES CORPORATION		161,300	218,800	268,300	220,700	213,000	302,800	186,600	181,100	188,400	175,300	210,700			2,327,000	7.14	
TOTAL GALLONS		15,864,060	18,103,890	18,120,850	20,680,150	18,178,900	24,817,300	23,423,610	3,189,291	20,894,700	18,679,770	18,417,270	0	200,369,791	614.91		
TOTAL ACRE FEET		48.68	55.56	55.61	63.46	55.79	76.16	71.88	9.79	64.12	57.33	56.52	0.00		614.91		
TOTAL GALLONS COMBINED		16,219,880	18,489,950	18,531,440	21,157,996	18,701,009	25,487,889	23,922,329	3,526,434	21,366,490	19,154,770	18,836,970	0		205,395,157		
TOTAL ACRE FEET COMBINED		49.78	56.74	56.87	64.93	57.39	78.22	73.41	10.82	65.57	58.78	57.81	0.00		630.33		

# Southwest Pipeline Project

## Return on Investment

YEAR	RESOURCES		BOND PAYMENTS	TOTAL
	TRUST FUND			
1991	\$ 11,166.00			\$ 11,166.00
1992	\$ 212,899.00			\$ 212,899.00
1993	\$ 195,973.00			\$ 195,973.00
1994	\$ 300,472.00			\$ 300,472.00
1995	\$ 504,179.00			\$ 504,179.00
1996	\$ 734,994.15			\$ 734,994.15
1997	\$ 389,111.41	\$ 468,801.59		\$ 857,913.00
1998	\$ 415,197.60	\$ 500,593.77		\$ 915,791.37
1999	\$ 349,574.05	\$ 676,423.19		\$ 1,025,997.24
2000	\$ 418,164.86	\$ 728,614.91		\$ 1,146,779.77
2001	\$ 475,021.15	\$ 833,246.78		\$ 1,308,267.93
2002	\$ 416,859.08	\$ 1,015,365.60		\$ 1,432,224.68
2003	\$ 458,780.10	\$ 1,122,504.11		\$ 1,581,284.21
2004	\$ 615,337.62	\$ 1,005,901.63		\$ 1,621,239.25
2005	\$ 661,099.95	\$ 1,045,858.38		\$ 1,706,958.33
2006	\$ 611,674.29	\$ 1,336,805.97		\$ 1,948,480.26
2007	\$ 856,597.12	\$ 1,451,468.74		\$ 2,308,065.86
2008	\$ 1,451,385.68	\$ 1,004,121.20		\$ 2,455,506.88
2009	\$ 1,504,429.59	\$ 1,114,558.52		\$ 2,618,988.11
2010	\$ 877,624.28	\$ 1,898,922.31		\$ 2,776,546.59
2011	\$ 1,793,563.59	\$ 1,282,852.85		\$ 3,076,416.44
2012	\$ 3,303,608.16	\$ 983,667.70		\$ 4,287,275.86
2013	\$ 3,080,405.43	\$ 1,441,235.41		\$ 4,521,640.84
2014	\$ 3,753,622.85	\$ 1,340,702.63		\$ 5,094,325.48
2015	\$ 4,776,377.17			\$ 4,776,377.17
2016	\$ 4,936,757.79			\$ 4,936,757.79
2017	\$ 5,258,182.90			\$ 5,258,182.90
2018	\$ 5,015,416.74			\$ 5,015,416.74
2019	\$ 5,079,128.39			\$ 5,079,128.39
2020	\$ 5,476,914.31			\$ 5,476,914.31
2021	\$ 5,566,425.98			\$ 5,566,425.98
2022	\$ 5,688,266.69			\$ 5,688,266.69
2023	\$ 6,227,003.19			\$ 6,227,003.19
2024	\$ 6,642,973.92			\$ 6,642,973.92
2025	\$ 6,193,506.87			\$ 6,193,506.87
	<b>\$ 78,059,187.04</b>	<b>\$ 19,251,645.29</b>		<b>\$ 103,504,339.20</b>
Perkins County	\$ 5,459,000.00			\$ 5,459,000.00
	<b>\$ 83,518,187.04</b>	<b>\$ 19,251,645.29</b>		<b>\$ 108,963,339.20</b>
Jan	\$ 524,179.15			\$ 524,179.15
Feb	\$ 465,874.73			\$ 990,053.88
Mar	\$ 496,188.74			\$ 1,486,242.62
Apr	\$ 470,457.96			\$ 1,956,700.58
May	\$ 505,572.75			\$ 2,462,273.33
June	\$ 523,116.86			\$ 2,985,390.19
July	\$ 629,744.96			\$ 3,615,135.15
Aug	\$ 619,985.74			\$ 4,235,120.89
Sep	\$ 584,210.51			\$ 4,819,331.40
Oct	\$ 900,036.41			\$ 5,719,367.81
Nov	\$ 474,139.06			\$ 6,193,506.87

### **III. POLICY TYPE: BOARD GOVERNANCE PROCESS**

#### **D. POLICY TITLE: *BOARD COMMITTEE PRINCIPLES***

**Adopted 10/4/99 - Amended 8/6/07; 4/7/14; 1/6/25**

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Board committees, when used, will be assigned so as to minimally interfere with the wholeness of the Board's job and so as never to interfere with delegation from Board to manager/Chief Executive Officer. Committees will be used sparingly.

1. Board committees are to help the Board do its job, not to help the staff do its job. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. Board committees are not to be created by the Board to advise staff.
2. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the manager/Chief Executive Officer.
3. Board committees cannot exercise authority over staff. Because the manager/Chief Executive Officer works for the full Board, the manager/Chief Executive Officer will not be required to obtain approval of a Board committee before an executive action. In keeping with the Board's broader focus, Board committees will normally not have direct dealings with current staff operations.
4. Board committees are to avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee, which has helped the Board create policy on some topic, will not be used to monitor organizational performance on that same subject.
5. This policy applies only to committees which are formed by Board action, whether or not the committees include non-Board members. It does not apply to committees formed under the authority of the manager/Chief Executive Officer.

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#### **MONITORING:**

*Method:*      *Board of Directors Internal Report*  
*Frequency:*    *Annually*  
*Month:*        *January*

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## **II. POLICY TYPE: EXECUTIVE LIMITATIONS**

### **C. POLICY TITLE: *FINANCIAL CONDITION***

**Adopted 10/4/99 - Amended 5/3/10; 1/5/17; 1/7/2019**

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With respect to the actual, ongoing condition of the organization's financial health, the manager/Chief Executive Officer may not cause or allow the development of fiscal jeopardy nor a material deviation of actual expenditures from Board priorities established in *Aims/Ends* policies.

Accordingly the manager/Chief Executive Officer may not:

1. Expend more funds than have been received unless two and one half months of total operating reserves are in place.
2. Use any Long Term Reserves.
3. Use any Replacement and Extraordinary Maintenance Fund Reserves.
4. Conduct inter-fund shifting in amounts greater than can be restored by otherwise unencumbered revenues within the fiscal year.
5. Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.
6. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.
7. Submit a deficit budget without also submitting a balanced budget.

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#### **MONITORING:**

<i>Method:</i>	<i>Manager/CEO Internal Report</i>	<i>External Report (Audit Report)</i>
<i>Frequency:</i>	<i>Quarterly</i>	<i>Annually</i>
<i>Month:</i>	<i>January, April, July, October</i>	<i>April</i>

## II. POLICY TYPE: EXECUTIVE LIMITATIONS

### C. POLICY TITLE: FINANCIAL CONDITION

#### **MONITORING: SEPTEMBER 2025 THROUGH NOVEMBER 2025**

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With respect to the actual, ongoing condition of the organization's financial health, the manager/Chief Executive Officer may not cause or allow the development of fiscal jeopardy nor a material deviation of actual expenditures from Board priorities established in *Aims/Ends* policies.

Accordingly, the manager/Chief Executive Officer may not:

1. Expend more funds than have been received unless two and a half months of total operating reserves are in place.

*Income thru 11/30/25 - \$18,760,002*

*Expenses thru 11/30/25 - \$17,886,337*

*Net Income/Loss thru 11/30/25 - \$873,665*

*Total Operating Reserves thru 11/30/25 - 8.85 months*

2. Use any Long-Term Reserves.

*No use of long-term reserves. List of bonds called attached.*

3. Use any Replacement and Extraordinary Maintenance Fund Reserves.

*No funds were used from the Replacement and Extraordinary Maintenance Fund during this period. As of November 30, the balance in the Fund was \$29,155,010.53.*

4. Conduct inter-fund shifting in amounts greater than can be restored by otherwise unencumbered revenues within the fiscal year.

*No inter-fund transactions occurred during this period.*

5. Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.

*All payroll debts were settled without penalties or late fees.*

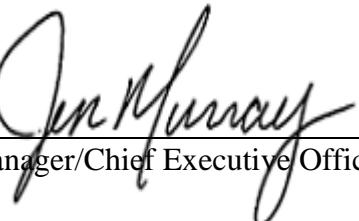
*Attached list shows sufficient funds for payroll and debt payments.*

6. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.

*Attached is the schedule for tax filings. All payroll debts were settled without penalties or late fees. Worksheets, confirmation numbers and bank statements verifying filing date to meet IRS requirements are available at the O&M Center Office. According to IRS tax code, the due date for filing is three business days after the date of payroll.*

7. Submit a deficit budget without also submitting a balanced budget.

*Three budget options for 2026 were presented with the November 2025 Board Packet. The proposed options included two deficit budgets with 7.50 and 5.80 months in reserve and a balanced budget with 6.82 months in reserve. Option Two with 5.80 months in reserve was approved.*

  
\_\_\_\_\_  
Manager/Chief Executive Officer

12/30/2025  
\_\_\_\_\_  
Date

This information is current as of 12/30/2025.

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**MONITORING:**

<i>Method:</i>	<i>Manager/CEO Internal Report</i>	<i>External Report (Audit Report)</i>
<i>Frequency:</i>	<i>Quarterly</i>	<i>Annually</i>
<i>Month:</i>	<i>January, April, July, October</i>	<i>April</i>

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**GOVERNMENT PAYMENTS/FILINGS 4Q2025**

<u>INITIATION DATE</u>	<u>PAYMENT</u>	<u>FILING</u>	<u>SETTLEMENT DATE</u>
<b>9/26/2025</b>	<b>\$72,665.52</b>	<b>FTD FOR OCT 1 PAYROLL</b>	<b>10/1/2025</b>
<b>10/8/2025</b>	<b>\$8,716.06</b>	<b>FTD FOR OCT 10 PAYROLL</b>	<b>10/10/2025</b>
<b>10/13/2025</b>	<b>\$1,554.66</b>	<b>FTD FOR OCT 13 PAYROLL (BOD)</b>	<b>10/14/2025</b>
<b>10/24/2025</b>	<b>\$71,262.32</b>	<b>FTD FOR NOV 3 PAYROLL</b>	<b>11/3/2025</b>
<b>11/6/2025</b>	<b>\$5,766.76</b>	<b>FTD FOR NOV 10 PAYROLL</b>	<b>11/10/2025</b>
<b>11/12/2025</b>	<b>\$625.74</b>	<b>FTD FOR NOV 13 PAYROLL (BOD)</b>	<b>11/13/2025</b>
<b>11/24/2025</b>	<b>\$71,725.92</b>	<b>FTD FOR DEC 1 PAYROLL</b>	<b>12/1/2025</b>
<b>12/1/2025</b>	<b>\$2,483.58</b>	<b>FTD FOR DEC 10 PAYROLL (JIM)</b>	<b>12/2/2025</b>
<b>12/8/2025</b>	<b>\$5,058.83</b>	<b>FTD FOR DEC 10 PAYROLL</b>	<b>12/10/2025</b>
<b>12/10/2025</b>	<b>\$3,160.16</b>	<b>FTD FOR DEC 15 PAYROLL (Safety)</b>	<b>12/12/2025</b>
<b>12/15/2025</b>	<b>\$1,106.53</b>	<b>FTD FOR DEC 15 PAYROLL (BOD)</b>	<b>12/16/2025</b>

**QUARTERLY STATE WITHHOLDING ONLINE TO BE UPLOADED BY 1/31/2026****QUARTERLY SUTA ONLINE TO BE UPLOADED BY 1/31/2026**

CASH MANAGEMENT FOR MONITORING PERIOD: September 2025 - November 2025

PAYROLL			O&M			GENERAL FUND		
Date	Payment	Balance after payment	Date	Payment	Balance after payment	Date	Payment	Balance after payment
9/1/2025 \$	7,201.47	\$ 447,313.40	9/2/2025 \$	473,074.77	\$ 604,383.99	8/31/2025		\$ 78,480.68
9/2/2025 \$	289,780.61	\$ 157,532.79	9/5/2025 \$	22,597.98	\$ 1,008,614.77			
9/5/2025 \$	154,119.21	\$ 3,413.58	9/8/2025 \$	22,173.33	\$ 1,167,207.76			
9/10/2025 \$	19,987.33	\$ 5,599.58	9/11/2025 \$	6,061.94	\$ 950,079.14			
9/11/2025 \$	4,435.85	\$ 6,630.31	9/12/2025 \$	83,749.13	\$ 889,803.61			
9/12/2025 \$	892.07	\$ 5,738.21	9/19/2025 \$	626,358.87	\$ 425,357.45			
10/1/2025 \$	299,662.70	\$ 165,874.83	9/25/2025 \$	247,363.28	\$ 583,934.94			
10/3/2025 \$	158,666.68	\$ 7,208.15	9/26/2025 \$	503,502.48	\$ 93,264.39			
10/8/2025 \$	4,410.00	\$ 2,798.15	10/3/2025 \$	17,114.95	\$ 158,565.36			
10/10/2025 \$	29,644.11	\$ 3,133.15	10/8/2025 \$	31,037.03	\$ 402,836.11	Total Payments \$		
10/14/2025 \$	11,558.88	\$ 3,437.17	10/13/2025 \$	11,864.62	\$ 459,892.36			
11/1/2025 \$	7,887.87	\$ 448,208.79	10/16/2025 \$	803,908.86	\$ 680,198.44			
11/3/2025 \$	287,497.77	\$ 160,711.02	10/20/2025 \$	40,326.01	\$ 722,121.00			
11/4/2025 \$	637.00	\$ 160,074.02	10/24/2025 \$	1,223,911.72	\$ 13,587.30			
11/5/2025 \$	155,156.29	\$ 4,917.73	10/31/2025 \$	1,507.01	\$ 192,257.96			
11/6/2025 \$	5,766.76	\$ 20,328.16	11/3/2025 \$	321,962.82	\$ 659,331.75			
11/10/2025 \$	15,183.43	\$ 5,144.73	11/6/2025 \$	21,267.71	\$ 638,064.04			
11/13/2025 \$	3,755.07	\$ 5,240.53	11/12/2025 \$	4,426.89	\$ 1,285,776.88			
Total Payments \$	1,456,243.10		11/13/2025 \$	16,248.35	\$ 1,435,515.82			
			11/18/2025 \$	1,134,860.75	\$ 1,034,723.70			
			11/20/2025 \$	14,697.96	\$ 1,164,331.67			
			11/24/2025 \$	453,791.33	\$ 338,310.79			
			11/26/2025 \$	13,517.02	\$ 1,158,258.45			

Total Payments \$ 6,095,324.81

## **II. POLICY TYPE: EXECUTIVE LIMITATIONS**

### **E. POLICY TITLE: ASSET PROTECTION**

**Adopted 10/4/99 - Amended 1/7/08; 8/2/10**

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The manager/Chief Executive Officer may not allow assets to be unprotected, inadequately maintained nor unnecessarily risked.

Accordingly, the manager/Chief Executive Officer may not:

1. Fail to insure against theft and casualty losses to at least 80 percent replacement value and against liability losses in the amount of \$2 million to Board members, staff or the organization itself.
2. Allow non-bonded personnel access to material amounts of funds.
3. Subject plant and equipment to improper wear and tear nor insufficient maintenance.
4. Unnecessarily expose the organization, its Board or staff to claims of liability or loss.
5. Make any unbudgeted purchase or commit the organization to any unbudgeted expenditure of greater than \$5,000.00.
6. Make any purchase:
  - A. wherein normally prudent protection has not been given against conflict of interest
  - B. of over \$2,500.00 without having obtained comparative prices and quality
  - C. of over \$10,000.00 without a stringent method of assuring the balance of long term cost and quality
  - D. without following North Dakota Century Code Chapter 44-08
7. Receive, process or disburse funds under controls which are insufficient to meet the Board-appointed auditor's standards.
8. Invest or hold operating capital except as directed by N.D.C.C. Chapter 21-04, 21-06-07.
9. Acquire, encumber or dispose of real property.
10. Fail to work with suppliers in developing long-term relationships and involvement in new service development.

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#### **MONITORING:**

*Method:* Manager/CEO Internal Report  
*Frequency:* Quarterly  
*Month:* January, April, July, October

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## II. POLICY TYPE: EXECUTIVE LIMITATIONS

### E. POLICY TITLE: ASSET PROTECTION MONITORING: SEPTEMBER 2025 THROUGH NOVEMBER 2025

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The manager/Chief Executive Officer may not allow assets to be unprotected, inadequately maintained nor unnecessarily risked.

Accordingly, the manager/Chief Executive Officer may not:

1. Fail to insure against theft and casualty losses to at least 80 percent replacement value and against liability losses in the amount of \$2 million to Board members, staff or the organization itself.

*Property is insured at 90% replacement value. Liability losses are insured for \$10 million for Board members, staff and SWA. Documentation is available at the SWA O&M Center Office.*

2. Allow non-bonded personnel access to material amounts of funds.

*All employees are bonded through the ND State Bonding Fund in accordance with NDCC 26-1-21-10 with a \$2 million limit of liability. Documentation is available at the SWA O&M Center Office.*

3. Subject plant and equipment to improper wear and tear nor insufficient maintenance.

*Annual, preventative, and routine maintenance per schedules at pump stations, distribution systems, O&M Center and related facilities. The water treatment facilities are utilizing the MaintainX software for preventative maintenance tracking. The Annual O&M Report is distributed to appropriate agencies in April per the Transfer Agreement. Documentation is available at the SWA O&M Center Office, pump stations and water treatment plants.*

4. Unnecessarily expose the organization, its Board or staff to claims of liability or loss.

*To protect SWA against claims of liability, all SWA issued crossing permits are required to be accompanied by a Certificate of Liability from the landowner naming SWA as an additionally insured entity.*

*Staff keeps documentation through work logs, notes, vehicle tracking information and field notes.*

*Contracts and agreements are reviewed by staff and legal counsel prior to execution. Liability coverages are adequate. Staff is trained on proper techniques and use of machinery and equipment.*

5. Make any unbudgeted purchase or commit the organization to any unbudgeted expenditure of greater than \$5,000.

*Purchases are within budget. Documentation is available at the SWA O&M Center Office.*

6. Make any one-item purchase:
  - A. wherein normally prudent protection has not been given against conflict of interest;
  - B. of over \$2,500 without having obtained comparative prices and quality;
  - C. of over \$10,000 without a stringent method of assuring the balance of long-term cost and quality.
  - D. without following North Dakota Century Code Chapter 44-08.

*SWA obtains comparative quotes for one-item purchases over \$2,500. Purchases follow NDCC 44-08. Long-term and quality are evaluated for purchases over \$10,000.*

7. Receive, process or disburse funds under controls which are insufficient to meet the Board-appointed auditor's standards.

*Follow accounting manual approved by auditors.*

8. Invest or hold operating capital except as directed by North Dakota Century Code Chapter 21-04, 21-06-07.

*Investments through Bravera Wealth follow the ND Century Code.  
See attached listing of investments.*

9. Acquire, encumber or dispose of real property.

*SWA has not acquired, encumbered or disposed of real property.*

10. Fail to work with suppliers in developing long-term relationships and involvement in new service development.

*SWA has long-term relationships with many suppliers including Brenntag Pacific, Dakota Supply Group, Ferguson Waterworks, Graymont Capital, Inc., Hach Company and Hawkins Inc. SWA has service relationships in the form of service agreements with Central Square for billing, Power Fleet formerly Mix Telematics for the vehicle tracking system and Presort Plus for printing and mailing the monthly invoices to rural customers. A list of other frequent vendors and maintenance agreements is available at the SWA O&M Center Office.*

*Jen Murray*  
\_\_\_\_\_  
Manager/Chief Executive Officer

12/30/2025  
\_\_\_\_\_  
Date

This information is current as of 12/30/2025.

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**MONITORING:**

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*Method: Manager/CEO Internal Report*  
*Frequency: Quarterly*  
*Month: January, April, July, October*

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## Southwest Water Authority Operation &amp; Maintenance Fund

Account #: 8054

Account Detail On: 11/30/2025

		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
<b>Cash</b>							
Cash				0.00	0.00		
<b>Cash Equivalents</b>							
CD - Other	% of Portfolio:	18.90%					
Bank of America CD 4.30% Due 06/11/26		250,000.00	1.00	250,000.00	250,000.00	10,750.00	5,065.75
Connexus Credit Union CD 4.00% Due 08/19/27		200,000.00	1.00	200,000.00	200,000.00	8,000.00	241.10
State Bank India CD 4.25% Due 07/28/26		250,000.00	1.00	250,000.00	250,000.00	10,625.00	3,638.70
<b>CD - Other Total</b>		<b>700,000.00</b>		<b>700,000.00</b>	<b>700,000.00</b>	<b>29,375.00</b>	<b>8,945.55</b>
Money Market	% of Portfolio:	0.46%					
Bravera Deposit Fund		16,951.21	1.00	16,951.21	16,951.21	669.58	0.00
<b>Cash Equivalents Total</b>		<b>716,951.21</b>		<b>716,951.21</b>	<b>716,951.21</b>	<b>30,044.58</b>	<b>8,945.55</b>
<b>Fixed</b>							
Bond - US Govt (State Tax Exempt)	% of Portfolio:	65.12%					
Farmer Mac (2/26) 1.27% Due 08/19/30		90,000.00	89.11	90,000.00	80,200.54	1,143.00	320.68
Federal Farm Credit Bank (12/25) 1.26% Due 10/15/30		250,000.00	88.02	250,000.00	220,040.55	3,150.00	398.08
Federal Farm Credit Bank (12/25) 1.29% Due 12/22/26		250,000.00	97.38	250,000.00	243,450.03	3,225.00	1,415.42
Federal Farm Credit Bank (12/25) 1.40% Due 04/28/28		200,000.00	94.54	200,000.00	189,089.08	2,800.00	248.89
Federal Farm Credit Bank (12/25) 2.25% Due 12/18/29		200,000.00	93.80	200,000.00	187,608.86	4,500.00	2,025.00
Federal Home Loan Bank (12/25) 1.25% Due 06/30/31		250,000.00	92.38	250,000.00	230,958.55	3,125.00	1,302.08
Federal Home Loan Bank (12/25) 1.28% Due 12/02/30		250,000.00	87.66	250,000.00	219,158.55	3,200.00	1,582.22
Federal Home Loan Bank (12/25) 2.35% Due 10/18/29		100,000.00	94.37	100,000.00	94,368.72	2,350.00	274.17
Federal Home Loan Bank (2/26) 1.50% Due 02/25/31		500,000.00	88.11	500,000.00	440,561.30	7,500.00	1,979.17
Federal Home Loan Bank (5/27) 4.50% Due 11/14/29		500,000.00	101.01	500,000.00	505,069.50	22,500.00	1,000.00
<b>Bond - US Govt (State Tax Exempt) Total</b>		<b>2,590,000.00</b>		<b>2,590,000.00</b>	<b>2,410,505.68</b>	<b>53,493.00</b>	<b>10,545.71</b>
Bond - US Govt (State Taxable)	% of Portfolio:	2.39%					
Freddie Mac (2/26) 1.15% Due 08/26/30		100,000.00	88.32	99,913.10	88,323.98	1,150.00	300.28
<b>Mutual Funds - Fixed Income</b>							
Mutual Funds - Fixed Income	% of Portfolio:	13.13%					
PIMCO GNMA & Government Securities Instl		26,579.63	9.56	291,554.03	254,100.96	11,308.41	0.00
Vanguard GNMA Adm		24,480.61	9.50	255,273.01	232,565.62	8,592.00	0.00
<b>Mutual Funds - Fixed Income Total</b>		<b>51,060.24</b>		<b>546,827.04</b>	<b>486,666.58</b>	<b>19,900.41</b>	<b>0.00</b>
<b>Fixed Total</b>		<b>2,741,060.24</b>		<b>3,236,740.14</b>	<b>2,985,496.24</b>	<b>74,543.41</b>	<b>10,845.99</b>
<b>Grand Total</b>		<b>3,458,011.45</b>		<b>3,953,691.35</b>	<b>3,702,447.45</b>	<b>104,587.99</b>	<b>19,791.54</b>



3WWA - CMA

Account #: 8058

Account Detail On: 11/30/2025

## Cash

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash				0.00	0.00	

## Cash Equivalents

CD - Other	% of Portfolio:	58.20%
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Bank of America CD 4.30% Due 06/11/26	250,000.00	1.00	250,000.00	250,000.00	10,750.00	5,065.75
Connexus Credit Union CD 4.00% Due 08/19/27	250,000.00	1.00	250,000.00	250,000.00	10,000.00	301.37
State Bank India CD 4.25% Due 07/28/26	250,000.00	1.00	250,000.00	250,000.00	10,625.00	3,638.70
<b>CD - Other Total</b>	<b>750,000.00</b>		<b>750,000.00</b>	<b>750,000.00</b>	<b>31,375.00</b>	<b>9,005.82</b>

Money Market	% of Portfolio:	3.08%
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Bravera Deposit Fund	39,735.12	1.00	39,735.12	39,735.12	1,569.55	0.00
<b>Cash Equivalents Total</b>	<b>789,735.12</b>		<b>789,735.12</b>	<b>789,735.12</b>	<b>32,944.55</b>	<b>9,005.82</b>

## Fixed

Bond - US Govt (State Tax Exempt)	% of Portfolio:	38.72%
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Federal Home Loan Bank (11/26) 4.49% Due 11/12/32	250,000.00	100.67	250,375.00	251,671.95	11,225.00	561.25
Federal Home Loan Bank (3/25) 0.85% Due 03/25/26	250,000.00	99.02	246,003.47	247,549.95	2,125.00	29.51
<b>Bond - US Govt (State Tax Exempt) Total</b>	<b>500,000.00</b>		<b>496,378.47</b>	<b>499,221.90</b>	<b>13,350.00</b>	<b>590.76</b>
<b>Grand Total</b>	<b>1,289,735.12</b>		<b>1,286,113.59</b>	<b>1,288,957.02</b>	<b>46,294.55</b>	<b>9,596.58</b>



## Southwest Water Authority Reserve Fund For Replacement

Account #: 8053

Account Detail On: 11/30/2025

ixed

		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
<b>Bond - US Govt (State Tax Exempt)</b>	% of Portfolio:	66.62%					
Federal Home Loan Bank (12/25) 2.69% Due 09/26/34		500,000.00	87.99	500,000.00	439,926.30	13,450.00	2,391.11
Federal Home Loan Bank (12/25) 3.47% Due 04/12/32		250,000.00	97.42	240,462.68	243,558.13	8,675.00	1,156.67
Federal Home Loan Bank (2/26) 1.50% Due 02/25/31		1,000,000.00	88.11	1,000,000.00	881,122.60	15,000.00	3,958.33
Federal Home Loan Bank (9/27) 4.54% Due 09/24/35		1,000,000.00	101.42	999,500.00	1,014,225.90	45,400.00	8,323.33
Federal Home Loan Bank STEP (12/25) 1.25% Due 9/29/31		600,000.00	89.55	600,000.00	537,270.96	7,500.00	1,270.83
<b>Bond - US Govt (State Tax Exempt) Total</b>		19,635,000.00		19,621,713.59	18,228,879.90	373,632.50	86,757.02
<b>Bond - US Govt (State Taxable)</b>	% of Portfolio:	10.71%					
FNMA Remic 2.56% Due 12/25/26		592,954.65	98.36	603,241.04	583,236.06	14,691.04	201.25
Freddie Mac (12/25) 1.24% Due 09/30/31		1,000,000.00	86.17	1,000,000.00	861,681.10	12,400.00	2,066.67
Freddie Mac (2/26) 1.15% Due 08/26/30		1,000,000.00	88.32	999,130.20	883,239.80	11,500.00	3,002.78
GNMA Class KC 5.50% Due 03/20/46		585,188.26	103.00	586,601.20	602,752.86	32,185.35	894.04
<b>Bond - US Govt (State Taxable) Total</b>		3,178,142.91		3,188,972.44	2,930,909.82	70,776.39	6,164.74
<b>Mortgage Backed Security</b>							
Government National Mortgage Association 7.00% Due 12/15/29		272.93	103.28	280.94	281.87	19.10	0.78
<b>Mutual Funds - Fixed Income</b>	% of Portfolio:	4.59%					
PIMCO GNMA & Government Securities Instl		58,399.90	9.56	643,726.95	558,302.62	24,846.51	0.00
Vanguard GNMA Adm		71,863.24	9.50	749,977.39	682,700.36	25,221.89	0.00
<b>Mutual Funds - Fixed Income Total</b>		130,263.14		1,393,704.34	1,241,002.98	50,068.40	0.00
<b>Fixed Total</b>		22,943,678.98		24,204,671.31	22,401,074.57	494,496.39	92,922.54
<b>Grand Total</b>		27,894,018.20		29,155,010.53	27,351,413.79	690,586.57	101,556.11


**Southwest Water Authority Reserve Fund For Replacement**
**Account #: 8053**
**Account Detail On: 11/30/2025**
**Cash**

Cash

0.00

0.00

Accrual

**Cash Equivalents**

	% of Portfolio:		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
<b>CD - Other</b>		5.46%						
Cadence Bank CD 3.90% Due 12/11/26			250,000.00	1.00	250,000.00	250,000.00	9,750.00	2,136.99
California Credit Union CD 4.00% Due 09/18/26			250,000.00	1.00	250,000.00	250,000.00	10,000.00	1,972.60
Connexus Credit Union CD 4.00% Due 08/19/27			250,000.00	1.00	250,000.00	250,000.00	10,000.00	301.37
Cross River Bank CD (3/26) 3.90% Due 03/15/27			250,000.00	1.00	250,000.00	250,000.00	9,750.00	2,030.14
Horizon Bank CD (3/26) 3.95% Due 09/24/27			250,000.00	1.00	250,000.00	250,000.00	9,875.00	162.33
JP Morgan Chase Bank CD (3/26) 3.90% Due 10/15/26			250,000.00	1.00	250,000.00	250,000.00	9,750.00	2,030.14
<b>CD - Other Total</b>			1,500,000.00		1,500,000.00	1,500,000.00	59,125.00	8,633.57
<b>Money Market</b>		12.62%						
Bravera Deposit Fund			2,324,204.88	1.00	2,324,204.88	2,324,204.88	91,806.79	0.00
Meridian Bank Deposit Fund			1,126,134.34	1.00	1,126,134.34	1,126,134.34	45,158.39	0.00
<b>Money Market Total</b>			3,450,339.22		3,450,339.22	3,450,339.22	136,965.18	0.00
<b>Cash Equivalents Total</b>			4,950,339.22		4,950,339.22	4,950,339.22	196,090.18	8,633.57

**Fixed**

	% of Portfolio:		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
<b>Bond - US Govt (State Tax Exempt)</b>		66.62%						
Farmer Mac (2/26) 1.27% Due 08/19/30			1,000,000.00	89.11	1,000,000.00	891,117.10	12,700.00	3,563.06
Farmer Mac (2/26) 1.78% Due 08/12/31			1,000,000.00	89.16	1,000,000.00	891,618.60	17,800.00	5,340.00
Farmer Mac (2/26) 2.00% Due 02/10/27			900,000.00	97.73	900,000.00	879,543.27	18,000.00	5,500.00
Federal Farm Credit Bank (12/25) 0.94% Due 06/08/27			400,000.00	95.80	399,827.84	383,198.68	3,760.00	1,797.81
Federal Farm Credit Bank (12/25) 1.26% Due 10/15/30			1,550,000.00	88.02	1,550,000.00	1,364,251.41	19,530.00	2,468.08
Federal Farm Credit Bank (12/25) 1.29% Due 12/22/26			600,000.00	97.38	600,000.00	584,280.06	7,740.00	3,397.00
Federal Farm Credit Bank (12/25) 1.40% Due 04/26/29			2,500,000.00	92.27	2,500,000.00	2,306,778.25	35,000.00	3,305.56
Federal Farm Credit Bank (12/25) 1.40% Due 04/28/28			600,000.00	94.54	600,000.00	567,267.24	8,400.00	746.67
Federal Farm Credit Bank (12/25) 2.08% Due 02/19/30			900,000.00	92.84	900,000.00	835,593.48	18,720.00	5,252.00
Federal Farm Credit Bank (9/26) 4.82% Due 09/18/34			1,000,000.00	100.70	997,000.00	1,006,970.30	48,200.00	9,640.00
Federal Home Loan Bank (11/26) 4.49% Due 11/12/32			500,000.00	100.67	500,750.00	503,343.90	22,450.00	1,122.50
Federal Home Loan Bank (12/25) 1.07% Due 06/04/27			1,000,000.00	96.21	1,000,000.00	962,057.60	10,700.00	5,231.11
Federal Home Loan Bank (12/25) 1.25% Due 06/30/31			1,200,000.00	92.38	1,200,000.00	1,108,601.04	15,000.00	6,250.00
Federal Home Loan Bank (12/25) 1.27% Due 12/02/30			1,000,000.00	87.62	999,173.07	876,184.00	12,700.00	6,279.44
Federal Home Loan Bank (12/25) 1.28% Due 12/02/30			1,000,000.00	87.66	1,000,000.00	876,634.20	12,800.00	6,328.89
Federal Home Loan Bank (12/25) 1.34% Due 03/03/28			650,000.00	95.02	650,000.00	617,648.59	8,710.00	2,104.92
Federal Home Loan Bank (12/25) 2.35% Due 10/18/29			485,000.00	94.37	485,000.00	457,688.29	11,397.50	1,329.71



## Southwest Water Authority - Escrow Fund

Account #: 8050

Account Detail On: 11/30/2025

## Cash

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash			0.00	0.00		

## Cash Equivalents

Money Market	% of Portfolio:	0.57%					
Bravera Deposit Fund			4,094.20	1.00	4,094.20	4,094.20	161.72 0.00

## Fixed

Bond - US Govt (State Tax Exempt)	% of Portfolio:	67.87%					
Farmer Mac (2/26) 1.27% Due 08/19/30		50,000.00	89.11	50,000.00	44,555.86	635.00	178.15
Federal Farm Credit Bank (12/25) 1.26% Due 10/15/30		50,000.00	88.02	50,000.00	44,008.11	630.00	79.62
Federal Farm Credit Bank (12/25) 1.29% Due 12/22/26		150,000.00	97.38	150,000.00	146,070.02	1,935.00	849.25
Federal Farm Credit Bank (12/25) 4.37% Due 05/17/32		22,000.00	100.00	21,911.62	21,999.86	961.40	34.72
Federal Home Loan Bank (12/25) 1.28% Due 12/02/30		50,000.00	87.66	50,000.00	43,831.71	640.00	316.44
Federal Home Loan Bank (12/25) 1.34% Due 03/03/28		60,000.00	95.02	60,000.00	57,013.72	804.00	194.30
Federal Home Loan Bank (2/26) 1.50% Due 02/25/31		25,000.00	88.11	25,000.00	22,028.07	375.00	98.96
Federal Home Loan Bank STEP (12/25) 1.25% Due 9/29/31		100,000.00	89.55	100,000.00	89,545.16	1,250.00	211.81
Federal National Mortgage Association (12/25) 4.00% Due 08/07/28		15,000.00	100.01	14,988.75	15,001.89	600.00	186.67
<b>Bond - US Govt (State Tax Exempt) Total</b>		<b>522,000.00</b>		<b>521,900.37</b>	<b>484,054.40</b>	<b>7,830.40</b>	<b>2,149.92</b>
Bond - US Govt (State Taxable)	% of Portfolio:	3.10%					
Freddie Mac (2/26) 1.15% Due 08/26/30		25,000.00	88.32	24,978.30	22,081.00	287.50	75.07
Mutual Funds - Fixed Income	% of Portfolio:	28.46%					
PIMCO GNMA & Government Securities Instl		10,632.18	9.56	116,732.64	101,643.25	4,523.51	0.00
Vanguard GNMA Adm		10,681.70	9.50	111,590.34	101,475.98	3,748.93	0.00
<b>Mutual Funds - Fixed Income Total</b>		<b>21,313.88</b>		<b>228,322.98</b>	<b>203,119.23</b>	<b>8,272.44</b>	<b>0.00</b>
<b>Fixed Total</b>		<b>568,313.88</b>		<b>775,201.65</b>	<b>709,254.63</b>	<b>16,390.34</b>	<b>2,224.99</b>
<b>Grand Total</b>		<b>572,408.08</b>		<b>779,295.85</b>	<b>713,348.83</b>	<b>16,552.06</b>	<b>2,224.99</b>



## Southwest Water Authority - Reserve Fund

Account #: 8052

Account Detail On: 11/30/2025

		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
<b>Cash</b>							
	Cash			0.00	0.00		
<b>Cash Equivalents</b>							
CD - Other	% of Portfolio:	69.71%					
Affinity Bank CD 4.15% Due 09/14/27		247,000.00	1.00	247,000.00	247,000.00	10,250.50	449.34
Goldman Sachs Bank CD 4.25% Due 03/13/28		250,000.00	1.00	250,000.00	250,000.00	10,625.00	2,328.77
Northwest Bank CD 4.25% Due 03/15/27		250,000.00	1.00	250,000.00	250,000.00	10,625.00	2,241.44
Somerset Trust Company CD 4.05% Due 05/15/28		250,000.00	1.00	250,000.00	250,000.00	10,125.00	471.58
<b>CD - Other Total</b>		<b>997,000.00</b>		<b>997,000.00</b>	<b>997,000.00</b>	<b>41,625.50</b>	<b>5,491.13</b>
Money Market	% of Portfolio:	1.13%					
Bravera Deposit Fund		16,103.96	1.00	16,103.96	16,103.96	636.11	0.00
<b>Cash Equivalents Total</b>		<b>1,013,103.96</b>		<b>1,013,103.96</b>	<b>1,013,103.96</b>	<b>42,261.61</b>	<b>5,491.13</b>
<b>Fixed</b>							
Bond - US Govt (State Tax Exempt)	% of Portfolio:	18.33%					
Farmer Mac (2/26) 1.27% Due 08/19/30		50,000.00	89.11	50,000.00	44,555.86	635.00	178.15
Federal Farm Credit Bank (12/25) 4.37% Due 05/17/32		60,000.00	100.00	59,758.94	59,999.62	2,622.00	94.68
Federal Home Loan Bank (12/25) 1.28% Due 12/02/30		50,000.00	87.66	50,000.00	43,831.71	640.00	316.44
Federal Home Loan Bank (12/25) 1.34% Due 03/03/28		70,000.00	95.02	70,000.00	66,516.00	938.00	226.68
Federal Home Loan Bank (2/26) 1.50% Due 02/25/31		25,000.00	88.11	25,000.00	22,028.07	375.00	98.96
Federal National Mortgage Association (12/25) 4.00% Due 08/07/28		25,000.00	100.01	24,981.25	25,003.14	1,000.00	311.11
<b>Bond - US Govt (State Tax Exempt) Total</b>		<b>280,000.00</b>		<b>279,740.19</b>	<b>261,934.40</b>	<b>6,210.00</b>	<b>1,226.02</b>
Bond - US Govt (State Taxable)	% of Portfolio:	3.09%					
Freddie Mac (2/26) 1.15% Due 08/26/30		50,000.00	88.32	49,956.60	44,161.99	575.00	150.14
Mutual Funds - Fixed Income	% of Portfolio:	7.74%					
Vanguard GNMA Adm		11,657.76	9.50	123,094.16	110,747.55	4,091.41	0.00
<b>Fixed Total</b>		<b>341,657.76</b>		<b>452,790.95</b>	<b>416,843.94</b>	<b>10,876.41</b>	<b>1,376.16</b>
<b>Grand Total</b>		<b>1,354,761.72</b>		<b>1,465,894.91</b>	<b>1,429,947.90</b>	<b>53,138.02</b>	<b>6,867.29</b>


**Southwest Water Authority - General Fund**
**Account #: 8051**
**Account Detail On: 11/30/2025**

		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
<b>Cash</b>							
Cash				0.00	0.00		
<b>Cash Equivalents</b>							
<b>Money Market</b>	% of Portfolio:	0.45%					
Bravera Deposit Fund		5,033.00	1.00	5,033.00	5,033.00	198.81	0.00
<b>Fixed</b>							
<b>Bond - US Govt (State Tax Exempt)</b>	% of Portfolio:	45.76%					
Farmer Mac (2/26) 1.27% Due 08/19/30		60,000.00	89.11	60,000.00	53,467.03	762.00	213.78
Federal Farm Credit Bank (12/25) 1.26% Due 10/15/30		50,000.00	88.02	50,000.00	44,008.11	630.00	79.62
Federal Farm Credit Bank (12/25) 4.37% Due 05/17/32		60,000.00	100.00	59,758.94	59,999.62	2,622.00	94.68
Federal Home Loan Bank (12/25) 1.25% Due 06/30/31		50,000.00	92.38	50,000.00	46,191.71	625.00	260.42
Federal Home Loan Bank (12/25) 1.28% Due 12/02/30		100,000.00	87.66	100,000.00	87,663.42	1,280.00	632.89
Federal Home Loan Bank (12/25) 1.34% Due 03/03/28		70,000.00	95.02	70,000.00	66,516.00	938.00	226.68
Federal Home Loan Bank (2/26) 1.50% Due 02/25/31		50,000.00	88.11	50,000.00	44,056.13	750.00	197.92
Federal Home Loan Bank STEP (12/25) 1.25% Due 9/29/31		100,000.00	89.55	100,000.00	89,545.16	1,250.00	211.81
Federal National Mortgage Association (12/25) 4.00% Due 08/07/28		15,000.00	100.01	14,988.75	15,001.89	600.00	186.67
<b>Bond - US Govt (State Tax Exempt) Total</b>		555,000.00		554,747.69	506,449.07	9,457.00	2,104.47
<b>Bond - US Govt (State Taxable)</b>	% of Portfolio:	7.88%					
Freddie Mac (12/25) 1.24% Due 09/30/31		50,000.00	86.17	50,000.00	43,084.06	620.00	103.33
Freddie Mac (2/26) 1.15% Due 08/26/30		50,000.00	88.32	49,956.60	44,161.99	575.00	150.14
<b>Bond - US Govt (State Taxable) Total</b>		100,000.00		99,956.60	87,246.05	1,195.00	253.47
<b>Mutual Funds - Fixed Income</b>	% of Portfolio:	45.91%					
PIMCO GNMA & Government Securities Instl		26,534.19	9.56	292,207.81	253,666.69	11,289.12	0.00
Vanguard GNMA Adm		26,822.71	9.50	282,412.30	254,814.91	9,414.00	0.00
<b>Mutual Funds - Fixed Income Total</b>		53,356.90		574,620.11	508,481.60	20,703.12	0.00
<b>Fixed Total</b>		708,356.90		1,229,324.40	1,102,176.72	31,355.12	2,357.94
<b>Grand Total</b>		713,389.90		1,234,357.40	1,107,209.72	31,553.93	2,357.94



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**Our Vision:** People and Business Succeeding with Quality Water

**Our Mission:** Quality Water for Southwest North Dakota

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# M E M O R A N D U M

**TO:** Southwest Water Authority Board of Directors

**FROM:** Jen Murray, Manager/CEO, SWA

**SUBJECT:** *Board of Directors' Action Plan\* - Decision Making*

**DATE:** December 22, 2025

The Board of Directors' retreat was held on Monday and Tuesday, October 6 and 7, 2025. The retreat focused on topics including the Supplementary Intake and Raw Water Infrastructure, Outside Funding Sources, the Three-Pronged Approach, and SWPP Ownership. The first draft of the action plan was presented at the Board of Directors' meeting on November 3, 2025, and the requested changes have been made.

**I respectfully request the Board approve the Board of Directors' Action Plan.**



**Our Vision:** People and Business Succeeding with Quality Water

**Our Mission:** Quality Water for Southwest North Dakota

## **Southwest Water Authority Board of Directors Action Plan 2025-2027**

### **Intake and Raw Water Infrastructure**

The last Close-Interval Survey (CIS) was conducted in 2014; Microbiologically Induced Corrosion (MIC) issues have emerged in multiple locations.

1. Proceed with CIS on Southwest Pipeline Project (SWPP) metallic lines (including raw water and potable pipelines that are either Ductile Iron or Steel).
2. Data from the CIS will be used to identify potential areas of concern regarding MIC on the Ductile Iron Pipe. The 2026 budget includes \$200,000 from Replacement and Extraordinary Maintenance for this purpose.
  - Develop scope of work
  - Select vendor and schedule survey for metallic transmission lines
  - Incorporate findings into 5-year capital planning
3. Cross-industry outreach on MIC
  - Coordinate and consult with other industries/entities on MIC
    - ND Petroleum Council, Energy & Environmental Research Center (EERC), NAWS, etc.
  - Revisit the SWPP Potential Indicators of MIC Matrix and update criteria with any new information
4. Remain engaged in discussions with the Department of Water Resources and the State Water Commission regarding the Intake Construction.

### **Rules and Regulations and Outside Funding Sources**

As the SWPP evolves, outside funding becomes more prevalent. The SWA Board of Directors has discussed concerns about fairness, leapfrogging, implementation, interpretation, and alignment with prioritization. Sections of the *Southwest Water Authority's Rules and Regulations for Water Service from the Southwest Pipeline Project* require review.

1. SWA staff review and develop interpretations of existing *Rules and Regulations* and provide details on scenarios in which these *Rules and Regulations* may apply.
2. Appoint an Ad Hoc Committee to review interpretations and update *Rules and Regulations*
  - Conduct internal redline review, draft revisions if necessary, and provide recommendations to the SWA Board of Directors
    - Section IV.D. I Construction – New Property Owner Portion (Page 8)
    - Section VI. E. Application for Water Service (Page 10)
    - Section XVI.A. Extension of Transmission-Curb Stops-Relocations-Wet Taps (Page 20)
  - Present to the ND Department of Water Resources (DWR) for further discussions and collaboration.

3. Ad Hoc Committee to also consider outside funding as a criterion.
  - Outside funding score and weight, as well as the percentage of total project costs to be covered by such funding.
4. Draft a framework and pathway for customers that may contribute outside funding toward design or construction, taking prioritization into account.

## **Three-Pronged Approach**

The Three-Pronged Approach was adopted in 2019. 1) Main Transmission Line Capacity 2) Strategic Hydraulic Improvements 3) Rural Expansion. The SWA Board of Directors discussed revisiting each prong armed with the information and lessons learned over the past six years.

1. Remain engaged with the Main Transmission Line Capacity plans
  - SWC approved 25% + blue sky scenario for West Zone
  - Advocate for the same template for other zones
2. Amend the Strategic Improvement Prioritization Matrix to include all service areas
  - Consider outside funding as a criterion
    - Outside funding score and weight, as well as the percentage of total project costs to be covered by such funding.
3. Rural Expansion - Pocket Areas
  - Identify areas of the SWPP where Strategic Hydraulic Improvements are not possible because there is no existing infrastructure
  - Develop a list of these 'pocket areas' to be considered for potential rural expansion.
  - Identify rural expansion areas that are financially viable and hydraulically practical
4. Strategic Hydraulic Improvement vs. Rural Expansion
  - Any Service Areas that have existing pipelines should be included in the prioritization matrix for strategic improvements. Rural Expansions do inherently have longer design timelines than strategic improvements.

## **Ownership and Governance**

During the 2025 Legislative Session, House Bill 1020 included a requirement for a Regional Water Systems Governance and Finance Study. Deloitte is conducting this study.

1. Engage with Deloitte to provide feedback and stakeholder interviews.
2. Continue to support the existing position statement of remaining a state-owned entity with operations and maintenance management by SWA.
3. Review Deloitte findings as soon as available.

## **Operational and Organizational**

1. Emergency Response Planning – Identify strategic points of contact.



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December 30, 2025

To: Southwest Water Authority Board of Directors

The joint convention of Water Users Association, ND Water Resources Association, Irrigation Association and the Upper Missouri Association was held December 9-11, 2025. With weather issues across the state attendance was an issue for both attendees and presenters.

On Wednesday morning I attended the water manager training sessions. This has become a requirement by state statutes. This year's training included a review of the economic analysis study, best HR practices and dam safety standards.

Before the opening keynote speaker was introduced it was my privilege to introduce our Governor Kelly Armstrong for his opening remarks. It was then time for the keynote address. Rickey Bolden, a retired offensive of the Cleveland Browns and now an active minister, spoke on "Water is life-don't lose it". His message included the need for communication, cooperation, and collaboration and that we are all trying to accomplish similar things.

On Thursday morning Rickey Bolden also spoke about his faith journey at the prayer breakfast. His messages created a lot of discussion during the rest of the convention.

On Thursday, Mary Massad did a great job as Emcee and I was able to sit through some of the sessions, but most of the second day included meetings of various groups. My thanks to James Oderman, noted philosopher, for his introduction and Jen and all the board members, my family and friends for allowing me to do what I do for water.

Here's the list of presentations you can view at ND Water User Association [YouTube channel](#):

- Water Managers Seminar – Part 1
  - Cost Benefit Analysis for Assessment Projects: WRDA Working Group
  - HR Best Practices for Water Resource Districts: Katie Schmidt, Ohnstad Twichell, P.C.
- Water Managers Seminar – Part 2
  - Update to the State's Dam Safety Requirements: Karen Goff, ND Department of Water Resources
- Wednesday, Dec. 10 – Part 1
  - Upper Missouri Water Association Awards Presentation
  - Welcome – North Dakota Governor Kelly Armstrong
  - Water is Life – Don't Waste It: Rickey Bolden

- Using Missouri River Water in South Dakota: Kristin Conzet, Troy Larson, Kurt Pfeifle, and Shane Phillips
- Missouri River Floodwater Project: Clay Scott
- Wednesday, Dec. 10 – Part 2
  - Message from Senator John Hoeven
  - The “SAGA” of Western Water: Lessons Learned Over 40+ Years in Water Management: Blaine Dwyer, HDR
- Thursday, Dec. 11 – Part 1
  - U.S. Fish and Wildlife Service Wetland Litigation in the Prairie Pothole Region: Jeffrey McCoy, Pacific Legal Foundation
  - Economics of Irrigation and Drainage: Spence Parkinson, Decision Innovation Solutions
- Thursday, Dec. 11 – Part 2
  - Message from Senator Kevin Cramer
  - State of Water: Reice Haase, ND Department of Water Resources
  - ND Water Users Association Elections
- Thursday, Dec. 11 – Part 3
  - Message from Representative Julie Fedorchak
  - ND Water Users Association Update: Mary Massad and Dani Quissell, ND Water Users Association
  - Sovereign Lands Regulation: Aaron Carranza, ND Department of Water Resources
  - Making Fishing Accessible for Everyone: Jeff Gooss, Wheelchairs & Walleyes
- Thursday, Dec. 11 – Awards Banquet
- Irrigation Workshop – Part 1
  - Operationalizing AgTech Innovation: Lessons from Project Whitewater: Josh Gelinske, ND AgTech
- Irrigation Workshop – Part 2
  - Irrigation Water Permit Forum with the Department of Water Resources: Andrew Nygren, ND Department of Water Resources
- North Dakota Irrigation Association Board of Directors Meeting
- North Dakota Irrigation Association Annual Membership Meeting

Sincerely,

Harold Gaugler  
Grant County Director

## **Board Report: North Dakota Water Convention and Associated Conferences**

I attended the North Dakota Water Convention and Irrigation Workshop in conjunction with the Upper Missouri Water Association Conference in Bismarck. The sessions were informative and provided valuable insight into current and emerging water resource issues across the state and region. In addition to the formal presentations, the conference offered meaningful networking opportunities with members of the Joint Water Resource Board, the Department of Water Resources, consultants, and agency staff, which continue to enhance collaboration and shared understanding within the water management community.

The conference theme, "Water: Not an Option," was reflected throughout the agenda. Of particular interest was the discussion on cost-benefit analysis for assessment projects. Assigning value to water projects to effectively compare alternatives and funding priorities remains a challenging and often contentious process. However, continued advancements in technology, agricultural data, and LiDAR imagery are improving analytical accuracy and strengthening the decision-making framework. These tools will provide increasing value to the state as water infrastructure planning becomes more complex.

Participation in the Educate, Advocate, Engage Missouri River public meeting highlighted the diverse perspectives on the significance of the Missouri River. The discussion surrounding the Pick-Sloan Act, including its distribution of benefits and impacts, was especially insightful. It was also noteworthy to hear perspectives on how the U.S. Army Corps of Engineers could potentially improve stakeholder engagement and outcomes.

The keynote address by Mr. Bolden was impactful and motivating. His personal journey and professional presentation effectively reinforced leadership, resilience, and purpose, aligning well with the responsibilities of those involved in water management and public service.

Opening remarks from Governor Armstrong, along with messages from Senator Hoeven, Senator Cramer, and Representative Fedorchak, underscored the ongoing importance of water policy and infrastructure at all levels of government. Their collective presence and remarks reaffirmed water as a long-term priority for the state and region.

The presentation by Mr. Scott on floodwater projects served as an important reminder that water management needs vary significantly across the country. Bringing this perspective to the conference was valuable for broadening understanding and encouraging adaptive thinking among attendees.

Finally, Mr. Reice Haase's State of Water address continued to establish a clear foundation for the future of water infrastructure in North Dakota. His discussion of anticipated funding shortfalls and the emphasis on effective funding execution were particularly noteworthy and warrant continued attention.

Overall, the conference provided meaningful educational value, reinforced the importance of collaboration, and highlighted both opportunities and challenges facing water resource management moving forward.

Mike Tietz

Oliver County Director



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Our Mission: Quality Water for Southwest North Dakota

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**December 15, 2025**

**To: Southwest Water Authority Board of Directors**

**RE: North Dakota Waters Users Association Annual Convention**

“Water: Not An Option” was the theme of the 62<sup>nd</sup> annual joint North Dakota Water Convention and Irrigation Workshop December 9-11, 2025, in Bismarck. Inclement weather in northeastern North Dakota did limit attendance from that part of the state.

One highlights from the event was the recognition of Grant County Southwest Water Authority board member Harold Gaugler. He received the North Dakota Water Wheel award. Gaugler served as master of ceremonies for the itinerary on December 10, 2025. He introduced speakers and kept the schedule on track.

Former SWA manager/CEO Mary Massad, the president of the North Dakota Water Users Association, was the MC for the December 11, 2025 schedule.

NDWUA Executive Vice President Dani Quissell has provided a link to a YouTube channel for most of the presentations at the convention (<https://www.youtube.com/@ndwater9619/videos>).

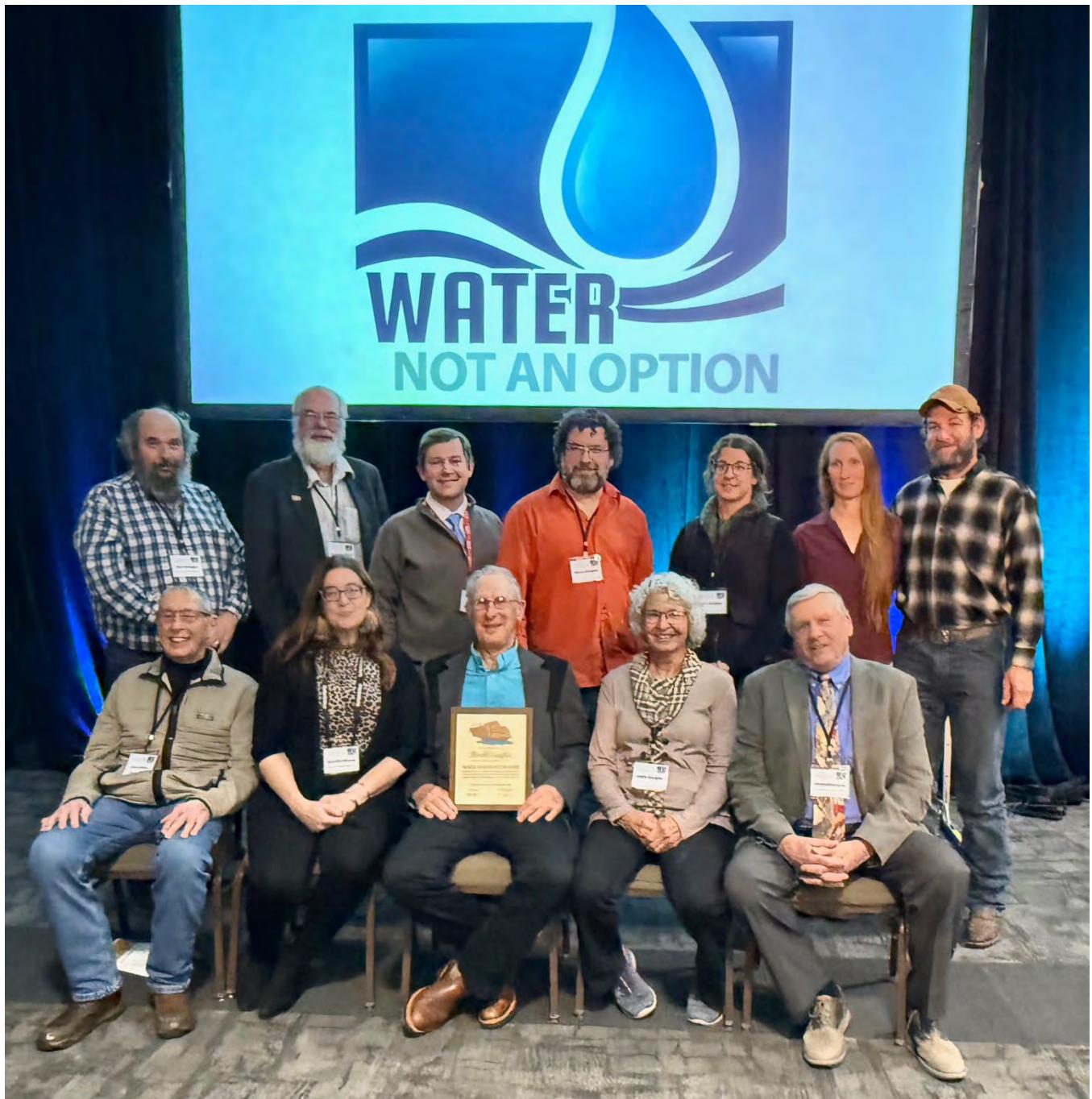
SWA was well represented at the event. Seven directors as follows were in attendance:

- Oliver County: Mike Tietz
- Mercer County: Kaylene Berg
- Golden Valley County: Mark Begger
- Grant County: Harold Gaugler
- Morton County: Bruce Engelhardt
- City of Mandan: Bob Leingang
- Billings County: James Odermann

One common denominator discussion point among presentations and in the halls was the possibility of how to get Missouri River water to areas in the southwestern United States. One particular presentation by Clay Scott of Ulysses, KS, who is on the National Water Resources Association board of directors, spoke about how “water flows downhill” and how getting water to western Kansas would allow water into Oklahoma, west Texas, and other parts of the southwest United States. Scott brought up the concept of private equity firm(s) providing capital for water conveyance.

Respectfully submitted,

James Odermann, director  
Billings County



Seven members of the Southwest Water Authority board of directors attended the 2025 North Dakota Water Users Association Annual Meeting. Present at the awards ceremony honoring Grant County director Harold Gaugler were the following. Front: past SWA chairperson and City of Dickinson representative Larry Bares, SWA manager CEO Jen Murray, Gaugler, spouse Jodie, Billings County board member James Odermann. Back: Golden Valley County board member Mark Begger, Morton County board member Bruce Engelhardt, SWA legal counsel Jack Dwyer, son Devin, daughter Erin, daughter-in-law Nikki and son Drew.

62nd Annual

# Joint North Dakota Water Convention

# AWARDS BANQUET

**Thursday, December 11, 2025**

Welcome

Invocation

Dinner

Entertainment: Strolling Strings

Announcement of Silent Auction Winners

Presentation of Dushinske-Jamison Water Resources Scholarship Winning Essays  
Kylee Hofmann, Madison Hofmann, Ryan Landenberger, and Carson Wyant

Presentation of Awards

- Irrigation Excellence Award
- Riverman Award
- Oarsman Award
- Thompson Varnson Steamboat Award
- Water Wheel Awards
- Commodore Awards

Closing Remarks



# 2025 Awards Banquet

## Dushinske-Jamison Water Resources Scholarship Winners

The North Dakota Water Education Foundation established the Dushinske-Jamison Water Resources Scholarship Endowment to honor the outstanding service, leadership, and lifelong dedication of Russell Dushinske and Warren Jamison to water development across North Dakota.

The endowment provides four \$1,500 scholarships each year to deserving students whose families have been actively involved in the state's water management efforts.

This year's recipients are Kylee Hofmann of Medina, Madison Hofmann of Medina, Ryan Landenberger of Bismarck, and Carson Wyant of Dickinson.

**Kylee Hofmann**, a graduate of Medina High School, will attend Bismarck State College to pursue a degree in Agricultural Industries and Technology with a focus on Agronomy. Passionate about sustainable farming, Kylee is especially interested in how innovations such as precision agriculture and improved irrigation systems can increase productivity while conserving resources. Her parents are Bonnie and Jacob Hofmann.

**Madison Hofmann**, a graduate of Medina High School, will attend Bismarck State College to pursue a Bachelor of Science in Nursing. Currently working at an assisted living facility, Madison aims to continue her education with the goal of earning a master's degree in nursing. Her parents are Bonnie and Jacob Hofmann.

**Ryan Landenberger**, a graduate of Century High School in Bismarck, will attend North Dakota State University to major in Civil Engineering. With aspirations of becoming a civil engineer, Ryan is committed to improving infrastructure and enhancing quality of life in his home community. His parents are Beth and James Landenberger.

**Carson Wyant**, a graduate of South Heart Public School, will attend Bismarck State College to study in the Electrical Lineman Program. Carson looks forward to a hands-on career as a lineman — an essential role through which he can support and serve his community. His parents are Amy and Jamie Wyant.

## Irrigation Excellence Award

The Irrigation Excellence Award is given by the North Dakota Irrigation Association for leadership and outstanding service and advancement in the irrigation industry.

### LOREN DEWITZ

Loren DeWitz grew up on a farm near Tappen, ND. After graduating from North Dakota State University, he worked for the Farmers Home Administration. He served honorably in Germany and Vietnam in the U.S. Army from 1965-1967. After leaving the military, DeWitz spent a year with the NDSU Extension Service and six months in India as part of the International Farm Youth Exchange (IFYE) program. He purchased his own farm in Kidder County in 1969 and developed the first center pivot irrigation in 1970. DeWitz served as a representative in the North Dakota Legislature from 1991-1996. He has been actively involved in water in the state since he started farming, serving in various leadership positions for the ND Irrigation Association, ND Board of Water Well Contractors, ND Board of Well Drillers, ND Water Coalition, and Kidder County Irrigation Association. He also worked as an assessor for the Central Dakota Irrigation District, working with members to establish and finance irrigation projects. DeWitz has also been the District 8 Republican party chair for the state. DeWitz and his late wife, Judy, were married 54 years and had two children and nine grandchildren.

### JERRY SCHAACK

Jerry Schaack grew up in Sykeston, ND. After graduating from North Dakota State University with a degree in agricultural engineering, Schaack served in the U.S. Air Force. He started his career with the U.S. Bureau of Reclamation in 1962, working on the drainage of Reclamation irrigated lands in the Upper Missouri region. In 1966, Schaack moved to Bismarck where he worked as a drainage and irrigation engineer on the Garrison Diversion Project and later supervised operations and maintenance of Reclamation facilities in Washington, Oregon, Idaho, and Montana. Schaack and his team developed a "Safety of Dams Program" for Reclamation, which was used in the U.S. and internationally. He retired from Reclamation in 1989 but continued working, serving as a consultant on water and irrigation projects throughout the U.S. and in nearly 20 countries. He became a district engineer for the Garrison Diversion Conservancy District in 1993 and later worked with the ND Irrigation Association. He also served on the Upper Missouri Water Association, International Commission on Irrigation and Drainage, and many other water organizations in the state and the western U.S.

## Riverman Award

The Riverman Award is given by the Missouri River Joint Water Board to an individual or organization in appreciation for a lifetime of leadership, resource management and water development in the Missouri River corridor.

### GOVERNOR KELLY ARMSTRONG

Kelly Armstrong took office as the 34th governor of North Dakota on Dec. 15, 2024, and brings a background in business, a love for the outdoors, and a passion for volunteering and public service to the Governor's Office. He is a lifelong, devoted North Dakotan and a tireless advocate for making the state a better place to live, work, and raise a family. Armstrong was elected to the U.S. House of Representatives in 2018, representing North Dakota's at-large congressional district. During his tenure, Armstrong was an advocate for energy independence, agricultural interests, and conservative fiscal policies. Armstrong also served in the North Dakota Senate from 2012 to 2019 representing District 36. Armstrong grew up in Dickinson and earned his bachelor and law degrees from the University of North Dakota. He and his wife, Kjersti, have two children, Anna and Eli.

## Oarsman Award

The Oarsman Award is given by the Upper Sheyenne River Joint Water Resource Board to an individual whose efforts support the board's mission of managing the basin's water for the benefit of citizens.

### STEVEN C. KRENTZ

Steven C. Krentz retired as a Supervisory Fish Biologist with the U.S. Fish and Wildlife Service based in Bismarck, ND. With more than three decades of experience in fisheries biology and river ecosystem management, Krentz dedicated his career to the conservation and recovery of native and endangered fish species across the Great Plains and Upper Missouri River Basin. He led and contributed to numerous federal and state collaborative research projects addressing habitat degradation, river regulation, and biological monitoring within the Missouri, Sheyenne, Red, and Yellowstone River systems. Krentz also served as the coordinator for the Great Plains Fish Habitat Partnership. He is widely regarded as a regional expert on fish ecology and habitat management. Krentz continues to serve as a scientific advisor and interagency liaison for aquatic habitat conservation in the Great Plains, helping bridge research, policy, and hands-on habitat restoration to sustain native fisheries and river health for future generations.

## Thompson Varnson Steamboat Award

The Thompson Varnson Steamboat Award is given by the Red River Joint Water Resource District annually for distinguished service of management of water resources in the Red River watershed of North Dakota. It is named in recognition of Robert Thompson and Ben Varnson's dedication to North Dakota water resource districts and exemplification of the pioneering spirit of the settlers who traveled the Red River by steamboat.

### RANDY GJESTVANG

For 44 years, Randy Gjestvang dedicated his career to the ND Department of Water Resources. At least half of his time was spent on items of interest for the Red River Joint Water Resource District with the purpose of pursuing flood damage reduction projects that provide temporary storage of flood waters. Gjestvang was an active member of many committees and boards, including serving more than 20 years on the International Red River Watershed Board (IRRWB) and 24 years on the IRRWB hydrology committee. He was a member of the Pembina River Basin Task Team and the ND Department of Transportation's flood study of the Red River in the northeast part of the state. Gjestvang retired in September 2025.

## Water Wheel Award

The Water Wheel Award is a joint award given by the North Dakota Water Users Association and the North Dakota Water Resource Districts Association in recognition of distinctive leadership and perseverance for the protection, development, and management of North Dakota's water resources, thereby fostering a better quality of life for our people.

### DUAINE ASH

Duaine Ash is a resident of Devils Lake and has been dedicated to protecting, developing, and managing North Dakota's water resources for decades. He has shown exceptional leadership and dedication to the water industry by serving on the boards of the Ramsey County Water Resource District, Devils Lake Basin Joint Water Resource Board, ND Water Users Association, ND Water Resource Districts Association, ND Sportfishing Congress, Lake Region Anglers Association, and Friends of Lake Sakakawea. He is passionate about fishing, preventing aquatic nuisance species, and supporting lake accessibility so everyone can participate in water recreational activities. When Devils Lake was rising, Ash was instrumental in ensuring ramp and dock access in addition to cleaning and improving shoreline areas. Ash spent his career with the Bureau of Reclamation and the National Guard at Camp Grafton before retiring in 2002.

### WADE BACHMEIER

Morton County has been fortunate to have Wade Bachmeier as an advocate in the water industry for more than 22 years. Bachmeier serves on the Morton County Water Resource District Board, Missouri West Water System Board, and the Missouri River Joint Water Board. He has been a leader in providing input to policy makers and regulatory agencies in issues involving the use and protection of the state's rights for the Missouri River. Bachmeier's strong advocacy of the Missouri River led to a statewide effort with the Educate, Advocate, Engage (EAE) program, designed to provide information to water users, policy makers, and the public about the importance of the Missouri River for North Dakota. His contributions to water have made him a recognized leader not only in North Dakota but in neighboring states Montana and South Dakota. Bachmeier is a real estate broker and appraiser with Landmark Real Estate Services in Mandan.

## **HAROLD GAUGLER**

Harold Gaugler lives on a 100-year-old ranch near the state line by Lemmon, South Dakota. Gaugler has represented the state's western way of water for more than a decade on the ND Water Resource Districts Association and ND Water Users Association boards. He just finished a term as president of the North Dakota Water Resource Districts Association. In addition, he represents Grant County on the Southwest Water Authority board.

Gaugler and his wife, Jodie, along with their grown kids, have implemented innovative and regenerative practices to promote sustainability on their ranch. Some of the practices include solar power, rotational grazing, and bale grazing to improve water quality and infiltration.

## **L. DAVID GLATT**

The water community in North Dakota has benefited from L. David Glatt's service for more than 40 years. Glatt has served as the director of the ND Department of Environmental Quality (DEQ) since 2019. His leadership ensures that the drinking water and wastewater facilities throughout the state are planned, constructed, and operated with safeguards for both citizen health and environmental safety. Prior to his appointment with the DEQ, Glatt spent 36 years with the ND Department of Health, including serving as the chief of the environmental health section for 17 years. He also worked in a variety of leadership roles within the DOH in the waste management division, consolidated laboratories, safe drinking water program, and the state EPA superfund program. Glatt is a graduate of North Dakota State University with a bachelor's degree in biology and a master's degree in environmental engineering. He is also a registered professional engineer.

## **STACEY GUSSIAAS**

Stacey Gussiaas has been a cornerstone of the Garrison Diversion Conservancy District since January 1996, serving as Administrative Assistant with unwavering dedication and professionalism. Her detail-oriented approach and exceptional organizational skills ensure that office operations run smoothly. For more than two decades, Gussiaas has led one of the North Dakota Water Education Foundation's scholarship fundraisers, the Top O' the Day Tee-Off scholarship golf scramble, guiding it to success. Through her leadership in coordinating workers, outreach, logistics, and sponsorships, Gussiaas has helped provide meaningful support to the Dushinske & Jamison Water Resources Scholarship students and their futures. A graduate of Mayville State University with an Associate of Arts degree, Gussiaas applies her education to enhance office processes and event outcomes. She is widely respected for her professional demeanor, her commitment to service, and her ability to build strong relationships with colleagues. Gussiaas' contributions in the office reflect her skill and dedication to the mission and people she serves. The Garrison Diversion staff is grateful to have her as a colleague and friend.

## **ANDREW NYGREN**

Andrew Nygren earned his bachelor's and master's degrees in geological engineering from the University of North Dakota. This prepared him well for his more than 20-year career with the Department of Water Resources (DWR) where he currently serves as the director of the water appropriation division, leading a team responsible for water rights permitting, ground and surface water management, subsurface exploration, data management, and water resource investigations. In his time at the DWR, he has also served as a water resource engineer, hydrologist, and hydrologist manager. Nygren has outstanding working knowledge of North Dakota's hydrology and water laws and has served as a mentor to many DWR employees during his tenure.

## **Commodore Award**

The Commodore Award is given by the Governor of North Dakota to an individual who has provided outstanding leadership, dedication and commitment to the development and management of North Dakota's water resources. This individual is commissioned as a Commodore in the North Dakota Mythical Navy.

## **DUANE DEKREY**

The Garrison Diversion Conservancy District has benefited from Duane DeKrey's leadership for more than 10 years. As the general manager, DeKrey oversees a staff of 31, reports directly to its 28-member board of directors, and balances an annual budget of \$160 million. He spent 10 sessions in the North Dakota Legislature, the first as a Senator from District 31 and the remaining nine sessions as a Representative from District 14, serving on the House Natural Resources Committee and the Judiciary Committee. DeKrey previously was the deputy director of the North Dakota Game and Fish Department and served more than 35 years with the North Dakota National Guard. DeKrey shares his expertise with several other water entities, including the Lake Agassiz Water Authority, North Dakota Water Users Association, North Dakota Water Education Foundation, Upper Missouri Water Association, and Ground Water Management Association. DeKrey is also active in the Kiwanis Club, Federated Church board, American Legion, and American Veterans Club. He and his wife, Jan, have three grown children.

**State Water Commission Meeting**  
**#238 Lewis and Clark Room, Bank of North Dakota**  
**1200 Memorial Hwy., Bismarck, ND**  
**Tuesday, December 16, 2025 – 1:00 p.m. CT**

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**AGENDA**

- 1:00 – 1:02    A. Roll Call  
                  1. Pledge of Allegiance  
                  2. Conflict of Interest
- 1:02 – 1:03    B. **Consideration of Agenda**
- 1:03 – 1:04    C. Consideration of Minutes  
                  1. **Draft Minutes for the October 9, 2025, SWC Meeting**  
                  2. **Draft Minutes for the November 20, 2025, Pre-Commission Meeting**
- 1:04 – 1:15    D. SWC Secretary Update ([Reice Haase](#))[\(no attachment\)](#)
- 1:15 – 1:20    E. **Request for Qualifications – Operation Safe Flow** ([Pat Fridgen](#))
- 1:20 – 1:25    F. Financials ([Chris Kadrmas](#))
- 1:25 – 1:30    G. 2027 Water Development Plan ([Duane Pool](#))
- 1:30 – 1:50    H. Southwest Pipeline Project (SWPP) ([Justin Froseth](#))  
                  1. Pipeline to Deferred Storage Reservoir – Feasibility Criteria Exclusion  
                  2. **2026 Capital Repayment, REM Rate, and SWA Budget Approval**  
                  3. **REM Reimbursement Request**  
                  4. **Intake Contract 1-2A Mediation Proceeds – Fund Allocation to SWPP**
- 1:50 – 2:05    I. Northwest Area Water Supply (NAWS) ([Sindhuja S.Pillai-Grinolds](#))  
                  1. **2026 Water Rate**  
                  2. **Memorandum of Understanding (MOU) with NAWS Customers**  
                  3. **REM Project – Pump Repair at High Service Pump Station**

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## **CONSENT AGENDA**

A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Director Haase recommends approval of the following items:

2:05 – 2:10	J. Water Supply (Municipal/Rural) (Julie Prescott)			
	1. <b>Greater Ramsey Water Dist. South System Phase II Expansion</b>		\$551,250	PC
	2. <b>City of Mandan Proper NW Improvements</b>		\$163,800	PC

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## **AGENDA**

2:10 – 2:20	K. General Water (Abigail Franklund)			
	1. <b>DWR</b>	<b>3D Hydrography Program for ND Ph.1</b>	\$550,000	O
	2. <b>Ward Co. WRD</b>	<b>Ward County Low Head Dams</b>	\$262,117	CI
2:20 – 2:50	L. Water Supply (Municipal/Rural) (Julie Prescott)			
	1. <b>Cass Rural WUD</b>	<b>2026 System Improvements</b>	\$305,220	PC
	2. <b>City of New Town</b>	<b>RO Membrane Water Treatment Plant</b>	\$1,740,000	PC
	3. <b>Fort Berthold Rural Water</b>	<b>Parshall to White Shield Regionalization</b>	\$693,964	C
	4. <b>City of Valley City</b>	<b>NW Standpipe Replacement Project</b>	\$2,519,214	C
	5. <b>East Central RWD</b>	<b>Hillsboro Area WTP Expansion</b>	\$17,990,722	C
	6. <b>East Central RWD</b>	<b>Hillsboro Area: Supply, Transmission, Dist.</b>	\$9,742,005	CI
2:50 – 3:20	M. Deloitte Consulting, Inc. – Update on Legislative Studies			
3:20 – 3:30	N. Western Area Water Supply Update – Chris Barke			
3:30 – 3:55 (5 min each)	O. Project Updates (Presentations if time allows)			
	1. <b>Devils Lake (Yaping Chi)</b>			
	2. <b>Mouse River (Laura Ackerman)</b>			
	3. <b>Missouri River (Clay Carufel)</b>			
	4. <b>NAWS (Sindhuja S.Pillai-Grinolds)</b>			
	5. <b>SWPP (Justin Froseth)</b>			
3:55 – 4:00	P. Legal Updates (Presentation if time allows) (Matt Sagsveen)			
	Q. Adjourn			

## **BOLD ITEMS REQUIRE SWC ACTION**

PC	Pre-Construction
C	Construction
L	Legislative
CI	Cost Increase
O	Other

**TO:** Lt. Governor, Michelle Strinden  
Members of the State Water Commission

**FROM:** Reice Haase, Secretary

**SUBJECT:** Pipeline to Deferred Storage Reservoir – Feasibility Criteria Exclusion

**DATE:** November 26, 2025



The Hebron Rural Expansion Project (Contract 7-5C) is the first phase of the Burt Hebron Rural Expansion Project. Final design for the Hebron Rural Expansion Project has been underway for several months. Attachment 1 shows the general area of the Hebron Rural Expansion Project.

At the October 2024 State Water Commission (SWC/Commission) meeting, the SWC approved defining pipelines that are upstream of a reservoir as Transmission Facilities because pipelines upstream of a reservoir are designed for transmission flow. The SWC also approved pipeline upstream of a reservoir as an exclusion to the maximum cost/Equivalent Service Unit determination in the Southwest Pipeline Project's (SWPP) Feasibility Criteria.

DWR received the attached BW/AECOM memo dated November 21<sup>st</sup> (Attachment 2) discussing the design details of the Hebron Rural Expansion Project. The Hebron Rural Expansion Project's design indicates that portions of the pipeline (shown with a rectangular box in the attached map – Attachment 3) follows the same alignment of the pipeline to serve North Lake Tschida rural users on a future construction contract. Current design also indicates that a storage reservoir is needed to best serve the Hebron Rural Expansion Project including the Curlew Buttes Pocket area and the future construction project to serve the North Lake Tschida rural users. However, construction of the storage reservoir is not recommended at this time due to the following reasons:

1. Expansion to North Lake Tschida rural users is planned after the Hebron Rural Expansion Project. Final design for that phase has not yet begun.
2. Following completion of construction of the distribution system to serve North Lake Tschida rural customers, comparison of water usage with design is planned to be completed before final design of the storage reservoir. This comparison is

SWPP – Pipeline to Deferred Storage Reservoir – Feasibility Criteria Exclusion

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November 26, 2025

necessary since variable water demand patterns will strongly influence storage reservoir sizing and configuration. This is especially important in staff's opinion because of the expected seasonal nature of water use by rural customers around Lake Tschida.

The Burt–Hebron Rural Expansion Project area presents a unique circumstance in which the long-term efficiency of the project is best achieved by constructing the pipeline under discussion based on transmission flow design to a storage reservoir, even with the construction of the reservoir deferred to a later date.

Staff's interpretation of the October 2024 SWC action is that the pipeline to a deferred storage reservoir, designed with transmission flow criteria, is a Transmission Facility and can be excluded from maximum cost per Equivalent Service Unit calculation. Staff welcomes feedback from the Commission on that interpretation. This interpretation enables the project to serve a greater number of rural users than would otherwise be possible.

RH:JF:1736-99

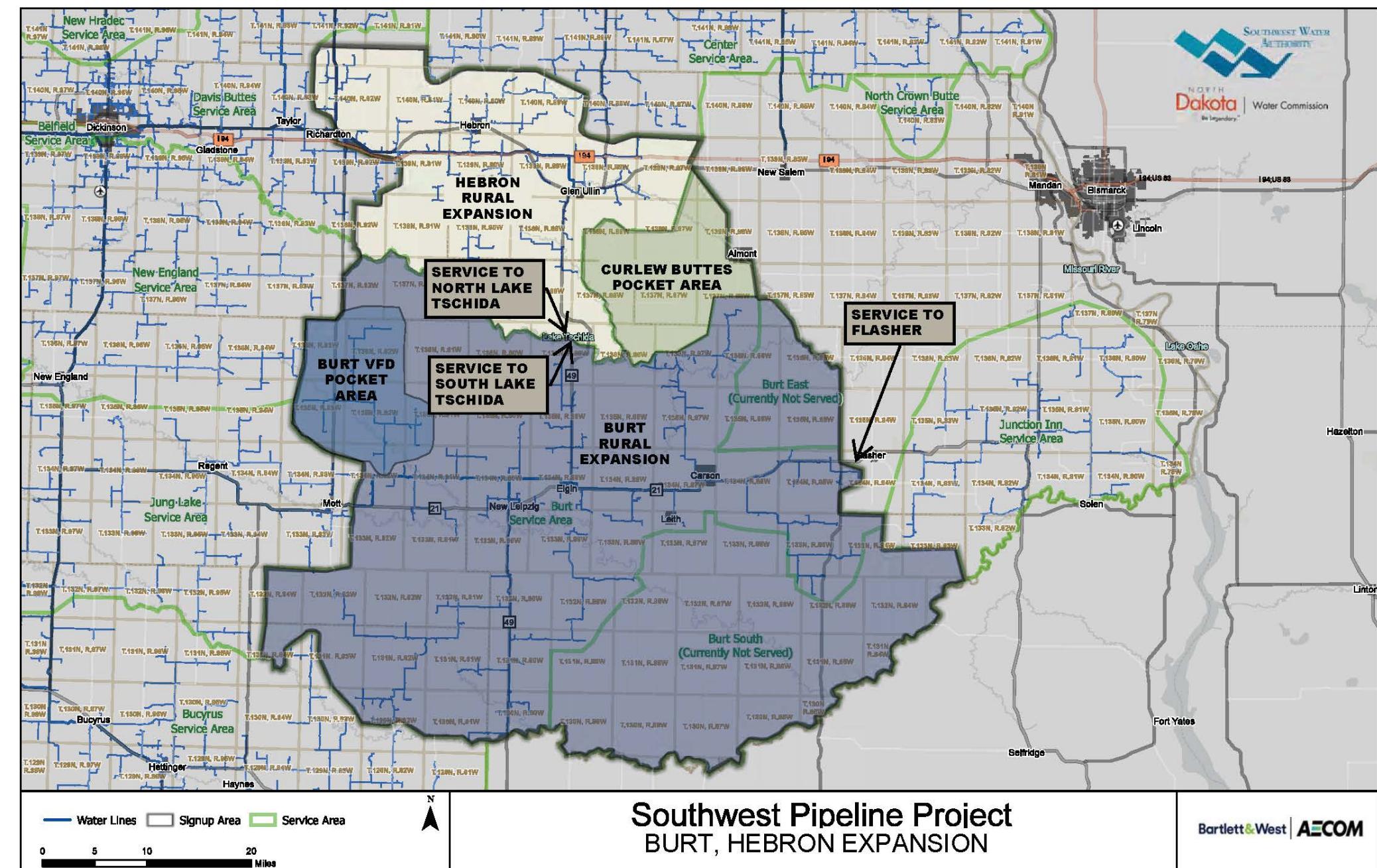
Attachment 1: Burt Hebron Rural Expansion Map

Attachment 2: BW/AECOM memo dated November 21, 2025

Attachment 3: Hebron Rural Expansion Map



**North Dakota** Water Commission



**Southwest Pipeline Project  
BURT, HEBRON EXPANSION**



## TECHNICAL MEMORANDUM

**To:** Justin Froseth, P.E., SWPP Project Manager, N.D. Dept. of Water Resources (DWR)

**From:** Tyson Decker, Project Manager, BW/AECOM JV

**CC:** Jen Murray, Manager/CEO, Southwest Water Authority (SWA)

Sindhuja. S.Pillai-Grinolds, P.E., Director, Water Development Division DWR

**Date:** November 21, 2025 (Originally Drafted August 28, 2025)

**Subject:** Rural Service Area Expansion in Hebron Service Area, SWPP Contract 7-5C

### Background

BW/AECOM is currently working on the final design of the Hebron Rural Area Expansion and is requesting DWR input on determining which signup customers are to be included in the final design. BW/AECOM has evaluated all signup customers within the Hebron Service Area except for the sign-up customers in the Curlew Buttes Pocket Area and the North Lake Tschida customers. A meeting was held with DWR and SWA staff on August 1, 2025, to review the current status of the project. A discussion was generated in that meeting regarding whether a portion of the pipeline, that would eventually service North Lake Tschida customers, should be included with this project and if those costs should be excluded from the feasibility analysis for signup users served by that pipeline in this project area. The service to two specific groups of signup users that have been evaluated in the current final design are discussed within this memo relative to water service with and without the pipeline that would ultimately service signups in North Lake Tschida area. One group of users is located in southeastern Stark County and generally located 4-10 miles south of the existing Hebron Reservoir and west of the South Hebron VFD Pocket Area and is shown in Figure 1 below. The second group of users discussed are all the signup users that are in the South Hebron VFD Pocket Area. BW/AECOM stated in that meeting that service to the two groups of signup users appears to be best served by the future pipeline that will ultimately serve signups in North Lake Tschida area. DWR requested in that meeting that BW/AECOM provide a technical memorandum on this issue explaining the design considerations to serve signups in North Lake Tschida area.

This memo is intended to provide the background design information of both of these groups of users as well as the preliminary design information related to the service of North Lake Tschida area.

### SWPP Hebron Rural Service Area Expansion- Southeastern Stark County

The group of users 4-10 miles west of the South Hebron VFD Pocket Area and 4-10 miles south of the existing Hebron Reservoir are serviced through a connection on the existing main distribution piping east of the existing Hebron Reservoir. The final design providing service to these users is shown in Figure 1 below. The location of the proposed connection to the existing piping and the first 9.15 miles are designed to be in the same location as the new pipeline that would service the North Lake Tschida area customers with the only difference being the proposed pipe size is 4" to serve just this group of users. This group of users currently consists of 35.25 Equivalent Service units and would be served through the 9.15 miles of 4-6" piping for a project cost of \$3.6 Million. If this area was serviced off an 8" mainline (9.15 miles of 8" PVC excluded), the project cost of the new user piping for this group is \$2.4 million. Evaluating this group of users from a feasibility standpoint, if the entire group as shown in Figure 1 is considered a group of users, the feasibility to serve these users without any mainline exclusions is approximately \$102,000 per ESU and with mainline exclusions, the feasibility is approximately \$68,000.

If the 4" PVC pipeline serving this group of users was excluded as main transmission costs, based on preliminary costs the cost per ESU for this group of users would be below the feasibility threshold of \$75,980 (an amount based on SWC action taken in October 2024).

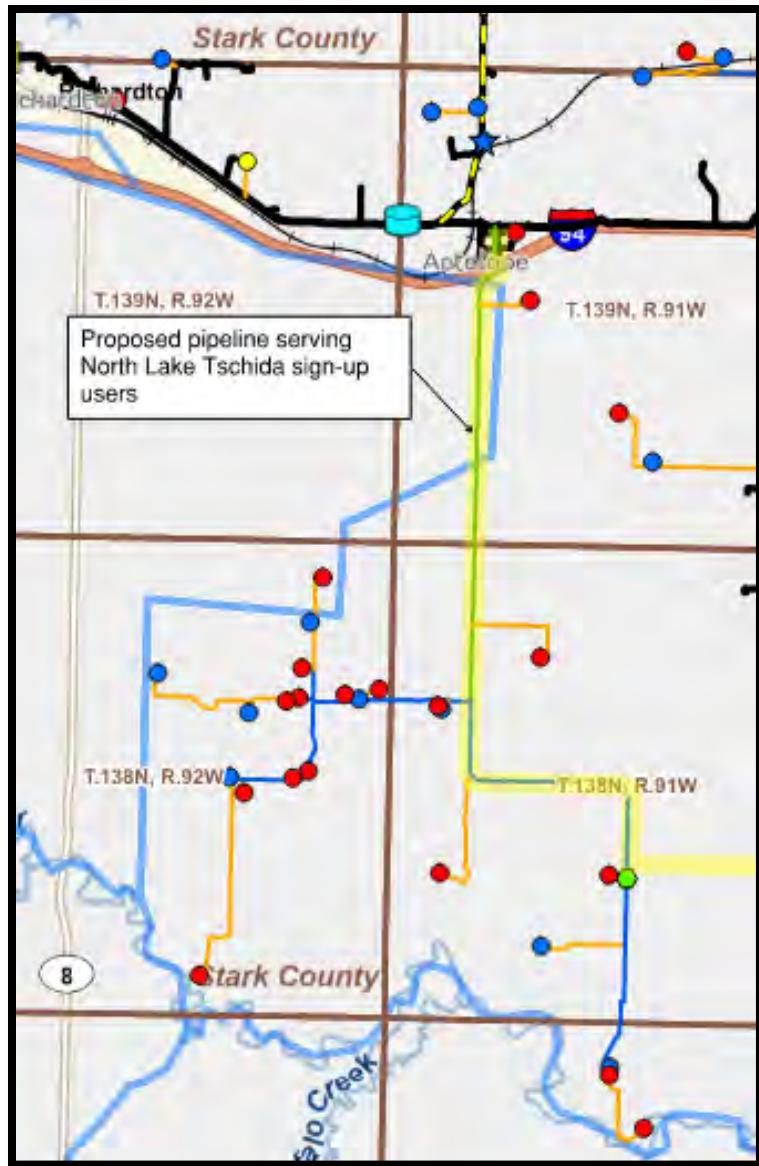


Figure 1

#### SWPP Hebron Rural Area Expansion- Evaluation of South Hebron VFD Pocket Area

This group of users is generally located southwest of the community of Glen Ullin following the Heart Butte Creek and are shown in Figure 2 below. The cost of service for these signup customers was evaluated for service under two scenarios. This first scenario considers serving these new signup customers through the existing VFD booster which lends a project cost of \$5.0 million with the improvements shown in Figure 2 below which services 25 ESU's (based off the design dated September 16, 2025). The second scenario considers if these same signup customers were to be served through the future North Lake Tschida pipeline. The cost to serve these users under

the second scenario is \$2.7 Million (note that the ESU's now served in this area is 31.75) for the new distribution piping to serve these users and without the future North Lake Tschida pipeline cost included. This design option assumes the existing customers and new signup customers in the southern reach of the pocket area would be isolated and served from the new North Lake Tschida pipeline connection in two locations where the existing rural distribution piping crosses the proposed pipeline. Utilizing the Lake Tschida service line, 19.89 miles of 8" PVC pipeline is required (includes 9.15 miles of 8" PVC that also serves the signup customers in Figure 1) but does not require a future booster station or reservoir to be installed. If service is provided to these customers under scenario 2, the need to upgrade the existing South Hebron VFD Booster would no longer be required and the parallel piping in the South Hebron VFD Pocket Area would be reduced from 23.79 miles down to 7.3 miles which results in a net savings of approximately \$2.3 million.

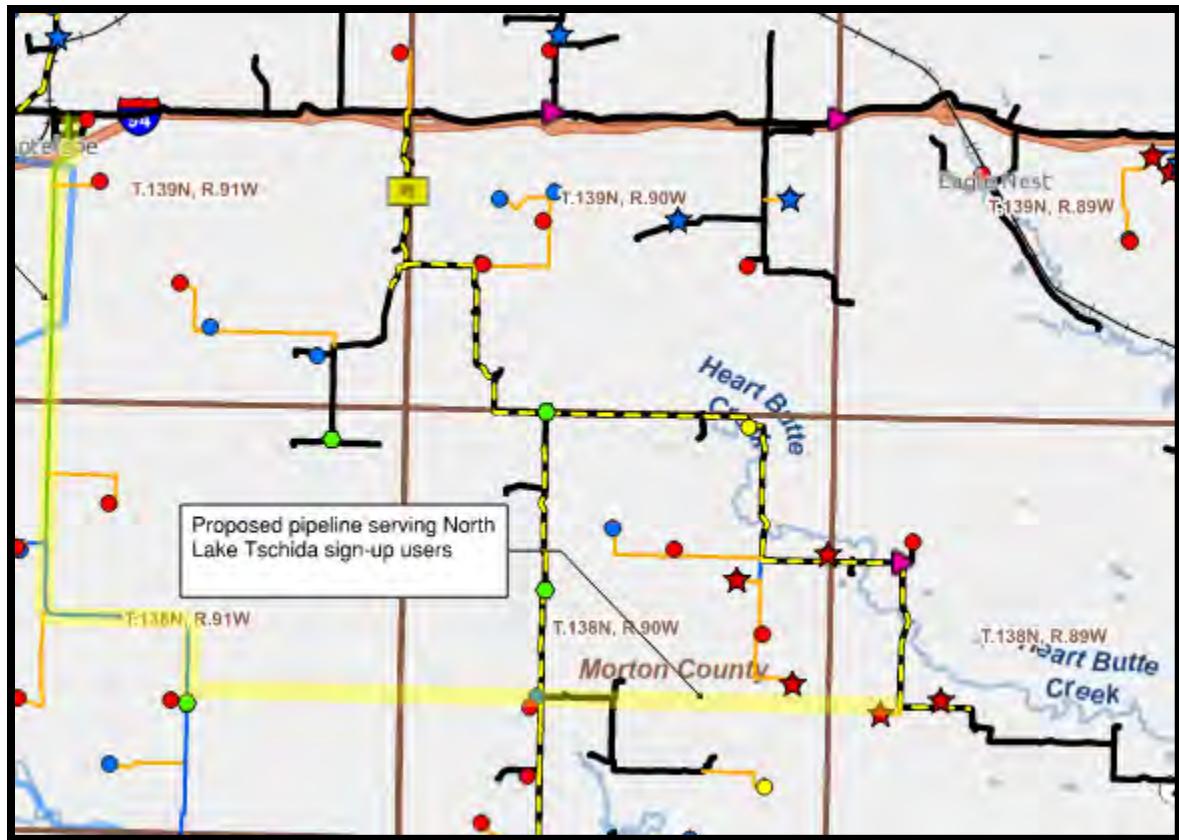


Figure 2

#### SWPP Hebron Expansion- Service to North Lake Tschida

The preliminary design dated July 31, 2024, to service the North Lake Tschida area consisted of 31.04 miles of 8 or 10" PVC, a 15 hp underground booster station, and distribution piping and appurtenances to service the signup customers located on the north shores of Lake Tschida. This preliminary design was previously distributed to DWR and SWA staff. The design had 190 signup customers (189.5 ESU's) served for a total project cost of \$20.1 million which was over the feasibility threshold at that time. This preliminary design originally assumed to include capacity for the Curlew Buttes Pocket Area as well as capacity for 50% of the 169 future potential customers located in North Lake Tschida. The original design assumed 29.9 miles of 10" PVC piping and 1.0 mile of 8" PVC piping

This preliminary design was reviewed and updated by BW/AECOM as part of this memo. There is currently 221 signup customers (220 ESU's) for this area now. It was also discussed in August 2025 with DWR that consideration should be given to provide potential capacity beyond the 50% level that was originally assumed. This potential capacity requires the implementation of the future elevated tank. Assuming the tank is included, the pipeline supplying the tank would no longer required to supply instantaneous demands for the current signups, curlew buttes signup, and the future potential capacity and could be downsized to 8" PVC. The piping downstream of the tank would remain 10". This change in pipeline size offsets most of the cost of the tank using recent bid pricing. The updated project cost for the service to North Lake Tschida is currently at \$16.4 million with no cost included for the elevated storage reservoir which would be slightly below the feasibility threshold, without exclusions. BW/AECOM has also determined that installing 8" PVC without the storage reservoir would provide peak instantaneous demand for the current signup customers.

The preliminary design was intended to allow the proposed pipeline to have a VFD booster that could handle the peak distribution flows of the North Lake Tschida signup customers. Once the future proposed storage reservoir is needed, this pipeline and the installed booster station would need to be modified to fill the tank at a constant transmission flowrate. A concern with installing the proposed reservoir with the initial construction is relative to the actual usage of the signup users at North Lake Tschida. It is anticipated that low usage may be observed in the winter months resulting in water age concerns.

### **Conclusion**

BW/AECOM recommends that DWR consider serving the two pocket areas described above by the proposed North Lake Tschida pipeline. For the group of users in southeastern Stark County, this would require the 4" pipeline be upsized to allow for service to the North Lake Tschida signup users since the proposed pipeline is shown in the same location. For the group of signup users in South Hebron VFD pocket area, this would require 19.89 of the total 31.04 miles of the Lake Tschida proposed pipeline be installed.

BW/AECOM has reviewed and updated the preliminary design for the service to North Lake Tschida signup users. In all design scenarios, the proposed pipeline to the North Lake Tschida signup customers will be designed to handle both peak distribution flowrates for the current signup customers and transmission flowrates for the future potential capacity to the proposed future tank site. BW/AECOM believes this provides some merit for consideration as main transmission pipeline. The installation of the proposed future reservoir with the initial construction remains a concern regarding usage and water age, and is preferred that this elevated tank be differed in Construction until some usage history is available.

**MEMORANDUM**

**TO:** Lt. Governor, Michelle Strinden  
Members of the State Water Commission

**FROM:** Reice Haase, Secretary

**SUBJECT:** SWPP – Capital Repayment, REM Rates and SWA Budget for 2026

**DATE:** November 26, 2025



Under the agreement for the Transfer of Management, Operations, and Maintenance Responsibilities for the Southwest Pipeline Project (SWPP), (Transfer Agreement) the Southwest Water Authority (SWA) must prepare a budget by December 15 of each year and submit it to the Secretary of the State Water Commission (Commission). This budget is deemed approved unless the SWA is notified of the Commission's disapproval by February 15. The budget for 2026 was received on November 6, 2025.

Water rates are a primary component of the SWA's budgeting process. The Commission approves the Capital Repayment rate and the reserve fund for Replacement and Extraordinary Maintenance (REM) rate explicitly by Commission action.

**Capital Repayment Rate:**

The Capital Repayment portion of the water rate collected is currently returned to the Resources Trust Fund (RTF) on a monthly basis. An amendment to the Transfer Agreement established the September 1 (August) Consumer Price Index (CPI) as the basis for determining the Capital Repayment rate. The September 1, 2025, CPI adjustment results in a 2.92 percent increase in the Capital Repayment rate for 2026. Based on that adjustment, the Capital Repayment rate for contract customers increases from \$1.51/1,000 gallons to \$1.56/1,000 gallons, rural customers' Capital Repayment rate increases from \$46.16/month to \$47.51/month, and the Capital Repayment rate for SWPP customers that tie into the Missouri West Water System (MWWS) increases from \$36.56/month to \$37.63/month. The SWA Board of Directors approved the 2026 water rates along with the above Capital Repayment rates November 3, 2025. The 2026 budget estimates depositing \$7.3 million in Capital Repayment from all SWPP customers into the RTF.

The SWA's budget proposes \$12.00/1,000 gallons for the SWA Water Depot and oil industry contracts. The oil industry rate for 2026 will remain unchanged from the 2025

## SWPP – Capital Repayment, REM Rates and SWA Budget for 2026

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rate. The Capital Repayment for general oil industry rate will remain at \$4.00/1,000 gallons. For SWA's water depot east of Dickinson, the Capital Repayment rate will remain at \$3.00/1,000 gallons.

### **REM Rate:**

The REM rate adjustment and guidance for using REM funds is not spelled out explicitly in the Transfer Agreement. The Transfer Agreement states that the REM reserve fund shall be accumulated with interest and maintained in an amount to be determined by the Commission and also the Commission shall determine whether or not a proposed project is replacement or extraordinary maintenance.

Action was taken by the Commission in relation to the SWPP REM fund at the August 2022 Commission meeting to provide guidance on the definition of "Replacement" and "Extraordinary Maintenance" in SWPP's REM and the level to which the SWPP's REM fund provides for extraordinary maintenance expenses and replacement expenses for Capital Projects. Based on the sustainability analysis completed by Department of Water Resources staff in consultation with SWA, annual REM rate increases are needed to provide for 100 percent of the extraordinary maintenance expenses and a portion of the replacement expenses for Capital Projects.

In the Transfer Agreement, the base rate for REM was set at \$0.30/1,000 gallons for contract customers and \$0.10/1,000 gallons for rural customers. The rural customers' water rate includes the contract REM rate in addition to the rural REM rate. The REM rate for contract customers was increased to \$0.35/1,000 gallons in 1999. Since then, the REM rate has increased a number of times, ultimately to the 2025 REM rate of \$0.89/1,000 gallons. REM rate history is shown in Figure 1. At the SWA Board meeting on November 3, 2025, the REM rate was increased 8.5%.

Rate	2025 Rate	2026 Rate
Contract - Transmission REM	\$0.89	\$0.97 (+ 8.5%)
Rural – Transmission +Distribution REM	\$1.02	\$1.11 (+ 8.5%)

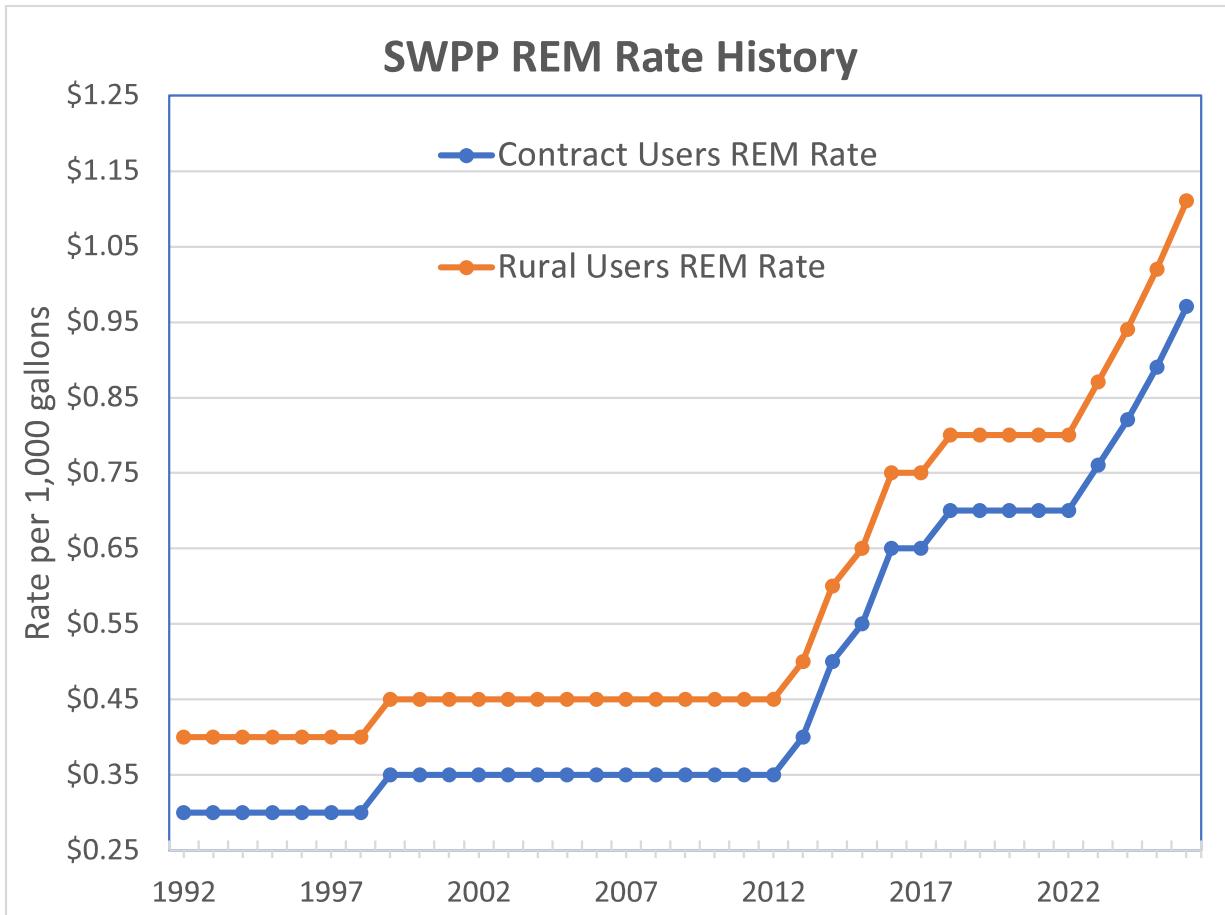


Figure 1: SWPP REM Rate History

DWR staff has consulted with SWA during the 2026 budgeting process and agree with the rate increases approved by the SWA Board. The rate adjustment is in accordance with the REM rate adjustments necessary to meet the REM guidance the Commission approved in August 2022 based on the sustainability analysis completed by DWR staff. The REM rate will need to be evaluated annually to determine if the proposed rate increases are on track to provide for 100 percent of the extraordinary maintenance expenses and a portion of the replacement expenses for Capital Projects.

Included in the SWA's budget is the budget for the REM funds. The estimated beginning balance in REM funds for 2026 is \$28.70 million; estimated income for 2026 is \$3.22 million; and estimated expenses total \$4.44 million, with an estimated year end balance of \$27.48 million.

The budgeted expenses for 2026 from the REM fund include:

## SWPP – Capital Repayment, REM Rates and SWA Budget for 2026

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- \$20,000 for 110 filter cloths at the Residual Handling Facility for the north press
- \$30,000 for the isolation valve on the Reverse Osmosis concentrate discharge line
- \$50,000 for pipeline relocations on the right-of-way
- \$54,000 for (16) ultra filtration secondary filter modules at the Oliver Mercer North Dunn (OMND) Water Treatment Plant (WTP)
- \$65,000 for replacement of 119 1<sup>st</sup> stage reverse osmosis membranes
- \$100,000 for tank/reservoir repairs
- \$100,000 for ductile iron pipeline investigations & microbiologically induced corrosion leak repairs
- \$175,000 for pump motor, repairs, and replacements
- \$200,000 for cathodic protection close interal survey of metallic pipelines
- \$450,000 for contract PP-2024-1, Highway 85 relocation (portion that is non-reimbursable from North Dakota Department of Transportation)
- \$650,000 for contract CP-2024-1 anode bed replacements
- \$700,000 for New England reservoir recoat
- \$750,000 for OMND WTP roof replacement
- \$1,000,000 for ductile iron line pipeline replacement (local share)

### **Overall Water Rate:**

Based on the 2026 budget approved by the SWA, the SWA's water rate for the contract customers in 2025 will increase from \$5.87/1,000 gallons to \$5.92/1,000 gallons. The increase reflects only the increase due to Capital Repayment. The SWA has elected to absorb REM rate increases for the customers by reducing the Operations and Maintenance (O&M) rate.

The SWA Board approved increasing the minimum monthly rate for rural customers in 2026 to accommodate the Capital Repayment increase. The monthly minimum of \$55.32 in 2025 will increase to \$56.67 in 2026. Similar to the water rate for contract customers, the SWA has elected to keep the total rate increase for the rural customers relatively minimal by absorbing the increase in the REM rate. The breakdown of the monthly minimum for SWA customers in 2026 is \$47.51 towards Capital Repayment and \$9.16 towards the O&M rate, while in 2025 it was \$46.16 towards Capital Repayment and \$9.16 towards the O&M rate. The breakdown of 2026 monthly minimum for SWPP customers who tie into MWWS is \$37.63 towards Capital Repayment and \$19.04 towards the O&M rate.

For a new user, the Commission receives \$5.00 of O&M fee for the first two years, and then it goes to the SWA for fixed O&M. The usage rate for the rural customers in 2026

SWPP – Capital Repayment, REM Rates and SWA Budget for 2026

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will remain the same at \$6.47/1,000 gallons. Budget projections indicate the SWA will end 2026 with a cash balance that would be sufficient to cover 8.09 months of expenses in their O&M reserve.

Tables below show the summary of the Capital Repayment and REM rates.

**Capital Repayment Rates**

Customer	2025 Rate	2026 Rate	Change
Contract Customer	\$ 1.51	\$ 1.56	\$ 0.05
SWA Rural Customer	\$ 46.16	\$ 47.51	\$ 1.35
Morton County Customer	\$ 36.56	\$ 37.63	\$ 1.07
Oil Industry Rate - SWA Depot	\$ 3.00	\$ 3.00	\$ -
Oil Industry Rate - Others	\$ 4.00	\$ 4.00	\$ -

**REM Rates**

Customer	2025 Rate	2026 Rate	Change
Contract Customer	\$ 0.89	\$ 0.97	\$ 0.08
SWA Rural Customer	\$ 1.02	\$ 1.11	\$ 0.09
Morton County Customer	\$ 1.02	\$ 1.11	\$ 0.09
Oil Industry Rate - SWA Depot	\$ 3.00	\$ 3.00	\$ -
Oil Industry Rate - Others	\$ 4.00	\$ 4.00	\$ -

I recommend that the State Water Commission establish 2026 Capital Repayment and REM rates as follows:

Capital Repayment for contract and rural customers: \$1.56 per thousand gallons for contract users, \$37.63 for rural users in Morton County with water service from Missouri West Water System, and \$47.51 per month for other rural users.

Capital Repayment for oil industry contracts: \$3.00 per thousand gallons for Dickinson Water Depot, and \$4.00 per thousand gallons for other oil industry contracts.

REM Rate: \$0.97 per thousand gallons for contract users, \$1.11 per thousand gallons for rural users, \$3.00 per thousand gallons for the SWA's Dickinson Water Depot, and \$4.00 per thousand gallons for other oil industry contracts.

**MEMORANDUM**

**TO:** Lt. Governor, Michelle Strinden  
Members of the State Water Commission 

**FROM:** Reice Haase, Secretary

**SUBJECT:** SWPP – Reimbursement From Reserve Fund for Replacement and Extraordinary Maintenance

**DATE:** November 26, 2025

The Southwest Water Authority (SWA) collects and maintains a reserve fund for "Replacement and Extraordinary Maintenance" (REM). This fund is required by authorizing legislation, and the agreement that transferred the operations and maintenance of Southwest Pipeline Project (SWPP) from the State Water Commission (Commission) to the SWA states that the expenditures from this fund are to be authorized by the Commission. The agreement also states that the reserve fund shall be accumulated with interest and maintained in an amount to be determined by the Commission.

Known REM projects are generally included in the SWA's annual budget, which is approved by the Commission at its December meeting. For projects that arise after the Commission's approval of the budget, SWA consults with staff at the Department of Water Resources (DWR) as to whether or not a project qualifies for use of REM funds. SWA initially funds the construction of REM projects from their operation and maintenance fund and then seeks SWA Board and Commission approval for reimbursement from the REM funds after the project is completed.

The Commission received the attached letter from the SWA dated November 4, 2025, requesting reimbursement of \$718,952.07 from the REM funds. In addition to this letter, SWA provided a document detailing all expenses that make up each request. The document is available upon request (81 pages).

The reimbursement is requested for the following eight items. Items four to eight were not included in the annual budgeting process for the REM fund or specifically approved by the SWA Board of directors but are eligible for reimbursement from the REM fund.

1. Work on the intake generator in the amount of \$136,516.99. The 2025 SWA budget included \$175,000 for intake generator repairs from the REM fund.

SWPP – Reimbursement From Reserve Fund for Replacement and Extraordinary

Maintenance

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November 26, 2025

2. Intake PB1 rotor rebar work in the amount of \$31,610.19, and the Intake PA1 pump motor rebuild for \$39,082.00. The total amount billed and paid is \$70,692.19. The repairs and replacement were budgeted for \$100,000.00 under the pump motor repairs/replacements in the 2025 budgeting process.
3. SWA Contract PP-2025-1, Ductile Iron Pipeline replacement at Goose Creek, and initial leak repair, in the amount of \$354,533.09. The replacement was approved at the Board of Directors meeting held on December 2, 2024, for \$350,000.00 from the REM fund.
4. The air compressors replacement at the Oliver Mercer North Dunn (OMND) Water Treatment Plant (WTP) for \$24,804.87.
5. Material for the replacement of the variable frequency drive for the reverse osmosis system at the OMND WTP in the amount of \$25,092.54.
6. Work on the ozone system at the Southwest Water Treatment Plant (SWTP) including: sensors, pre-filter, and coalescing elements, relays, and programmable logic controller replacement and reprogramming by Pinnacle Solutions, LLC totalling \$35,976.69.
7. Turbidity meter replacements for the SWTP and OMND WTP in the amount of \$34,934.00.
8. Contract 2-8E, leak repair of 16" PVC and 16"x4" restrained joint tee west of the OMND WTP in the amount of \$36,401.70.

The current balance of the REM fund is \$28,648,195.87 as of September 30, 2025.

**I recommend the State Water Commission approve the reimbursement from the reserve fund for Replacement and Extraordinary Maintenance (REM) in the amount of \$718,952.07 for the eight items described above.**

RH:JF: /1736-99

Attachment



**Our Vision:** People and Business Succeeding with Quality Water

**Our Mission:** Quality Water for Southwest North Dakota

November 4, 2025

Reice Haase

ND Department of Water Resources  
1200 Memorial Highway  
Bismarck, ND 58504-5262

RE: Reimbursement from the Reserve Fund for Replacement and Extraordinary Maintenance

Mr. Haase:

Reimbursement from the Replacement and Extraordinary Maintenance Fund is being requested for several items of work.

Work on the intake generator was completed at the beginning of 2025. The amount billed is \$136,516.99 and has been paid. SWA Board approved \$175,000 to be eligible for Replacement and Extraordinary Maintenance fund.

Work was complete in September 2024, the Intake PB1 rotor rebar \$31,610.19, and the Intake PA1 pump motor rebuild for \$39,082.00. Total amount billed and paid is \$70,692.19. Material was purchased for the PA1 in April 2021 based off of information that was obtained during the PA2 and PA3 replacement that occurred 2020. The repairs and replacement were budgeted for \$100,000.00 under the Pump Motor Repairs/Replacements in the 2025 budgeting process.

Work is complete for SWA Contract PP-2025-1, DIP replacement at Goose Creek, and initial leak repair. The total amount billed is \$354,533.09 and has been paid. The replacement was approved at the Board of Directors meeting held on December 2, 2024, for \$350,000.00 for the Replacement and Extraordinary Maintenance fund.

SWA is seeking reimbursement for expenses related to five other items. These items were not specifically included in the budgeting process but qualify as REM eligible.

The Air Compressors have been replaced at the OMND WTP for \$24,804.87 and invoices have been paid in full.

Material for the replacement of the VFD for the RO located at OMND WTP has been acquired and paid for \$25,092.54.

Work is completed on the Ozone System Component replacement at the SWTP including: sensors, pre-filter and coalescing elements, relays, and the PLC replacement and reprogramming by Pinnacle Solutions, LLC totalling \$35,976.69 and has been paid.

Turbidity meter replacements were purchased from HACH for the SWTP and OMND WTP in the amount of \$34,934.00 and the invoice has been paid.

Work is complete in the Contract 2-8 E, leak repair of 16" PVC leak repair and 16" x 4" restrained joint tee west of the OMND WTP. The expenses incurred were \$36,401.70 and have been paid.

The current balance in the Reserve Fund for Replacement and Extraordinary Maintenance is \$28,648,195.87 as of September 30, 2025.

**I respectfully request the SWC reimbursement for reimbursement for the Intake generator overhaul, PA1, PB1, SWA Contract PP-2025-1 DIP Replacement at Goose Creek, Air Compressor Replacement at OMND, Replacement VFD for the RO at OMND WTP, and Initial leak repair, SWTP Ozone System Component replacements, Turbidity meter replacements, and the Contract 2-8E Leak repair from the Reserve fund for Replacement and Extraordinary Maintenance, and the release of \$718,952.07 from this fund.**

The SWA Board of Directors took similar action at its November 3, 2025 meeting.

If you should have any questions or require further information please let me know.

Kind regards,



Ledeanna S. O'Shields  
CFO/Office Administrator  
Southwest Water Authority

Enclosures

CC: Jen Murray, Manager/CEO, SWA  
Sindhuja S. Pillai-Grinolds, PE, Director of Water Development, DWR  
Justin Froseth, PE, SWPP Manager, Water Development Division, DWR



**TO:** Lt. Governor, Michelle Strinden  
Members of the State Water Commission

**FROM:** Reice Haase, Secretary

**SUBJECT:** Intake Mediation Proceeds – Allocation to Southwest Pipeline Project

**DATE:** November 26, 2025

A handwritten signature in blue ink, appearing to read "Reice Haase".

All cash proceeds totaling \$12,487,500 from the Supplementary Raw Water Intake project's mediated settlement have now been fully received. As per the executed mediated settlement agreement, the State Water Commission will receive \$500,000 in the form of credit for professional services from Bartlett & West/AECOM.

**I recommend the State Water Commission allocate \$12,987,500 to the Southwest Pipeline Project.**

RH:JF:1736-99

TO: Lt. Governor, Michelle Strinden  
 Members of the State Water Commission

FROM: Reice Haase, Secretary

SUBJECT: SWPP – Project Update

DATE: November 26, 2025



*Updates from last Commission meeting memo are shown in bold italics.*

**Supplementary Raw Water Intake:**

*With the mediated settlement complete for Southwest Pipeline Project (SWPP) Contract 1-2A, the Department of Water Resources (DWR) team is fully focused on planning a project needed to complete the supplementary intake for the SWPP. Under an open records exemption status, BW/AECOM was authorized to develop a Preliminary Design Report (PDR) for completing the supplementary intake. As part of the PDR effort, multiple intake alignments within Renner Bay will be evaluated to identify the option that carries the least risk while remaining cost-effective.*

**Existing Intake Capacity Expansion:**

*BW/AECOM has been active in developing bid ready documents for this project. This project will replace pumps inside both Basin Electric Power Cooperative (Basin) and the SWPP pump stations to take advantage of the amended agreement with Basin that allocated increased capacity to the SWPP. Given the long lead times and the costs for the specialized equipment; such as the pumps, Variable Frequency Drives (VFDs) and electrical components, DWR staff is working with BW/AECOM and the state's procurement office to issue invitation for bids for equipment procurement ahead of the construction contract bid.*

**Distribution Capacity Expansion:**

Southwest Water Authority (SWA) and State Water Commission (SWC) implemented a three-pronged plan to meet the distribution capacity needs of SWPP. The three prongs include:

- Prong 1. Improvements to the transmission facilities from the Ray Christenson Pump Station to the first tanks in the distribution system, which were completed in 2022. The West Zone Transmission improvements which were added to Prong 1 in 2022.
- Prong 2. Addressing the waiting list users by implementing hydraulic improvements like booster pump station, parallel piping, and water reservoirs at strategic locations.
- Prong 3. Canvassing targeted service areas for users interested in signing up for rural water and design a rural distribution system for those areas.

**Prong 1 - West Zone Transmission Improvements:**

The West Zone transmission improvements include main transmission pipeline improvements, improvements to the Ray Christensen, Fryburg, and Beach pump stations, and a new reservoir west of Medora.

## SWPP – Project Update

Page 2 of 6

November 26, 2025

At the October 2024 SWC meeting, moving forward with developing bid ready documents for the design with the next nominal pipe size above identified needs with 25 percent additional capacity design was approved. Since the October meeting, SWPP's consultant engineer Bartlett & West/AECOM (BW/AECOM) was requested to provide a phasing analysis for completing construction of the West Zone capacity expansion. This is a necessary step to determine the implementation plan for building out the infrastructure needed in the West Zone with budget constraints.

*BW/AECOM has submitted the draft of the West Zone Preliminary Design Report (PDR) which included the phasing analysis. The draft PDR is under review. The draft PDR notes that pump upgrades at the Ray Christensen Pump Station alone would provide an incremental capacity beyond the current allocation to Belfield reservoirs. The infrastructure improvements necessary to provide that increase in capacity throughout the West Zone is shown below as Table 1 and is recommended to be completed as Phase 1 of the West Zone Main Transmission improvements. The anticipated schedule to complete the necessary Phase 1 infrastructure improvements is shown below as Figure 1.*

*After Phase 1 is completed, the remaining infrastructure improvements can be implemented based on needs and funding availability. All Phase 1 improvements are components of the planned ultimate build out for West Zone.*

*DWR staff will work with BW/AECOM in developing Specific Authorizations (SAs) for these projects, consistent with the schedule shown in Figure 1*

**Table 1: West Zone Main Transmission Phase 1 Improvements**

WEST ZONE PHASE 1 IMPROVEMENTS					
FACILITY	RCPS to Belfield Tanks****	Fryburg Booster to Fryburg Tank	Fryburg Tank to Beach Booster	Beach Booster to City of Beach	Total
Design Flowrate (gpm)	1300	1085	Fryburg tank to Medora - 872*** Buffalo Gap SA - 560	432***	
Pipeline Improvements		- 29,000 feet of 14" PVC Parallel	- 23,209 feet of 12" PVC Parallel - 1,893 feet Upgrade Pipe Class & Size on Existing 12" PVC		
Other Improvements	- RCPS West Zone Pump Improvements - 4,000 gallon Surge Control Tank	- Fryburg Booster Station Upgrades - 1,500 Gallon Surge Tank - Fryburg Tank Overflow Upgrades	- Valve Modifications to PRV 18-1 - New Mainline Booster 50 HP - New VFD Booster 5 HP - New 500,000 Gal Buffalo Gap Tank	- New 175,000 Gal Ground Storage Tank	
SUBTOTAL*	\$ -	\$ 5,490,000.00	\$ 6,050,000.00	\$ 2,200,000.00	\$ 13,740,000.00
RCPS Upgrades (West Zone)****	\$ 4,750,000.00				\$ 4,750,000.00
TOTAL					\$ 18,490,000.00

\* Project Costs assumed 10% Contingency for all improvements. Project costs also include Engineering, Easements, Crop Damages, SCADA, and Power .

\*\* Flow rate shown is current peak instantaneous flow. Flowrate based on current allocation in hydraulic model.

\*\*\* Flow rate assumes construction of a new service area with the implementation of a new tank. This lowers the transmission design flowrate to serve the existing

\*\*\*\*The estimate includes all improvements associated with the West Zone System. It is assumed upgrades to the building electrical system and HVAC system are necessary with the west zone improvements in RCPS.

SWPP – Project Update

Page 3 of 6

November 26, 2025

**Figure 1: West Zone Main Transmission Phase 1 Improvements Anticipated Schedule**

PRELIMINARY SCHEDULE FOR WEST ZONE PHASE 1 IMPROVEMENTS					
	2025	2026	2027	2028	2029
DESCRIPTION					
<b>RCPS TO BELFIELD TANKS PHASE 1 MTL IMPROVEMENTS</b>					
RCPS PRELIMINARY DESIGN REPORT					
RCPS FINAL DESIGN					
RCPS CONSTRUCTION					
<b>FRYBURG BOOSTER TO FRYBURG TANKS PHASE 1 MTL IMPROVEMENTS</b>					
FRYBURG MTL IMPROVEMENTS AND PUMP STATION UPGRADES FINAL DESIGN					
FRYBURG MTL EASEMENTS AND ROUTING					
FRYBURG MTL IMPROVEMENTS AND PUMP STATION CONSTRUCTION					
<b>FRYBURG TANKS TO BEACH BOOSTER PHASE 1 MTL IMPROVEMENTS</b>					
MEDORA MTL IMPROVEMENTS AND BOOSTER STATIONS DESIGN					
MEDORA MTL EASEMENTS AND ROUTING					
MEDORA MTL IMPROVEMENTS AND BOOSTER STATIONS CONSTRUCTION					
<b>BEACH BOOSTER TO CITY OF BEACH PHASE 1 MTL IMPROVEMENTS</b>					
GOLVA TANK DESIGN					
GOLVA TANK CONSTRUCTION					

**Contract 5-19 Buffalo Gap Reservoir:**

*Construction progress has been steady and consistent since the contractor arrived in mid-August. The project is near milestone completion as of the writing of this memo. The tank structure erection began in October and was completed in early November. The site piping installation is complete. Testing, disinfection, telemetry controls, and communication work necessary for remote and automated operation remains to be completed.*

*Project picture below taken on November 5, 2025*

SWPP – Project Update

Page 4 of 6

November 26, 2025



Prong 2 – Strategic Hydraulic Improvements:

Following the June 2024 SWC meeting that approved proceeding with final design of the hydraulic improvement project in the north New England Service Area, an SA for completing the bid ready documents for this project was executed with BW/AECOM.

The project bid opening was July and the construction contract with Wagner Construction (Wagner) was signed in September. The project has a completion date of fall of 2026. The booster stations included in the contract are lengthy lead time items.

*The project preconstruction meeting was held on October 22 in response to Wagner's construction schedule which included pipe installation yet this fall. Wagner broke ground on November 12 to take advantage of above average November weather and to install as much pipe as feasible. As of the writing of this memo, Wagner is still installing pipe. Pipe installation will comply with cold weather condition provisions which were thoroughly discussed at the preconstruction meeting.*

Prong 3 – Rural Distribution System Improvements - Burt and Hebron Service Area Expansion:

In February 2021, SWA voted to proceed with a signup campaign in the Burt and Hebron service

areas including Lake Tschida. SWC concurred with that request in April 2021.

***As of November 2025, in the Burt-Hebron service area there are 899 signups with 298 around Lake Tschida and 601 in rural areas.*** The preliminary design for Burt Hebron Service Area expansion is divided into seven sub areas. The Hebron Service area is divided into Hebron Rural, and North Tschida and Curlew Butte pocket areas. The Burt Service area is divided into Burt Rural, South Tschida, Burt VFD pocket area, and service to Flasher. A map showing the different sub areas is attached. The analysis for service to Flasher is not completed yet.

Following the February 2024 SWC action to increase the maximum cost per Equivalent Service Unit (ESU) limit to \$75,890 within the project's Feasibility Criteria, the SWA took action at their March 2024 meeting. The action focused on a project in the Hebron Rural area while also looking at the potential to develop a smaller project in the Burt Rural area that could be constructed with the \$11.2 million included in the 2023-2025 budget for Burt-Hebron Service Area expansion.

BW/AECOM completed a preliminary design that includes signups that meet the distance of three quarters of a mile, a distance that could be met with a maximum per ESU amount of \$75,980 approved by the SWC in February 2024. Development of bid ready documents for rural expansion in the Hebron Rural area is ongoing, with bidding for the project expected early in 2026.

***Recent final design tasks have included a more detailed look at the rural signups that are near or in exceedance of maximum per ESU limits (part of feasibility criteria). The project team continues to discuss options for these signups, typically by requesting additional service units from them or seeking additional sign ups from neighboring properties. Also ongoing is landowner outreach for the purpose of acquiring needed easements.***

**Metallic Line Replacement and Assessment Progress:**

Assessment and evaluation of metallic pipeline to determine the extent of Microbiologically Induced Corrosion (MIC) is continuing. Evaluation includes exploratory excavation to confirm presence or absence of MIC at locations where MIC are suspected to be likely. SWA hired BEK to conduct these exploratory excavations at ten locations, about ten miles southwest of Dodge in the fall of 2024. The excavation revealed MIC consistent with what has been observed before. With this information, another metallic pipe replacement project needs development.

At the February 2025 SWC meeting, SWC approved a policy whereby the DWR would be the lead agency for managing replacement of Capital Projects.

***An SA for developing bid ready documents has been executed with BW/AECOM and progress is being made. The pipeline needed for this project is expected to be procured separately ahead of the construction bid.***

**Southwest Water Treatment Plant (SWTP) Expansion:**

*The basement-level concrete structure has been the primary focus of the project since early October. To date, there have been dozens of concrete pours, with many more remaining to complete this portion of the work. It is a particularly busy phase of the project, with numerous crew members and significant equipment resources dedicated to the ongoing pours. This activity also includes coordination with the mechanical and electrical trades to ensure that conduit, plumbing, and other concrete penetrations are installed in accordance with the plans.*

*SWTP project picture below taken on November 23, 2025*



RH:JF:/1736-99

Attachment

## **State Water Commission Approves More Than \$30.4 Million in Cost-Share Funding for North Dakota Water Projects**

BISMARCK, N.D. – The North Dakota State Water Commission (SWC) approved more than \$30.4 million in cost-share funding for water supply and other water infrastructure projects across the state during its December 16 meeting in Bismarck. The approved projects include municipal and rural water supply improvements, along with statewide water resource initiatives that support public safety and enhance data collection.

"State investment in projects like these ensures our communities will have the reliable water supplies, flood protection and other critical infrastructure needed to support existing users and accommodate future growth, all while reducing the local cost burden," said Lt. Gov. Michelle Strinden, who chaired the SWC meeting.

Approved projects include:

- Greater Ramsey Water District – South System Phase II Expansion – \$551,250
- City of Mandan – Proper Northwest Improvements – \$163,800
- Ward County Water Resource District – Ward County Low Head Dams – \$262,117
- Cass Rural Water Users District – 2026 System Improvements – \$305,220
- Fort Berthold Rural Water – Parshall to White Shield Regionalization – \$693,964
- City of Valley City – Northwest Standpipe Replacement Project – \$2,519,214
- East Central Rural Water District – Hillsboro Area Water Treatment Plant Expansion – \$15,906,121
- East Central Rural Water District – Hillsboro Area Supply, Transmission, and Distribution – \$9,452,292
- Department of Water Resources – 3D Hydrography Program for North Dakota, Phase 1 – \$550,000

Projects receiving significant funding include the City of Valley City's Northwest Standpipe Replacement Project and two projects for the East Central Rural Water District, including the Hillsboro Area Water Treatment Plant Expansion and a cost-share increase for supply, transmission, and distribution improvements. The Valley City project will replace aging storage infrastructure to improve system pressures and reliability, while East Central's projects will expand treatment capacity and strengthen water supply



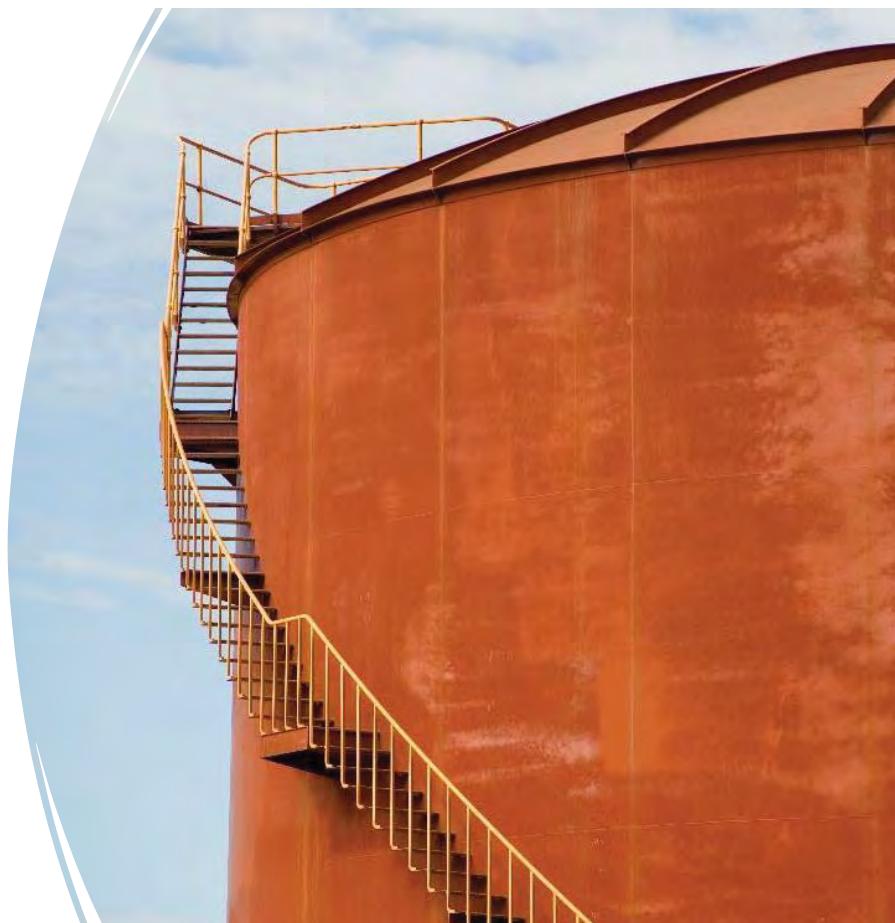
## **North Dakota Regional Water Systems Governance & Financing and Cost-Share Program Studies**

Interim Study Updates – Water Topics Overview Committee  
December 9, 2025

# Agenda

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- Introduction to Interim Study Updates
- Governance & Financing Study Background & Objectives
- Timeline, Accomplishments & Methodology
- Next Steps & Questions
- Cost-Share Program Study Background & Objectives
- Timeline, Approach & Accomplishments
- Next Steps & Questions



## Background on North Dakota's Regional Water System & Cost-Share Studies

**Per North Dakota's 69<sup>th</sup> Legislative Assembly, as provided in Sections 21 & 22 of House Bill 1020**



### Governance & Financing Study

Study the **long-term governance and financing models** of the Northwest Area Water Supply (NAWS), Southwest Pipeline Project (SWPP), and Red River Valley Water Supply Project (RRVWSP). The study must include an evaluation of the operational and organizational aspects of these three regional systems, and recommendations for maintaining or improving the governance and financing models.



### Cost-Share Program Policy Evaluation

Evaluate if project funding for water projects, in conjunction with existing cost-share policy, will adequately address **anticipated water project funding needs** through July 1, 2039. In addition, this study shall evaluate the state's financial role in deferred maintenance and replacement projects and recommend strategies to address potential funding shortfalls.

# **Governance & Financing Study**

## **Background & Objectives**

## Background on North Dakota's Regional Water System & Cost-Share Studies

**Per North Dakota's 69<sup>th</sup> Legislative Assembly, as provided in Sections 21 & 22 of House Bill 1020**



### Governance & Financing Study

Study the **long-term governance and financing models** of the Northwest Area Water Supply (NAWS), Southwest Pipeline Project (SWPP), and Red River Valley Water Supply Project (RRVWSP). The study must include an evaluation of the operational and organizational aspects of these three regional systems, and recommendations for maintaining or improving the governance and financing models.

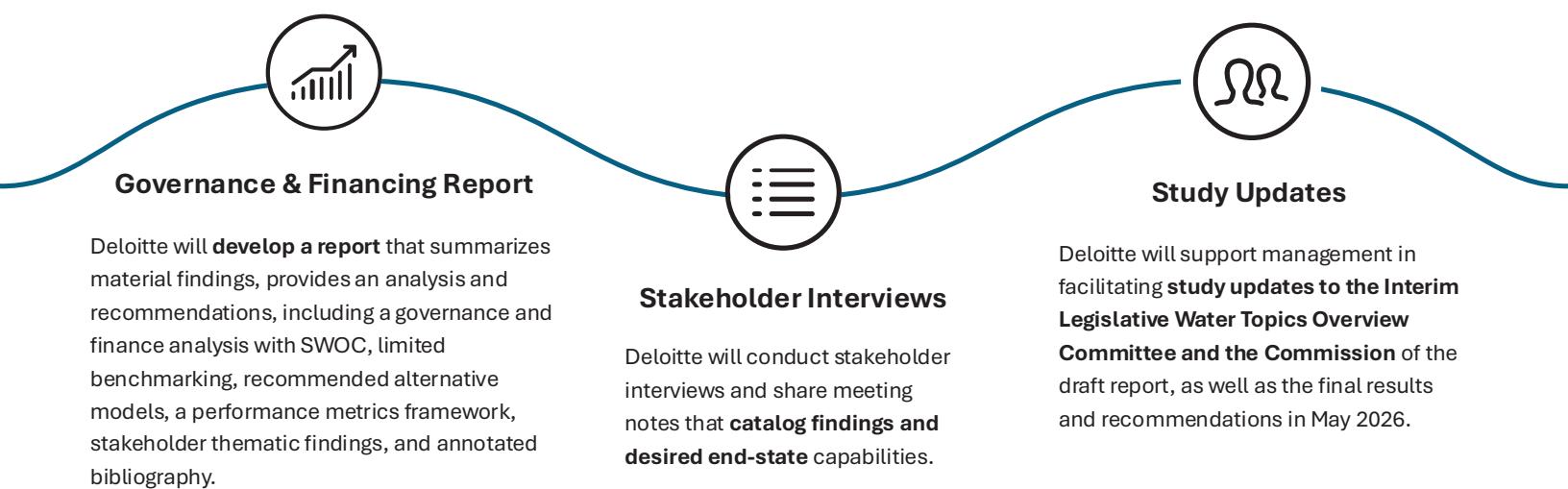


### Cost-Share Program Policy Evaluation

Evaluate if project funding for water projects, in conjunction with existing cost-share policy, will adequately address **anticipated water project funding needs** through July 1, 2039. In addition, this study shall evaluate the state's financial role in deferred maintenance and replacement projects and recommend strategies to address potential funding shortfalls.

## Regional Water Systems Governance & Financing Study Objectives

The project will produce a comprehensive report detailing material findings, governance and finance analyses (including SWOC assessment), benchmarking, alternative model recommendations, performance metrics, stakeholder insights, and an annotated bibliography, with drafts and a final report.



## North Dakota's Regional Water Systems – Key Background

The Governance and Finance Study covers three regional water systems, which all have their own unique histories, characteristics, and structures.

	Northwest Area Water Supply Project (NAWS)	Southwest Pipeline Project (SWPP)	Red River Valley Water Supply Project (RRVWSP)
<b>Purpose</b>	Wholesale water supply to northwestern ND to supplement unreliable aquifers and combat water quality issues.	Wholesale and retail water supply to southwestern ND to improve water availability and support economic development.	Supplemental/emergency water supply for eastern and central ND to minimize the impact of a potential large-scale drought and support continued growth.
<b>Ownership</b>	State of North Dakota owns and consults with the NAWS Authority on project funding, construction and delivery.	State of North Dakota. State Water Commission and the Department of Water Resources (DWR) perform administrative functions.	State of North Dakota through Garrison Diversion Conservancy District (GDCD).
<b>Operations &amp; Maintenance</b>	Operated and maintained by DWR/SWC in consultation with NAWS Authority. Water rates from users fund ongoing O&M.	Operations management was transferred to the Southwest Water Authority (SWA) in 1996. Water rates from users fund the O&M.	To be operated by GDCD in collaboration with the Lake Agassiz Water Authority (LAWA) but roles are still undefined (currently in construction).
<b>Key Stakeholders</b>	State Legislature (appropriations/authorizations), DWR/SWC, NAWS Authority, GDCD (for federal cooperation), City of Minot, NAWS customers including communities and rural water systems.	State Legislature (appropriations/authorizations), DWR/SWC, SWA, 33 municipalities, 2 dozen+ commercial/industrial users, rural water systems.	State Legislature (appropriations/authorizations), DWR/SWC, GDCD, LAWA, Cities of Fargo & Grand Forks (will consume >50% of supply).
<b>Funding &amp; Cost-Share</b>	Funded by 65/35 cost-share between federal Municipal, Rural & Industrial/state funds and local funding. City of Minot covers local share through 1% city sales tax. Construction and operation of the Biota Water Treatment Plant is a federal responsibility. <b>Current estimated cost is ~\$523.7M.</b>	Construction funded 100% by state. State is paid back through a perpetual capital repayment funded by user fees. Additional funds to address aging infrastructure needs have been provided by replacement and extraordinary maintenance funds. <b>Current estimated cost is ~\$761.4M.</b>	The state currently provides 75% of construction costs, with \$953M+ authorized to date. The local 25% share is funded by Fargo and Grand Forks through grants, loans, bulk water contracts and eventually user rate revenues. <b>Current estimated cost is ~\$1.4B.</b>

# **Governance & Financing Study**

## **Timeline, Accomplishments & Methodology**

## Governance & Financing Study – Project Timeline & Methodology

Deloitte's three-phased approach centers on collecting and analyzing financial, operational, organizational and governance data, delivering actionable insights and recommendations to strengthen governance and address anticipated water funding needs.

Phase/Milestones	2025				2026				
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
<b>Phase 1: Discovery and Data Collection</b> <i>Assess and document operational, organizational, governance, and finance models for large-scale regional water systems</i>	★ Project Kick Off								
<b>Phase 2: Governance and Financing Model Analysis</b> <i>Analyze current operations, governance, and funding for NAWS, SWPP, and RRWVSP; provide recommendations for future models to support cost-effective, efficient state options.</i>				★ Support Remote Interim Study Updates					
<b>Phase 3: Recommendations and Alternative Development</b> <i>Develop and evaluate alternatives using metrics to identify optimal use of state financial resources.</i>						★ First Draft Available for State Review	★ Support DWR In-Person Update to Committee	★ Final Draft Available for Review	★ Final Report Complete

★ Key Milestones

## **Governance & Financing Study – Accomplishments to Date**

- 3** ND Regional water systems studied (SWPP, NAWS, RRVWSP)
- 6** Governing authorities analyzed (LAWA, GDCD, SWA, NAWS, DWR, SWC)
- 27+** Individual stakeholders interviewed (and counting)
- 80+** Governance, financing, legal, legislative, and regulatory documents received from DWR and reviewed
- 25+** Meetings, transcripts, financial disclosures, fact sheets and charters found through independent research and reviewed

## **Governance & Financing Study – Stakeholder Interviews**

<b>Organization</b>	<b>Key Stakeholders</b>
<b>Northwest Area Water Supply (NAWS) Authority</b>	Vice Chair interviewed Coordinating with Chair and additional NAWS representatives
<b>Southwest Water Authority (SWA)</b>	Chair interviewed 5 Board Directors interviewed Staff CEO interviewed
<b>Garrison Diversion Conservancy District (GDCD)</b>	4 Executive Staff Members interviewed Coordinating with Chair for interview
<b>Lake Agassiz Water Authority (LAWA)</b>	Chair, Vice Chair interviewed Administrative Officer interviewed Coordinating with 2 more Board Directors
<b>Department of Water Resources (DWR)</b>	Director interviewed 7 Staff Members interviewed
<b>State Water Commission (SWC)</b>	5 of 9 Commissioners interviewed

## Our Approach – Draft Analysis Framework & Criteria

To help facilitate the analysis of current models and potential alternative approaches, the Deloitte team has identified several key considerations and evaluation criteria that will inform our system analysis and recommendations.

### Governance

- 1** Alignment of Risk Burden with Decision Making Authority
- 2** Effectiveness of Current Governance Structure & Authority
- 3** Level of Stakeholder Representation, Transparency & Public Accountability
- 4** Alignment of Structure, Capacity & Capabilities with Policy, Strategy & Goals
- 5** Feasibility to Implement/  
Cost/Benefit of Recommendations

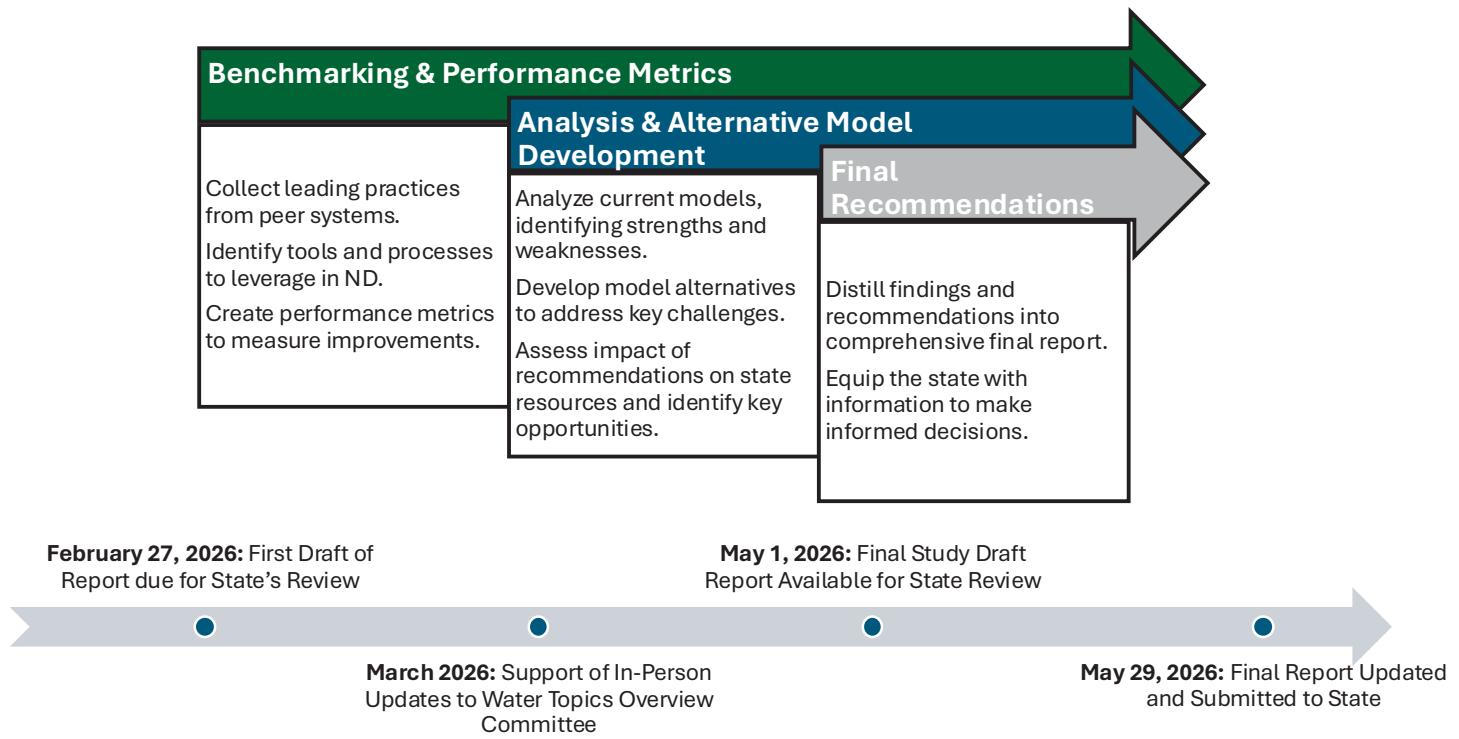
### Financing

- 1** Efficient Use of State and Local Resources and Availability of Alternatives
- 2** Long Term Affordability for Stakeholders
- 3** Structured to Address Future Risks and Ensure Sustainability
- 4** Accessibility of Federal, State and Local Funding and Investment

# **Governance & Financing Study**

## **Next Steps**

## Governance and Finance Study – Next Steps



# **Cost-Share Program Study**

## **Background & Objectives**

## Background on North Dakota's Regional Water System & Cost-Share Studies

**Per North Dakota's 69<sup>th</sup> Legislative Assembly, as provided in Sections 21 & 22 of House Bill 1020**



### Governance & Financing Study

Study the **long-term governance and financing models** of the Northwest Area Water Supply (NAWS), Southwest Pipeline Project (SWPP), and Red River Valley Water Supply Project (RRVWSP). The study must include an evaluation of the operational and organizational aspects of these three regional systems, and recommendations for maintaining or improving the governance and financing models.



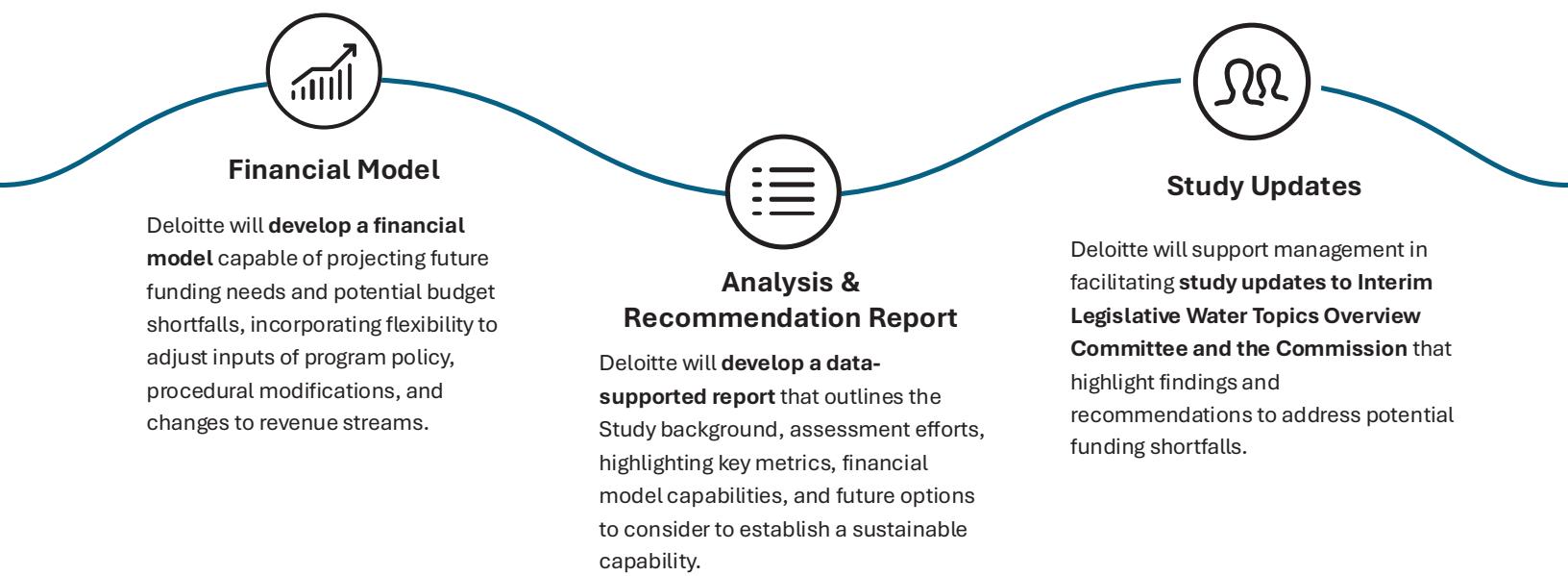
### Cost-Share Program Policy Evaluation

Evaluate if project funding for water projects, in conjunction with existing cost-share policy, will adequately address **anticipated water project funding needs** through July 1, 2039. In addition, this study shall evaluate the state's financial role in deferred maintenance and replacement projects and recommend strategies to address potential funding shortfalls.



## Cost-Share Program Policy Evaluation Study Objectives

This study aims to develop a flexible financial model to forecast future funding needs and identify potential budget shortfalls, integrating possible changes in policy, procedures, and revenue streams. Comprehensive, data-driven reports and updates will be prepared to communicate study findings, including context, methodologies, metrics, and funding options.



# **Cost-Share Program Study**

## **Timeline, Approach & Accomplishments**

## Cost-Share Program Study – Project Timeline & Methodology

The following timeline summarizes planned Phases and Milestones to deliver the Analysis and Recommendations Report and Updates to North Dakota. Throughout delivery, Deloitte will continue to communicate progress to key milestones and objectives.

*We are here*

★ Key Milestones

Phase/Milestones	2025				2026		
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
<b>Phase 1: Data Collection</b> <i>Conduct a comprehensive review of the collected data to include program policies, processes, and historical funding trends to identify key drivers, challenges, and opportunities.</i>	★ Project Kick Off						
<b>Phase 2: Assessment</b> <i>Analyze data collected to determine comprehension and incorporation into findings and recommendations report.</i>		★					
<b>Phase 3a: Financial Modeling</b> <i>Develop a financial model to project future funding needs, revenue streams, and potential budget shortfall.</i>		★	★	★ First Draft Financial Model	★ Final Draft Financial Model		
<b>Phase 3b: Policy Evaluation</b> <i>Analyze and assess program sustainability and funding adequacy.</i>		★	★				
<b>Phase 4: Analysis and Recommendations Report</b> <i>Synthesize findings into actionable recommendations and support DWR in the delivery of clear, data-driven reports and updates to the SWC and legislative stakeholders.</i>				★ First Draft Available for State Review	★ Final Draft Available for Review	★ Final Report Complete & Support of In-Person Update	★

## Our Approach – Financial Model and Analysis & Recommendation Report Development

Gathered and validated key data, drafted a flexible financial model to project funding needs, and prepared an initial report for review to catalog our study background, approach, observations, and recommendations to mitigate budget shortfalls.



### Financial Model

- Conducted **data collection** and review to establish a baseline for financial model revenue and project costs
- **Cataloged desired end-state functionality** and drafted initial financial model framework
- **Confirmed model assumptions** to baseline SWC and DWR funding needs over the 14-year period through 2039
- Incorporated model levers that **enable scenario planning** and tested features for a user-friendly tool
- Designed model **outputs summarizing actionable insights** to mitigate anticipated budget shortfalls



### Analysis & Recommendation Report

- **Reviewed Cost-Share Program documentation** such as the C-S Program Policy, policy history, project prioritization guidance, DWR approval routing process, and relevant sections of the North Dakota Century Code
- Conducted **assessment of cost share programs** across a variety of states to highlight key policy aspects across similar agencies
- Cataloged initial ND SWC Cost-Share Program **observations coupled with recommendations** for future consideration in policy enhancements
- **Validated subset of initial observations** and recommendations with DWR for consideration

## Cost-Share Program Study – Accomplishments to Date

- 40+** Department of Water Resources financial & operational data sets analyzed
- 20+** Programs, reports, and policy documents assessed through independent research
- 8+** Levers built into the financial model to scenario plan approaches to mitigate future budget shortfalls
- 20+** In-depth discussions and comprehensive data reviews to identify a wide range of observations and recommendations on the initial cost-share program policy
- 4** Financial model visualizations that enable DWR to track anticipated revenue levels, project sponsor funding requests, and anticipated budget shortfall

# **Cost-Share Program Study**

## **Next Steps**

## Cost-Share Program Study – Next Steps

1

Refine proposed recommendations for DWR to mitigate potential budget shortfalls.

2

December 19<sup>th</sup>, **submit Draft** Analysis & Recommendations Report and Draft Financial Model.

3

February 26<sup>th</sup>, 2026, **submit Final Draft** Analysis & Recommendations Report and Financial Model.

4

March 26<sup>th</sup>, 2026, **Submit Final** Analysis & Recommendations Report and Financial Model to the SWC and DWR.

**Questions?**

## M E M O R A N D U M

To: Southwest Water Authority Board of Directors, Staff  
From: Justin Froseth, PE, Southwest Pipeline Project Manager  
Subject: SWPP Project Update  
Date: December 30, 2025

### **Contract 1-2A Supplementary Raw Water Intake:**

With the mediated settlement complete for Southwest Pipeline Project (SWPP) Contract 1-2A, the Department of Water Resources (DWR) team is fully focused on planning a project needed to complete the supplementary intake for the SWPP. Under an open records exemption status, BW/AECOM was authorized to develop a Preliminary Design Report (PDR) for completing the supplementary intake. As part of the PDR effort, multiple intake alignments within Renner Bay will be evaluated to identify the option that carries the least risk while remaining cost-effective. The project team will meet with the US Army Corp of Engineers (USACE), US Bureau of Reclamation and ND Game and Fish on December 3rd. From that meeting, DWR staff walked away with an understanding that there are not red flags from any of the participating agencies to pursuing an alignment in Renner Bay that is roughly 2,000 feet north of the previous attempts. Still, new permitting will be needed and we are working with these agencies to ensure we understand the details of those.

### **Existing Intake Improvements:**

BW/AECOM has been progressing to develop bid-ready documents for upgrading pumps and related equipment to achieve the additional capacity outlined in the executed amendment with Basin Electric Power Cooperative. 90% design plans are expected soon and will provide a last check with DWR and SWA staffs before the project goes out for bid. The project is scheduled to be bid in the first half of 2026, with construction anticipated to be completed in 2027. Separate from the construction bid, DWR staff has been working with the state Office of Management and Budget (OMB) on owner procured items for the longer lead-time equipment.

### **Distribution Upgrades – Strategic Plan**

#### **Prong 1 Transmission Improvements**

##### **West Zone Main Transmission Expansion:**

At the October 2024 State Water Commission (SWC) meeting, the SWC approved proceeding with bid-ready documents for Design 3, estimated at \$40.4 million, following the recommendation of DWR staff. The SA with BW/AECOM has been amended to include a topographical survey of the pipeline route. Bid-ready documents will be segmented to accommodate construction and budget constraints.

Upon receiving the West Zone Preliminary Design Report (PDR), DWR staff has reviewed and have discussed with BW/AECOM staff. One of the key sections of the PDR is an phased approach that suggests phase I projects to improve capacity to all segments of West Zone while expending roughly half the cost of all the improvements approved in October of 2024. DWR staff updated the SWC of our intent to move forward with the phase I improvements identified in the PDR. DWR is now focused on executing SAs to accomplish the phase I projects.

#### Buffalo Gap Tank:

It was reported at the December meeting that the December 1<sup>st</sup> milestone completion was met. Since then, the Buffalo Gap Tank was put into service and has been performing as expected. Now that winter conditions have set in, the remaining items are expected to be addressed in the spring when weather allows. The substantial completion date for the project is June 15, 2026.

#### Ray Christensen Pump Station (RCPS) Preliminary Design Report (PDR):

BW/AECOM and DWR have executed an SA to go forward with the PDR for the RCPS. This PDR will identify the main components that will be needed for the capacity upgrades identified during the West Zone preliminary engineering. At the same time, capacities will be projected for the North and East Zone as well as the South Zone in order to make sure that we are properly planning for future needs in those zones with any more near-term improvements to the West Zone capacity.

### **Prong 2 Strategic Improvements**

#### North New England Strategic Hydraulic Improvements

With the good weather in November, up until about November 20<sup>th</sup>, Wagner, the contractor, was able to install about 7,600 feet of pipeline on the project. They were also able to install most of the bored crossings. Winter weather required them to pause work until next spring. About 17,500 feet of pipeline, two booster stations and six Pressure Reducing Vaults (PRVs) are the main components of the project that are to be completed by the substantial completion date of October, 2026.

### **Prong 3– Expansion into Under-Served Areas**

#### Burt-Hebron Service Area:

The Hebron Rural Service Area Distribution Project submittal set was recently transmitted to the DWR for review. DWR's review is necessary to advance the plans to a bid-ready level. SWA staff continue to actively engage in landowner outreach to acquire the required easements.

DWR staff also presented an item to the December SWC to clarify staff's interpretation of the large-diameter pipeline conveying water through this project—and to Lake Tschida for a future project—as a transmission line. As such, this particular pipeline is excluded from the maximum cost-per-user calculation. The item generated minimal discussion, and no concerns were raised regarding this interpretation. Accordingly, this interpretation will be acknowledged and carried forward as the project design progresses.

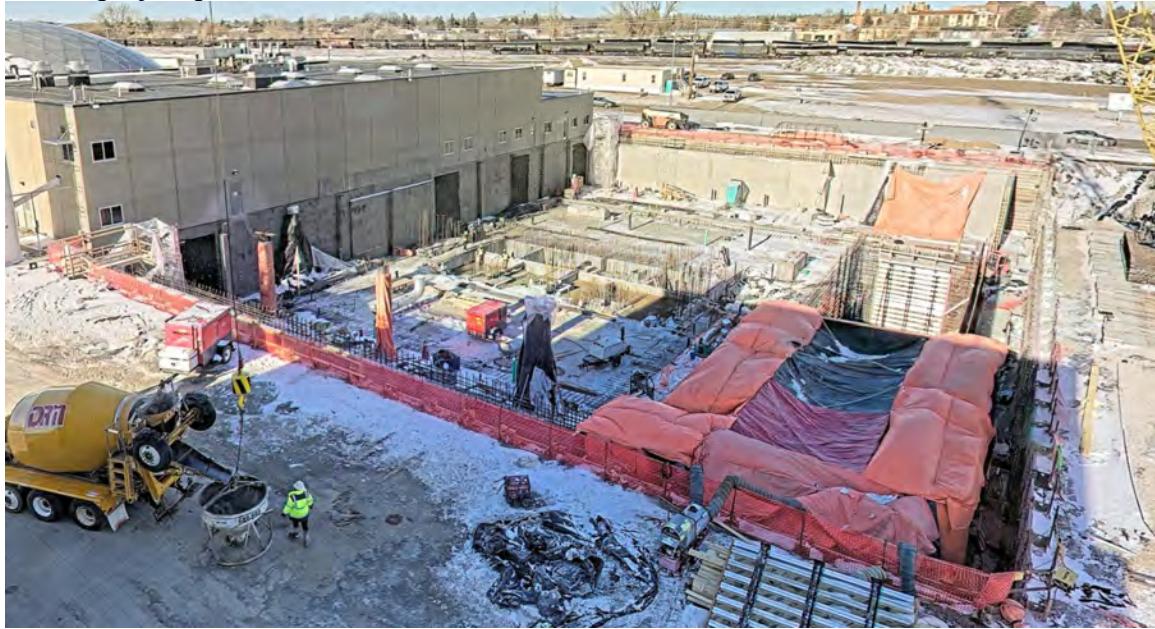
### **Southwest Water Treatment Plant (SWTP) Expansion:**

The basement-level concrete structure has been the primary focus of the project since early October. To date, there have been dozens of concrete pours, with many more remaining to complete this portion of the work. It is a particularly busy phase of the project, with numerous crew members and significant equipment resources dedicated to the ongoing pours. This activity also includes coordination with the mechanical and electrical trades to ensure that conduit, plumbing, and other concrete penetrations are installed in accordance with the plans.

BW/AECOM's submittal review is ongoing, with about 18 Work Change Directives (WCDs) now issued. The number and scope of these WCDs are within expectations for a project of this scale.

There is a more significant WCD currently under review. The final impact to cost and schedule is yet to be determined.

SWTP project picture below taken on December 29, 2025



### **Metallic Pipeline Replacement:**

BW/AECOM is proceeding with final design of the metallic pipeline replacement project. The bid advertisement is planned in the first half of 2026 with work starting in 2026. The segments prioritized for this final design are those most affected by Microbiologically

Induced Corrosion near Dodge, ND. The pipeline needed for this project is expected to be procured separately ahead of the construction bid.

**Gevo/Net-Zero Richardton (NZ-R), LLC Water Service Contract:**

Following SWC's approval of the draft agreement with Gevo in June, the mutual participation agreement for the Raw Water Implementation Plan Update was executed. Under this agreement, Gevo will cover costs related to scope items that directly benefit them, as well as proportional share of joint scope items benefiting both Gevo and the State. DWR has executed the SA with BW/AECOM.

DWR has had monthly update meetings with Gevo to discuss the progress of the Raw Water Implementation Plan. A draft report for part of the study is anticipated to be available by April.

**Dunn County Preliminary Design:**

The SWC approved proceeding with preliminary design for Dunn County. As this project does not align with the current hydraulic improvement prioritization, Dunn County has agreed to fund the preliminary design, estimated at approximately \$110,000. The agreement with Dunn Co. and the preliminary design SA with BW/AECOM have been executed. BW/AECOM are in the early stages of the preliminary design effort.

# Project Funding



## Southwest Pipeline Project (SWPP) Funding Sources

### State Funding (in millions of dollars)

Resources Trust Fund .....	\$308.62
Water Development Trust Fund .....	\$8.55
<b>Bonds</b>	
USDA - Rural Development .....	\$15.81
Public Revenue Bonds .....	\$7.05
ND Drinking Water Revolving Loan Fund .....	\$1.50
<b>Subtotal .....</b>	<b>\$341.53</b>

### Federal Funding

Garrison Diversion Conservancy District - Municipal Rural & Industrial (MR&I) Fund (ARRA Funding \$11.90) .....	\$105.63
USDA - Rural Development (RUS) .....	\$15.36
Natural Resources Conservation Service PL566 ..	\$0.93
<b>Subtotal .....</b>	<b>\$121.92</b>

**Total Funding: \$463.45**

(As of November 30, 2025)



### Capital Replacement Funding

State Fiscal Recovery Fund .....	\$4.50
Replacement & Extraordinary Maintenance ....	\$2.14
<b>Subtotal .....</b>	<b>\$6.64</b>



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Our Mission: Quality Water for Southwest North Dakota

# MEMORANDUM

To: Southwest Water Authority Board of Directors  
From: Jen Murray, Manager/CEO  
Subject: SWA Construction and O&M Update – Incidental Information  
Date: December 31, 2025

This memo updates the SWA Board of Directors on ongoing and upcoming SWA Construction and O&M activities.

## SWA Construction:

The US Highway 85 pipeline relocation from Highway 200 to the Long X Bridge is largely complete with only punch list items remaining along with grouting the abandoned PVC piping. B&W is in the process of verifying installations and submitting the changes to the NDDOT for the reimbursable portion.

Compromised coatings were observed on tank walls, tank floor, and center support column of the first New England Reservoir in October 2023 and again in January 2024. The New England Reservoir was constructed in 1993. SWA executed an SA with Bartlett and West to develop bid ready documents for the recoating and rehabilitation of this tank and expects to receive bid submittals in the near future.

## West Medora

SWA continues to work with the city of Medora and the Theodore Roosevelt Medora Foundation (TRMF) to provide for their water needs on the west side of Medora. Medora and TRMF have reached an agreement that the city of Medora will serve the new hotel with water and sewer services. The city infrastructure for these services has yet to be constructed. TRMF has a 40 GPM demand contract for the West Medora Campground. An agreement is being drafted to increase the contract to 60 GPM and serve both the West Medora Campground and the new hotel until city services are available. TRMF engineers are requesting more water to meet their peak demands. Options are being evaluated.

## Treatment:

SWTP's operating computer had a hard drive failure in October 2024. SWA has been informed that the software is no longer supported and requires an upgrade. SWA has executed a contract to upgrade through Kurita/Tonka Water. The replacement computer system and Allen-Bradley FactoryTalk SE software programming are expected to take 26 to 30 weeks. Kurita has completed the necessary programming for the CIP and the new VFD was installed, and both CIP pumps are working correctly along with the new CIP heater. CIP's will be conducted in February.

On December 2, 2025, operators found an air vac leaking inside SWTP on the UF filter feed line. They replaced a galvanized nipple with a stainless nipple to prevent corrosion.

The week of December 8, 2025, operators completed annual maintenance and cleaning of the 106-softening basin at the Dickinson Water Treatment Plant.

Throughout December, a complete new set of 102 filter clothes was replaced on the South Press at the Residual Handling Facility. A majority of them were original and exceeded their useful life.

112 routine work orders were completed during the month.

Distribution Operations:

On December 8, 2025, staff responded to no water complaint from Roger Dietrle. Staff found Medora VFD P1 not running and switched the controls so that P2 would run. Staff replaced the P1 motor and pump with a spare that was purchased in 2022 when the West Medora VFD P2 was replaced.

On December 18, 2025, staff drained the New Hradec Reservoir to the half full level and filled it back up due to taste and odor complaints downstream of the reservoir. One gallon water samples were collected from the New Hradec Reservoir and County Line Valve and shipped overnight to Minnesota Valley Testing Laboratories in New Ulm, Minnesota for a metal scan. Water samples from these locations have passed all local testing.

On December 22, 2025, staff shut valves, back fed customers through the Contract 2-7C line, ran Dunn Center BPS in pressure mode, drained down the Contract 2-8F 16" C905/305 line, and assisted BEK to repair a leak at a deflected Hymax coupling. A Romac Alpha coupling was installed to replace the leaking Hymax coupling. Once the leak was repaired, all equipment was returned to its normal operation positions.

On December 22 and 29, 2025, staff drained the New Hradec Reservoir to the half full level and filled it back up in an attempt to add warmer water to the reservoir and prevent ice formation until the cause of the taste and odor complaints from this reservoir can be resolved. The tank remains isolated from service.

Lead Service Line Inventory:

SWA staff continue to collect information for the Lead Service Line Inventory (LSLI) for the NDDEQ. SWA has collected inventories from 4,782 accounts, or 60.9% of all connections. The survey link remains active on the SWA website, and O&M staff continue to collect the information during routine operations and new connections.

Staff

SWA 10-year anniversary: Sam Fritz, James Farrell, Corey Pavlicek, and Valerie Wiedrich.

SWA 5-year anniversary: Chris Douthit, Kurt Glines, and Leanne O'Shields.

Staff continue to compile the 2025 information for the Operations and Maintenance annual report which will be distributed in April as a requirement of the Transfer Agreement.



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## MEMORANDUM

**TO:** Jen Murray, Manager/CEO, Southwest Water Authority  
**FROM:** Misti Conzemius, Marketing Manager, Southwest Water Authority  
**SUBJECT:** Report for December, 2025  
**RE:** Marketing Manager's Incidental Information  
**DATE:** December 19, 2025

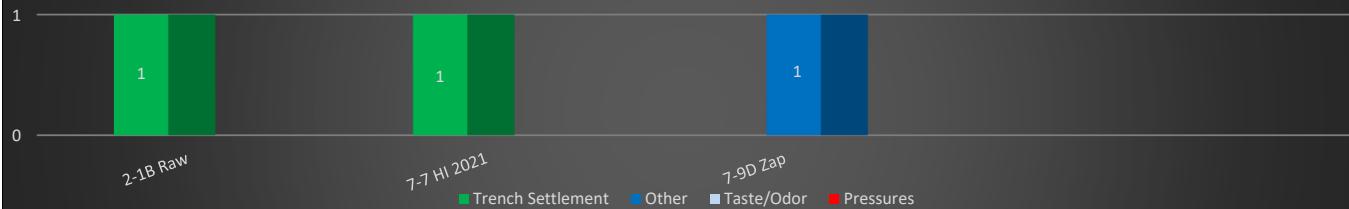
### DECEMBER 2025 SIGN-UP REPORT

#### SUBSEQUENT CUSTOMERS

NAME	TYPE OF CUSTOMER	SERVICE AREA	SERVICE DESCRIPTION
Bob Dvorak	Pasture Tap	7-1B New Hradec	142-96-9
Mike Wolf	Standard	7-1B Davis Buttes	139-95-2
Michael Wandler	Standard	7-8B Fryburg	139-99-5
Christa Taylor	Standard	7-2A Belfield	139-98-2

Four (4) subsequent customer signed up in December and 105 subsequent customers have been added year-to-date. A total of 181 customer quotes have been given year-to-date. SWA had a total of 3048 active subsequent users in December.

#### 2025 COMPLAINTS



Zero (0) complaints were called in during the month of December.

Zero (0) complaints were closed during the month of December.

Open complaints are shown above by area and type.

Open complaint numbers may not include landowner/customer concerns handled in the field.

#### WAITING LIST UPDATE

Five (5) water requests have been added to the waiting list during the month of December.

There are currently 766 requests system wide.

#### BURT, HEBRON SERVICE AREA

To date 3116 sign up packets have been mailed. Of the 3116 packets, 2675 are Rural and 441 are Lake Tschida. 908 signups have been returned. Of the 908 signups, 609 or 67% are Rural and 299 or 33% are Lake Tschida. 471 are Hebron Rural including North Lake Tschida, and 437 are Burt Rural including South Lake Tschida.

#### SYSTEM WIDE SERVICE REQUESTS

There are currently 766 waiting list requests and 908 Burt Hebron Service Area Signups for a total of 1,674 requests system wide



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County	Waiting List Locations	Standard Service	Pasture Tap Service	High Consumption	Other
<b>Adams</b>	25 locations	12	12	1	0
<b>Billings</b>	70 locations	19	47	2	2
<b>Bowman</b>	77 locations	46	26	4	1
<b>Dunn</b>	86 locations	46	37	1	2
<b>Golden Valley</b>	69 locations	32	33	2	2
<b>Grant</b>	54 locations	43	11	0	0
<b>Hettinger</b>	50 locations	31	16	3	0
<b>Mercer</b>	28 locations	13	15	0	0
<b>Morton</b>	106 locations	57	46	3	0
<b>Oliver</b>	1 location	1	0	0	0
<b>Slope</b>	61 locations	36	20	5	0
<b>Stark</b>	139 locations	122	13	3	1
<b>Grassy Butte (McKenzie County)</b>	0 locations	0	0	0	0
<b>Total Waiting List</b>	<b>766</b>	<b>458</b>	<b>276</b>	<b>24</b>	<b>8</b>

Other: Subdivisions, Additional Capacity, or Higher Usage

Updated through December 19, 2025

WAITING LIST REQUESTS BY CLASSIFICATION						
SERVICE AREA	WAITING LIST START DATE	STD	PT	HC	OTHER	TOTAL
7-1B DAVIS BUTTES	10/3/2022	13	2	0	0	15
7-1B NEW HRADEC		0	0	0	0	0
7-2 NEW ENGLAND*	3/6/2012	135	26	5	0	166
7-2A BELFIELD	3/6/2013	1	0	0	1	2
7-3 JUNG LAKE	3/1/2016	25	7	2	0	34
7-4 BUCYRUS		0	0	0	0	0
7-5 HEBRON**	5/30/2017	3	1	0	0	4
7-6 BURT**	3/15/2012	58	30	1	0	89
7-7 BOWMAN	6/13/2012	73	38	7	1	119
7-8 BEACH	10/5/2011	32	33	2	0	67
7-8 FRYBURG	6/20/2016	7	6	1	3	17
7-8C TOWER HILL/JUNCTION INN/ NORTH CROWN BUTTE	TOWER HILL-7/29/2015 JUNCTION INN-12/1/2015 N. CROWN BUTTE-1/20/2021	43	33	3	0	79
7-8 FAIRFIELD/GRASSY BUTTE POCKET	10/17/2016	17	42	2	1	62
7-9B KILLDEER MOUNTAIN		0	0	0	0	0
7-9E WEST CENTER	7/24/2019	13	17	0	0	30
7-9G DUNN CENTER	10/20/2017	37	39	1	2	79
7-9G HALLIDAY	1/3/2021	1	2	0	0	3
<b>TOTALS</b>		458	276	24	8	766

\*Intent forms signed for hydraulic improvement project in this area will decrease waiting list numbers by a total of 111.

\*\*Current signups from Burt and Hebron service areas will decrease waiting list numbers by 93.

Updated through December 19, 2025

**From:** Sent: Jack Dwyer <[Jack@dwyerlawnd.com](mailto:Jack@dwyerlawnd.com)>

Monday, December 22, 2025 9:45 AM

**To:** Jen Murray <[jmurray@swwater.com](mailto:jmurray@swwater.com)>

**Subject:** Secretary of State Form

I reviewed the Secretary of State form for elected officials and the corresponding statutes (attached). It appears that each “candidate”—which includes any person holding public office—must file a [Campaign Disclosure Statement form](#) (link provided) between January 1 and January 31 to disclose contributions and expenditures made during the prior year. For Southwest Water Authority Board Members, the form should be filed with the ND Secretary of State. Please note that the form indicates that all candidates should file the form regardless of whether they have received any contribution.

If any Board Member would like assistance with the form, I am happy to help.

Thank you.

*Jack Dwyer*



5302 51<sup>st</sup> Ave S, Suite D

Fargo, ND 58104

P: 701.235.2040

C: 701.730.5469

[jack@dwyerlawnd.com](mailto:jack@dwyerlawnd.com)



# CAMPAIGN DISCLOSURE STATEMENT COUNTY, CITY, OR SCHOOL BOARD CANDIDATES

SECRETARY OF STATE  
SFN 53970 (08-2023)

Secretary of State  
State of North Dakota  
600 E Boulevard Avenue Dept 108  
Bismarck ND 58505-0500  
Telephone: (701) 328-4146  
Toll-free: (800) 352-0867, option 6  
Fax: (701) 328-3413  
Website: [Vote.ND.Gov](http://Vote.ND.Gov)

## SEE PAGE 2 FOR REPORTING REQUIREMENTS AND INSTRUCTIONS

Campaign disclosure reporting requirements are found in North Dakota Century Code Chapter 16.1-08.1.

## Section A

Name of candidate seeking or holding office			
Office candidate is seeking or currently holding			
Candidate address (street address or post office box)		City	State ZIP code
Name of person completing this statement		Daytime telephone number	

## Section B

TYPE OF STATEMENT	ELECTION DATE	STATEMENT DUE DATE	REPORTING PERIOD
<input type="checkbox"/> PRE-PRIMARY ELECTION		32 days before the election	January 1 through 40 days before the election
<input type="checkbox"/> PRE-GENERAL ELECTION			
<input type="checkbox"/> PRE-SPECIAL ELECTION			
<input type="checkbox"/> YEAR-END		January 31 of each year	Entire calendar year
<input type="checkbox"/> 48-HOUR		Within 48 hours if a contribution in excess of \$500 is received within 39 days before the election	39-day period before the election
<input type="checkbox"/> AMENDED (also mark applicable statement being amended above)			

## Section C (This section does not apply to 48-hour statements.)

Total of all contributions received in excess of \$200 (contribution detail begins on page 3)	<input type="checkbox"/> No reportable contributions for reporting period <input type="checkbox"/> No reportable contributions since last statement filed	\$
Total of all contributions received of \$200 or less		\$

## Section D (This section only applies to year-end statements.)

EXPENDITURE CATEGORY	TOTAL
Advertising	\$
Campaign loan repayment	\$
Operations	\$
Travel	\$
Miscellaneous	\$

## Section E

I certify that I have examined this campaign disclosure statement, including any attached addenda for filing with this statement, and to the best of my knowledge, it is true, correct, and complete.

Signature	Date
-----------	------

## REPORTING REQUIREMENTS

A candidate for a county, city (in cities with a resident population of 5,000 or more), or school board (in school districts with a fall enrollment of 1,000 students or more) office, is required by law to file a statement of contributions, known as a Campaign Disclosure Statement (SFN 53970).

The statement must include the name and mailing address of all contributors who contributed in excess of \$200 in the aggregate during the reporting period, the aggregated amount of the contributions from each listed contributor, and the date the most recent contribution was received from that contributor.

A year-end statement must be filed each year even if the candidate received no contributions during the year or any reportable contributions in excess of \$200.

When a statement is filed, please note the options in Section C (i.e., "No reportable contributions for reporting period" and "No reportable contributions since last statement filed").

### **TYPES OF REPORTABLE CONTRIBUTIONS:**

A gift, transfer, conveyance, provision, receipt, subscription, loan, advance, deposit of money, or anything of value, made for the purpose of influencing the nomination for election, or election, of any person to public office or aiding or opposing the circulation or passage of a statewide initiative or referendum petition or measure.

The term also means a contract, promise, or agreement, express or implied, whether or not legally enforceable, to make a contribution for any of the above purposes.

The term includes funds received by a candidate for public office or a political party or committee, which are transferred or signed over to that candidate, party, or committee from another candidate, party, or political committee or other source.

The term "anything of value" includes any good or service of more than a nominal value. The term "nominal value" means the cost, price, or worth of the good or service is trivial, token, or of no appreciable value. The term "contribution" does not include:

1. A loan of money from a bank or other lending institution made in the regular course of business.
2. Time spent by volunteer campaign or political party workers.
3. Money or anything of value received for commercial transactions, including rents, advertising, or sponsorships made as a part of a fair market value bargained-for exchange.
4. Money or anything of value received for anything other than a political purpose.
5. Products or services for which the actual cost or fair market value are reimbursed by a payment of money.
6. An independent expenditure.
7. The value of advertising paid by a political party, multicandidate political committee, or caucus which is in support of a candidate.
8. In-kind contributions from a candidate to the candidate's campaign.

### **INSTRUCTIONS FOR CAMPAIGN DISCLOSURE STATEMENT**

**SECTION A:** Provide the full name of the candidate, the office the candidate is seeking or currently holding, and the address of the candidate. Also provide the name and daytime telephone number of the person completing the statement.

**SECTION B:** Indicate whether the statement is a pre-primary, pre-general, pre-special, year-end, 48-hour, or amended statement by checking the appropriate box(es). Unless a year-end statement, also provide the election date.

**SECTION C:** Provide the total of all contributions received in excess of \$200. If no reportable contributions were received for the reporting period or no additional reportable contributions were received since the last statement was filed, indicate such by checking the appropriate box.

**SECTION D:** This section only applies to year-end statements. Provide the total of all expenditures made during the calendar year, separated into the expenditure categories listed.

**SECTION E:** The person completing the statement must certify that the information contained in the statement is true, correct, and complete by signing and dating the campaign disclosure statement.

**SCHEDULE #1 - Contributions received in excess of \$200:** Provide the name and mailing address of each contributor; the total amount of the contribution; and the date the last contributed amount was received. Contributions made separately by different persons from joint accounts are considered separate contributions for reporting purposes.

**FILING INSTRUCTIONS:** Campaign Disclosure statements are deemed properly filed when deposited with or delivered to the appropriate filing officer within the prescribed time. A statement that is mailed is deemed properly filed when it is postmarked and directed to the appropriate filing officer within the prescribed time. If a statement is not received by the filing officer, a duplicate of the statement must be promptly filed upon notice by the filing officer of its nonreceipt.

### **WHERE TO FILE:**

**County candidates:** County Auditor in the candidate's county of residence

**City candidates:** City Auditor in the candidate's city of residence

**School board candidates:** School Business Manager in the candidate's school district

## SCHEDULE #1 - Contributions received in excess of \$200

Attach additional pages, if necessary.

NUMBER	CONTRIBUTOR NAME	MAILING ADDRESS	CITY STATE ZIP	TOTAL OF CONTRIBUTIONS	DATE OF MOST RECENT CONTRIBUTION
EXAMPLE	JOHN DOE	100 1ST AVENUE	BISMARCK ND 58501	\$ 250.00	3/15/2017
1				\$	
2				\$	
3				\$	
4				\$	
5				\$	
6				\$	
7				\$	
8				\$	
9				\$	
10				\$	
11				\$	
12				\$	
13				\$	
14				\$	
15				\$	
16				\$	
17				\$	
18				\$	

**16.1-08.1-02.3. Pre-election, supplemental, and year-end campaign disclosure statement requirements for candidates, candidate committees, multicandidate committees, and nonstatewide political parties (*applicable sections only*).**

3. Prior to February first, a candidate or candidate committee, a multicandidate political committee, or a non-statewide political party soliciting or accepting contributions shall file a campaign disclosure statement that includes all contributions received and expenditures, by expenditure category, made from January first through December thirty-first of the previous year. The statement may be submitted for filing beginning on January first. The statement must include:

b. For each aggregated contribution from a contributor which totals in excess of two hundred dollars received during the reporting period:

(1) The name and mailing address of the contributor;

(2) The total amount of the contribution; and

(3) The date the last contributed amount was received;

c. The total of all aggregated contributions from contributors which total in excess of two hundred dollars during the reporting period;

d. The total of all contributions received from contributors that contributed two hundred dollars or less each during the reporting period; and

e. The total of all other expenditures made during the previous year, separated into expenditure categories.

4. A person required to file a statement under this section, other than a candidate for judicial office, county office, city office, or school district office, or a candidate committee for a candidate exempted under this subsection, shall report each aggregated contribution from a contributor which totals five thousand dollars or more during the reporting period. For these contributions from individuals, the statement must include the contributor's occupation, employer, and the employer's principal place of business.

6. A candidate for county office and a candidate committee for a candidate for county office shall file statements under this chapter with the county auditor. A candidate for city office who is required to file a statement under this chapter and a candidate committee for such a candidate shall file statements with the city auditor. A candidate for school district office who is required to file a statement under this chapter and a candidate committee for such a candidate shall file statements with the school district business manager. Any other

person required to file a statement under this section shall file the statement with the secretary of state.

7. The filing officer shall assess and collect fees for any reports filed after the filing deadline.

8. To ensure accurate reporting and avoid commingling of campaign and personal funds, candidates shall use dedicated campaign accounts that are separate from any personal accounts.



600 East Boulevard Avenue, Bismarck, ND 58505

North Dakota Legislative Management

# Tentative Agenda

27.5069.02000

Revised  
12/3/2025

## WATER TOPICS OVERVIEW COMMITTEE

Tuesday, December 9, 2025  
Room 327B, State Capitol  
Bismarck, North Dakota

- 8:30 a.m. Call to order  
Roll call  
Consideration of the [minutes of the September 18, 2025, meeting](#)  
Comments by the Chairman  
Staff comments and distribution of a background memorandum on the Tax Reform and Relief Advisory Committee's study of the oil extraction tax exemption for stripper wells
- GENERAL DISCUSSION OF WATER-RELATED TOPICS**
- 8:40 a.m. Presentation by the Legislative Council staff of memorandums regarding the [Water Development Trust Fund](#), proceeds transferred from the Tobacco Settlement Trust Fund, and [major water-related state funds](#)
- 8:55 a.m. [Presentation](#) by representatives from the Department of Water Resources regarding information relating to the committee's [statutory duties and directives](#)
- WATERSHED MANAGEMENT STUDY**
- 9:35 a.m. [Presentation](#) by Ms. Dani Quissell, Executive Vice President, North Dakota Water Users Association, and Mr. Larry Skiftun, Board Member, North Dakota Water Resource Districts Association, regarding the committee's study on the feasibility and desirability of assigning management authority for the waters of the state to the area located in the naturally occurring watershed, rather than assigning management authority based on [political subdivision boundaries](#)
- 10:15 a.m. Presentation by Mr. Aaron Birst, Executive Director, North Dakota Association of Counties, regarding the committee's study on the feasibility and desirability of assigning management authority for the waters of the state to the area located in the naturally occurring watershed, rather than assigning management authority based on political subdivision boundaries
- 10:35 a.m. Committee discussion
- 10:45 a.m. Break
- STORMWATER AND WASTEWATER STUDIES**
- 11:00 a.m. [Presentation](#) by a representative from the Department of Water Resources regarding the committee's study of funding for stormwater projects in the state, including funding sources, related statutes, and the policies of the [State Water Commission](#)
- 11:20 a.m. Presentation by Mr. Birst regarding funding sources available to counties for wastewater or stormwater projects, recently approved projects, and the feasibility and desirability of establishing a wastewater project fund to provide grants for upgrading, constructing, or replacing wastewater infrastructure
- 11:40 a.m. Presentation by Mr. Matt Gardner, Executive Director, North Dakota League of Cities, regarding funding sources available to cities for wastewater projects, recently approved projects, and the feasibility and desirability of establishing a wastewater project fund to provide grants for upgrading, constructing, or replacing wastewater infrastructure

12:00 noon Committee discussion  
12:15 p.m. Recess

## REPORTS

1:00 p.m. Presentation by a representative from the State Water Commission of a report of the recent activities of the commission  
1:20 p.m. [Presentation](#) by Mr. Chris Kadomas, Director, Administration Division, Department of Water Resources, regarding information relating to the [state's investment practices](#) for water-related projects  
1:30 p.m. [Presentation](#) by a representative from Deloitte US regarding the Department of Water Resources' studies relating to governance and finance and cost-share policies  
2:00 p.m. [Presentation](#) by a representative from Fort Berthold Rural Water regarding an anticipated request for which the state cost-share is estimated to be \$10 million or more for the Four Bears Water Treatment Plant  
2:30 p.m. Break  
2:45 p.m. [Presentation](#) by Mr. Jason Benson, Executive Director, Metro Flood Diversion Authority, regarding a comprehensive status update of the Fargo-Moorhead Diversion Project  
3:15 p.m. Presentation by Mr. Michael Gunsch, Vice Chairman, Friends of Lake Sakakawea, regarding an update on the work and mission of the organization  
3:35 p.m. Committee discussion and staff directives  
3:45 p.m. Adjourn

**A livestream of the meeting will be available to the public at: <https://video.ndlegis.gov>.**

## Committee Members

Representatives: Steve Swiontek (Chairman), Mike Beltz, Mike Berg, Liz Conmy, Jay Fisher, Jon O. Nelson, Todd Porter, Dan Ruby, Matthew Ruby, Daniel R. Vollmer

Senators: Randy A. Burckhard, Michael Dwyer, Justin Gerhardt, Larry Luick, Ronald Sorvaag, Paul J. Thomas, Mark F. Weber

Staff Contacts: Dustin A. Richard, Counsel  
Levi Kinnischtzke, Senior Fiscal Analyst

## Armstrong voices support for revised 'Waters of the U.S.' definition as good for ND ag, energy, businesses

*Friday, December 12, 2025 - 12:00pm*

BISMARCK, N.D. – Gov. Kelly Armstrong today shared his support for the revised definition of Waters of the United States (WOTUS) proposed by the U.S. Environmental Protection Agency (EPA) and Army Corps of Engineers, which will provide certainty and common-sense regulation for farmers, businesses and consumers.

U.S. Sen. Kevin Cramer hosted EPA and Army Corps officials at a listening session at Bismarck State College for the proposed WOTUS rule, which is open for a 45-day comment period through Jan. 5. Among those attending were EPA Principal Deputy Assistant Administrator Peggy Browne, U.S. Sen. John Hoeven and Acting Assistant Secretary of the Army (Civil Works) Lee Forsgren.

“The Biden-era WOTUS rule was an existential crisis for North Dakota. It represented massive federal overreach that would have been catastrophic for North Dakota’s farmers and ranchers, energy producers and small businesses. That’s why our state has been the tip of the spear in pushing back on previous rules that would have harmed our state,” Armstrong said. “The Trump administration’s proposed rule protects our water resources while protecting and preserving private property rights. Under this new rule, farmers and ranchers won’t have to worry about asking the federal government for permission before they can plant a soybean crop or run cows on their pasture. It’s great to be up here knowing that North Dakota voices will actually be heard.”

Members of Armstrong’s Cabinet also spoke favorably on the revised WOTUS definition, offering minor clarifications, including Department of Water Resources Director Reice Haase, Department of Environmental Quality Director Dave Glatt, and Department of Transportation Director Ron Henke. Also providing comments were state Agriculture Commissioner Doug Goehring and Attorney General Drew Wrigley, who serve on the state Industrial Commission chaired by Armstrong.

The proposed rule revises the regulations defining the scope of waters federally covered under the Clean Water Act.

North Dakota and 23 other states successfully sued the EPA and Army Corps in 2023 over the Biden administration’s overreaching WOTUS rule, convincing a federal judge to block rule from being implemented. The U.S. Supreme Court subsequently found in *Sackett v. EPA* that the Biden EPA’s interpretation of WOTUS was inconsistent with the Clean Water Act and would impinge on states’ traditional authority to regulate land and water.

On Nov. 17, the EPA and Army Corps under the Trump administration announced a proposed updated definition of WOTUS, saying it will play a key role in EPA’s Powering the Great American Comeback initiative by protecting water resources, strengthening cooperative federalism, and supporting American industry, energy producers, the technology sector, farmers, ranchers, developers, businesses and landowners.



## Tentative Agenda

### Tuesday - February 10, 2026

8:00 am Registration Opens - Crystal Courtyard  
9:00 am - Noon Pre-Conference Session: Cyber and Physical Security Best Practices, CISA  
9:00 am - Noon Northern Pipe Products Tour (Requires separate, no-cost registration.) - Crystal Courtyard  
2:00 pm NDRWSA Annual Board Meeting and EXPO Opening Session  
Keynote Speaker: Jay Gubrud - Jumping in the Driver's Seat - Symphony Hall  
3:00 pm Exhibit Hall Opens and Meter Change-Out Competition: Preliminary Round - Exhibit Hall  
5:00 pm Exhibitor Appreciation Social - Exhibit Hall  
6:00 pm Exhibit Hall Closes for Evening

### Wednesday - February 11, 2026

7:30 am Breakfast in the Exhibit Hall and Exhibit Hall Opens  
8:30 am Concurrent Sessions

- Board & Management Track
  - Roundtable and Legislative Discussions with Special Guests
- Operations & Maintenance Track
  - Exhibit Hall Demonstrations

  
9:00 am Water Taste Contest  
11:00 am Meter Change-Out Competition: Final Round and Exhibit Hall Drawings

Noon Exhibit Hall Closes and Buffet Luncheon

1:00 pm Concurrent Sessions

- Board & Management Track
  - Jay Gubrud: Change Management - Shifting Gears & Changing Lanes
  - Bartlett & West: The Use of AI in Rural Water System Management
- Operation & Maintenance Track I
  - AE2S: The Importance of Electrical Systems Maintenance
  - AE2S: Membrane Technology Basics and Applications in ND Water Systems
  - HDR: High Performance Graphics - Enhancing your SCADA System
- Operation & Maintenance Track II
  - Fougner Engineered Solutions: Lagoon Challenges from Influent to Effluent
  - LiquidTEK, LLC: Solving the Pond Puzzle
  - Team Laboratory Chemical: Bio Augmentation and Aquatic Plant Management

3:00 pm Concurrent Sessions

- Board & Management Track
  - Jay Gubrud: Change Management: Relationships & Team Building
- Operation & Maintenance Track I
  - Apex Engineering Group: Phosphate for Corrosion Control Treatment in Drinking Water
  - Bartlett & West: A Fresh Take on Old Tanks: Efficiency Through Innovation
- Operation & Maintenance Track II
  - CPI Construction Technologies, Inc: Solving Infiltration and Corrosion in Water/Wastewater Structures

- Dakota Supply Group: Beyond Smart Meters - Finding the Later Loss You Cannot See

5:00 pm Awards Banquet

- Awards Social
- Awards Ceremony - Honoring the Best in the Business
  - Emcee: Jay Gubrud
- Corporate Elite & Diamond Sponsor Recognition
- 2026 Water Taste Contest Final Judging
- Scholarship "Live" Auction

## Thursday - February 12, 2026

7:30 am Breakfast Buffet

8:30 am Concurrent Sessions

- Board & Management Track
  - Stroh & Associates: 2026 Health Insurance and Employee Benefits Changes, Options and Compliance
  - Widmer Roel: Beyond the Numbers - Government Accounting and Auditing
  - AE2S: Navigating Financial Shifts - Funding Water Projects in a Changing Landscape
- Operation & Maintenance Track I
  - Northern Pipe Products, Inc: ABC's of PVC Pipe
  - KLM Engineering: Lifecycle of Coatings on Towers
  - ISCO: Solving Rural Water Problems with HDPE Solutions
- Operation & Maintenance Track II
  - Regal Chlorinators: Chlorinators - Operation, Maintenance, and Troubleshooting
  - AE2S: GIS for National Environmental Policy Act Compliance
  - In Control, Inc: Maintaining Your Control & SCADA System - How to Extend the Investment

10:30 am Concurrent Session

- Board & Management and Operation & Maintenance Tracks
  - Burian & Associates: Ensuring Industrial Water Supplies for Rural Central and Eastern North Dakota
  - Missouri River Joint Board: Our Missouri River in North Dakota - Using It and Protecting It
- Operation & Maintenance Tracks
  - ND Dept. of Environmental Quality: Regulatory Update

11:45 am Closing Session: Grand Prize Drawing (Must Be Present to Win)



## Rural Water Rally 2026

National Rural Water Association > Rural Water Rally 2026

### Event Agenda

All Rally events will take place on the lower level of the Hyatt Regency Washington on Capitol Hill, 400 New Jersey Ave NW, Washington, DC 20001. Schedule subject to change.

Date	Event	Time
Monday, February 2	Registration & GAWTT Drop off	1:00 pm – 5:30 pm
	Opening Reception	5:30 pm – 7:00 pm
Tuesday, February 3	Registration & GAWTT Drop off	7:30 am – 11:00 am
	Opening Session w/ Keynote Speaker	8:00 am – 10:00 am
	Congressional Appointments	10:30 am – as needed
Wednesday, February 4	Congressional Appointments	8:00 am – 5:00 pm
	Great American Water Taste Test & Lunch	12:00 pm – 1:30 pm
	Closing Reception	5:00 pm – 6:00 pm
Thursday, February 5	Congressional Appointments	As needed

NOTE: If you are shipping your Great American Water Taste Test samples, they can be brought to the registration desk during Registration hours. If you have any questions about the Great American Water Taste Test, please contact [Dena Powell](#).

## AGENDA

### Perkins County Rural Water System Board Meeting

Date: December 11th, 2025 Time: 4:30 PM

PCRWS Office, Bison, SD

1. Call to Order.....President
  - A) Additions and Approval of Agenda\*\*.....Board
  - B) Minutes of November 13<sup>th</sup>, 2025\*\*.....Board
2. Financial Report.....
  - A) Approve paid and unpaid bills\*\*.....Board
  - B) Financial Reports\*\*.....Board
3. Delegations
  - A) Rosebud Church
4. Bartlett & West.....Nathan Danner
5. Managers Report.....Staff
6. Directors Reports.....Board
7. All Other Matters.....Board
  - a. Policy 105
  - b. Policy 414
  - c. Appendix I
  - d. Policy 204
  - e. Policy 207
  - f. Rate and Fee Schedule

Adjournment

Next Meeting

Date: December 11<sup>th</sup>, 2025 Time: 4:30 pm

**\*\*BOARD ACTION NECESSARY**

Perkins County Rural Water System, Inc.  
104 West Main Street PO Box 160 Bison, SD 57620-0160  
Tele: (605)244-5608 Fax: (605)244-5926  
E-MAIL: [pcrws@sdplains.com](mailto:pcrws@sdplains.com) WEBSITE: [www.pcrws.com](http://www.pcrws.com)

November 13, 2025

The regular monthly meeting was called to order by President Don Melling at 4:54 PM MT at the Perkins County Rural Water Sys. Inc. board room in Bison, SD. Other directors present were Pat Dalzell, Brian Morris, Luke Clements and Lynn Frey. Board members absent were none. Also in attendance were LeiLani Melling, Lodgepole, Shiloh Baysinger and Brandi Baysinger, staff.

#### Agenda

Motion by **Pat Dalzell**, seconded by **Luke Clements**, to approve agenda, passed.

#### Minutes

Motion by **Lynn Frey**, seconded by **Don Melling**, to approve the October 9th, 2025 minutes, motion passed.

#### Financial Report

Motion by **Don Melling**, seconded by **Pat Dalzell**, to approve paid and unpaid bills, motion passed.

Motion by **Luke Clements**, seconded by **Don Melling**, to approve financial reports, motion passed.

#### Delegations

None

#### Bartlett & West

Information has been submitted to USDA RD for the tank funding application.

#### Managers' Report

Shiloh Baysinger reported that staff fixed curb stop on White Butte Rd; Lynn and Shiloh attended the SWA meeting; new locations on DeWitt Rd and PC installed; additional meter pits installed; parts from Lodgepole tank lid have been installed; Shiloh cannot get a snow guard installed on PC generator; the demo for Subsurface has been going well; LP48 was dug up twice by BL Contracting and then by Halonen a third time and it is now working fine; Cleary Building is still conversing with Attorney Melling about a solution for the building issues and someone will be coming to look at the building again; Luke and Lynn will attend ATC; Shiloh mentioned Christmas bonuses.

Motion by Don Melling, seconded by Luke Clements to pay \$500 Christmas bonuses to staff, motion passed.

#### Director's Report

Grand electric will be taking an increase moving into 2026.

#### All Other Matters

2026 Provisional Budget – discussion was had after the SWA water rate was received regarding the budget, reserves and wages for 2026.

Motion by Don Melling, Luke Clements to approve the 3% increase for budget and water rates or 2026, motion carried.

OPERATIONS AND MAINTENCE	3%
	2026

<b>INCOME</b>	
4101 REFUNDS	
4150 WATER SALES	\$ 892,463.26
4160 MINIMUMS	\$ 362,790.00
4165 BEACON AMRS INC	\$ 21,180.00
4170 LATE CHARGES	\$ 5,001.00
Lemmon Debt Service	\$ 32,339.81
Bison Debt Service	\$ 8,468.96
4200 INTEREST INC	\$ 50,989.64
4250 HOOKUP FEES	\$ -
4300 RENT INCOME	\$ -
4400 REIMBURSEMENT	\$ -
4470 GAIN SALE OF ASSETS	\$ -
4500 SERVICE CALL	\$ -
4999 OTHER INCOME	\$ -
<b>TOTAL</b>	<b>\$ 1,373,232.67</b>
 <b>EXPENSE</b>	
5000 BANK SERVICE CHARGE	\$ 430.56
5025 WATER PURCHASES	\$ 445,000.00
5050 ADVERTISING	\$ 1,336.86
5055 MEMBER SERVICES	\$ 8,272.88
5101 LEGAL FEES	\$ 5,150.00
5102 ACCOUNTING	\$ 23,638.17
5103 WATER TESTING & ONE CALL	\$ 1,432.19
5150 INSURANCE	\$ 24,154.49
5200 STAFF TRAVEL	\$ 1,606.80
5330 INTEREST EXPENSE	\$ 137,810.40
5400 DUES AND SUBS	\$ 6,416.49
5450 OFFICE SUPPLIES	\$ 7,641.53
5500 OFFICE REPAIRS	\$ 5,570.24
5800 USE TAX	\$ -
5826 REAL ESTATE TAXES	\$ 169.25
5900 TELEPHONE	\$ 6,121.91
5990 MISCELLANEOUS	
6050 DIRECTORS FEES	\$ 9,786.48
6600 DIRECTORS MEETING EXP	\$ 3,545.67
6100 PAYROLL	\$ 256,616.67
6200 VEHICLE EXPENSE	\$ 18,990.23

6300 MINOR EQUIPMENT	
6400 UTILITIES	\$ 53,923.14
6500 O&M SUPPLIES	\$ 72,377.52
6505 BEACON AMRs	\$ 16,710.72
6600 TRAINING	\$ 4,249.45
6510 O&M RESERVES	\$ 25,000.00
1225 Debt RESERVES	\$ 325,000.00
CAPITAL RESERVES	\$ 12,000.00
EMERGENCY RESERVES	\$ 3,000.00
7000 CONSTRUCTION	\$ 28,686.74
Principal Repayment	<b>\$ 101,587.72</b>
Interest Repayment	<b>\$ 137,810.40</b>
Total Debt Repayment	<b>\$ 239,398.12</b>
<b>TOTAL O&amp;M</b>	<b>\$ 1,366,827.99</b>
Net Income	\$ 6,404.68

Contracted Town of Bison and City of Lemmon \$8.15/1,000.

Residential and Pasture \$9.59/1,000.

Motion Lynn Frey, seconded by Brian Morris to approve the reserved budget for 2026, motion passed.

	Debt Reserves		O&M Reserves		Capital Reserves		Emergency Reserves	
	2026		2026		2026		2026	
Beginning Balance	\$189,905.41		\$182,007.90		\$100,796.30		\$55,489.94	
January Repayment	\$15,000.00	\$204,905.41	\$2,000.00	\$183,257.90	\$1,000.00	\$101,796.30	\$250.00	\$ 55,739.94
February Repayment	\$125,000.00	\$329,905.41	\$3,000.00	\$184,507.90	\$1,000.00	\$102,796.30	\$250.00	\$ 55,989.94
March Repayment	\$25,000.00	\$354,905.41	\$2,000.00	\$185,757.90	\$1,000.00	\$103,796.30	\$250.00	\$ 56,239.94
April Repayment	\$25,000.00	\$379,905.41	\$2,000.00	\$187,007.90	\$1,000.00	\$104,796.30	\$250.00	\$ 56,489.94
May Repayment	\$25,000.00	\$404,905.41	\$2,000.00	\$188,257.90	\$1,000.00	\$105,796.30	\$250.00	\$ 56,739.94
June Repayment	\$20,000.00	\$185,507.29	\$2,000.00	\$189,507.90	\$1,000.00	\$106,796.30	\$250.00	\$ 56,989.94
July Repayment	\$15,000.00	\$200,507.29	\$2,000.00	\$190,757.90	\$1,000.00	\$107,796.30	\$250.00	\$ 57,239.94
August Repayment	\$15,000.00	\$215,507.29	\$2,000.00	\$192,007.90	\$1,000.00	\$108,796.30	\$250.00	\$ 57,489.94
September Repayment	\$15,000.00	\$230,507.29	\$2,000.00	\$193,257.90	\$1,000.00	\$109,796.30	\$250.00	\$ 57,739.94
October Repayment	\$15,000.00	\$245,507.29	\$2,000.00	\$194,507.90	\$1,000.00	\$110,796.30	\$250.00	\$ 57,989.94
November Repayment	\$15,000.00	\$260,507.29	\$2,000.00	\$195,757.90	\$1,000.00	\$111,796.30	\$250.00	\$ 58,239.94
December Repayment	\$15,000.00	\$275,507.29	\$2,000.00	\$197,007.90	\$1,000.00	\$112,796.30	\$250.00	\$ 58,489.94
Total	\$325,000.00		\$25,000.00		\$12,000.00		\$3,000.00	

DENR		
Payment	Jun-25	\$239,398.12
DANR		
Payment 2	?	\$70,530.60

Motion Don Melling, seconded by Brian Morris to approve a 3% increase in staff wages for 2026, motion carried.

Meeting adjourned at 5:41 pm MT

Next meeting December 11th, 2025, at 4:30 pm MT.

**Southwest Water Authority  
Board of Directors**

**Parking Lot  
January 5, 2026**

Item  
Poly Pipe versus PVC Pipe

Date put on Parking Lot  
December 1, 2025

Agenda Date  
February 2, 2026

## Planning Agenda

DATE: Monday, February 2, 2026

TIME: 9:00 A.M. MST

LOCATION: SWA O&M Center Office

## ASSIGNMENTS

Director Eaton \_\_\_\_\_

## Scribe/Flipchart

□ Wendy Serhienko

## Minutes

□ \_\_\_\_\_

□ 

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## □ Director Engelhardt

□

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MEETING OBJECTIVE