MEMORANDUM



To: Southwest Water Authority Board of Directors

From: Jen Murray, Manager/CEO, SWA

Subject: July 1, 2024, SWA Board of Directors Meeting

Date: June 26, 2024

The next Southwest Water Authority (SWA) Board of Directors meeting will be July 1, 2024, at 9:00 a.m. MDT at the Southwest Water Authority O&M Center Office in Dickinson.

I would like to welcome our new Board members: Scott Tschetter, representing the City of Dickinson, and Dave Burke, representing Slope County. I also would like to congratulate our five Board members who were re-elected during the June primary. The newly elected, as well as the re-elected, Board members will be sworn in with the Oath of Office. The Oath of Office will need to be notarized by SWA staff and will be forwarded to the Secretary of State. All Board members will be asked to sign the *Board Members are the Soul and Spirit of the Southwest Water Authority* form. The "Soul and Spirit" form is part of Board policy under Code of Conduct. A Board Buddy will be assigned to the new directors.

The Nominations Subcommittee met on Monday, June 24, 2024. The subcommittee minutes are in the Board packet under consent agenda for approval. Election of officers will take place after the Oath of Office. The Chairperson of the Nominations Subcommittee, Director Glasoe, will lead this portion of the meeting followed by a transfer of the gavel to the elected Chairperson.

North Dakota's primary election was held on Tuesday, June 11, 2024. About 120,350 residents cast ballots in the primary and local contests, accounting for 20.26% of eligible voters. A memo on the election results is included in the Board packet. There are several changes, not only to the SWA Board of Directors, but also to many House and Senate positions. Building relationships and communicating our story will remain a top priority through these changes.

There are two policies for the Board to review and monitor this month, Policy IV. Manager/CEO Role and Policy III.G. Board Member Code of Conduct. Part of the policy is the "Board Members are the Soul and Spirit of Southwest Water Authority." I ask that each Board member sign the "Soul and Spirit", which will be filed in each Directors' file. I want to thank each of you for your time and dedication in serving on the SWA Board of Directors. Our mission and vision could not be accomplished without each of you.

Decision making includes two policies and their related reports to the Board on Financial Condition, and Asset Protection.

The 2023 Strategic Plan is in front of the Board each month as the Board works to develop an approach for executing the short-term plan and tactics that support the overall strategy. Odney will provide an update on activities.

The SWC meeting was held on June 13, 2024. The agenda is included with the Board packet. The SWC approved the final design of the North New England Strategic Hydraulic Improvements. Changes to the Cost-Share Policy were proposed and approved at the SWC meeting. The notable change was the modification of the definition of "Regular Maintenance Costs" to make meter replacements an ineligible item for cost-share. The SWC Commissioner Hosted Basin Meetings took place in June, with one remaining meeting to be held in Minot on July 10, 2024. Each meeting was well attended. SWA's presentation is included in the Board packet.

The Board packet includes a memo on upcoming Partner Annual Meetings. Most of these meetings occurred in June. The memo includes meeting dates and assignments.

Justin Froseth will give an SWPP update and status of current SWPP construction. Justin's memo is included for your review. DWR Management continues to draft and review a memo related to the overall expenditures on the SWPP related to the Capital Repayment. This memo is not available for inclusion in the Board packet but expected to be available before the meeting July 1, 2024.

Tyson Decker will present the updated preliminary design for the Burt, Hebron Service Area. There are no documents to share at the time the Board packet was released, but will be available at the Board meeting.

An SWA construction update will be provided. We will also present the O&M update for June. Items in this report include both Distribution and Treatment activities.

Misti Conzemius will give an update on subsequent customers, customer complaints and easement acquisition. The waiting list currently has 748 requests for service system wide. Contract HI-2021 is substantially complete and customers that signed intent forms have been notified that water is now available. I am pleased to note that Dave Juntunen is on the June 2024 signup report to receive service to his pasture tap. In addition to the waiting list, 730 sign ups have been collected in the Burt, Hebron Service Area. Misti has renewed the Knife River Indian Village Right-of-Way permit through the National Park System through June 2036.

The North Dakota Department of Environmental Quality Inspection and Sanitary Survey has been completed for the Crown Butte (Missouri West) Public Water System. The system has satisfactorily passed with no defects or corrective actions. Thank you to the Water Distribution management and staff for assisting the NDDEQ in this inspection and keeping SWA in compliance and reliable for residents of southwest North Dakota.

The ND Water Resource Districts and ND Water Users Association Joint Summer Meeting will be held in Minot on July 10 and 11, 2024. The agenda for this meeting is included in the board packet. The ND Water Coalition also will meet in Minot on July 9, 2024.

The North Dakota Water Education Foundation Summer Water Tour in southwest North Dakota will be held on July 31, 2024. The tour will begin and end in Dickinson with stops at Odermann Organics and the Theodore Roosevelt Presidential Library construction site.

The North Dakota Rural Water Systems Association 50th Anniversary Celebration will be held Tuesday, July 16, 2024, at the Gateway to Science Center in Bismarck. A social will be held at the Huckleberry House and a limited number of guests will be able to take a ride on the Lewis & Clark Riverboat. If you have not yet registered, please let Wendy know so arrangements can be made.

The Water Topics Overview Committee met in Minot on June 5 and 6, 2024. SWA gave a joint presentation with the DWR on the SWPP. The agenda is included in the Board packet which links to all the presentations.

SWA staff continues to collect information for the Lead Service Line Inventory (LSLI) for the NDDEQ. To date, SWA has collected inventories from 3,704 accounts, or 48.5% of all connections. The survey link remains active on the SWA website and O&M staff continue to collect the information during routine operations. With Bartlett & West assistance, the initial LSLI has been submitted for all five public water systems.

I look forward to seeing you July 1, 2024, at 9:00 a.m. MDT at the SWA O&M Center Office in Dickinson, ND.

NORTH Dakota | Environmental Quality
Be Legendary.™

May 31, 2024

PWS ID: ND3001490

RECEIVED
JUN 03 2024
SOUTHWEST WATER AUTHORITY

Southwest WA – Junction Inn (Missouri West)
Jen Murray
4665 2nd Street SW
Dickinson, ND 58601

RE: Lead & Copper Rule Revision (LCRR) Confirmation Letter of Initial Lead Service Line Inventory Submission

Dear Ms. Murray:

The Initial Lead Service Line (LSL) inventory for the Southwest WA – Junction Inn (Missouri West) was uploaded into the Portal by Bartlett & West on May 29, 2024, as part of the North Dakota Department of Environmental Quality (NDDEQ) Drinking Water State Revolving Fund Assistance contract requirements. This Initial LSL inventory has been approved by the NDDEQ Drinking Water Program. This letter provides documentation that the Southwest WA - Junction Inn (Missouri West) has provided NDDEQ an Initial LSL inventory prior to the October 16, 2024, deadline.

In addition to this initial LSL Inventory submission, the Southwest WA - Junction Inn (Missouri West) must provide individual public notice to homeowners identifying service line material prior to November 15, 2024. Additional information for this requirement will be provided later this summer.

If you have any additional questions, please contact me at 701-328-5190 or Alicia Andes at 701-328-5298.

Sincerely,

Sandi Washek
Environmental Scientist
Drinking Water Program
Division of Municipal Facilities

cc: Bartlett & West
James Farrell (PWS Operator) - Southwest WA – Junction Inn (Missouri West)

NORTH Dakota | Environmental Quality
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June 4, 2024

PWS ID: ND2901491

RECEIVED
JUN 05 2024
SOUTHWEST WATER AUTHORITY

OMND Water Treatment Plant
Jen Murray & Andrew Erickson Jr.
4665 2nd Street SW
Dickinson, ND 58601

RE: Lead & Copper Rule Revision (LCRR) Confirmation Letter of Initial Lead Service Line Inventory Submission

Dear Ms. Murray & Mr. Erickson Jr.,

The Initial Lead Service Line (LSL) inventory for the OMND Water Treatment Plant was uploaded into the Portal by Bartlett & West on May 31, 2024, as part of the North Dakota Department of Environmental Quality (NDDEQ) Drinking Water State Revolving Fund Assistance contract requirements. This Initial LSL inventory has been approved by the NDDEQ Drinking Water Program. This letter provides documentation that the OMND Water Treatment Plant has provided NDDEQ an Initial LSL inventory prior to the October 16, 2024, deadline.

In addition to this initial LSL Inventory submission, the OMND Water Treatment Plant must provide individual public notice to homeowners identifying service line material prior to November 15, 2024. Additional information for this requirement will be provided later this summer.

If you have any additional questions, please contact me at 701-328-5190 or Alicia Andes at 701-328-5298.

Sincerely,

Sandi Washek
Environmental Scientist
Drinking Water Program
Division of Municipal Facilities

cc: Bartlett & West
Grace Rixen-Handford – Operator OMND Treatment Plant

NORTH Dakota | Environmental Quality
Be Legendary.™

June 4, 2024

PWS ID: ND4501434

RECEIVED
06 2024
SOUTHWEST WATER AUTHORITY

Southwest Water Authority
Jen Murray & Andrew Erickson Jr.
4665 2nd Street SW
Dickinson, ND 58601

RE: Lead & Copper Rule Revision (LCRR) Confirmation Letter of Initial Lead Service Line Inventory Submission

Dear Ms. Murray & Mr. Erickson Jr.,

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In addition to this initial LSL Inventory submission, the Southwest Water Authority must provide individual public notice to homeowners identifying service line material prior to November 15, 2024. Additional information for this requirement will be provided later this summer.

If you have any additional questions, please contact me at 701-328-5190 or Alicia Andes at 701-328-5298.

Sincerely,

Sandi Washek

Sandi Washek
Environmental Scientist
Drinking Water Program
Division of Municipal Facilities

cc: Bartlett & West

4201 Normandy Street | Bismarck ND 58503-1324 | Fax 701-328-5200 | deq.nd.gov

Director's Office 701-328-5150
Division of Air Quality 701-328-5188
Division of Municipal Facilities 701-328-5211
Division of Waste Management 701-328-5166
Division of Water Quality 701-328-5210
Division of Chemistry 701-328-6140 2635 East Main Ave Bismarck ND 58501



20th Annual Top O' the Day Tee-off Golf Scramble

DATE
Aug 12 2024

TIME
11:00 am - 6:00 pm

LOCATION
Crossroads Golf Course
393 North Dakota 281NE, Carrington, ND 58421

SHARE THIS EVENT

The North Dakota Water Education Foundation (NDWEF) and the Garrison Diversion Conservancy District host an annual golf scramble to raise money for the NDWEF's endowment. Interest earned from the endowment is used to award four-$1,500 scholarships each spring to four deserving North Dakota students whose families have taken an active role in state water resource management.

This golf scramble, held in memory of water giants Russ Dushinske and Warren Jamison, will benefit the Dushinske & Jamison Water Resources Scholarship. For more information, contact **Stacey Gussiaas** at the Garrison Diversion Conservancy District office at 701-652-3194.

MEMORANDUM

To: Jen Murray, Manager/CEO

From: Ledeanna O'Shields, CFO/Office Administrator

Subject: Results of the June Primary Election

Date: June 26, 2024

The following are the results of the Primary Election held on June 11, 2024, for the seven Southwest Water Authority Board of Directors' positions up for election/re-election:

1. Adams County – Jonathon Eaton was re-elected with 13 votes (18%) of 72 total votes.
2. Billings County – James Odermann was re-elected with 333 votes (96.80%) of 344 total votes.
3. City of Dickinson – Scott Tschetter was elected with 2,360 votes (99.49%) of 2,372 total votes.
4. Dunn County – Bob Ingold was re-elected with 902 votes (97.94%) of 921 total votes.
5. Grant County – Harold Gaugler was re-elected with 674 votes (99.55%) of 677 total votes.
6. Oliver County – Mike Tietz was re-elected with 558 votes (100%) of 558 total votes.
7. Slope County – Dave Burke was elected with 149 votes (99.33%) of 150 total votes.

These directors have been elected to a four-year term and will serve through June 2028. Election results have been certified by the County Auditor of each county and the Auditor of the city of Dickinson. Those received are included in the Board packet.

NOTICE OF NOMINATION

JONATHAN EATON

ON JUNE 24, 2024, THE ADAMS COUNTY CANVASSING BOARD CONVENED TO CANVASS THE VOTES CAST IN THE PRIMARY PORTION OF THE ELECTION HELD ON JUNE 11, 2024. AS DOCUMENTED BY THEIR CERTIFIED ABSTRACT AND AS AUTHORIZED BY TITLE 16.1 OF THE NORTH DAKOTA CENTURY CODE

SW WATER AUTHORITY DIRECTOR

IN WITNESS WHEREOF, I HAVE SET MY HAND AT THE ADAMS COUNTY COURTHOUSE IN THE CITY OF HETTINGER, COUNTY OF ADAMS, JUNE 24, 2024, AND AFFIXED THE OFFICIAL SEAL OF THE COUNTY OF ADAMS.

ADAMS COUNTY SEAL STATE OF NORTH DAKOTA

KRISTA FALLER

KRISTA FALLER
ADAMS COUNTY AUDITOR/TREASURER

BILLINGS COUNTY

P.O. Box 168
MEDORA, ND 58645-0168
County Auditor – Marcia Kessel

Phone (701) 623-4377

Fax (701) 623-4761

June 25, 2024

Southwest Water Authority
VIA Email Only swa@swwater.com

To Whom it May Concern:

Please accept this as the official vote for Director, Southwest Water Authority for Billings County for the June 11, 2024, Primary Election as Officially Certified by the Billings County Canvass Board:

Director, Southwest Water Authority

James Odermann	333
Write Ins	11

Witness my hand and seal this 25th day of June, 2024.

S E A L

BILLINGS COUNTY SEAL STATE OF NORTH DAKOTA

Marcia Kessel
Billings County Auditor

2024 Primary Election Certification

June 25, 2024

Linda Carlson
Deputy City Administrator
38 1st St W
Dickinson, ND 58601

City of Dickinson,

Please accept this as the official vote for the City of Dickinson for the June 11, 2024, Primary Election as Officially Certified by the Stark County Canvass Board on June 24, 2024:

Dickinson Mayor

Scott Decker	1,860
Write-In: Leroy Hendrickson	505
Write-In: Scattered	94
Total Votes Cast	2,459

City Commission (Vote for 2)

John Odermann	1,417
Joseph Ridl	1,255
Dean Kluver	1,218
Rob Eilts	1,003
Write-In: Scattered	62
Total Votes Cast	4,955

Park Board Commission (Vote for 2)

Zachery Keller	2,084
Tyler Tucker	2,032
Write-In: Scattered	21
Total Votes Cast	4,137

Dickinson Director Southwest Water Authority

Scott Tschetter	2,360
Write-In: Scattered	12
Total Votes Cast	2,372

City of Dickinson Publication of Minutes

Yes	2,384
No	386
Total Votes Cast	2,770

Karen Richard

Karen Richard, Stark County Auditor

Dunn County
LEGENDARY

BOARD OF COUNTY COMMISSIONERS:
Cody Buehner, Chairman
Craig Pelton,
Tracey Dolezal
JoAnn Marsh
Robert Kleemann

INTERIM AUDITOR
Sally Whittingham

June 25, 2024

Robert Ingold
406 Mundy Avenue
Manning, ND 58642

Congratulations!

On June 24, 2024, the Dunn County Canvassing Board met in the office of the Dunn County Auditor to canvass the votes cast in the June 11, 2024 Primary Election. You were certified as having been elected to the office of Dunn County Director of SW Water Authority for the State of North Dakota.

Enclosed is your Certificate of Election. Your term of office begins on July 1, 2024.

May you have a successful and rewarding term as you serve the citizens of Dunn County.

Sincerely,

Sally Whittingham
Interim Dunn County Auditor

Enclosure

Ph: 701-573-4448 Dunn County Auditor/Treasurer sally.whittingham@dunncountynd.org
Superintendent of Schools, Designee
205 Owens Street Manning, ND 58642

Dunn County is an equal opportunity employer

CERTIFICATE OF ELECTION

COUNTY OF DUNN
STATE OF NORTH DAKOTA

I, Sally Whittingham, Interim County Auditor of Dunn County and State of North Dakota, do hereby certify that at the Primary Election held in Dunn County on the 11th day of June, 2024, Robert Ingold **received 902 votes for the Office of** Director of SW Water Authority **for the County of Dunn, State of North Dakota, and was therefore duly elected for said office as it appears from the official returns and canvass now on file in my office.**

WITNESS my hand and official seal at Manning, in said Dunn County
This 25 day of June, 2024



County Auditor

OLIVER COUNTY
Courthouse -115 W Main-PO Box 188
Center, North Dakota 58530-0188
Office: 701-794-8721

June 24, 2024

Southwest Water Authority

Please accept this as the official vote for the City of Center for the June 14, 2024, Primary Election as Officially Certified by the Oliver County Canvass Board:

Director, Southwest Water Authority

Mike Tietz	558

Witness my hand and seal this 24th day of June, 2024

Jaden Schmidt
County Auditor

Slope County Auditor
Lorrie Buzalsky
206 Main St
Amidon ND 58620
701-879-6276
lbuzalsky@nd.gov

Witness of Official Election Results
Slope County, North Dakota

I, Lorrie Buzalsky, County Auditor for Slope County, State of North Dakota, do hereby certify that the following election results are a full, true, and correct report of the Abstract of Votes, now on file in this office, showing the number of votes cast for the listed candidates voted upon at the June 11, 2024 Primary Election.

Director, Southwest Water Authority

David Burke	149
Scattered	1

IN WITNESS WHEREOF, I have set my hand and affixed the Official Seal of Slope County this 25th day of June, 2024.

Lorrie Buzalsky
County Auditor's Signature

Official Seal

Oath of Office

I,_____of _____, N.D., do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of North Dakota and that I will faithfully discharge the duties of the office of

_____

_____

according to the best of my ability, so help me God (under pains and penalties of perjury).

_____
Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 ____

_____
Notary Public

NOTARY SEAL / STAMP

My Commission Expires_____

SFN 11501 (01-02)

Board Buddy Program

Southwest Water Authority

Vision Statement

People and business succeeding with quality water.

Mission Statement

Quality water for southwest North Dakota.

THE POWER OF A LEADER

"True leaders are not those who strive to be first, but those who are first to strive and who give their all for the success of the team. True leaders are first to see the need, envision the plan, and empower the team for action. By the strength of the leader's commitment, the power of the team is unleashed."

HOW DO WE MEASURE UP?

As you embark on the civic responsibility to your constituents, be mindful of how the SWA Board operates – individually and as a team. To evaluate our progress, keep in mind the following metrics.

1. All board members display strong personal commitment to the growth and development of the Southwest Pipeline Project.
2. Board members base their decisions on what is best for the customer and staff, not special interests or personal agendas.
3. Our board members understand that they act under the authority of the full board – not as an individual.
4. Board members support all majority decisions; however, not necessarily agree on every issue to be an effective team.
5. Our board supports a respectable code of ethics and fosters good business practices.
6. We understand that the management and staff are a vital part of our team.

Board Buddy Program

Southwest Water Authority

Basic Principles of Leadership Excellence

B elieve in the Southwest Water Authority vision "people and business succeeding with quality water."

O bserve your experienced colleagues. They are knowledgeable of the Southwest Pipeline Project history and continued progress.

A sk questions. Always feel free to ask questions; that's the only way we learn.

R espect is a simple word, but profoundly essential in true leadership.

D ecisions must be made on what is best for the customers you serve, not personal interests or your own agenda.

B asic principles of effective member service – commitment, teamwork and willingness to take the time to learn how to be a good board member.

U nselfishly give your time and talents.

D are to be different! Your dreams and vision of the future matter!

D isagree – real commitment means supporting your fellow board members even if you disagree with a decision.

Y ou are important and will make a difference – bringing an adequate supply of quality water to those in need!

SOUTHWEST WATER AUTHORITY
Board of Directors Meeting Agenda
Monday, July 1, 2024, 9:00 a.m. MDT
Southwest Water Authority O&M Center Office, Dickinson, ND
Meeting can be accessed via Teams or by calling: 1-321-558-6608 ID: 190145978#

Flip Chart Recorder: Director Eaton Process Observer: Director Engelhardt Minutes: Wendy Serhienko

9:00 a.m.	1.	Call to Order – Pledge of Allegiance - Introductions	Chairperson Odermann
9:05 a.m.	2.	June 11, 2024 Primary Election Results	
		A. Oath of Office	Jen Murray/Jack Dwyer
		B. Election of Officers*	Director Glasoe
		C. Transfer of Gavel	Director Glasoe
		D. Board Buddy	Chairperson
9:25 a.m.	3.	Agenda	
		A. Review Agenda	Chairperson
		B. ***Consent Agenda****	Board of Directors
		Official Minutes of June 3, 2024, Board of Directors Meeting and Official Minutes of June 24, 2024, Nominations Subcommittee Meeting, Accounts Payable & Financial Reports and Return on Investment	
9:30 a.m.	4.	Board Policy Review and Monitoring	
		A. Policy III.G. Board Governance Process – Board Member's Code of Conduct-Board Members are the Soul and Spirit of SWA	Board of Directors
		B. Policy IV. Manager/CEO Role	Board of Directors
9:35 a.m.	5.	Decision Making	
		A. Policy II.C. Executive Limitations-Financial Condition Manager/CEO and Internal Report*	Board of Directors
		B. ***Policy II.E. Executive Limitations-Asset Protection and Manager/CEO Internal Report****	Board of Directors
9:50 a.m.	6.	Board Member Reports	
		A. Strategic Plan	Jen Murray/Board of Directors
		B. SWC Meeting	Justin Froseth/Director Odermann
		1. State Water Commissioner-Hosted Basin Meetings	Director Odermann/Jen Murray
		C. Partner's Annual Meetings	
		1. Consolidated Annual Meeting	Director Glasoe
		2. McKenzie Electric Cooperative Annual Meeting	Director Odermann
		3. Grand Electric Annual Meeting	Director Gaugler
		4. West River Telephone Annual Meeting	Jen Murray
		5. Roughrider Electric Annual Meeting	Jen Murray
		6. Slope Electric Annual Meeting	Director Seifert
		7. Mor-Gran-Sou Electric Cooperative Annual Meeting	Director Leingang
10:15 a.m.		Break	
10:30 a.m.	7.	Incidental Information	
		A. SWPP Update and Funding	Justin Froseth
		1. Burt Hebron Updated Preliminary Design	Decker/Froseth/Murray
11:05 a.m.		B. Update from Manager/CEO/SWA Staff	
		1. SWA Construction and O&M Update	Decker/Murray/Erickson/Rixen
		2. Easement/Signup Update	Misti Conzemius
		3. NDDEQ Sanitary Survey	Jen Murray
		4. 2024 Joint Summer Meeting and Summer Water Tours	Jack Dwyer
		5. NDRWSA 50th Anniversary Celebration	Jen Murray
		6. Water Topics Overview Committee	Jen Murray
11:45 a.m.		C. Perkins County Rural Water System Update	Ledeanna O'Shields
11:50 a.m.	8.	Review issues pending/Parking lot/Plan next agenda	Board of Directors
11:55 a.m.		Adjourn for Lunch	

Items require Board action.

Minutes of Meeting
Southwest Water Authority
Board of Directors
June 3, 2024
Southwest Water Authority O&M Center Office in Dickinson

1. Call to Order – Pledge of Allegiance - Introductions

The Southwest Water Authority Board of Directors met on Monday, June 3, 2024, at Southwest Water Authority O&M Center Office, and via phone conference in Dickinson, ND. Chairperson Odermann called the meeting to order at 9:00 a.m. MDT, followed by the Pledge of Allegiance and roll call.

Present at the meeting were: Directors James Odermann, Mark Begger, Bruce Engelhardt, Harold Gaugler, Curtis Glasoe, Bob Ingold, Dave Juntunen, Bob Leingang, George Nodland, Don Schaible, Rick Seifert, and Mike Tietz. Also present were: Justin Froseth, DWR, Tyson Decker, Bartlett & West, Dani Quissell, ND Water Education Foundation, Chelsey Jacobson, Odney, Inc., Scott Tschetter, City of Dickinson resident, Jen Murray, SWA Manager/CEO, Andy Erickson, SWA Water Distribution Manager, Grace Rixen, SWA Water Treatment Manager, Misti Conzemius, SWA Marketing Manager, Ledeanna O'Shields, SWA CFO/Office Administrator, Perry Grammond, SWA Assistant Water Treatment Manager, and Wendy Serhienko, SWA Executive Assistant.

Directors Bentz, Berg and Eaton were excused.

Chairperson Odermann welcomed Dani Quissell and Scott Tschetter to the meeting.

Murray introduced Jodi Chinn, SWA Administrative Assistant, to the Board.

2. Agenda

Chairperson Odermann asked if there were any changes or additions to the agenda. There were none.

2.A. Review Agenda

2.*B. Consent Agenda**

Director Nodland questioned the interest income on the balance sheet statement. O'Shields stated the interest income is a reclassification of the Replacement and Extraordinary Maintenance account.

Director Engelhardt noted the Executive Committee Meeting Minutes, May 20, 2024, are in the Consent Agenda for approval.

Motion by Director Leingang, seconded by Director Seifert, to approve item 2.B. Minutes of May 6, 2024, Meeting, Minutes of Executive Committee Meeting, May 20, 2024, Accounts Payable, and Financial Reports and Return on Investment. Motion carried by voice vote without dissent.

3. Board Policy Review and Monitoring

3.A. Policy III.B. Board Governance Process-Board Job Description

Chairperson Odermann reviewed the policy and asked if there were any comments, questions or changes to the Policy III.B. Board Governance Process-Board Job Description. There were none. A copy of the policy and the report are on file with the official minutes.

4. Decision Making

4.A. *Resolution of Appreciation Dave Juntunen**

The Board of Directors presented a Resolution of Appreciation for Dave Juntunen. Murray read the resolution and stated Dave served on the Board for 22 years. The Board thanked Dave for his years of service, contributions, and dedication to Southwest Water Authority.

Motion by Director Gaugler, seconded by Director Glasoe, to approve the Resolution of Appreciation for Dave Juntunen. Motion carried unanimously by a roll call vote.

4.B. *Resolution of Appreciation Jason Bentz**

The Board of Directors presented a Resolution of Appreciation for Jason Bentz. Murray read the resolution and stated Jason has been on the Board for six years and served as Vice-Chairperson for two years. The Board thanked Jason for his dedicated service to SWA.

Motion by Director Leingang, seconded by Director Nodland, to approve the Resolution of Appreciation for Jason Bentz. Motion carried unanimously by a roll call vote.

4.C. *Award Contract PP-2024-1 Cathodic Protection Improvements**

Decker stated SWA Contract PP-2024-1 Cathodic Protection Improvements consists of the installation of three deep well anode beds, one shallow anode bed, two rectifiers, and the electoral components. This work will occur in five separate locations.

A request for funding of up to $650,000 from the Replacement and Extraordinary Maintenance Fund has been approved for cathodic protection improvements by the Southwest Water Authority (SWA) Board of Directors on November 6, 2023.

SWA Contract PP-2024-1 Cathodic Protection Improvements was advertised for bids on May 4, 2024. Bid opening was held on May 30, 2024. There was a single bidder, WBI Energy Corrosion Services. The single bid received was lower than the engineer's estimate of $500,000.00. The engineer's recommendation to award is included with the official minutes.

Motion by Director Glasoe, seconded by Director Tietz, to award SWA Contract PP-2024-1 Cathodic Protection Improvements to WBI Energy Corrosion Services for $414,725.43. Motion carried unanimously by a roll call vote.

4.D. *Direct Deposit for Directors**

O'Shields noted in an effort to streamline payroll processing, SWA is requesting a transition from paper checks to direct deposit for Board of Directors payroll. Switching to direct deposit would ensure timely payments and eliminate the need to reissue uncashed checks.

Motion by Director Nodland, seconded by Director Ingold, to approve using direct deposit for payroll checks. Motion carried unanimously by a roll call vote.

5. Board Member Reports

5.A. SWC Meeting

Froseth stated the SWC Pre-Commission meeting was held on May 16, 2024. A recommendation to move forward with development of bid ready documents for the North New England Hydraulic Improvements will be brought forward at the June

13, 2024, SWC meeting. The prioritization matrix will be updated and reevaluated before the next improvement goes to preliminary design.

Froseth stated the intake open session memo will have historic costs and future projections for the mediation session scheduled July 23-24, 2024, in Minneapolis, MN. Contracts, subcontractors, insurers, and bonding agents will be attendance at this meeting. Odermann questioned the fundraising on the open session intake memo. Froseth stated it is identifying funds and communication with the mediator on how to be made financially whole. Froseth noted the SWC has a goal of year end for a resolution with the intake.

Odermann stated the Little Missouri, Upper Heart, & Upper Cannonball Commissioner-Hosted Basin Meeting is being held on Thursday, June 27, 2024, at the Stark-Billings NDSU Extension Office and encouraged all members to attend and participate in water project planning and agency biennial budgeting efforts. Murray noted that SWA will provide presentations at the June 24 and the June 27 Basin Meeting.

5.B. Strategic Plan

Murray noted the approved 2023 Strategic Plan is in front of the Board each month as the Board works to develop an approach for executing the short-term plan and tactics that support the overall strategy.

Murray stated SWA continues to work on the six identified areas of priority. Meter pits have arrived for the Fairfield, Grassy Butte, and Killdeer Mountains strategic improvements.

Tietz questioned the prioritization matrix and whether the goal is to keep the same number of priorities on the list. A refresh of the matrix may determine that more areas are in need than are currently planned, increasing the total priorities, or priorities could be removed from the list. Murray stated the prioritization matrix updates are a joint effort between SWA and DWR.

5.C. Manning Waterworks Public Meeting

Manning Waterworks held a public meeting on May 23, 2024, to discuss the replacement of water lines in Manning using Gross Production Tax revenues to pay for the project.

Director Ingold raised concerns regarding Dunn County putting money into water infrastructure for Manning when there are more needs throughout the county. He noted that many people continue to wait and many people have paid to become subsequent customers. As outlined in the O&M Update memo included in the May Board packet, Dunn County has options to finance improvements to the MTL for the community of Manning or could consider hydraulic improvements to the SWPP MTL for the entire service area which would allow customers from the waiting list to connect. If funded by the SWPP, the service area would be subject to the prioritization matrix and would need to wait until funding was available.

6. Incidental Information

6.A. SWPP Update

Froseth provided an SWPP update on open contracts and current construction status. The memo is on file with the official minutes.

The 50% design plans for the SWTP Expansion were delivered in May.

6.A.1. Burt Hebron Updated Preliminary Design

Decker gave an update on the preliminary design for the Burt Hebron Service Area. Bartlett & West is working on updating the cost estimates to reflect 0.75 miles instead of 2.5 miles.

Murray stated at the April 1, 2024, Board meeting the Board made a motion to set the cutoff date of July 1, 2024, and move into final design for the Burt Hebron Service Area. Final design for the Hebron Rural Service Area has not yet been authorized, warranting an extension of the cut off date. Gaugler questioned whether letters had been sent out to people that have not signed up. Conzemius stated those people have been called and public meetings are currently being discussed. Glasoe would like to know the final design date. Froseth stated the DWR is currently working on an analysis of Capital Repayment and the Project cost. Once this information is complete the DWR will relay the information to SWA. The DWR hopes to have the analysis complete before the July Pre-Commission meeting and have a recommendation for the August SWC meeting. Murray requested the DWR be considerate of SWA's timeline for Board review and discussion of the recommendation.

Motion by Director Schaible, seconded by Director Seifert, to rescind the July, 1, 2024, cutoff date for final applicants until final design for the Hebron Rural Service Area has been authorized. Motion carried unanimously by a roll call vote.

6.B. Update from Manager/CEO/SWA Staff

6.B.1. SWPP Funding

Froseth reviewed SWPP funding from state and federal sources through April 30, 2024.

6.B.2. SWA Construction Update and O&M Update

Decker stated Bartlett & West continues to coordinate with BEK on contract closeout items for SWA Contract PP-2021-1, 2-3A Pipeline Replacement Near Taylor and has drafted a final payment application. Once all expenses have been paid, SWA will seek a final reimbursement from REM and the remaining State Fiscal Recovery Funds.

Contract SWA 2023-1, the OMND WTP Roof Replacement, was awarded on October 31, 2023, recommending award to Herzog Roofing, Inc., in the amount of $699,350. A preconstruction conference was held virtually on May 9, 2024. Herzog indicated at the meeting they would mobilize to the site on May 20, 2024. SWA and Bartlett & West coordinated with all parties to have representatives onsite to oversee the demo for the insurance claim. SWA did hire a third-party inspector, INSPEC, under the context of gaining another opinion in an effort to determine the cause of the roof failure. Herzog expects the work to last around three weeks.

SWA and Bartlett & West continue to coordinate with the ND Department of Transportation on the relocation of the SWPP along US Highway 85 from the junction of Highway 200 to the Long X Bridge. A portion of this project will be reimbursable by the NDDOT. It is expected to have a contract document ready for bid this summer, however this will largely be based on contractor interest in the project.

SWA will be moving their satellite office from Reeder to Hettinger beginning in July 2024. The new location provides accessibility to amenities such as fuel, hardware and parts, oil change services and is located within an emergency snow route. The shop space is heated and has running water for washing vehicles. Rent at the new location will be the same, $500 with a three-year lease.

Treatment, Distribution, and Staff updates were provided.

6.B.3. Easement/Signup Update

Conzemius reviewed the sign-up and easement report. Subsequent cost quotes, customer complaints and waiting list numbers were reported. There are 766 requests for service system-wide, six subsequent customers signed up during the month of May.

The Signup and Easement department continues to focus on collecting the intent forms for the North New England Service Area. Currently there are 71 intent forms collected.

6.B.4. ND Water Users Association Update/Water Education Foundation 2024 Summer Water Tours/2024 Joint Summer Meeting

Quissell gave an update on the ND Water Users Association. A Strategic Planning session is beginning in January 2025. The North Dakota Water Education Foundation (NDWEF) summer water tours are scheduled. SWA will be a sponsor and will host a tour on July 31, 2024. All who are interested in attending should contact SWA staff. The schedule for the 2024 Joint Summer water meeting held in Minot, ND, on July 9-11, 2024 was discussed. The 2025 ND Water Magazine proposal will go the Water Education Board of Directors next week. The proposal will include publishing the magazine as a digital copy as well as keeping the printed copy. The digital copy will allow the magazine to increase viewers and decrease cost.

6.B.5. Water Coalition

Murray noted the ND Water Coalition will meet in Minot on July 9, 2024, from 4-5:30 p.m. CT. This is the afternoon before the ND Water Resource Districts and ND Water Users Association Joint Summer Meeting.

6.B.6. Water Topics Overview Committee

Murray stated the Water Topics Overview Committee will meet in Minot on June 5 and 6, 2024. SWA will give a joint presentation with the DWR on the SWPP.

6.B.7. 2023 Annual Operating Report

The 2023 *Annual Operating Reports* were handed out to Board members and will be distributed to all SWA partners and stakeholders. The 2023 Annual O&M Reports for Distribution and Treatment were also completed and copies sent to the SWC, city of Dickinson and State Conservationist as required under various contracts.

6.B.8. Consumer Confidence Reports (Water Quality Reports)

Murray reported all five of the 2023 Consumer Confidence Reports (Water Quality Reports) for the SWPP have been completed and mailed to customers in the May billing. It informs customers of the source of their water, the presence of contaminants, if any, in their drinking water and how these contaminants may affect their health. The SWPP is required to prepare five separate CCR's. They are for the Water Treatment Plants (WTP) in Dickinson, the OMND WTP and the pocket areas of Crown Butte, Junction Inn and Tower Hill.

6.B.9. NDRWSA 50th Anniversary Celebration

Murray stated the North Dakota Rural Water Systems Association 50th Anniversary Celebration will be held Tuesday, July 16, 2024, at the Gateway to Science Center in Bismarck. A social will be held at the Huckleberry House and a limited number of guests will be able to take a ride on the Lewis & Clark Riverboat. Chairperson Odermann encouraged all Board members to attend.

6.B.10. NRWA WaterPro Conference-Savannah, Georgia

Murray noted the NRWA WaterPro Conference will be held at the Savannah Convention Center in Savannah, Georgia, on September 9-11, 2024. She stated the SWA Board approves the budgeting of two directors and the Manager/CEO to attend this event. If any members are interested in attending, please let the chairperson or the office know.

6.B.11. Partner's Annual Meetings

Partner's Annual Meetings will be held throughout June and July. The schedule and director assignments are included with the official minutes.

6.C. Perkins County Rural Water System Update

O'Shields reported the Perkins County Rural Water System (PCRWS) provided minutes from their April 11, 2024, meeting, along with a copy of the agenda for the May 9, 2024, meeting. The next meeting will be held on June 13, 2024.

7. Review issues pending/Parking lot/Plan next agenda

Chairperson Odermann noted June 11, 2024, is election day. Seven Board members are up for re-election. The Nomination Subcommittee will meet in June to discuss the election process and put forth the names of interested Board members for the positions on the Executive Committee.

4. Decision Making (Continued)

4.E. ***Manager/CEO Evaluation****

The Board discussed the Manager/CEO's evaluation.

Director Juntunen called the question. Glasoe seconded. Debate ended by a unanimous voice vote.

Motion by Director Glasoe, seconded by Director Nodland, to adjust the Manager/CEO salary to $148,000 from July 1 2024, to June 30, 2025. Motion carried by a roll call vote. 11-Yes, 1-No, Directors Begger, Engelhardt, Gaugler, Glasoe, Ingold, Juntunen, Nodland, Odermann, Schaible, Seifert, and Tietz voted yes. Director Leingang voted no.

Motion by Director Ingold to adjourn the meeting.

There being no further business, Chairperson Odermann adjourned the meeting at 12:14 p.m. MDT.

Jim Odermann, Chairperson

Mike Tietz, Secretary/Treasurer

Minutes of Meeting
Southwest Water Authority
Nominations Subcommittee Meeting
Monday, June 24, 2024
Microsoft Teams Videoconference, Initiated at SWA O&M Center Office

A. **Call to Order**

The Southwest Water Authority Nominations Subcommittee met on Monday, June 24, 2024, via Microsoft Teams videoconferencing initiated at the SWA O&M Center Office. The meeting was called to order at 4:14 p.m.

Present at the meeting were: Directors Kaylene Berg, Curtis Glasoe, and Bob Leingang. Also present were Jen Murray, SWA Manager/CEO and Wendy Serhienko, Executive Assistant.

B. **Appoint a Chairperson of the Nominations Subcommittee***

Motion by Director Leingang, seconded by Director Berg for Director Glasoe to act as Chairperson of the Nominations Subcommittee. Motion carried unanimously be a voice vote.

C. Review Election Procedures and Duties of Nominations Subcommittee

The subcommittee reviewed the election procedures and duties of the nominations subcommittee. A copy of the procedures, applicable By-laws and Board polices are on file with the official minutes.

D. **Order of Election and Potential Candidates for Office***

The subcommittee discussed the potential candidates for office. Director Odermann returned an interest form for the office of Chairperson.

Director Glasoe noted he spoke with Director Nodland and Director Tietz and both are interested in seeking reelection for their positions of Vice-Chairperson and Secretary/Treasurer, respectively.

Motion by Director Berg, seconded by Director Leingang to put forth Director Odermann for Chairperson, Director Nodland for Vice-Chairperson and Director Tietz for Secretary/Treasurer. Motion carried unanimously by a voice vote.

It was noted nominations for all available positions will be accepted from the floor at the time of elections. Members of the Nominations Subcommittee are not precluded from being nominated for any position. Ballots will be available at the Board of Directors meeting on July 1, 2024.

E. Adjournment

Motion by Director Leingang to adjourn the meeting.

The meeting was adjourned at 4:24 p.m.

_____
Curtis Glasoe, Chairperson

MEMORANDUM

To: Jen Murray, Manager/CEO

From: Ledeanna O'Shields, CFO/Office Administrator

Subject: Financial, Administration and Customer Service – Incidental Information

Date: June 26, 2024

The financial statements included for your review are for May 2024. These include a summary income and expense statement that compares to budget, a detailed income statement of actual income and expenses for the year and the balance sheet. The balance sheet is a comparison of May 2023 to May 2024. Also included is a detailed statement of board expenses for the month of May.

The accounts receivable listing for rural customers is for May 2024 and the transmission accounts receivable listing is for May 2024. The checks written for the month are from May 21, 2024 to June 17, 2024.

Total rural usage for May 2024 was 34,324,800 gallons. By comparison, in May 2023 rural water sales were 33,201,300 gallons. This is an increase of 1,123,500 gallons. During the month of May, there were 17 customer hookups; 6 in 7-2A, 5 in 7-1B, 2 in 7-9F, 2 in 7-9G, 1 in 7-8B, and 1 in 7-4. There are 1,740 customers using our Automatic Payment Plan, 188 paid online with a credit card and 541 paid online with a checking account. We had 23 spot checks (including two months without a reading or the same reading). Currently there are 317 customers who are using the Customer Service Center to view their accounts.

Included with this memo are spreadsheets for power costs, residual mill levy income and signup income for the month of March. Also included are WAPA, Wheeling power and MISO costs. SWA sold a total of 173,476,970 gallons of water in the month of May. The projection for the year 2024 is 2,321,401,000 gallons. A comparison of total usage through May is listed at the top of the next page. The difference shown in the first column is the difference between year-to-date for the year (2023) and 2024. This shows a historical year-to-date comparison. Also listed are the usage and the difference for the last two months. Sales through May were more than last year's sales through May by 1.04%. SWA had 7,634 active accounts with 2,822 subsequent users in May. As of the end of May 2024, SWA has 287 tenants.

Also listed below is O&M Income minus Capital Repayment and REM, along with percentages, through May 31, 2024.

Comparisons Through May	Listed in thousand gallons
2015	807,397,750
2016	810,475,670
2017	790,145,710
2018	775,175,960
2019	750,073,370
2020	848,172,240
2021	821,889,920
2022	727,618,680
2023	774,940,050
2024	782,974,160
Difference	24,714,530

April 2024	150,775.25
May 2024	173,476.97
Difference	22,701.72

As of May 31 , 2024	**Amount**	**Percent**
O&M Income	$6,359,903	
Return on Investment Expense	(2,317,386)	36%
REM Expense	(634,886)	10%
Balance	$3,407,631	54%

Water depot usage information is included with this memo.

North Dakota State Fire and Tornado Fund (NDFT) renewal coverage rate will increase in excess of 25% as of July 1, 2024. Though NDFT coverage rates will increase, the rates remain lower than commercial property insurance marketplace. A copy of the memo is attached.

The Certificate of Deposit that was established with Bravera during the month of June 2023 matured on June 22, 2024, and will rollover for another 12 months with an interest rate of 5.03%.

A listing of Accounts Payable (aged trial balance) is included. In addition to the regular accounts payable, included in the listing are: Bartlett & West for $46,244.08 which includes $15,991.81 for the OMND WTP roof replacement, $10,621.20 for CP-2024, $9,177.44 for Hwy 85 project, and $2,989.16 for 2-3A pipeline replacement; Cenex for $7,403.02 for fuel for the intake generator; Choice Insurance for $4,600.00 for renewal of property insurance; Core & Main for $1,852.28 for parts to make a 3 inch temp meter skid; Cordova Construction for $1,848.00 to repair a leak south of Taylor; Cummins Sales & Service for $8,895.43 for the maintenance agreement and service for Dodge BPS, Dunn Center BPS, and RCPS; Fenix USA LLC for $5,282.20 for 4802 data hosting; HDR Engineering, Inc for $1,730.07 for Contract 2-3A cathodic validation; Informational Data Technologies, LLC for $4,770.00 for 954 air minutes for AMRs; Inspec for $5,696.25 for OMND roof inspection and report; John Crane, Inc for $14,584.67 to rebuild mechanical seals; Professional Computer Service for $3,840.00 for the annual maintenance agreements for security systems; and Steffan Saw & Bike for $2,853.86 for 4 new weed trimmers.

NORTH DAKOTA
State Fire and Tornado Fund
Administered by the North Dakota Insurance Reserve Fund

June 3, 2024

RECEIVED
2024
SOUTHWEST WATER AUTHORITY

LEDEANNA O'SHIELDS
SOUTHWEST WATER AUTHORITY
4665 2ND ST SW
DICKINSON, ND 58601

RE: 2024 North Dakota State Fire and Tornado Fund Renewal Pricing Increase

Greetings,

Your entity's North Dakota State Fire and Tornado Fund (NDFT) coverage rate will increase in excess of 25% as of the July 1, 2024, renewal. This increase is due to the fund's increased loss activity, inflation, and rising reinsurance costs.

Reinsurance is a necessary cost to help protect the NDFT and its members in the event a catastrophic loss occurs. Its rates have significantly increased over the past several years and are projected to only increase due to the rise of global severe weather events.

The decision to increase NDFT coverage rates was made after closely monitoring the fund's activity and working diligently with industry experts to determine the best course of action to ensure the fund's health and viability in the future. You can rest assured, though NDFT coverage rates will increase, the fund's rates remain very low compared to the commercial property insurance marketplace.

If your entity purchases an additional coverage option such as equipment breakdown, wind/hail per building deductible removal, increased sewer backup limit, or additional per building debris removal limit, this rate increase does not apply to these options.

If you have any questions, please contact me at (701) 751-9112 or Jeff.Tescher@ndirf.com.

Thank you for your NDFT membership.

Sincerely,

Jeff Tescher
Director of Underwriting
NDIRF

Southwest Water Authority
Statement of Income & Expenses
For 1/1/2024 To 5/31/2024

	Current Period	Current YTD	YTD 2024 Budget	YTD % of Budget	Budget total 2024
Sales					
Sales of Water	$1,402,930	$6,144,866	$6,576,367	33.01%	$18,615,100
Sales of Equipment	$49,717	$171,793	$83,792	85.43%	$201,100
Sales of Services	$3,328	$43,245	$37,250	48.37%	$89,400
Gross Sales	$1,455,975	$6,359,904	$6,697,409	33.64%	$18,905,600
O&M Expense --Transmission	$587,273	$2,747,369	$2,965,026	33.69%	$8,154,400
O&M Expense --Distribution	$451,300	$2,113,641	$2,333,107	36.54%	$5,784,100
O&M Expense -- Treatment	$229,967	$1,160,146	$1,345,708	34.22%	$3,390,200
Customer Service Expense	$20,003	$103,074	$110,875	37.35%	$276,000
Total Expenses	$1,288,543	$6,124,230	$6,754,716	34.79%	$17,604,700
Gross Profit On Sales	$167,432	$235,674	($57,307)	18.12%	$1,300,900
Other Income					
Mill Levy Income	$1,110	$10,730	$0	0.00%	$0
Other Income	$52,154	$232,014	$249,292	38.78%	$598,300
Grant Income	$0	$1,000	$189,958	0.22%	$455,900
Total Other Income	$53,264	$243,744	$439,250	23.12%	$1,054,200
Board of Directors Expense	$11,180	$84,864	$119,958	29.48%	$287,900
Administrative Expense	$87,733	$463,178	$524,750	36.16%	$1,281,000
Signup & Easement Expense	$43,122	$192,898	$204,875	36.45%	$529,200
Other Expense	$0	$6,406	$0	0.00%	$0
Depreciation Expense	$42,069	$210,379	$227,458	38.54%	$545,900
Gain/Loss on Asset Disposal	($40)	$10,242	$0	0.00%	$0
Net Income/Expenses	$36,551	($468,068)	($695,098)	162.02%	($288,900)
Replacement & EM Fund Expense	$50,950	$242,136	$1,837,733	5.51%	$4,393,300
Net Income w/ Replacement & EM	($14,399)	($710,204)	($2,532,831)	15.17%	($4,682,200)

Board of Directors Expenses
For 1/1/2024 to 5/31/2024

	Current Period	Current YTD	2024 BUDGET YTD	2024 BUDGET Budget
Board of Directors Expenses				
Per Diem -- Board of Directors	$3,178	$22,038	$30,500	$73,200
Workers Compensation Expense -- Board of D	0	0	83	200
FICA - Social Security -- Board of Directors	257	1,629	2,250	5,400
FICA - Medicare -- Board of Directors	60	381	542	1,300
Professional Services -- Board of Directors	1,230	12,469	21,417	51,400
Office Supplies -- Board of Directors	0	16	83	200
Copies & Duplication -- Board of Directors	0	0	42	100
Public Relations & Development -- Board of Di	0	13,000	12,500	30,000
Development & Education -- Board of Director	0	350	2,708	6,500
Mileage Reimbursement -- Board of Directors	969	6,537	8,375	20,100
Lodging & Meals -- Board of Directors	513	3,176	14,333	34,400
Telephone/Internet -- Board of Directors	360	1,797	1,917	4,600
Postage -- Board of Directors	68	194	208	500
Dues & Subscriptions -- Board of Directors	2,661	13,854	13,333	32,000
Insurance - Liability -- Board of Directors	1,885	9,423	11,667	28,000
Total Board of Director Expense	$11,181	$84,864	$119,958	$287,900
Depreciation Expense -- Board of Directors	$28	$139	$167	$400
Total Expenses	$11,209	$85,003	$120,125	$288,300
	$11,209	$85,003	$120,125	$288,300

Comparative Balance Sheet

5/31/2024

	Through 5/31/2024	Through 5/31/2023
Assets		
Current Assets		
Cash		
Cash in Checking - O&M - Bravera	$992,519	$2,335,121
Cash in Checking - Payroll - Bravera	410,312	406,190
Money Market - O&M - Bravera	0	3,441
DDM - Reserve - O&M - Bravera	1,153,662	4,852,274
Cash in Checking - BMO Bank	49,890	23,836
Petty Cash	129	152
Total Cash	$2,606,512	$7,621,014
Short-Term Investments		
Short-Term Investment - O&M Fund	$63,975	$35,237
Short-Term Investment - General Fund	13,433	6,958
Short-Term Investment - Reserve Fund	5,083	2,765
Short-Term Investment - Escrow Fund	11,905	6,182
Short-Term Investment - Replacement	4,397,550	3,615,865
Cash Management Account - General Fund	22,023	20,763
Cash Management Account - O&M	1,184,479	1,122,798
Certificate of Deposit #18112	4,098,301	0
Certificate of Deposit #24548	1,000,000	0
Certificate of Deposit #24552	1,000,000	0
Certificate of Deposit #24572	1,000,000	0
Total Short-Term Investments	$12,796,749	$4,810,568
Accounts Receivable		
Accounts Receivable -- Distribution Prepayments	($70,700)	($62,349)
Accounts Receivable -- Transmission	793,805	941,016
Accounts Receivable -- Distribution	648,291	623,174
Accounts Receivable -- MWWS	11,600	11,649
Accounts Receivable -- Other	3,076	3,579
Grant Receivable	453,976	0
Allowance For Doubtful Accounts	(8,870)	(18,648)
Allowance For Doubtful Accounts -- MWWS	(1,477)	(1,477)
Total Accounts Receivable	$1,829,701	$1,496,944
Interest Receivable		
Total Interest Receivables	$0	$0

Comparative Balance Sheet

	Through 5/31/2024	Through 5/31/2023
Inventory		
Inventory Contributed Capital	$99,797	$99,797
Inventory -- User Spare Parts	866,736	684,755
Inventory -- WTP	119,912	130,454
Inventory -- SWTP	219,936	184,488
Inventory -- OMND WTP	104,083	91,514
Total Inventory	$1,410,464	$1,191,008
Prepaid Expenses		
Prepaid Expenses	$57,455	$45,820
Prepaid Deposit -- MISO	14,845	14,639
Prepaid Insurance	71,342	69,234
Prepaid Workers Compensation	0	1,025
Total Prepaid Expenses	$143,642	$130,718
Total Current Assets	$18,787,068	$15,250,252
Long-Term Investments		
Long-Term Investment - O&M Fund	$2,732,551	$2,715,254
Long-Term Investment - General Fund	1,184,386	1,167,395
Long-Term Investment - Reserve Fund	362,135	358,655
Long-Term Investment - Escrow Fund	749,353	742,456
Long-Term Investment - Replacement	21,269,346	21,266,843
Total Long-Term Investments	$26,297,771	$26,250,603
Property, Plant and Equipment		
Land	$112,307	$111,787
Buildings & Improvements	3,959,597	3,960,954
Office Furniture & Fixtures	290,706	298,056
Vehicles	1,040,539	906,270
Contributed Vehicles	46,093	46,093
Other Fixed Assets	4,011	4,011
Computer Equipment	120,181	129,357
Machinery & Equipment	2,995,732	2,940,152
Contributed Equipment	60,530	60,530
Computer Software	178,590	178,590
Total Property, Plant and Equipment	$8,808,286	$8,635,800
Accumulated Depreciation		
Accum Depr -- Buildings & Improvements	$1,214,447	$1,119,179
Accum Depr -- Office Furn & Fixt	273,747	273,596

Comparative Balance Sheet

	Through 5/31/2024	Through 5/31/2023
Accum Depr -- Vehicle	505,589	492,158
Accum Depr -- Contributed Vehicles	46,093	46,093
Accum Depr -- Other Fixed Assets	4,011	4,011
Accum Depr -- Computer Equipment	96,644	78,932
Accum Depr -- Machinery & Equipment	1,881,334	1,718,263
Accum Depr -- Contributed Equipment	60,530	60,530
Accumulated Amortization	175,459	167,366
Total Accumulated Depreciation	$4,257,854	$3,960,128
Other Assets		
Deferred Pension Outflows	$3,537,993	$4,354,572
Deferred OPEB Outflows	88,263	107,506
Total Other Assets	$3,626,256	$4,462,078
Total Assets	$53,261,527	$50,638,605

Comparative Balance Sheet

	Through 5/31/2024	Through 5/31/2023
Liabilities and Equity		
Current Liabilities		
Accounts Payable		
Accounts Payable	$1,271,143	$1,065,831
Employee Benefits Payable	120,133	110,349
Total Accounts Payable	$1,391,276	$1,176,180
Taxes Payable		
ND State Withholding Payable	$2,885	$6,695
Employer Matching FICA - Social Security	17,258	17,285
Employer Matching FICA - Medicare	4,036	4,042
Total Taxes Payable	$24,179	$28,022
Other Current Liabilities		
Accrued Annual Leave Payable	$199,976	$201,545
Accrued Sick Leave Payable	169,066	57,486
Flex -- Life Insurance Payable	(12)	0
Non-Flex -- Life Insurance Payable	(113)	0
Accrued Salaries Payable	282,223	282,595
Total Other Current Liabilities	$651,140	$541,626
Total Current Liabilities	$2,066,595	$1,745,828
Long-Term Liabilities		
Deferred Revenue	$848,000	$786,250
Tenant Rental Deposits	21,225	21,075
Tenant Rental Deposits -- MWWS	375	375
Customer Escrow Deposit	40,000	40,000
Deferred Pension Inflows	4,051,851	3,049,777
Deferred OPEB Inflows	40,187	30,518
Net Pension Liability	4,898,532	6,595,266
Net OPEB Liability	214,765	233,069
Total Long-Term Liabilities	$10,114,935	$10,756,330
Total Liabilities	$12,181,530	$12,502,158
Equity		
Reserve Funds		
Reserve Account -- O&M Transmission	$3,605,322	$3,004,661

Comparative Balance Sheet

	Through 5/31/2024	Through 5/31/2023
Reserve Account -- O&M Distribution	2,130,241	1,952,265
Reserve Account -- O&M Treatment	(2,174,397)	(2,147,104)
Reserve Account -- General Operating Fund	384,956	379,356
Reserve Account-Replace & EM -- Transmission	16,603,639	26,014,003
Reserve Account-Replace & EM -- Distribution	803,556	749,300
Interest Income -- Replace & EM	7,906,409	(2,194,140)
Dividend Income -- Replace & EM	391,261	350,205
Total Reserve Funds	$29,650,987	$28,108,546
Unappropriated Funds	$11,572,546	$9,961,308
Contributed Capital	566,665	566,665
Net Profit/(loss)	(710,205)	(500,080)
Total Equity	$11,429,006	$10,027,893
Total Liabilities and Equity	$53,261,523	$50,638,597

AGED TRIAL BALANCE

Southwest Water Authority
Payables Management

Ranges:

Vendor ID:	**5A2136 - ZI2342**	**Accts Payable:**	**First - Last**
Class ID:	**First - Last**	**Posting Date:**	**First - Last**
Payment Priority:	**First - Last**	**Document Number:**	**First - Last**
Vendor Name:	**First - Last**		

Print Option: SUMMARY **Exclude:** Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Age By: Document Date **Sorted By:** Vendor ID
Aging Date: 12/31/2024 Due Date

Vendor ID: AM1956 **Name:** AMAZON CAPITAL SERVICES

			Due
Voucher(s):	**3**	**Aged Totals:**	**$981.29**

Vendor ID: AM2682 **Name:** AMERICAN WELDING & GAS INC

			Due
Voucher(s):	**2**	**Aged Totals:**	**$9,227.27**

Vendor ID: AM2700 **Name:** AMERICAN WATER WORKS ASSOC.

			Due
Voucher(s):	**1**	**Aged Totals:**	**$358.00**

Vendor ID: AQ7167 **Name:** AQUA-PURE, INC

			Due
Voucher(s):	**1**	**Aged Totals:**	**$1,260.00**

Vendor ID: BA1491 **Name:** BACKYARD MECHANICS

			Due
Voucher(s):	**1**	**Aged Totals:**	**$88.00**

Vendor ID: BA6742 **Name:** BARTLETT & WEST ENGINEERS, INC.

			Due
Voucher(s):	**8**	**Aged Totals:**	**$46,244.08**

Vendor ID: BA7351 **Name:** BASSIN AUTO PARTS

			Due
Voucher(s):	**2**	**Aged Totals:**	**$79.17**

Vendor ID: BI3772 **Name:** BIERSCHBACH EQUIPMENT & SUPPLY

			Due
Voucher(s):	**1**	**Aged Totals:**	**$207.75**

Vendor ID: BO6225 **Name:** BORDER STATES ELECTRIC SUPPLY

			Due
Voucher(s):	**5**	**Aged Totals:**	**$833.98**

Vendor ID: BR2557 **Name:** BRENNTAG PACIFIC

			Due
Voucher(s):	**1**	**Aged Totals:**	**$1,820.00**

Vendor ID: CA6612 **Name:** CARQUEST

			Due
Voucher(s):	**1**	**Aged Totals:**	**$42.92**

Vendor ID: CE5281 **Name:** CENEX - BEULAH

			Due
Voucher(s):	**2**	**Aged Totals:**	**$7,403.02**

Vendor ID: CH5200 **Name:** CHOICE INSURANCE

			Due
Voucher(s):	**2**	**Aged Totals:**	**$4,600.00**

Vendor ID: CO5371 **Name:** COLE PAPERS, INC

			Due
Voucher(s):	**1**	**Aged Totals:**	**$730.20**

Vendor ID: CO6251 **Name:** CORE & MAIN LP

			Due
Voucher(s):	**1**	**Aged Totals:**	**$1,852.28**

Vendor ID: CO6258 **Name:** CORDOVA CONSTRUCTION

AGED TRIAL BALANCE

Southwest Water Authority

			Due
Voucher(s):	1	**Aged Totals:**	$1,848.00

Vendor ID: CU5535 **Name:** CUMMINS SALES & SERVICE

			Due
Voucher(s):	3	**Aged Totals:**	$8,895.43

Vendor ID: DA4963 **Name:** DAKOTA SUPPLY GROUP

			Due
Voucher(s):	2	**Aged Totals:**	$472.86

Vendor ID: DI1435 **Name:** CITY OF DICKINSON

			Due
Voucher(s):	2	**Aged Totals:**	$193.50

Vendor ID: DI7763 **Name:** DNOW L.P.

			Due
Voucher(s):	2	**Aged Totals:**	$1,241.53

Vendor ID: DW9264 **Name:** DWYER LAW OFFICE, PLLC

			Due
Voucher(s):	1	**Aged Totals:**	$919.80

Vendor ID: FA3192 **Name:** FARMERS UNION HAZEN

			Due
Voucher(s):	5	**Aged Totals:**	$661.90

Vendor ID: FA7725 **Name:** FASTENAL COMPANY

			Due
Voucher(s):	1	**Aged Totals:**	$60.00

Vendor ID: FE2200 **Name:** FEDERAL EXPRESS

			Due
Voucher(s):	1	**Aged Totals:**	$31.53

Vendor ID: FE5387 **Name:** FENIX USA LLC

			Due
Voucher(s):	1	**Aged Totals:**	$5,282.20

Vendor ID: FE6377 **Name:** FERGUSON ENTERPRISES INC

			Due
Voucher(s):	1	**Aged Totals:**	$297.87

Vendor ID: FI7736 **Name:** FITTERER OIL CO INC

			Due
Voucher(s):	1	**Aged Totals:**	$291.90

Vendor ID: GR1955 **Name:** GRAYMONT (WI) LLC

			Due
Voucher(s):	4	**Aged Totals:**	$18,899.30

Vendor ID: HA8435 **Name:** HAWKINS INC

			Due
Voucher(s):	10	**Aged Totals:**	$18,873.84

Vendor ID: HD6253 **Name:** HDR ENGINEERING, INC

			Due
Voucher(s):	1	**Aged Totals:**	$1,730.07

Vendor ID: HE1315 **Name:** HETTINGER CHAMBER OF COMM.

			Due
Voucher(s):	1	**Aged Totals:**	$50.00

Vendor ID: HE1566 **Name:** THE HERALD

			Due
Voucher(s):	1	**Aged Totals:**	$55.00

Vendor ID: IM6117 **Name:** IMPACT MARKETING & CONSULTING

			Due
Voucher(s):	1	**Aged Totals:**	$650.00

Vendor ID: IN2566 **Name:** INFORMATIONAL DATA TECHNOLOGIES L

AGED TRIAL BALANCE

Southwest Water Authority

			Due
Voucher(s):	1	**Aged Totals:**	$4,770.00

Vendor ID: IN3267 **Name:** INGERSOLL RAND COMPANY INDUSTRIAL

			Due
Voucher(s):	1	**Aged Totals:**	$2,480.24

Vendor ID: IN7266 **Name:** INTERSTATE POWER SYSTEMS, INC NW

			Due
Voucher(s):	1	**Aged Totals:**	$157.50

Vendor ID: IN7621 **Name:** INSPEC

			Due
Voucher(s):	1	**Aged Totals:**	$5,696.25

Vendor ID: JK2811 **Name:** JK EXCAVATION & CONSTRUCTION, INC.

			Due
Voucher(s):	1	**Aged Totals:**	$4,400.00

Vendor ID: JO3516 **Name:** JOHN CRANE, INC

			Due
Voucher(s):	5	**Aged Totals:**	$14,584.67

Vendor ID: KA5717 **Name:** KANSAS RURAL WATER ASSO

			Due
Voucher(s):	1	**Aged Totals:**	$29.87

Vendor ID: KB6261 **Name:** K B REPAIR

			Due
Voucher(s):	1	**Aged Totals:**	$122.99

Vendor ID: LE7268 **Name:** LEE SERVICES, LLC dba NAKOTA CLEAN

			Due
Voucher(s):	1	**Aged Totals:**	$1,624.00

Vendor ID: LO2243 **Name:** LOFFLER COMPANIES, INC

			Due
Voucher(s):	1	**Aged Totals:**	$998.05

Vendor ID: ME2125 **Name:** SANFORD HEALTH OCCUPATIONAL MEDI

			Due
Voucher(s):	1	**Aged Totals:**	$89.00

Vendor ID: ME6128 **Name:** MERCER COUNTY REGIONAL LANDFILL

			Due
Voucher(s):	1	**Aged Totals:**	$17.10

Vendor ID: MI2827 **Name:** MIDWEST DOORS OF DICKINSON, INC.

			Due
Voucher(s):	1	**Aged Totals:**	$11.81

Vendor ID: MI8724 **Name:** MIX TELEMATICS NORTH AMERICAN, INC

			Due
Voucher(s):	1	**Aged Totals:**	$418.95

Vendor ID: MO7355 **Name:** MOTION INDUSTRIES, INC

			Due
Voucher(s):	1	**Aged Totals:**	$198.88

Vendor ID: NA6168 **Name:** NAPA AUTO PARTS/BEULAH

			Due
Voucher(s):	1	**Aged Totals:**	$327.00

Vendor ID: NA6169 **Name:** NAPA- HAZEN

			Due
Voucher(s):	1	**Aged Totals:**	$169.90

Vendor ID: NA6170 **Name:** NAPA AUTO PARTS/HETTINGER

			Due
Voucher(s):	1	**Aged Totals:**	$109.99

Vendor ID: NE8197 **Name:** NEWBY'S ACE HARDWARE

AGED TRIAL BALANCE

Southwest Water Authority

			Due
Voucher(s):	3	**Aged Totals:**	$45.66

Vendor ID: NO6275 **Name:** ND DIVISION OF MICROBIOLOGY

			Due
Voucher(s):	4	**Aged Totals:**	$150.00

Vendor ID: NO6301 **Name:** ND DEPT OF ENVIRONMENTAL - CHEMIST

			Due
Voucher(s):	1	**Aged Totals:**	$495.22

Vendor ID: NO7122 **Name:** NORTH DAKOTA SAFETY COUNCIL

			Due
Voucher(s):	1	**Aged Totals:**	$270.00

Vendor ID: OD5299 **Name:** ODNEY

			Due
Voucher(s):	1	**Aged Totals:**	$3,820.00

Vendor ID: OL7558 **Name:** OLSON'S SERVICE

			Due
Voucher(s):	6	**Aged Totals:**	$533.00

Vendor ID: ON2114 **Name:** ONE CALL CONCEPTS

			Due
Voucher(s):	1	**Aged Totals:**	$1,487.30

Vendor ID: OU7111 **Name:** OUTBACK LUMBER SUPPLY, INC.

			Due
Voucher(s):	1	**Aged Totals:**	$183.20

Vendor ID: PL7542 **Name:** PLUNKETT'S PEST CONTROL

			Due
Voucher(s):	2	**Aged Totals:**	$188.00

Vendor ID: PR1351 **Name:** PRAIRIE AUTO PARTS INC

			Due
Voucher(s):	1	**Aged Totals:**	$509.70

Vendor ID: PR2756 **Name:** PRESORT PLUS, LLC

			Due
Voucher(s):	3	**Aged Totals:**	$6,358.29

Vendor ID: PR5227 **Name:** PROFESSIONAL COMPUTER SERV LLP

			Due
Voucher(s):	1	**Aged Totals:**	$3,840.00

Vendor ID: PU5679 **Name:** PUMP SYSTEMS, LLC

			Due
Voucher(s):	1	**Aged Totals:**	$143.22

Vendor ID: QU1437 **Name:** QUALITY QUICK PRINT, INC.

			Due
Voucher(s):	1	**Aged Totals:**	$278.00

Vendor ID: QU1438 **Name:** QUALITY XTERMINATORS

			Due
Voucher(s):	3	**Aged Totals:**	$240.00

Vendor ID: RR1775 **Name:** R & R AUTO, FARM & ELECTRIC, INC.

			Due
Voucher(s):	1	**Aged Totals:**	$98.59

Vendor ID: RU5535 **Name:** RUNNINGS SUPPLY, INC

			Due
Voucher(s):	11	**Aged Totals:**	$347.03

Vendor ID: SA8557 **Name:** SAX MOTOR CO.

			Due
Voucher(s):	1	**Aged Totals:**	$398.57

Vendor ID: SM1671 **Name:** SMART COMPUTERS AND CONSULTING

AGED TRIAL BALANCE

Southwest Water Authority

			Due
Voucher(s):	**3**	**Aged Totals:**	**$590.99**

Vendor ID: SO7739 **Name:** SOUTHWEST LIME, LLC

			Due
Voucher(s):	**1**	**Aged Totals:**	**$6,000.00**

Vendor ID: ST2215 **Name:** STEFFAN SAW & BIKE

			Due
Voucher(s):	**2**	**Aged Totals:**	**$2,853.86**

Vendor ID: ST5526 **Name:** STONERIDGE SOFTWARE, LLC

			Due
Voucher(s):	**2**	**Aged Totals:**	**$9,471.46**

Vendor ID: US1147 **Name:** USA BLUE BOOK

			Due
Voucher(s):	**4**	**Aged Totals:**	**$981.62**

Vendor ID: VE7715 **Name:** VESSCO, INC.

			Due
Voucher(s):	**1**	**Aged Totals:**	**$985.70**

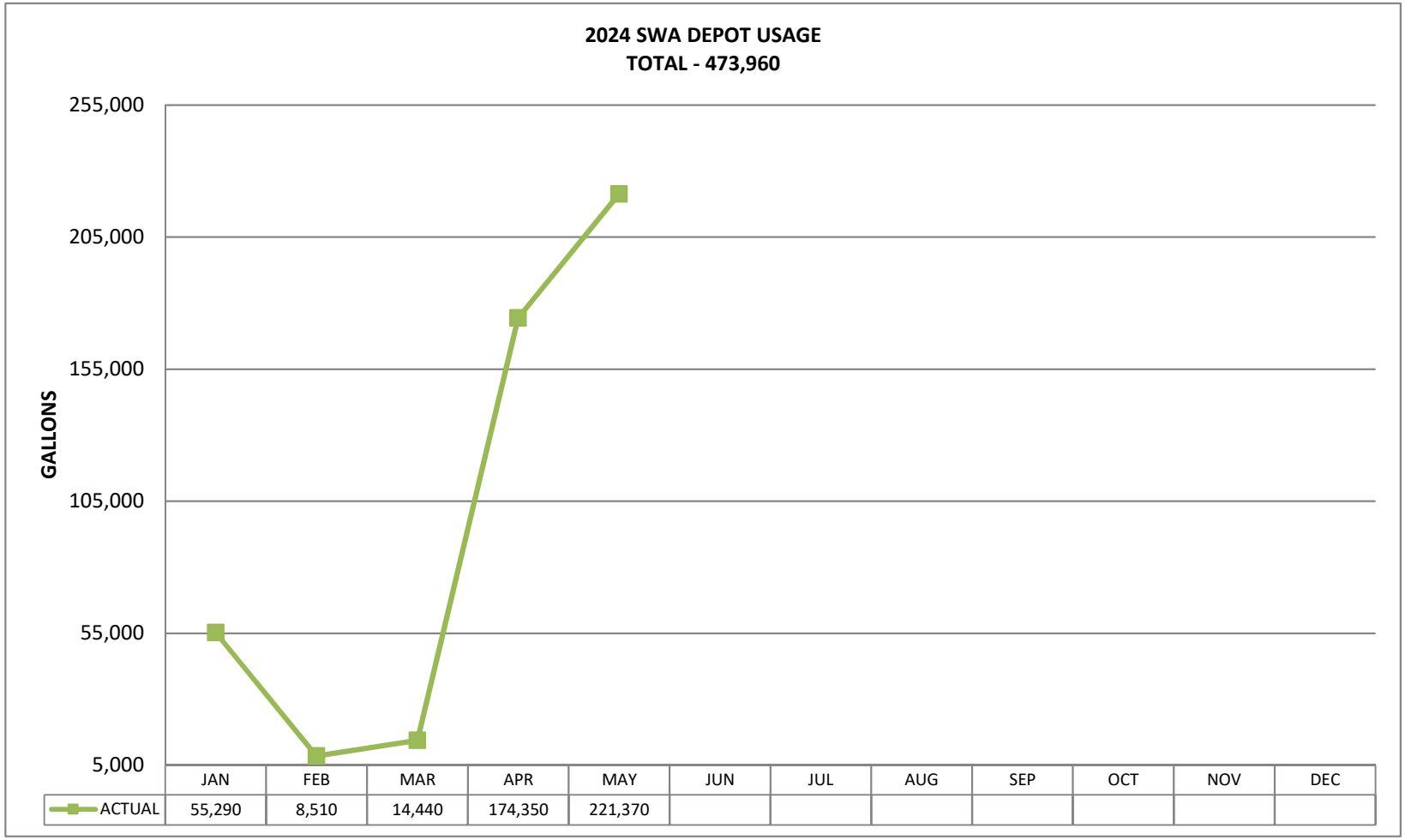
Vendor ID: VI7111 **Name:** VISA

			Due
Voucher(s):	**23**	**Aged Totals:**	**$1,884.39**

Vendor ID: WE7726 **Name:** TOTAL SAFETY U.S., INC

			Due
Voucher(s):	**3**	**Aged Totals:**	**$578.23**

	Vendor(s)	**Due**
Vendor Totals:	**77**	**$215,120.92**


2024 SWA DEPOT USAGE
TOTAL - 473,960
GALLONS
255,000
205,000
155,000
105,000
55,000
5,000
JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
ACTUAL 55,290 8,510 14,440 174,350 221,370

2024 INDUSTRIAL SALES

CITY	*COMMENTS	*RATE/KGAL FOR INDUSTRIAL	JANUARY	FEBRUARY	MARCH	APRIL	MAY	TOTAL GALLONS	TOTAL ACRE FEET
BEACH	SELLS WATER TO FARMERS FROM CITY WELLS ONLY. DOES NOT SELL SWPP WATER								
BELFIELD	$32.00/1,000 GALLONS, AS OF MAY 2021	$32.00	0	0	300	10,500	42,700	53,500	**0.16**
CARSON	DO NOT SELL								**0.00**
DICKINSON	$19.00/1,000 GALLONS, AS OF MAY 2021	$19.00	27,070	71,595	17,451	14,580	91,600	222,296	**0.68**
DODGE	DO NOT SELL								**0.00**
DUNN CENTER	DO NOT SELL								**0.00**
ELGIN	DO NOT SELL								**0.00**
GLADSTONE	DO NOT SELL								**0.00**
GLEN ULLIN	DOES NOT SELL ON REGULAR BASIS ONLY TO FARMERS & CONSTRUCTION,	$15.00 per 1k	2,600	25,300	3,200	24,600	39,280	94,980	**0.29**
GOLDEN VALLEY	SPRAYING & DUST CONTROL USE ONLY								**0.00**
GOLVA	DO NOT SELL SWPP WATER - USES CITY WELLS								**0.00**
HALLIDAY	SELLS WATER TO FARMERS FROM CITY WELLS ONLY. DOES NOT SELL SWPP WATER								**0.00**
HEBRON	USUALLY SELLS TO FARMERS, ROAD CONSTRUCTION AND BRICK YARD. CHARGES THE SAME FOR ALL USERS	$10.50	123,000	141,000	139,000	151,000	145,000	699,000	**2.15**
HETTINGER	CHARGES THE SAME FOR ALL USERS	$10.00	0	4,000	6,000	0	147,000	157,000	**0.48**
KILLDEER	CHARGES THE SAME FOR ALL USERS	$35.71	297,570	229,132	196,229	190,559	201,630	1,115,120	**3.42**
MEDORA	DO NOT SELL								**0.00**
MOTT	SPRAYING/DOES NOT SELL TO OIL INDUSTRY	$10.00	0	0	0	10,164	62,896	73,060	**0.22**
NEW ENGLAND	CHARGES THE SAME FOR ALL USERS	$20.00	0	0	0	0		0	**0.00**
NEW HRADEC	DO NOT SELL								**0.00**
NEW LEIPZIG	DO NOT SELL								**0.00**
REEDER	DO NOT SELL SWPP WATER - USES CITY WELLS								**0.00**
REGENT	DO NOT SELL								**0.00**
RICHARDTON	ONLY SELL TO FARMERS								**0.00**
SCRANTON	SPRAYING USE ONLY/DOES NOT SELL TO OIL INDUSTRY	$8.00	0	0	0	0	0	0	**0.00**
SENTINEL BUTTE	INDUSTRIAL SALES ONLY	$22.47	0	0	0	0	0	0	**0.00**
SOUTH HEART									**0.00**
TAYLOR	DO NOT SELL								**0.00**
ZAP	DO NOT SELL								**0.00**
TOTAL GALLONS			450,240	471,027	362,180	401,403	730,106	2,414,956	**7.41**
TOTAL ACRE FEET			**1.38**	**1.45**	**1.11**	**1.23**	**2.24**	**7.41**	
CONTRACT									
BAKER BOY			441,000	582,600	550,800	635,700	725,300	2,935,400	**9.01**
BILLINGS COUNTY DIST 3			0	4,600	0	0	21,400	26,000	**0.08**
SWA WATER DEPOT - RAW			55,290	8,510	14,440	29,610	98,870	206,720	**0.63**
DAKOTA PRAIRIE REFINING			1,030,400	779,200	546,100	1,043,900	533,000	3,932,600	**12.07**
ND ENERGY SERVICES			12,300	26,500	132,700	63,700	86,300	321,500	**0.99**
RED TRAIL ENERGY			19,028,000	18,755,000	15,036,000	16,812,000	17,626,000	87,257,000	**267.78**
STEFFES CORPORATION			209,100	237,000	211,600	191,800	133,600	983,100	**3.02**
TOTAL GALLONS			20,776,090	20,393,410	16,491,640	18,776,710	19,224,470	95,662,320	**293.58**
TOTAL ACRE FEET			**63.76**	**62.58**	**50.61**	**57.62**	**59.00**	**293.58**	
TOTAL GALLONS COMBINED			21,226,330	20,864,437	16,853,820	19,178,113	19,954,576	**98,077,276**	
TOTAL ACRE FEET COMBINED			**65.14**	**64.03**	**51.72**	**58.86**	**61.24**	**300.99**	**300.99**

2024 OIL INDUSTRY USAGE/REVENUE

2024 USAGE FOR THE SWA DEPOT	January		February		March		April		May		Total	
	Gallons	Billed	Gallons	Billed	Gallons	Billed	Gallons	Billed	Gallons	Billed	Gallons	Billed
A&R Construction	0	$ -	1,830	$ 21.95	0	$ -	0	$ -	920	$ 11.04	**2,750**	**$ 32.99**
B&B Hot Oil Service	0	$ -	2,560	$ 30.72	8,790	$ 105.48	0	$ -	0	$ -	**11,350**	**$ 136.20**
Blue Hawk Lawn Care	0	$ -	0	$ -	0	$ -	1,020	$ 12.23	5,010	$ 60.12	**6,030**	**$ 72.35**
Daryl Kostelecky	0	$ -	0	$ -	0	$ -	0	$ -	9,880	$ 118.56	**9,880**	**$ 118.56**
Grant Gion	740	$ 8.87	590	$ 7.08	0	$ -	0	$ -	0	$ -	**1,330**	**$ 15.95**
Hellman & Sons Landscaping LLC	0	$ -	0	$ -	0	$ -	0	$ -	810	$ 9.72	**810**	**$ 9.72**
James Fritel	0	$ -	0	$ -	0	$ -	0	$ -	8,500	$ 102.01	**8,500**	**$ 102.01**
Jared & Tyler Schoch	0	$ -	0	$ -	0	$ -	0	$ -	12,900	$ 154.80	**12,900**	**$ 154.80**
Jerry Wagner	10,530	$ 126.36	0	$ -	5,460	$ 65.53	16,620	$ 199.43	11,060	$ 132.72	**43,670**	**$ 524.04**
Master Construction	0	$ -	0	$ -	0	$ -	4,600	$ 55.20	2,170	$ 26.05	**6,770**	**$ 81.25**
Northern Improvement	0	$ -	0	$ -	0	$ -	4,620	$ 55.43	36,860	$ 442.32	**41,480**	**$ 497.75**
Precision Underground	0	$ -	0	$ -	120	$ 1.44	0	$ -	0	$ -	**120**	**$ 1.44**
Shamrock Hydroseeding	0	$ -	0	$ -	0	$ -	0	$ -	5,800	$ 69.61	**5,800**	**$ 69.61**
Southwest Grain Agronomy	0	$ -	0	$ -	0	$ -	0	$ -	3,960	$ 47.53	**3,960**	**$ 47.53**
Stark County Fire Department	43,800	$ 235.20	3,530	$ 18.95	0	$ -	144,740	$ 777.26	122,500	$ -	**314,570**	**$ 1,031.41**
Straight Site Solutions	0	$ -	0	$ -	0	$ -	210	$ 2.52	1,000	$ 12.00	**1,210**	**$ 14.52**
Unplugged Drain Cleaning	220	$ 2.64	0	$ -	0	$ -	0	$ -	0	$ -	**220**	**$ 2.64**
TOTAL	**55,290**	**$ 373.07**	**8,510**	**$ 78.70**	**14,370**	**$ 172.45**	**174,350**	**$ 1,132.54**	**221,370**	**$ 1,186.48**	**473,890**	**$ 2,943.24**

BREAKOUT OF REVENUE FOR THE SWA DEPOT			Fire	Total
Treatment	$ 1.00	$ 159.32	$ 44.17	$ 203.49
Trans O&M	$ 2.56	$ 407.86	$ 539.72	$ 947.58
Trans REM	$ 3.00	$ 477.96	$ 157.50	$ 635.46
Cap Rep	$ 3.00	$ 477.96	$ 284.26	$ 762.22
Trans Reserve	$ 0.07	$ 11.15	$ 5.76	$ 16.91
Dist O&M	$ 2.12	$ 337.76	$ -	$ 337.76
Dist REM	$ 0.10	$ 15.93	$ -	$ 15.93
Dist Reserve	$ 0.15	$ 23.89	$ -	$ 23.89
TOTAL	**$ 12.00**	**$ 1,911.83**	**$ 1,031.41**	**$ 2,943.24**
GALLONS BILLED		**159,320**	**314,570**	**473,890**

2024 USAGE FOR COMMUNITIES	January		February		March		April		May		Total	
	Gallons	Billed	Gallons	Billed	Gallons	Billed	Gallons	Billed	Gallons	Billed	Gallons	Billed
Belfield	0	$ -	0	$ -	300	$ 3.60	10,500	$ 126.01	42,700	$ 512.40	**53,500**	**$ 642.01**
Dickinson	27,070	$ 324.84	71,590	$ 859.08	17,450	$ 209.39	14,580	$ 174.96	91,600	$ 1,099.20	**222,290**	**$ 2,667.47**
Killdeer	297,570	$ 3,570.84	229,130	$ 2,749.56	196,220	$ 2,354.64	190,550	$ 2,286.60	201,630	$ 2,419.55	**1,115,100**	**$ 13,381.19**
Sentinel Butte	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	**0**	**$ -**
TOTAL	**324,640**	**$ 3,895.68**	**300,720**	**$ 3,608.64**	**213,970**	**$ 2,567.63**	**215,630**	**$ 2,587.57**	**335,930**	**$ 4,031.15**	**1,390,890**	**$ 16,690.67**

BREAKOUT OF REVENUE FOR COMMUNITIES		
Treatment	$ 1.00	$ 1,390.89
Trans O&M	$ 2.53	$ 3,518.95
Trans REM	$ 4.00	$ 5,563.56
Cap Rep	$ 4.00	$ 5,563.56
Trans Reserve	$ 0.07	$ 97.36
Dist O&M	$ 0.40	$ 556.36
TOTAL	**$ 12.00**	**$ 16,690.67**
GALLONS BILLED		**1,390,890**

BREAKOUT OF GRAND TOTAL REVENUE FOR OIL INDUSTRY	
Treatment	**$ 1,594.38**
Trans O&M	**$ 4,466.53**
Trans REM	**$ 6,199.02**
Cap Rep	**$ 6,325.78**
Trans Reserve	**$ 114.27**
Dist O&M	**$ 894.12**
Dist REM	**$ 15.93**
Dist Reserve	**$ 23.89**
TOTAL	**$ 19,633.92**
GALLONS BILLED	**1,864,780**

Southwest Pipeline Project
Return on Investment

YEAR	RESOURCES TRUST FUND	BOND PAYMENTS	TOTAL
1991	$ 11,166.00		$ 11,166.00
1992	$ 212,899.00		$ 212,899.00
1993	$ 195,973.00		$ 195,973.00
1994	$ 300,472.00		$ 300,472.00
1995	$ 504,179.00		$ 504,179.00
1996	$ 734,994.15		$ 734,994.15
1997	$ 389,111.41	$ 468,801.59	$ 857,913.00
1998	$ 415,197.60	$ 500,593.77	$ 915,791.37
1999	$ 349,574.05	$ 676,423.19	$ 1,025,997.24
2000	$ 418,164.86	$ 728,614.91	$ 1,146,779.77
2001	$ 475,021.15	$ 833,246.78	$ 1,308,267.93
2002	$ 416,859.08	$ 1,015,365.60	$ 1,432,224.68
2003	$ 458,780.10	$ 1,122,504.11	$ 1,581,284.21
2004	$ 615,337.62	$ 1,005,901.63	$ 1,621,239.25
2005	$ 661,099.95	$ 1,045,858.38	$ 1,706,958.33
2006	$ 611,674.29	$ 1,336,805.97	$ 1,948,480.26
2007	$ 856,597.12	$ 1,451,468.74	$ 2,308,065.86
2008	$ 1,451,385.68	$ 1,004,121.20	$ 2,455,506.88
2009	$ 1,504,429.59	$ 1,114,558.52	$ 2,618,988.11
2010	$ 877,624.28	$ 1,898,922.31	$ 2,776,546.59
2011	$ 1,793,563.59	$ 1,282,852.85	$ 3,076,416.44
2012	$ 3,303,608.16	$ 983,667.70	$ 4,287,275.86
2013	$ 3,080,405.43	$ 1,441,235.41	$ 4,521,640.84
2014	$ 3,753,622.85	$ 1,340,702.63	$ 5,094,325.48
2015	$ 4,776,377.17		$ 4,776,377.17
2016	$ 4,936,757.79		$ 4,936,757.79
2017	$ 5,258,182.90		$ 5,258,182.90
2018	$ 5,015,416.74		$ 5,015,416.74
2019	$ 5,079,128.39		$ 5,079,128.39
2020	$ 5,476,914.31		$ 5,476,914.31
2021	$ 5,566,425.98		$ 5,566,425.98
2022	$ 5,688,266.69		$ 5,688,266.69
2023	$ 6,227,003.19		$ 6,227,003.19
2024	$ 2,841,813.11		$ 2,841,813.11
	$ 74,258,026.23	**$ 19,251,645.29**	**$ 93,509,671.52**
Perkins County	$ 5,459,000.00		$ 5,459,000.00
	$ 79,717,026.23	**$ 19,251,645.29**	**$ 98,968,671.52**
Jan	$ 467,913.33		$ 467,913.33
Feb	$ 488,800.94		$ 956,714.27
Mar	$ 479,299.92		$ 1,436,014.19
Apr	$ 449,175.08		$ 1,885,189.27
May	$ 466,217.68		$ 2,351,406.95
Jun	$ 490,406.16		$ 2,841,813.11

III. POLICY TYPE: BOARD GOVERNANCE PROCESS

G. POLICY TITLE: *BOARD MEMBERS' CODE OF CONDUCT*

Adopted 12/6/99 - Amended 8/6/07; 4/7/14; 7/3/23

The Board expects of itself and its members ethical and businesslike conduct. This commitment includes proper use of authority and appropriate decorum in group and individual behavior when acting as Board members.

1. Board members must represent unconflicted loyalty to the interests of SWA. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other Boards or staffs. This accountability supersedes the personal interest of any Board member acting as an individual consumer of the organization's services.

2. Board members must avoid any conflict of interest with respect to their fiduciary responsibility.

   A. There must be no self-dealing or any conduct of private business or personal services between any Board member and the organization except as procedurally controlled to assure openness, competitive opportunity and equal access to "inside" information.

   B. Board members must not use their positions to obtain employment in the organization for themselves, family members or close associates.

   C. Should a Board member be considered for employment, the Board member must temporarily withdraw from Board deliberation, voting, and access to applicable Board information.

3. Board members may not attempt to exercise individual authority over the organization except as explicitly set forth in Board policies.

   A. Board members' interaction with the manager/Chief Executive Officer or with staff must recognize the lack of authority in any individual Board member or group of Board members except as noted above.

   B. Board members' interaction with the public, press or other entities must recognize the same limitation and the similar inability of any Board member or Board members to speak for the Board.

   C. Board members will make no judgments of the manager/Chief Executive Officer or staff performance except as that performance is assessed against explicit Board policies by the official process.

4. Board members will be requested to sign the attached "Board Members are the Soul and Spirit of Southwest Water Authority."

MONITORING:

Method: *Board of Directors Internal Report*
Frequency: *Annually*
Month: *July*

Board Members are the Soul and Spirit of the Southwest Water Authority

Thank you for being a Board member and making our mission your mission. You are to be congratulated for your desire to help others. Many people only wish they could make this a better world — but you have taken action to help turn dreams into reality. There is a great sense of power when people come together to achieve a common cause. Making things happen to help people is perhaps the most satisfying part about belonging to our Board. Do not let little frustrations get you down as you work for our organization. Our mission cannot be accomplished in a day or a year.

A committed Board is the nucleus of a successful organization.

Your responsibilities as a Board member are to:

1. Set polices that guide the Southwest Water Authority.
2. Write a plan outlining the long-range goals you have for the SWA's growth and development.
3. Meet the needs of the people you serve.
4. Ensure the SWA has adequate finances and that the money is being spent responsibly.
5. Support your manager/Chief Executive Officer and staff.

It is the policy of the Southwest Water Authority to prohibit discrimination on the basis of race, color, religion, sex, national origin, age, the presence of any mental or physical disability, status with regard to marriage or public assistance, or participation in lawful activity off the employer's premises during nonworking hours which is not in direct conflict with the essential business related interests of the employer, to prevent and eliminate discrimination in employment relations, public accommodations, housing, state and local government services, and credit transactions; and to deter those who aid, abet, or induce discrimination, or coerce others to discriminate.

As a director on this Board, I will:

☆Represent the interest of all people served by the Authority.

☆Not use the Authority or my service on this Board for my own personal advantage or for the individual advantage of my friends or supporters.

☆Approach all Board issues with an open mind, prepared to make the best decision for the whole Authority.

☆Do nothing to violate the trust of those who elected me to the Board or of those we serve.

☆Use my efforts on the mission of the Authority and not on my personal goals.

☆Never exercise authority as a Board member except when acting in a meeting with the full Board or as I am delegated by the Board.

_____ _____

Director's Signature Date

IV. POLICY TYPE: BOARD-MANAGER/CHIEF EXECUTIVE OFFICER RELATIONSHIP

POLICY TITLE: ***MANAGER/CHIEF EXECUTIVE OFFICER ROLE***

Adopted 10/4/99 - Amended 8/6/07

The manager as Chief Executive Officer, is accountable to the Board acting as a body. The Board will instruct the manager/Chief Executive Officer through written policies, delegating interpretation and implementation to the manager/Chief Executive Officer.

MONITORING:

Method: *Board of Directors Internal Report*
Frequency: *Annually*
Month: *July*

II. POLICY TYPE: EXECUTIVE LIMITATIONS

C. POLICY TITLE: *FINANCIAL CONDITION*

Adopted 10/4/99 - Amended 5/3/10; 1/5/17; 1/7/2019

With respect to the actual, ongoing condition of the organization's financial health, the manager/Chief Executive Officer may not cause or allow the development of fiscal jeopardy nor a material deviation of actual expenditures from Board priorities established in *Aims/Ends* policies.

Accordingly the manager/Chief Executive Officer may not:

1. Expend more funds than have been received unless two and one half months of total operating reserves are in place.

2. Use any Long Term Reserves.

3. Use any Replacement and Extraordinary Maintenance Fund Reserves.

4. Conduct inter-fund shifting in amounts greater than can be restored by otherwise unencumbered revenues within the fiscal year.

5. Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.

6. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.

7. Submit a deficit budget without also submitting a balanced budget.

MONITORING:

Method:	*Manager/CEO Internal Report*	*External Report (Audit Report)*
Frequency:	*Quarterly*	*Annually*
Month:	*January, April, July, October*	*April*

II. POLICY TYPE: EXECUTIVE LIMITATIONS

C. POLICY TITLE: *FINANCIAL CONDITION MONITORING: MARCH 2024 THROUGH MAY 2024*

With respect to the actual, ongoing condition of the organization's financial health, the manager/Chief Executive Officer may not cause or allow the development of fiscal jeopardy nor a material deviation of actual expenditures from Board priorities established in *Aims/Ends* policies.

Accordingly, the manager/Chief Executive Officer may not:

1. Expend more funds than have been received unless two and a half months of total operating reserves are in place.

   Income thru 5/31/24 - $6,603,648
   Expenses thru 5/31/24 - $7,313,849
   Net Income/Loss thru 5/31/24 – ($710,201)
   Total Operating Reserves thru 5/31/24 – 9.05 months

2. Use any Long-Term Reserves.

   No use of long-term reserves. List of bonds called attached.

3. Use any Replacement and Extraordinary Maintenance Fund Reserves.

   No funds were used from the Replacement and Extraordinary Maintenance Fund during this period. As of May 31, the balance in the Fund was $25,666,895.82.

4. Conduct inter-fund shifting in amounts greater than can be restored by otherwise unencumbered revenues within the fiscal year.

   No inter-fund transactions occurred during this period.

5. Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.

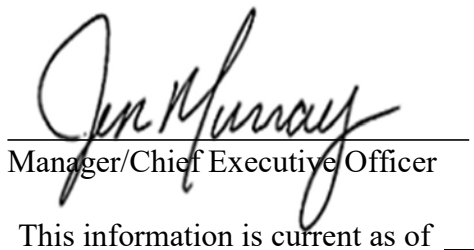
   All payroll debts were settled without penalties or late fees.
   Attached list shows sufficient funds for payroll and debt payments.

6. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.

   Attached is the schedule for tax filings. All payroll debts were settled without penalties or late fees. Worksheets, confirmation numbers and bank statements verifying filing date to meet IRS requirements are available at the O&M Center Office. According to IRS tax code, the due date for filing is three business days after the date of payroll.

7. Submit a deficit budget without also submitting a balanced budget.

   Three budget options for 2024 were presented with the November 2023 Board Packet. The proposed options included two deficit budgets with 7.14 and 7.22 months in reserve and a balanced budget with 7.38 months in reserve. Option One with 7.14 months in reserve was approved.



Manager/Chief Executive Officer — 6/26/2024 Date

This information is current as of 6/26/2024.

MONITORING:		
Method:	*Manager/CEO Internal Report*	*External Report (Audit Report)*
Frequency:	*Quarterly*	*Annually*
Month:	*January, April, July, October*	*April*

Item #2. Use any Long Term Reserves
Monitoring Period: March 2024 through May 2024

Bonds Called or Sold

Date	Amount	Cost	Account
03/15/24	$10.27	$10.57	Reserve Fund for Replacement
03/25/24	$1,063.01	$1,113.06	Reserve Fund for Replacement
04/15/24	$9.20	$9.47	Reserve Fund for Replacement
04/25/24	$4,505.27	$4,683.91	Reserve Fund for Replacement
05/15/24	$8.76	$9.02	Reserve Fund for Replacement
05/28/24	$1,008.47	$1,048.46	Reserve Fund for Replacement

Bonds Purchased

Date

No bonds purchased during this time

CASH MANAGEMENT FOR MONITORING PERIOD: Mar 2024-May 2024

PAYROLL

Date	Payment	Balance after payment
3/1/2024	$ 276,854.99	$ 137,679.98
3/5/2024	$ 133,100.16	$ 4,579.82
3/11/2024	$ 24,392.74	$ 5,929.82
3/13/2024	$ 6,804.33	$ 6,037.85
4/1/2024	$ 269,803.07	$ 135,234.78
4/4/2024	$ 126,961.47	$ 8,273.31
4/9/2024	$ 17,921.45	$ 8,471.31
4/10/2024	$ 11,431.21	$ 3,445.31
5/1/2024	$ 273,790.35	$ 143,940.02
5/3/2024	$ 130,587.13	$ 4,661.30
5/10/2024	$ 19,457.52	$ 4,879.31
5/14/2024	$ 4,464.23	$ 4,929.31
Total Payments	$ 1,295,568.65	

O&M

Date	Payment	Balance after payment
3/1/2024	$ 15,738.81	$ 986,871.12
3/4/2024	$ 229,924.98	$ 765,909.06
3/7/2024	$ 30,379.64	$ 831,419.43
3/12/2024	$ 62,251.30	$ 1,484,850.00
3/15/2024	$ 41,283.10	$ 1,477,860.00
3/18/2024	$ 60.00	$ 1,596,111.36
3/19/2024	$ 614,503.09	$ 1,103,003.31
3/22/2024	$ 63.49	$ 1,274,844.39
3/25/2024	$ 399,000.00	$ 897,809.59
3/27/2024	$ 13,402.71	$ 925,132.74
4/1/2024	$ 146,335.86	$ 811,436.65
4/2/2024	$ 8,375.07	$ 801,201.07
4/3/2024	$ 5,950.45	$ 817,984.59
4/8/2024	$ 22,518.74	$ 1,239,063.32
4/9/2024	$ 6,499.01	$ 1,236,845.71
4/12/2024	$ 61,248.95	$ 1,409,528.58
4/19/2024	$ 584,554.39	$ 1,106,751.41
4/25/2024	$ 405,593.47	$ 940,039.20
4/26/2024	$ 14,408.44	$ 931,597.98
5/3/2024	$ 19,413.96	$ 950,512.19
5/6/2024	$ 258,580.28	$ 696,344.26
5/8/2024	$ 9,099.20	$ 779,878.15
5/9/2024	$ 24,073.71	$ 820,930.09
5/13/2024	$ 60,717.26	$ 1,272,712.80
5/14/2024	$ 4,514.23	$ 1,479,961.60
5/17/2024	$ 618,889.95	$ 965,946.72
5/24/2024	$ 419,098.55	$ 827,948.89
5/31/2024	$ 1,992.75	$ 915,378.05
Total Payments	$ 4,078,471.39	

GENERAL FUND

Date	Payment	Balance after payment
		$ 49,889.51
Total Payments	$ -	

GOVERNMENT PAYMENTS/FILINGS 2Q2024

INITIATION DATE	PAYMENT	FILING	SETTLEMENT DATE
3/25/2024	$64,526.83	FTD FOR APR 1 PAYROLL	4/01/2024
4/08/2024	$4,849.62	FTD FOR APR 10 PAYROLL	4/10/2024
4/09/2024	$953.30	FTD FOR APR 9 PAYROLL (BOD)	4/09/2024
4/25/2024	$65,489.78	FTD FOR MAY 1 PAYROLL	5/01/2024
5/09/2024	$5,476.47	FTD FOR MAY 10 PAYROLL	5/10/2024
5/14/2024	$684.48	FTD FOR MAY 15 PAYROLL (BOD)	5/15/2024
5/24/2024	$65,778.78	FTD FOR JUN 1 PAYROLL	6/01/2024
6/7/2024	$4,998.21	FTD FOR JUN 10 PAYROLL	6/10/2024
6/13/2024	$642.80	FTD FOR JUN 14 PAYROLL (BOD)	6/14/2024

QUARTERLY STATE WITHHOLDING ONLINE TO BE UPLOADED BY 7/30/2024

QUARTERLY SUTA ONLINE TO BE UPLOADED BY 7/31/2024

II. POLICY TYPE: EXECUTIVE LIMITATIONS

E. POLICY TITLE: *ASSET PROTECTION*

Adopted 10/4/99 - Amended 1/7/08; 8/2/10

The manager/Chief Executive Officer may not allow assets to be unprotected, inadequately maintained nor unnecessarily risked.
Accordingly, the manager/Chief Executive Officer may not:

1. Fail to insure against theft and casualty losses to at least 80 percent replacement value and against liability losses in the amount of $2 million to Board members, staff or the organization itself.

2. Allow non-bonded personnel access to material amounts of funds.

3. Subject plant and equipment to improper wear and tear nor insufficient maintenance.

4. Unnecessarily expose the organization, its Board or staff to claims of liability or loss.

5. Make any unbudgeted purchase or commit the organization to any unbudgeted expenditure of greater than $5,000.00.

6. Make any purchase:
   A. wherein normally prudent protection has not been given against conflict of interest
   B. of over $2,500.00 without having obtained comparative prices and quality
   C. of over $10,000.00 without a stringent method of assuring the balance of long term cost and quality
   D. without following North Dakota Century Code Chapter 44-08

7. Receive, process or disburse funds under controls which are insufficient to meet the Board-appointed auditor's standards.

8. Invest or hold operating capital except as directed by N.D.C.C. Chapter 21-04, 21-06-07.

9. Acquire, encumber or dispose of real property.

10. Fail to work with suppliers in developing long-term relationships and involvement in new service development.

MONITORING:

Method: *Manager/CEO Internal Report*
Frequency: *Quarterly*
Month: *January, April, July, October*

II. POLICY TYPE: EXECUTIVE LIMITATIONS

E. POLICY TITLE: *ASSET PROTECTION*

MONITORING: MARCH 2024 THROUGH MAY 2024

The manager/Chief Executive Officer may not allow assets to be unprotected, inadequately maintained nor unnecessarily risked.

Accordingly, the manager/Chief Executive Officer may not:

1. Fail to insure against theft and casualty losses to at least 80 percent replacement value and against liability losses in the amount of $2 million to Board members, staff or the organization itself.

   Property is insured at 90% replacement value. Liability losses are insured for $10 million for Board members, staff and SWA. Documentation is available at the SWA O&M Center Office.

2. Allow non-bonded personnel access to material amounts of funds.

   All employees are bonded through the ND State Bonding Fund in accordance with NDCC 26-1-21-10 with a $2 million limit of liability. Documentation is available at the SWA O&M Center Office.

3. Subject plant and equipment to improper wear and tear nor insufficient maintenance.

   Annual, preventative, and routine maintenance per schedules at pump stations, distribution systems, O&M Center and water treatment plants and related facilities. The Annual O&M Report is distributed to appropriate agencies in April per the Transfer Agreement. Documentation is available at the SWA O&M Center Office, pump stations and water treatment plants.

4. Unnecessarily expose the organization, its Board or staff to claims of liability or loss.

   In November 2023, SWA was informed of the Chapter 11 Bankruptcy filing of Smart Earth Technologies, the vendor used for SETflow technology for the automatic meter readers installed on customer accounts. Due to the breach of contract and warranty claims, SWA is claiming damages of $1,585,000 as an unsecured creditor. These claims are not expected to be received.

   To protect SWA against claims of liability, all SWA issued crossing permits are required to be accompanied by a Certificate of Liability from the landowner naming SWA as an additionally insured entity.

   Contracts and agreements are reviewed by staff and legal counsel prior to

execution. Liability coverages are adequate. Staff is trained on proper techniques and use of machinery and equipment.

5. Make any unbudgeted purchase or commit the organization to any unbudgeted expenditure of greater than $5,000.

   All large purchases were budgeted.

6. Make any one-item purchase:
   A. wherein normally prudent protection has not been given against conflict of interest;
   B. of over $2,500 without having obtained comparative prices and quality;
   C. of over $10,000 without a stringent method of assuring the balance of long-term cost and quality.
   D. without following North Dakota Century Code Chapter 44-08.

   The standard bidding process was used for the purchase of a new zero-turn mower for the Sentinel Butte area. Documentation is available at the SWA O&M Center Office.

7. Receive, process or disburse funds under controls which are insufficient to meet the Board-appointed auditor's standards.

   Follow accounting manual approved by auditors.

8. Invest or hold operating capital except as directed by North Dakota Century Code Chapter 21-04, 21-06-07.

   Investments through Bravera Wealth follow the ND Century Code. See attached listing of investments.

9. Acquire, encumber or dispose of real property.

   SWA has not acquired, encumbered or disposed of real property.

10. Fail to work with suppliers in developing long-term relationships and involvement in new service development.

    SWA has long-term relationships with many suppliers including Brenntag Pacific, Dakota Supply Group, Ferguson Waterworks, Graymont Capital, Inc., Hach Company and Hawkins Inc. SWA has service relationships in the form of service agreements with Central Square for billing, Mix Telematics (formerly Trimble) for the vehicle tracking system and Presort Plus for printing and mailing the monthly invoices to rural customers. A list of other frequent vendors and maintenance agreements is available at the SWA O&M Center Office.



Manager/Chief Executive Officer

6/26/2024
Date

This information is current as of 6/26/2024.

MONITORING:

Method: *Manager/CEO Internal Report*
Frequency: *Quarterly*
Month: *January, April, July, October*

Southwest Water Authority - Escrow Fund

Account #: 8050

Account Detail On: 05/31/2024

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash						
Cash			0.00	0.00		
Cash Equivalents						
Money Market % of Portfolio: 1.87%						
Bravera Deposit Fund	12,008.35	1.00	12,008.35	12,008.35	636.44	0.00
Meridian Bank Deposit Fund	29.76	1.00	29.76	29.76	1.59	0.00
Money Market Total	12,038.11		12,038.11	12,038.11	638.03	0.00
Fixed						
Bond - US Govt (State Tax Exempt) % of Portfolio: 63.71%						
Farmer Mac (08/21) 1.27% Due 08/19/30	50,000.00	79.46	50,000.00	39,728.93	635.00	178.15
Fed Farm Credit Bank 1.26% Due 10/15/30	50,000.00	80.44	50,000.00	40,219.84	630.00	79.18
Fed Home Loan Bank (12/21) 1.28% Due 12/02/30	50,000.00	80.21	50,000.00	40,105.55	640.00	316.44
Fed Home Loan Bank (2/22) 1.50% Due 02/25/31	25,000.00	80.78	25,000.00	20,195.79	375.00	98.96
Fed Home Loan Bank (3/22) 1.34% Due 03/03/28	60,000.00	88.49	60,000.00	53,096.03	804.00	194.30
Fed Home Loan Bank STEP 1.25% Due 9/29/31	100,000.00	81.35	100,000.00	81,348.01	1,250.00	211.81
Federal Farm Credit Bank 1.29% Due 12/22/26	150,000.00	91.37	150,000.00	137,060.37	1,935.00	849.25
Bond - US Govt (State Tax Exempt) Total	485,000.00		485,000.00	411,754.52	6,269.00	1,928.09
Bond - US Govt (State Taxable) % of Portfolio: 6.20%						
Farmer Mac 5.10% Due 01/27/25	20,000.00	99.63	22,916.60	19,925.58	1,020.00	350.27
Freddie Mac (02/21) 1.15% Due 08/26/30	25,000.00	80.56	24,971.76	20,139.81	287.50	75.07
Bond - US Govt (State Taxable) Total	45,000.00		47,888.36	40,065.39	1,307.50	425.34
Mutual Funds - Fixed Income % of Portfolio: 28.22%						
PIMCO GNMA and Govt Securities Fund Instl	9,930.40	9.20	110,150.04	91,359.50	3,795.93	0.00
Vanguard GNMA Adm	10,100.35	9.03	106,181.61	91,205.87	3,242.37	0.00
Mutual Funds - Fixed Income Total	20,030.75		216,331.65	182,565.37	7,038.30	0.00
Fixed Total	550,030.75		749,220.01	634,385.28	14,614.80	2,353.43
Grand Total	562,068.86		761,258.12	646,423.39	15,252.83	2,353.43

Southwest Water Authority - General Fund

Account #: 8051

Account Detail On: 05/31/2024

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash						
Cash			0.00	0.00		
Cash Equivalents						
Money Market % of Portfolio: 1.38%						
Bravera Deposit Fund	13,752.43	1.00	13,752.43	13,752.43	728.88	0.00
Meridian Bank Deposit Fund	13.62	1.00	13.62	13.62	0.73	0.00
Money Market Total	13,766.05		13,766.05	13,766.05	729.61	0.00
Fixed						
Bond - US Govt (State Tax Exempt) % of Portfolio: 41.93%						
Farmer Mac (08/21) 1.27% Due 08/19/30	60,000.00	79.46	60,000.00	47,674.72	762.00	213.78
Fed Farm Credit Bank 1.26% Due 10/15/30	50,000.00	80.44	50,000.00	40,219.84	630.00	79.18
Fed Home Loan Bank (12/21) 1.28% Due 12/02/30	100,000.00	80.21	100,000.00	80,211.10	1,280.00	632.89
Fed Home Loan Bank (2/22) 1.50% Due 02/25/31	50,000.00	80.78	50,000.00	40,391.58	750.00	197.92
Fed Home Loan Bank (3/22) 1.34% Due 03/03/28	70,000.00	88.49	70,000.00	61,945.37	938.00	226.68
Fed Home Loan Bank 1.25% Due 06/30/31	50,000.00	83.36	50,000.00	41,680.45	625.00	258.68
Fed Home Loan Bank STEP 1.25% Due 9/29/31	100,000.00	81.35	100,000.00	81,348.01	1,250.00	211.81
Tennessee Valley Auth 2.875% Due 09/15/24	25,000.00	99.25	25,124.07	24,811.91	718.75	150.39
Bond - US Govt (State Tax Exempt) Total	505,000.00		505,124.07	418,282.98	6,953.75	1,971.33
Bond - US Govt (State Taxable) % of Portfolio: 10.93%						
Farmer Mac 5.10% Due 01/27/25	30,000.00	99.63	34,374.90	29,888.36	1,530.00	525.41
Freddie Mac (02/21) 1.15% Due 08/26/30	50,000.00	80.56	49,943.52	40,279.62	575.00	150.14
Freddie Mac (9/22) 1.24% Due 09/30/31	50,000.00	77.83	50,000.00	38,914.48	620.00	103.33
Bond - US Govt (State Taxable) Total	130,000.00		134,318.42	109,082.46	2,725.00	778.88
Mutual Funds - Fixed Income % of Portfolio: 45.76%						
PIMCO GNMA and Govt Securities Fund Instl	24,782.84	9.20	275,779.97	228,002.01	9,473.38	0.00
Vanguard GNMA Adm	25,362.87	9.03	268,830.48	229,025.97	8,141.90	0.00
Mutual Funds - Fixed Income Total	50,145.71		544,610.45	457,027.98	17,615.28	0.00
Fixed Total	685,145.71		1,184,052.94	984,393.42	27,294.03	2,750.21
Grand Total	698,911.76		1,197,818.99	998,159.47	28,023.64	2,750.21

Southwest Water Authority - Reserve Fund

Account #: 8052

Account Detail On: 05/31/2024

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash						
Cash			0.00	0.00		
Cash Equivalents						
Money Market % of Portfolio: 1.66%						
Bravera Deposit Fund	5,078.49	1.00	5,078.49	5,078.49	269.16	0.00
Meridian Bank Deposit Fund	4.42	1.00	4.42	4.42	0.24	0.00
Money Market Total	5,082.91		5,082.91	5,082.91	269.40	0.00
Fixed						
Bond - US Govt (State Tax Exempt) % of Portfolio: 52.79%						
Farmer Mac (08/21) 1.27% Due 08/19/30	50,000.00	79.46	50,000.00	39,728.93	635.00	178.15
Fed Home Loan Bank (12/21) 1.28% Due 12/02/30	50,000.00	80.21	50,000.00	40,105.55	640.00	316.44
Fed Home Loan Bank (2/22) 1.50% Due 02/25/31	25,000.00	80.78	25,000.00	20,195.79	375.00	98.96
Fed Home Loan Bank (3/22) 1.34% Due 03/03/28	70,000.00	88.49	70,000.00	61,945.37	938.00	226.68
Bond - US Govt (State Tax Exempt) Total	195,000.00		195,000.00	161,975.64	2,588.00	820.23
Bond - US Govt (State Taxable) % of Portfolio: 13.13%						
Freddie Mac (02/21) 1.15% Due 08/26/30	50,000.00	80.56	49,943.52	40,279.62	575.00	150.14
Mutual Funds - Fixed Income % of Portfolio: 32.42%						
Vanguard GNMA Adm	11,023.28	9.03	117,191.25	99,539.11	3,538.58	0.00
Fixed Total	256,023.28		362,134.77	301,794.37	6,701.58	970.37
Grand Total	261,106.19		367,217.68	306,877.28	6,970.98	970.37

Southwest Water Authority Reserve Fund For Replacement

Account #: 8053

Account Detail On: 05/31/2024

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash						
Cash			0.00	0.00		
Cash Equivalents						
Money Market % of Portfolio: 15.29%						
Bravera Deposit Fund	2,349,570.28	1.00	2,349,570.28	2,349,570.28	124,527.67	0.00
Meridian Bank Deposit Fund	1,049,124.44	1.00	1,049,124.44	1,049,124.44	56,128.41	0.00
Money Market Total	3,398,694.72		3,398,694.72	3,398,694.72	180,656.08	0.00
Fixed						
Bond - US Govt (State Tax Exempt) % of Portfolio: 67.19%						
Farmer Mac (08/21) 1.27% Due 08/19/30	1,000,000.00	79.46	1,000,000.00	794,578.50	12,700.00	3,563.06
Farmer Mac (2/23) 2.00% Due 02/10/27	900,000.00	91.97	900,000.00	827,720.82	18,000.00	5,500.00
Farmer Mac 1.78% Due 08/12/31	1,000,000.00	79.41	1,000,000.00	794,080.20	17,800.00	5,340.00
Fed Farm Credit Bank (2/25) 2.08% Due 02/19/30	900,000.00	86.52	900,000.00	778,707.90	18,720.00	5,252.00
Fed Farm Credit Bank 0.94% Due 06/08/27	400,000.00	89.21	399,698.45	356,853.20	3,760.00	1,797.81
Fed Farm Credit Bank 1.26% Due 10/15/30	1,550,000.00	80.44	1,550,000.00	1,246,815.04	19,530.00	2,454.59
Fed Farm Credit Bank 1.40% Due 04/26/29	2,500,000.00	85.67	2,500,000.00	2,141,685.00	35,000.00	3,305.56
Fed Farm Credit Bank 1.40% Due 04/28/28	600,000.00	88.20	600,000.00	529,180.26	8,400.00	746.67
Fed Home Ln Bank (3/21) 1.07% Due 06/04/27	1,000,000.00	89.67	1,000,000.00	896,650.80	10,700.00	5,231.11
Fed Home Loan Bank (10/22) 2.35% Due 10/18/29	485,000.00	88.58	485,000.00	429,627.31	11,397.50	1,329.71
Fed Home Loan Bank (12/21) 1.27% Due 12/02/30	1,000,000.00	80.16	998,947.53	801,559.20	12,700.00	6,279.44
Fed Home Loan Bank (12/21) 1.28% Due 12/02/30	1,000,000.00	80.21	1,000,000.00	802,111.00	12,800.00	6,328.89
Fed Home Loan Bank (2/22) 1.50% Due 02/25/31	1,000,000.00	80.78	1,000,000.00	807,831.60	15,000.00	3,958.33
Fed Home Loan Bank (3/22) 1.34% Due 03/03/28	650,000.00	88.49	650,000.00	575,206.97	8,710.00	2,104.92
Fed Home Loan Bank (9/22) 2.69% Due 09/26/34	500,000.00	81.04	500,000.00	405,206.25	13,450.00	2,391.11
Fed Home Loan Bank 1.25% Due 06/30/31	1,200,000.00	83.36	1,200,000.00	1,000,330.68	15,000.00	6,208.33
Fed Home Loan Bank STEP 1.25% Due 9/29/31	600,000.00	81.35	600,000.00	488,088.06	7,500.00	1,270.83
Federal Farm Credit Bank 1.29% Due 12/22/26	600,000.00	91.37	600,000.00	548,241.48	7,740.00	3,397.00
Tennessee Valley Auth 2.875% Due 09/15/24	725,000.00	99.25	728,596.30	719,545.46	20,843.75	4,361.33
Bond - US Govt (State Tax Exempt) Total	17,610,000.00		17,612,242.28	14,944,019.73	269,751.25	70,820.69
Bond - US Govt (State Taxable) % of Portfolio: 12.46%						
FNMA Remic 2.547% Due 12/25/26	733,455.49	94.06	762,537.36	689,902.02	18,681.11	307.09
Farmer Mac 5.10% Due 01/27/25	500,000.00	99.63	572,915.00	498,139.40	25,500.00	8,756.87
Freddie Mac (02/21) 1.15% Due 08/26/30	1,000,000.00	80.56	998,869.14	805,592.40	11,500.00	3,002.78
Freddie Mac (9/22) 1.24% Due 09/30/31	1,000,000.00	77.83	1,000,000.00	778,289.50	12,400.00	2,066.67
Bond - US Govt (State Taxable) Total	3,233,455.49		3,334,321.50	2,771,923.32	68,081.11	14,133.41
Mortgage Backed Security						
Govt Natl Mtg Assn 7.00% Due 12-15-29	464.29	101.87	477.93	472.97	32.50	1.42
Mutual Funds - Fixed Income % of Portfolio: 5.06%						
PIMCO GNMA and Govt Securities Fund Instl	54,545.28	9.20	607,570.35	501,816.30	20,850.19	0.00
Vanguard GNMA Adm	67,952.03	9.03	713,589.04	613,606.56	21,813.80	0.00
Mutual Funds - Fixed Income Total	122,497.31		1,321,159.39	1,115,422.86	42,663.99	0.00
Fixed Total	20,966,417.09		22,268,201.10	18,831,838.88	380,528.85	84,955.52
Grand Total	24,365,111.81		25,666,895.82	22,230,533.60	561,184.93	84,955.52

Southwest Water Authority Operation & Maintenance Fund

Account #: 8054 — Account Detail On: 05/31/2024

	Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash						
Cash			0.00	0.00		
Cash Equivalents						
Money Market % of Portfolio: 2.73%						
Bravera Deposit Fund	47,749.36	1.00	47,749.36	47,749.36	2,530.73	0.00
Meridian Bank Deposit Fund	16,559.36	1.00	16,559.36	16,559.36	885.93	0.00
Money Market Total	64,308.72		64,308.72	64,308.72	3,416.66	0.00
Fixed						
Bond - US Govt (State Tax Exempt) % of Portfolio: 74.43%						
Farmer Mac (08/21) 1.27% Due 08/19/30	90,000.00	79.46	90,000.00	71,512.07	1,143.00	320.68
Fed Farm Credit Bank (12/24) 2.25% Due 12/18/29	200,000.00	87.80	200,000.00	175,607.00	4,500.00	2,025.00
Fed Farm Credit Bank 1.26% Due 10/15/30	250,000.00	80.44	250,000.00	201,099.20	3,150.00	395.90
Fed Farm Credit Bank 1.40% Due 04/28/28	200,000.00	88.20	200,000.00	176,393.42	2,800.00	248.89
Fed Home Loan Bank (10/22) 2.35% Due 10/18/29	100,000.00	88.58	100,000.00	88,582.95	2,350.00	274.17
Fed Home Loan Bank (12/21) 1.28% Due 12/02/30	250,000.00	80.21	250,000.00	200,527.75	3,200.00	1,582.22
Fed Home Loan Bank (2/22) 1.50% Due 02/25/31	500,000.00	80.78	500,000.00	403,915.80	7,500.00	1,979.17
Fed Home Loan Bank 1.25% Due 06/30/31	250,000.00	83.36	250,000.00	208,402.23	3,125.00	1,293.40
Federal Farm Credit Bank 1.29% Due 12/22/26	250,000.00	91.37	250,000.00	228,433.95	3,225.00	1,415.42
Bond - US Govt (State Tax Exempt) Total	2,090,000.00		2,090,000.00	1,754,474.37	30,993.00	9,534.85
Bond - US Govt (State Taxable) % of Portfolio: 3.42%						
Freddie Mac (02/21) 1.15% Due 08/26/30	100,000.00	80.56	99,886.97	80,559.24	1,150.00	300.28
Mutual Funds - Fixed Income % of Portfolio: 19.42%						
PIMCO GNMA and Govt Securities Fund Instl	24,825.26	9.20	275,098.00	228,392.21	9,489.59	0.00
Vanguard GNMA Adm	25,403.77	9.03	267,232.59	229,395.83	8,155.09	0.00
Mutual Funds - Fixed Income Total	50,229.03		542,330.59	457,788.04	17,644.68	0.00
Fixed Total	2,240,229.03		2,732,217.56	2,292,821.65	49,787.68	9,835.13
Grand Total	2,304,537.75		2,796,526.28	2,357,130.37	53,204.34	9,835.13

SWWA - CMA

Account #: 8058

Account Detail On: 05/31/2024

		Shares	Unit Price	Cost	Market Value	Estimated Annual Income	Accrual
Cash							
Cash				0.00	0.00		
Cash Equivalents							
CD - Other	% of Portfolio: 41.42%						
Bank of America CD 5.50% Due 5/8/25		250,000.00	1.00	250,000.00	250,000.00	13,750.00	859.38
Wells Fargo Bank CD 5.40% Due 11/07/25		250,000.00	1.00	250,000.00	250,000.00	13,500.00	887.67
CD - Other Total		500,000.00		500,000.00	500,000.00	27,250.00	1,747.05
Money Market	% of Portfolio: 39.36%						
Bravera Deposit Fund		474,986.99	1.00	474,986.99	474,986.99	25,174.40	0.00
Cash Equivalents Total		974,986.99		974,986.99	974,986.99	52,424.40	1,747.05
Fixed							
Bond - US Govt (State Tax Exempt)	% of Portfolio: 19.22%						
Fed Home Loan Bank .85% Due 03/25/26		250,000.00	92.78	231,514.67	231,960.98	2,125.00	29.51
Grand Total		1,224,986.99		1,206,501.66	1,206,947.97	54,549.40	1,776.56

Southwest Water Authority Strategic Plan
2023

At the 2023 Board of Directors' Retreat, a situational analysis was conducted. Below are the six identified areas of priority, opportunity, and challenge in which the Board has affirmed require awareness, focus, and action to achieve the mission and vision of Southwest Water Authority.

Southwest Pipeline Project Supplementary Intake

1. Communicate the need for the Supplementary Intake for the people of southwest North Dakota
2. Communicate the impacts of a deficit at the Intake to stakeholders
3. Encourage the SWC to consider alternative options
    a. Develop a plan/proposal for an interim Intake to address the potential deficit until the permanent intake is completed (Increase flowrate with Basin Electric, construct a temporary Intake, evaluation of other locations/sources, etc.)
4. Communicate the income opportunity of serving Prairie Horizon Hydrogen or other industrial users

Aging Infrastructure

1. Prioritize areas of concern
    a. Utilize REM analysis as a tool to monitor age of infrastructure and life-expectancy
        i. Keep the REM analysis updated
        ii. Budget accordingly
2. Develop a plan to address shutdowns
    a. Redundancy
        i. Consideration of additional water reservoirs at Zap and/or Dickinson
        ii. Consideration of secondary raw water line
3. Work with other Rural Water Systems and related agencies to revive the Water/Wastewater Agency Response Network (WARN) – a statewide inventory database for spare parts or emergency mitigation
    a. Mutual Aid Agreements

Education and Communication and Project Funding

1. Communication – How will the Board and Staff Communicate with Stakeholders
    a. Develop the SWPP and SWA message to be communicated
        i. Who we are, what we do, and why we exist
    b. Outreach
        i. Identify audiences with whom the message will be communicated (County Commissions, City Commissions, Legislators, Public, other boards/agencies, etc.)
        ii. Identify Champions and Build Relationships
    c. Develop a communication video
        i. Make a statement, be memorable, include testimonials.

Waiting List and Customer Connections

1. Finalize Feasibility Criteria Adjustments
2. Revise Prong 2 and Prong 3 approach to address future needs for waiting lists, under-served areas/new construction areas
3. Strategic Hydraulic Improvements
    a. Assess and prioritize waiting list areas of the Project through constant review of Prioritization Matrix
    b. Combine projects to make cost effective

Water Treatment Plant Expansion and Decommissioning of Dickinson WTP

1. Southwest Water Treatment Plant designed for future of SWPP – 18 MGD
    a. Secure staging area for construction and materials
    b. Budget for unknown maintenance needs for first year after warranty period
2. Dickinson Water Treatment Plant
    a. Develop timeline for decommissioning
    b. Discuss with City of Dickinson on responsibilities, assets/inventory, and future for the site
3. Security
    a. Upgrade security and cybersecurity at the SWTP
4. Education
    a. Foster and maintain educated treatment staff

Affordable Rates

1. Remain aware how SWA compares to other ND Rural Water Systems as a gauge for affordability
2. Review over-allocation policy
3. Review and analyze reserves during budgeting
4. REM analysis
    a. Review and update every two years
    b. Keep reserve relevant to future need and policy
    c. Remain educated on the SWC Basic Asset Inventory Assessments and Capital Improvement Plans for other water systems

SOUTHWEST WATER AUTHORITY

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SOUTHWEST PIPELINE PROJECT

State Water Commission Meeting
#238 Lewis and Clark Room, Bank of North Dakota
1200 Memorial Hwy., Bismarck, ND
Thursday, June 13, 2024 – 1:00 p.m. CT

Microsoft Teams meeting
Join on your computer, mobile app or room device
Click here to join the meeting
Or call in (audio only)
+1 701-328-0950,,756074564# United States, Fargo
Phone Conference ID: 756 074 564#

AGENDA

1:00 – 1:01 A. Roll Call/Pledge of Allegiance

1:01 – 1:02 B. **Consideration of Agenda**

1:02 – 1:05 C. Consideration of Minutes
1. **Draft Minutes for the April 11, 2024, SWC Meeting**
2. **Draft Minutes for the May 16, 2024, Pre-Commission Meeting**

1:05 – 1:07 D. Disclosure of Potential Conflicts of Interest (Matt Sagsveen)(no attachment)

1:07 – 1:10 E. SWC Secretary Update (no attachment)

1:10 – 1:15 F. Financials (Chris Kadrmas)

1:15 – 1:35 G. **Cost-Share Policy (Pat Fridgen)**

1:35 – 1:40 H. Commissioner-Hosted Basin Meetings (Cory Dreveckey)

1:40 – 1:45 I. Northwest Area Water Supply (NAWS) (Sindhuja S. Pillai-Grinolds)
1. **Biota Water Treatment Plant—Operations and Maintenance Agreement w/ City of Minot**

1:45 – 1:50 J. Southwest Pipeline Project (SWPP) (Justin Froseth)
1. **Strategic Hydraulic Improvement Project Final Design—North New England Service Area**

1:50 – 1:55 K. Western Area Water Supply Authority Update (Tami Madsen)

CONSENT AGENDA

A consent agenda can be approved with one motion, or an item or items can be removed for additional discussion and separate action. Director Travnicek recommends approval of the following items:

1:55 – 2:00 L. Flood Control (Abigail Franklund)

1.	**Traill County WRD**	**Carson Drain 10 Improvements**	**$238,399**	**C**
2.	**Lower Heart River WRD**	**Flood Risk Reduction**	**$723,900**	**CI**

M. General Water (Abigail Franklund)

1.	**DWR/USGS**	**Cooperative Monitoring Program FY2025**	**$527,678**	**O**

N. Water Supply (Municipal/Regional) (Julie Prescott)

1.	**City of Lisbon**	**CO2 Tank Replacement**	**$295,710**	**C**
2.	**City of Tioga**	**North Main Street Reconstruction**	**$630,284**	**C**
3.	**City of Mapleton**	**Water Main Improvement District 2023-1**	**$220,325**	**CI**

O. Water Supply (Rural) (Julie Prescott)

1.	**Fort Berthold RW**	**Parshall to White Shield Regionalization**	**$341,250**	**PC**
2.	**Central Plains WD**	**Backup Power Generators**	**$162,063**	**C**

AGENDA

2:00 – 2:05	P. Flood Control (Abigail Franklund)				
	1.	**City of Jamestown**	**96" Storm Water Replacement**	**$1,454,210**	**O**
2:05 – 2:10	Q. General Water (Abigail Franklund)				
	1.	**DWR**	**Targeted LiDAR Collection: Williams & Ward**	**$1,500,000**	**O**
2:10 – 2:25	R. Water Supply (Municipal/Regional) (Julie Prescott)				
	1.	**City of Bismarck**	**Western ND Joint WTP CO2 Storage Facility**	**$360,000**	**PC**
	2.	**City of Taylor**	**Connect to Southwest Pipeline**	**$1,151,406**	**C**
	3.	**City of Bismarck**	**Water Treatment Plant Expansion**	**$50,000,000**	**L**
2:25 – 2:35	S. Water Supply (Rural) (Julie Prescott)				
	1.	**Central Plains WD**	**Maddock Connection to Central Plains WD**	**$7,346,826**	**C**
	2.	**WAWSA**	**R&T Battleview & McGregor Rural Distribution Ph. 1**	**$8,415,970**	**C**

2:35 – 2:40 **T. Devils Lake West End Outlet – Flow Meter and SCADA Equipment Replacement Project – Contract Award** (Yaping Chi)

2:40 – 3:05 (5 min each) U. Project Updates (Presentations if time allows)
1. Devils Lake (Yaping Chi)
2. Mouse River (Laura Ackerman)
3. Missouri River (Clay Carufel)
4. NAWS (Sindhuja S.Pillai-Grinolds)
5. SWPP (Justin Froseth)

3:05 – 3:10 V. Legal Updates (Presentation if time allows) (Matt Sagsveen)

3:10 – 3:15 **W. SWPP – Intake, Contract 1-2A Summary** (Justin Froseth)

3:15 – 3:45 X. Executive Session—NDCC 44-04-19.1(9) for Attorney Consultation (Matt Sagsveen)
1. SWPP – Intake, Contract 1-2A

Y. Adjourn

BOLD ITEMS REQUIRE SWC ACTION

PC	Pre-Construction
C	Construction
L	Legislative
CI	Cost Increase
O	Other

NORTH Dakota | Water Resources

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MEMORANDUM

TO: Governor Doug Burgum
Members of the State Water Commission

FROM: Andrea Travnicek, Ph.D., Secretary

SUBJECT: SWPP – Strategic Hydraulic Improvement Project Final Design - North New England Service Area

DATE: May 29, 2024

Building distribution capacity upgrades for the future has been one of the foci for Southwest Pipeline Project since the beginning of the 2019-2021 biennium. Work has been ongoing on the three-pronged approach to meet the distribution capacity which includes improvements to transmission facilities, strategic hydraulic improvements to address waiting list users, and design of rural distribution system to serve interested rural customers.

To assist with the prioritization of strategic hydraulic improvement projects a prioritization matrix and process was approved by Southwest Water Authority (SWA) and State Water Commission (SWC) in late 2022 to early 2023. Using the prioritization matrix, nine of the most evident service areas with a need for a hydraulic improvement project were scored. Through that effort the hydraulic improvements project in the North New England service area was selected to move forward with preliminary design and was approved at the April 2023 SWC meeting.

The prioritization matrix includes six weighted criteria categories. The criteria categories and the weights are: waitlist density (30%), number of waitlist users (30%), longevity of waitlist (10%), water service growth potential (15%), age of the service area (5%), and developmental growth potential (10%). The results of the spring of 2023 prioritization effort are included as Table 1 and is accompanied by a map of these areas, Figure 1. North New England service area scored highest in the criteria categories of number of waitlist users, developmental growth potential, age of service area, and growth potential. It scored relatively high in the criteria category of waitlist density and towards the lower end for the criteria category of longevity of waitlist users.

Preliminary design has been completed for the North New England service area with 89 users based on the waitlist. Figure 2 and Table 2 are the map of the preliminary design and the preliminary cost estimate, respectively. Following the preliminary design, SWA sent letters to all waitlist users requesting execution of the "Intent to become Subsequent

Customer" form with a sign-up fee of $750 to assure commitment from the users before the project is built. The SWA has received commitment from 71 users in the area, which also includes some users not originally included in the preliminary design. This equates to over 70% of eligible users included in the preliminary design. There is no required signup percentage for strategic improvement projects, but in staff's opinion, receiving commitment from over 70% of the waitlist users is a good representation of commitment in the project area and this project is ready to move forward with final bid ready documents. We anticipate completing the final design and easement acquisition in fall/winter 2024, with bidding the project in spring 2025.

The 2023-2025 biennium budget for SWPP includes $5 million for strategic hydraulic improvements. Therefore, there is funding availability for the North New England service area strategic improvement project estimated at $3.1 million.

I recommend proceeding with final design for the North New England Service Area Hydraulic Improvements project.

AT:JF/1736-99

Table 1 – 2023 Hydraulic Improvements Prioritization Matrix

SWPP Strategic Improvement Areas -2023 Prioritization (Updated March 21, 2023)

	Criteria 1		Criteria 2		Criteria 3		Criteria 4		Criteria 5		Criteria 6	WEIGHTED SCORE
CRITERIA DESCRIPTION	CONCENTRATION OF USERS Wait list Density (users/sq mile)		OVERALL DEMAND Current Waitlist Number		LONGEVITY OF WAITLIST Average age (years) of current waitlist users in Area		WATER SERVICE GROWTH POTENTIAL OF AREA Number of unserved 911 dwellings in Area		AGE OF SERVICE AREA SINCE CONSTRUCTION Age in Years		POTENTIAL DEVELOPMENTAL GROWTH OF AREA Ranking based on developmental growth plans in service area.	
WEIGHTED MAX VALUE	12		12		4		6		2		4	40
WEIGHT PERCENTAGE	30%		30%		10%		15%		5%		10%	100%
	Criteria 1 SCORES		Criteria 2 SCORES		Criteria 3 SCORES		Criteria 4 SCORES		Criteria 5 SCORES		Criteria 6 SCORES	
DESCRIPTION OF METRIC (sq.mile)	Percentage of highest SA Density		Percentage of highest SA Waitlist Number		Percentage of largest Average Age of Waitlist users		Percentage of Highest Unserved Potential SA		Percentage of oldest SA		Based on SWA staff input	TOTAL SCORE
	Users/sq.mile	Weighted Score	Number of waitlist users	Weighted Score	Average Age of waitlist users	Weighted Score	Number of Potential Unserved Dwellings	Weighted Score	Age of Service Area	Weighted Score	Weighted Score	
North New England	0.13	6.6	83	12.0	2.8	2.24	257	6.0	28	2.00	4	32.8
South Fairfield	0.23	12.0	47	6.8	2.75	2.20	44	1.0	12	0.86	1	23.9
Beach/Golva	0.10	5.0	67	9.7	2	1.60	102	2.4	15	1.07	1	20.8
Dunn Center	0.07	3.8	50	7.2	3.16	2.53	168	3.9	5	0.36	2	19.9
South New England	0.13	6.8	27	3.9	4	3.20	57	1.3	27	1.93	1	18.2
South Jung Lake	0.07	3.8	27	3.9	4	3.20	56	1.3	26	1.86	1	15.1
NE Davis Buttes	0.09	4.4	4	0.6	4	3.20	12	0.3	27	1.93	4	14.4
NW Davis Buttes	0.07	3.4	3	0.4	3	2.40	17	0.4	27	1.93	4	12.6
South Fryburg	0.09	4.4	11	1.6	5	4.00	13	0.3	14	1.00	1	12.3

Figure 1 – Map showing project areas included in 2023 prioritization matrix

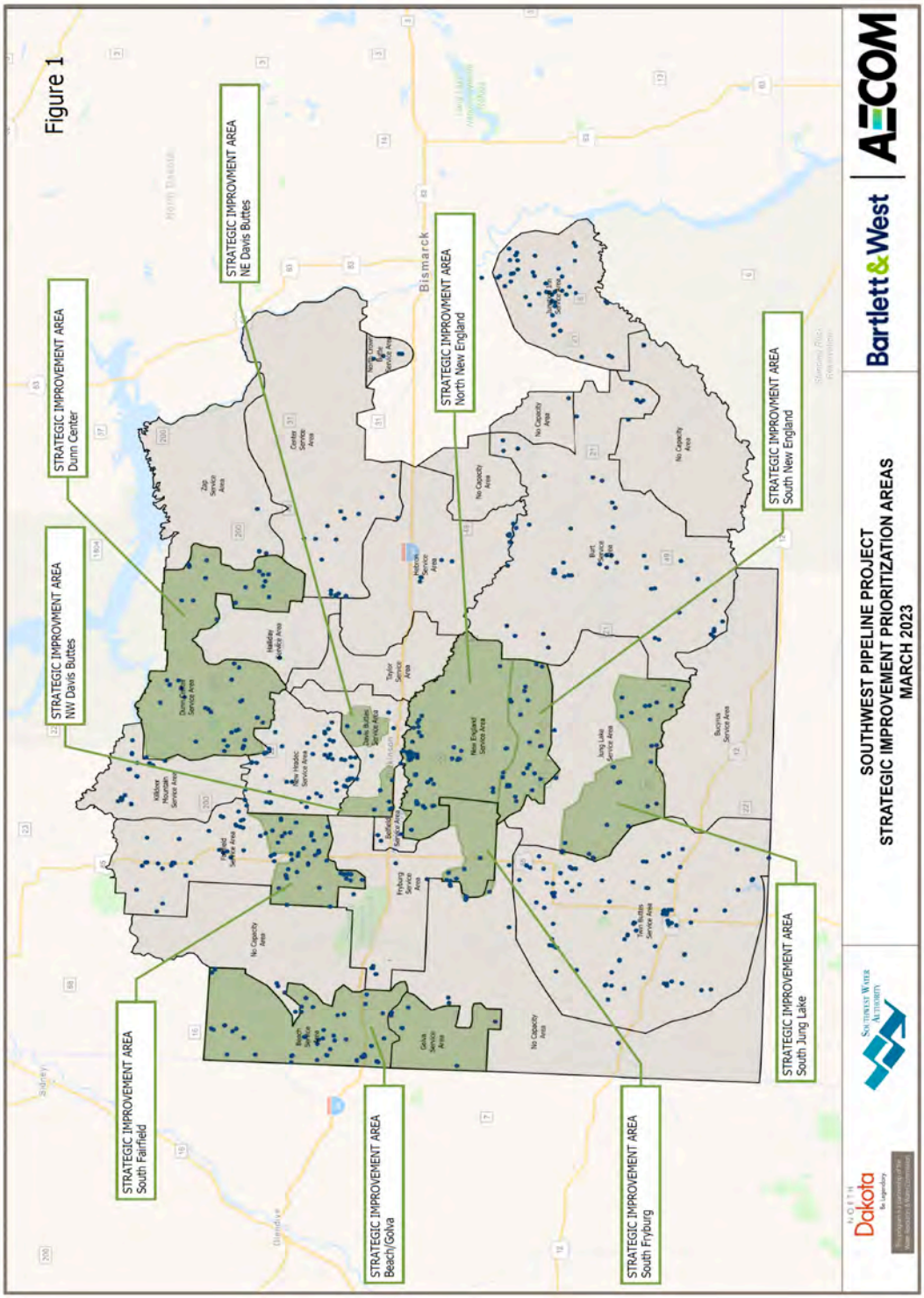


Figure 2 – Preliminary Design for the North New England Hydraulic Improvement Project

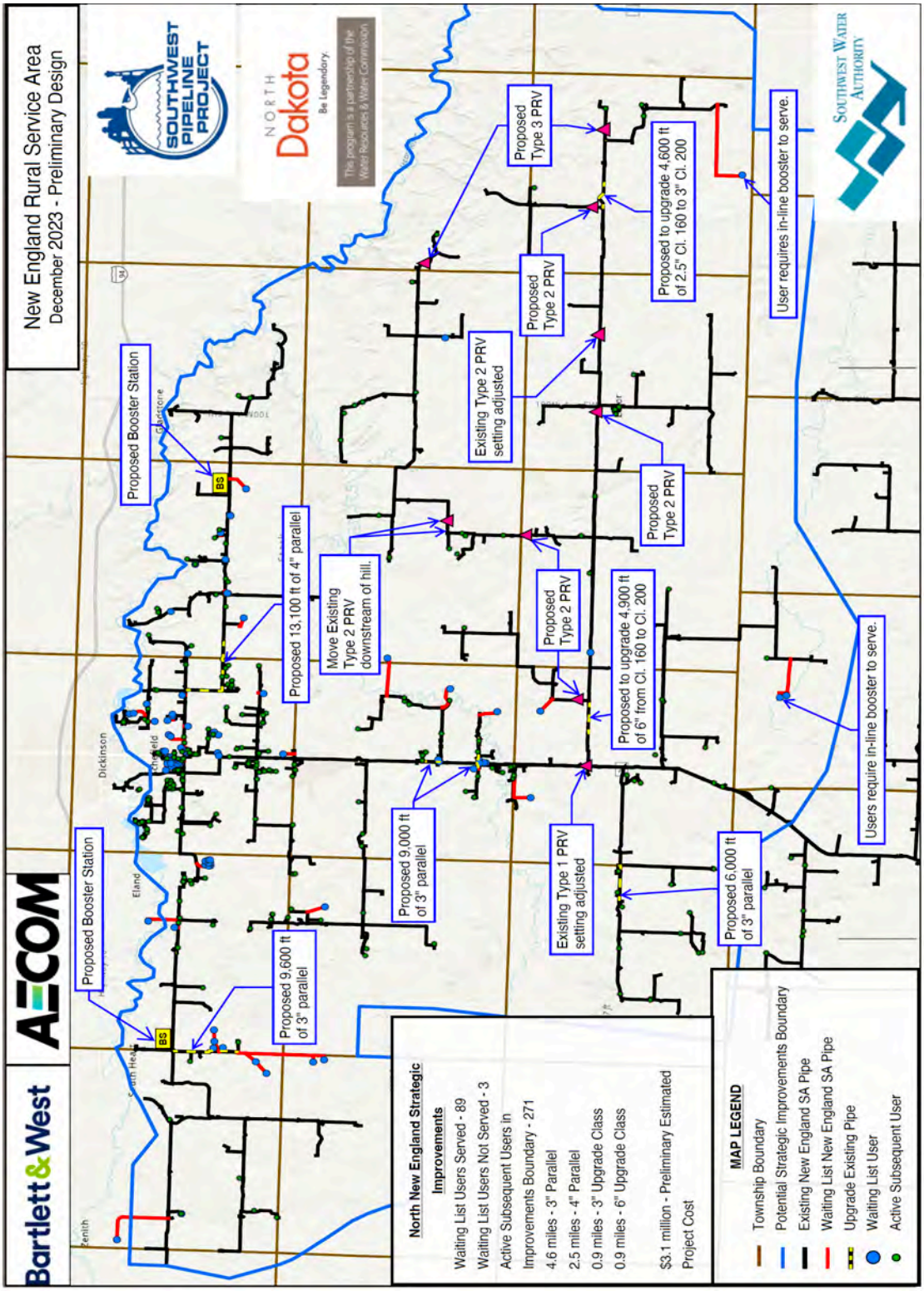


Table 2 – Preliminary Estimate for the North New England Hydraulic Improvement Project

North New England Preliminary Cost Estimate			
Parallel Pipe & Boosters			
Item Description	**Quantity**	**Unit Price**	**Total Cost**
6" PVC Pipe	4,963	$ 39.00	$ 190,000.00
4" PVC Pipe	13,141	$ 26.50	$ 350,000.00
3" PVC Pipe	29,233	$ 21.50	$ 630,000.00
2 hp Booster Station	1	$ 328,100.00	$ 330,000.00
2 hp Booster Station	1	$ 328,100.00	$ 330,000.00
Add Type 2 PRV	4	$ 41,020.00	$ 160,000.00
Add Type 3 PRV	2	$ 6,150.00	$ 10,000.00
Appurtenances (Add 25% to Cost of Pipe)		25%	$ 290,000.00
SubTotal			**$ 2,290,000.00**
Contingency		15%	$ 340,000.00
Design Engineering		6%	$ 140,000.00
Construction Administration/Construction Observation		15%	$ 340,000.00
		Total	**$ 3,100,000.00**

*All unit prices assumed based on HI-2021 bid tab and adjusted according to November 2023 CCI.

NORTH Dakota | Water Resources
Be Legendary.

TO: Governor Doug Burgum
Members of the State Water Commission
FROM: Andrea Travnicek, Ph.D., Secretary
SUBJECT: Cost-Share Program & Policy Recommendations
DATE: May 23, 2024

At the March 14, 2024, Pre-Commission meeting and the April 11, 2024, Commission meeting, draft Cost-Share Program modifications we provided in response to a recent ND Supreme Court decision. Three options were presented for SWC consideration that are related to WebGrants certifications by sponsors, DWR's standard agreement template, and cost-share policy related to pre-application options for assessment projects. Comments received on the three options are summarized and attached to this memorandum.

At the April 2024 Commission meeting, Commissioners denied three separate requests for cost-share funding for water meter replacement projects. Commissioners determined those types of projects are considered part of regular system operation and maintenance, and as such, are not eligible. Staff were then asked to develop draft policy to reflect this determination.

As part of the comment collection effort from Commissioners on proposed Cost-Share Program modifications, alignment of timing requirements related to Water Development Plan standard operating procedures and the Commission's Prioritization Guidance was also suggested.

Draft Cost-Share Program and policy modifications with recommended updates include the following:

WebGrants Acknowledgement/Certification

- ***Recommendation*** - Modify WebGrants certification to read:

  "I certify that to the best of my knowledge the provided information is true and accurate, and in execution of this project, the sponsor will follow all applicable laws and permitting requirements. I further certify assurance of sustainable operation, maintenance, and replacement of the assets for which we are requesting cost-share."

DWR Agreement Template

- ***Recommendation -*** In the DWR Agreement for Cost-Share Reimbursement template, expand Section 4, Sponsor's Responsibilities, to read:

  "Comply with all North Dakota laws applicable to Project." ~~governing the requirements for competitive bids, advertising, and awarding of contracts for construction of Project.~~

Cost-Share Policy – Pre-Application for Assessment Projects

- ***Recommendation -*** Modify Section 3.3 "Pre-Application For Assessment Projects" to read:

  "A pre-application process is allowed for cost-share of assessment projects. This

process only requires the local sponsor to submit a brief narrative of the project and a Delineation of Costs (SFN 61801). The Secretary will then review the material presented, make a determination of project eligibility, and estimate the maximum potential cost-share funding the project may anticipate receiving.

A project eligibility letter will then be sent to the local sponsor noting the maximum percent of cost-share assistance that may be expected on eligible items as well as listing those items that are not considered to be eligible costs. In addition, the project eligibility letter will state that the Secretary will recommend approval, assuming all cost-share requirements are addressed. The local sponsor may use the non-binding project eligibility letter for informational purposes to develop a project budget. However, it is expected that project sponsors follow all applicable laws pertaining to apportionment of costs to project beneficiaries, including disclosure of total project costs absent state cost-share. Upon completion of the assessment vote and all other requirements, an application for cost-share can be submitted. (The estimated cost-share funding may be reduced subject to application of all other policy eligibility criteria at the time the project is presented to the Commission and during review for reimbursement.)

Cost-Share Policy – Operation & Maintenance (Meters)

Section 3.14 (d) (Ineligible Items) includes "Project related operation and maintenance costs."

- ***Recommendation -*** Modify the definition of "Regular Maintenance Costs" to read:

  "Operation and Regular Maintenance include processes, inputs, ~~normal~~ repairs, and general upkeep of components and facilities to ~~allow facilities to continue~~ support proper operation and function. These ~~maintenance~~ items may occur on a regular or annual basis, but not in all cases. Regular maintenance activities simply help ensure the asset will remain serviceable throughout its originally predicted useful life.

Section 3.14 (d) (Ineligible Items) could specifically include water meter replacements.

- ***Recommendation –*** Modify Section 3.14 (Ineligible Items) to include:

  "m. Water meter replacements."

Project Prioritization Guidance

- ***Recommendation –*** Update funding preference timing language related to high and moderate priorities to match timing expectations related to the Water Development Plan to read:

  "In the interest of strategically investing in the state's highest water development priorities, the Water Commission will give funding preference to projects designated as high or moderate priorities for the first ~~12~~ 6 months of each budget cycle."

I recommend approval of the Cost-Share Program and policy modifications included in this memorandum, with an effective date of June 13, 2024.

AT:pf/1753

AGENDA

2024 State Water Commissioner-Hosted Basin Meetings

June & July 2024

I. Welcome & Introductions [Commissioners]

II. NDCC § 61-02-01.3 – SWC Hosted Meetings [Commissioners]

III. DWR Updates [DWR]
   a. 2023-2025 Agency Budget Update
   b. 2025 Budget Guidelines
   c. 2025 Water Development Planning Process
   d. Other DWR Updates

IV. Project Summaries from Sponsors or Public Comments (Approx. 5 Minutes Per Speaker) [Commissioners]

V. Concluding Remarks [Commissioners]

Southwest Pipeline Project and Southwest Water Authority



Commissioner-Hosted Basin Meetings 2024

Jen Murray, Manager/CEO, Southwest Water Authority

SOUTHWEST PIPELINE PROJECT

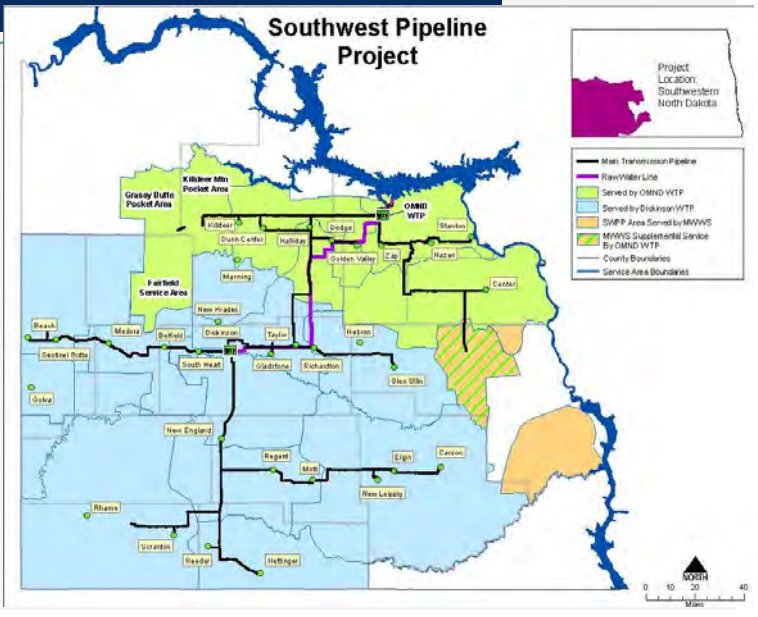
SOUTHWEST WATER AUTHORITY

Regionalization

- 13 Counties
- 33 Communities
- 7,600+ Rural Customers
- Population of Approximately 58,000
- More than 15,000 Square Miles of Service Area

  ~ 21% of North Dakota
- Supply Two Additional Rural Water Systems
- Waiting List of 748 Potential Users

  ~ Plus 725 in Burt Hebron



Project Update – Three Pronged Approach

- Main Transmission Line Upgrades to West Zone
- Hydraulic Improvements in New Hradec, Twin Buttes, Killdeer Mountain and Fairfield Service Areas-Substantial Completion in June 2024

  ~Strategic Hydraulic Improvements (Final Design) North New England -120 intents – 71 committed

- Preliminary Design of the Burt-Hebron Service Area

  ~ Currently 725 signups



Project Update



- Preliminary Design of Expansion of Southwest Water Treatment Plant to 12 MGD-50% design

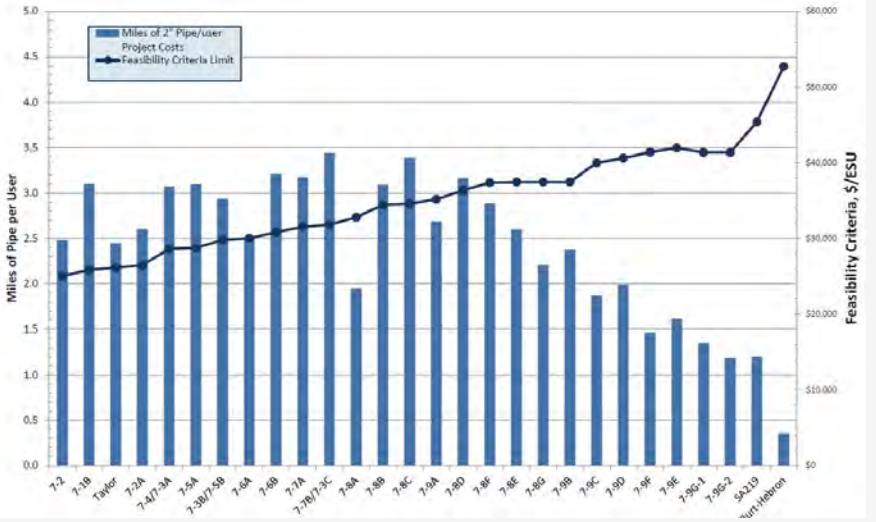
  ~ 50% Design Milestone reached in May 2024

- Supplemental Intake – Mediation

Feasibility Criteria

- Maximum Construction Cost for Standard User

Southwest Pipeline Project



Replacement and Extraordinary Maintenance

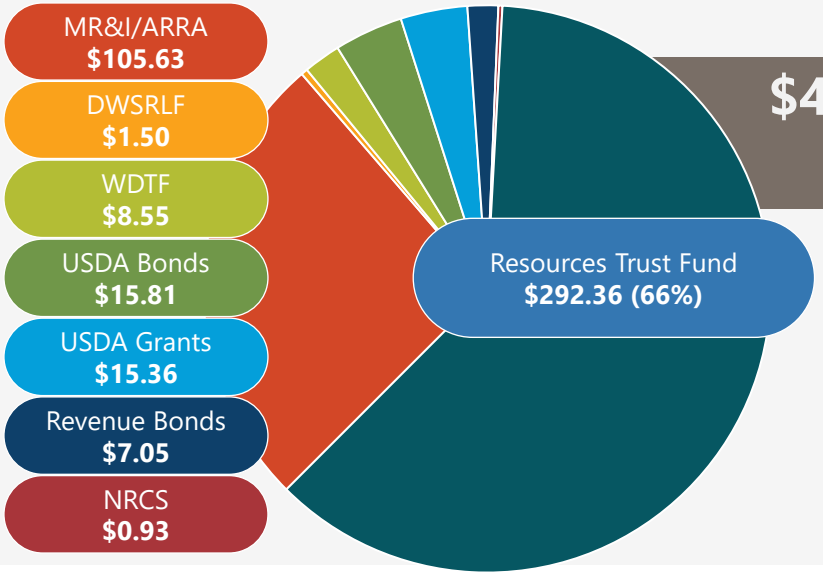


- REM Fund was created to cover costs of an extraordinary nature or replace parts of the SWPP as they reach life expectancy
- SWA and DWR have conducted an analysis on the Replacement and Extraordinary Maintenance Fund
- REM Fund will provide for 100 percent of the Extraordinary Expenses and a portion of the replacement expenses of Capital Projects
- Current REM Fund Balance is **$25.7 Million**

2024 WATER RATES

CONTRACT RATE/1,000 GALLONS	RURAL RATE/1,000 GALLONS
$1.45 Treatment	**$1.45** Treatment
$2.09 Transmission O&M	**$2.15** Transmission O&M
$0.82 Transmission REM	**$0.82** Transmission REM
$0.03 Transmission Reserve	**$0.03** Transmission Reserve
$1.48 Capital Repayment	
	$1.76 Distribution O&M
	$0.12 Distribution REM
	$0.14 Distribution Reserve
$5.87 TOTAL	**$6.47 TOTAL**
REM - 14% OF WATER RATE	**REM - 14.5% OF WATER RATE**

SOUTHWEST PIPELINE PROJECT FUNDING



$438.64 Million
1981-2024

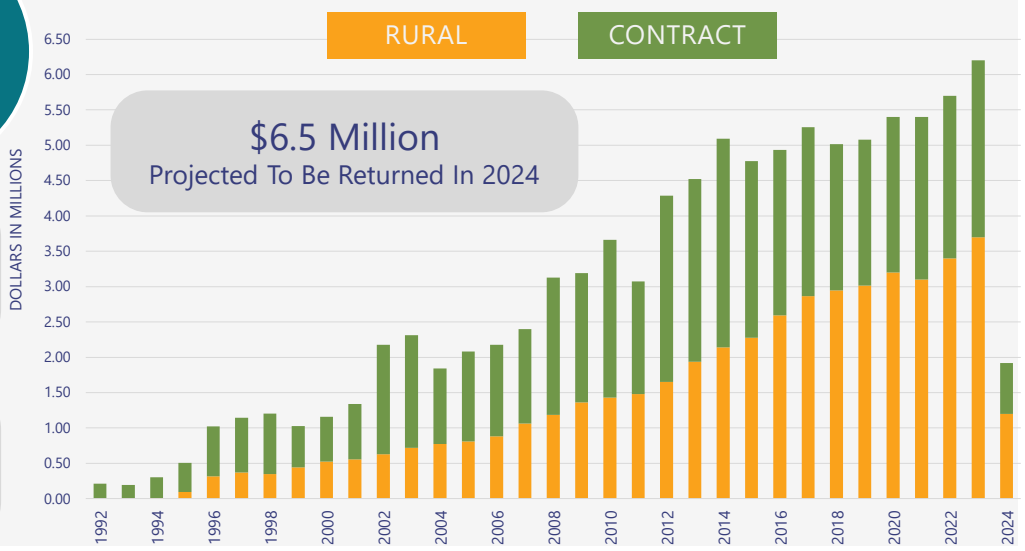
SOUTHWEST WATER AUTHORITY

$98 Million*
Through April 2024

*34% Of State Funding Returned

*22% Of Total Funding Returned

CAPITAL REPAYMENT BY YEAR



THANK YOU



MEMORANDUM

To: Jen Murray, Manager/CEO

From: Ledeanna O'Shields, CFO/Office Administrator

Subject: Partner Annual Meetings – Incidental Information

Date: June 26, 2024

Grand Electric's Annual Meeting was held Friday, June 7, 2024, at 5:00 p.m. MDT at the Grand Electric Cooperative Warehouse, 801 Coleman Ave, Bison, SD. Director Gaugler will report on this meeting.

West River Telephone's Annual Meeting 72nd Annual Meeting was held on Friday June 7, 2024, with registration and lunch starting at 11:00 a.m. and the meeting starting at 1:00 p.m. CDT. It was held at the Hazen High School Gymnasium, 520 First Ave NE, Hazen, ND. Jen Murray will report on this meeting.

Roughrider Electric's Annual Meeting was held on Wednesday, June 5, 2024, with registration and dinner starting at 5:00 p.m. and the business meeting starting at 6:30 CDT. It was held at Hazen High School, 520 First Ave NE, Hazen, ND. Jen Murray will report on this meeting.

Slope Electric's Annual Meeting was held on Thursday, June 6, 2024, with registration starting at 4:45 p.m. It was held at the New England Public School, 1200 Main St, New England, ND. Director Seifert will report on this meeting.

McKenzie Electric Cooperative's Annual Meeting was Tuesday, June 4, 2024, with registration and dinner starting at 5:30 p.m. and the meeting starting at 6:30 p.m. CDT. It was held at the McKenzie County Ag Expo, 12880 25th St NW, Watford, City, ND. Director Odermann will report on this meeting.

Consolidated's Annual Meeting was held on Wednesday, June 19, 2024, with registration and dinner starting at 4:30 p.m. and the meeting starting at 6:00 p.m. MDT. It was held at Trinity High School, 810 Empire Road, Dickinson, ND. Director Glasoe will report on this meeting.

Goldenwest Electric's Annual Meeting will be held Thursday, July 18, 2024, with dinner starting at 5:30 p.m. and the meeting starting at 6:00 p.m. MDT. It will be held at the Wibaux County Fairgrounds, Wibaux, MT. Director Begger will be in attendance.

Mor-Gran-Sou Electric Cooperative's Annual Meeting was Thursday, June 13, 2024, with dinner and registration starting at 5:00 p.m., and the business meeting begins at 6:00 p.m. CDT. It was held at the Mandan Service Center, 2719 34th St NW, Mandan, ND. Director Leingang will report on this meeting.

June 20, 2024

To: Southwest Water Authority Board of Directors

RE: Consolidated 63rd Annual Meeting

On Wednesday, June 19, 2024, I had the opportunity to attend the annual meeting for Consolidated. The meeting was held at Trinity High School with a meal of roast beef, corn, potatoes, buns, and ice cream by Mulligans of Dickinson.

102 members were present which was down four from 2023. Their budget is $47.7 million with $1.5 million paid out in Capitol credits to members in 2023.

I attended as the Southwest Water Authority representative. Julie Fedorchak was present as the Republican Candidate for the ND US House of Representatives.

They have 111 current employees with Carl Ebert of Hettinger as the employee of the year.

Dan Wilhelmson, Manager from 1986-2002, passed away this spring. Bryan Personne is current manager.

All members were encouraged to check out Netvoice that have a landline phone with Consolidated, it could save money. Another money saver are firesticks instead of a cable box.

Three types of scholarships were awarded. The first was ten $1,000 scholarships to graduating seniors from any high school in the area. The second one was four $250 scholarships for dual credit students taking college credits while attending high school. The third scholarship was for college students getting a degree that Consolidated can hire as an employee, business, accounting, trades and other technical disciplines.

There were numerous door prizes for those that attended at the close of the meeting.

Respectfully submitted,

Curtis Glasoe
Stark County Director

June 4, 2024

To: SWA Board

“Resiliency to Serve” was the theme of the 79th annual meeting of the McKenzie Electric Cooperative held at the new McKenzie County Ag Expo just west of Watford City. Approximately 400 cooperative members and guests attended the event. Registration and a complimentary meal began at 5:30 p.m. CDT. The annual meeting followed at 6:30 p.m. CDT.



Over 400 people enjoyed the McKenzie Electric Cooperative annual meeting at the McKenzie County Ag Expo building.

Board president Clayton Monsen and CEO Matt Hanson delivered annual reports regarding the cooperative events of the previous year and a narrative about how the future outlook is for McKenzie Electric Cooperative.

McKenzie Electric has 63 current employees, 4,769 total members, and 13,456 total meters. There are 73 sub stations in operation and 4,042 miles of distribution lines.

The financial report was given by Lance Rambousek from the Brady Martz. He reported the cooperative was in good financial standing, noting the net margin for 2023 was in excess of $43 million. Total equities and liabilities for the cooperative exceeded $560 million. An explanation of where member expenses went was provided in the booklet. Less than 1% went to interest,1% went to tax expense, 3% went to line operation and maintenance, 4% went to administration and customer service, 4% went to depreciation and plant retirement reserve and 88% went to the cost of power.

Officer elections were held and all incumbents were reelected: Ken Sanford, Rick Jore and Stephan Kershisnik. Operation Roundup reported over $264,000 was collected, an average of about $12 per customer, per year. Scholarship winners were announced as follows: Gus Bohmbach of Killdeer and Kree Hartel of Watford City.

The 80th annual meeting of the McKinsey Electric Cooperative was scheduled for June 3, 2025 at the McKenzie County Ag Expo Building.

Respectfully submitted,

James A. Odermann, SWA director
Billings County

June 19, 2024

To: Southwest Water Authority Board of Directors

RE: Grand Electric Cooperative Annual Meeting

On Friday June 7, 2024, I had the opportunity to attend the annual meeting of the Grand Electric Cooperative. Since the following day was Jodie's birthday, I took the opportunity to take her out for supper. Standing in line awaiting the opening of the doors I got to visit with George as he was also in attendance. After a meal of BBQ roast beef and pork sandwiches the business meeting was called to order. One of the highlights was a talk by Katelyn Gebhart, a SD youth leader from Lemmon. Her talk on This Little Light of Mine was a reminder of the Atlas Blizzard of 2011 and how it affected her life. In her talk she stated "As a candle loses nothing when used to light other candles, we lose nothing when we show kindness and compassion to others". Words to live by!

There was a video salute to all veterans with a $25.00 credit to all attending veterans in appreciation for their service.

President John Long gave his report. Stating it has been a very good year for the cooperative, however growth in electricity use will soon exceed the ability to generate power. As of now stringent new rules will go into effect in 2032 which may lose or slow down power plant production. Lawsuits have been filed and legislation to delay the effective dates are being prepared. He stated that coal, natural gas, wind and solar are all critical to the electric industry. At this point the cooperative is not contemplating any rate increases but predicted increase from Basin Electric may force them to consider rates.

After the meeting we had a chance to visit with some old friends from the Bison area while the cooperative served ice cream.

Respectfully submitted,

Harold Gaugler
Grant County Director

MEMORANDUM

To: Jen Murray, Manager/CEO

From: Wendy Serhienko, Executive Assistant

Subject: West River Telephone Annual Meeting

Date: June 17, 2024

West River Telephone's 72nd Annual Meeting was held June 7, 2024, in Hazen.

Elections were held for three board positions held by Jay Seibel, Beulah-District 2, Nick Vollmuth, Selfridge-District 5, and Harley Overseth, Mobridge-District 6. All three Board members were re-elected for a three-year term.

ROUGHRIDER ELECTRIC COOPERATIVE, INC. Annual Meeting

Roughrider Electric Cooperative, Inc. (Roughrider) held its Annual Meeting of Members at Hazen High School in Hazen, North Dakota, on June 5, 2024, beginning at 6:30 p.m. Central Time.

Mr. Steckler welcomed the members to Roughrider's annual meeting. He thanked the many people who worked hard to make the meeting a success, Hazen Public Schools for the use of its facility and parking lot, and Union State Bank for its contribution towards the night's meal. He then led the membership in saying the Pledge of Allegiance to the Flag of the United States of America.

Mr. Steckler appointed Jennifer Grosz as parliamentarian for the meeting and announced that the meeting would be conducted according to Roberts Rules of Order.

At this time, Mr. Steckler asked if the membership would be willing to dispense with the reading of the official Notice of Annual Meeting and the minutes of the June 7, 2023, meeting and approve them. Upon motion duly made, seconded, and unanimously carried, it was

> RESOLVED to dispense with the reading of the Notice of Annual Meeting and the Minutes of the June 7, 2023 Annual Meeting and approve as presented.

Robert Fitterer served as the Chairman of this year's Nominating Committee. Mr. Fitterer read the 2024 Nominating Committee Report to the members, and provided the members with the names of those serving on the Nominating Committee. The Committee nominated Mr. Darell Herman for the Eastern District director vacancy, Mr. Troy Sailer for the Central District director vacancy and Mr. Roger Kudrna for the Western District director vacancy.

Mr. Steckler notified the membership that, since there was just one candidate for each district vacancy, the members can entertain a motion to suspend the rules and cast a unanimous ballot. Thereafter, upon motion duly made, seconded and carried with all members except one voting in favor, it was

> RESOLVED to suspend the rules and cast a unanimous ballot for the following directors in the following districts:

Roger Kudrna	Western District
Troy Sailer	Central District
Darell Herman	Eastern District

Alex Craigmile, Chief Financial Officer for Roughrider, provided the membership with Roughrider's 2023 financial report. He noted that Roughrider's financials were audited by Brady Martz and Associates, P.C. Roughrider received an unmodified opinion from Brady Martz, which is the highest opinion that can be received and expresses their confidence in the Cooperative's financial record keeping. Among the highlights he explained were: the Cooperative's total revenue for 2023 was $79,897,771. Mr. Craigmile noted that approximately 75% of the Cooperative's revenue comes from large commercial and

industrial loads. Mr. Craigmile reported that cost of power for 2023 was approximately 68% of the entire expense of the Cooperative. Mr. Craigmile highlighted that Roughrider increased its net utility plant to $250,478,700 in 2023. Member Equity totaled approximately $136,591,086. Roughrider's long-term debt decreased to $173,711,419 in 2023. Mr. Craigmile noted that the interest rates on the long-term debt incurred by Roughrider were at extremely low rates which average 2.7%. In 2023, Roughrider ended with a margin of $12,282,186, which will be returned to the Members in the form of capital credits. Upon motion duly made, seconded and carried, it was

RESOLVED that the 2023 Financial Report be approved as presented.

Co-Managers and CEOs Travis Kupper and Jason Bentz provided the membership with their Co-Manager's report. Mr. Kupper discussed what the Cooperative, with the assistance of the membership, has accomplished this year. Mr. Kupper presented a video report from Operations Manager Shawn Olson who shared some of Roughrider's operational accomplishments in 2023 with the membership. Co-Manager Jason Bentz provided the membership with information about grant applications submitted by Roughrider to improve its plant reliability. He then discussed challenges facing the Cooperative, including new EPA regulations, supply chain delays and significant growth. He reported that Roughrider's power suppliers are experiencing significant cost increases, which will likely affect Roughrider's cost of power. Roughrider's team is prepared to address these challenges with a data driven approach.

Mr. Bentz then introduced a video report from Member Services Representative Brad Quenette, who shared the activities the member services group undertook in 2023 to better serve the members.

Mr. Kupper assured the membership that Roughrider is dedicated to providing affordable, reliable and dependable electric service, while staying true to the safety and security of Roughrider's employees and members. Roughrider remains vigilant to the cybersecurity challenges confronting it, and it is committed to implementing best practices to ensure the security of Roughrider's electric system, its data and member information.

Mr. Hibl reported to the membership that Roughrider offers scholarships to students for their post-secondary education. Each high school in Roughrider's service territory is provided with one scholarship to bestow on a deserving student. An additional scholarship is given to a student who attends a school outside the service territory but whose parents are members of the Cooperative. Basin also provides a $1,000 scholarship.

Mr. Steckler next asked if there was any new business to come before the membership. No new business was raised.

Thereafter, upon motion duly made, seconded and unanimously carried, the meeting adjourned at 7:15 p.m.

SLOPE ELECTRIC COOPERATIVE, INC. Annual Meeting Overview

The 79th annual meeting of Slope Electric Cooperative, Inc. was called to order at 5:00 p.m. by President Steven Wegner at New England High School in New England, North Dakota on June 6, 2024.

Quorum

Board Secretary Angela Carlson was asked to determine whether there was a quorum. Ms. Carlson reported the Cooperative consists of 1,916 members, and that there were 93 registered members present, with 314 members voting electronically before the Meeting. She then declared a quorum.

Confirmation of Notice of Meeting, Proof of Mailing and Condensed Minutes of Annual Meeting

Ms. Carlson reported to the membership that she confirmed the notice of meeting and proof of mailing. Upon motion duly made, seconded, and unanimously carried, it was

RESOLVED, to waive the reading of official notice of the annual meeting contained in the report; and it was

FURTHER RESOLVED, that the official notice of the annual meeting is hereby approved.

The condensed minutes of the last annual meeting were printed in the official notice of the annual meeting. The Chairman then asked the membership to cast their vote of whether to approve the minutes of the 2023 annual meeting on the ballot provided to them.

Nominating Committee and Election of Directors

The next order of business was the nomination and election of directors. Mr. Wegner then called upon Shannon Minerich, Chairperson for the Nominating/Resolutions Committee who submitted the following nominations for the open directorships in District 3: Steve Bachmeier, Ryan Jacobson and Cheryl Van Daele. No nominations were received by petition.

Mr. Wegner then asked Ms. Grosz to summarize the voting procedures. Ms. Grosz provided this summary, and Mr. Wegner next introduced each of the candidates. He then invited each of the candidates to address the membership.

Mr. Wegner notified the membership that candidate Steve Bachmeier was unable to attend the Meeting. Director Anthony Larson then read a statement by Mr. Bachmeier withdrawing his name from candidacy and supporting the remaining candidates for the open Director positions. Following this announcement, the remaining candidates, Ryan Jacobson and Cheryl Van Daele, addressed the membership. After this, Mr. Wegner asked the membership to vote for the directors on the 2024 official ballot.

Co-General Managers/CEO Report

Slope Electric Cooperative's Co-General Managers and CEOs Travis Kupper and Jason Bentz gave the Co-General Managers/CEOs report to the membership. Mr. Kupper welcomed the membership to the Annual Meeting and reviewed the accomplishments of Slope Electric Cooperative in 2023. He thanked the membership for their trust and support. Mr. Kupper introduced a video report to the membership given by Operations Manager Dean Volk, which provided the Board with a summary of significant operational matters which occurred during 2023 and how Slope addressed them. Mr. Volk stated it was a good year for the Cooperative, and fewer than normal outages were experienced.

Co-General Manager/CEO Jason Bentz next addressed the membership, reporting on opportunities for grant funds available to the Cooperative. If granted, they will aid Slope in providing reliable service by converting overhead to underground line in key areas and implementing a SCADA system. He also addressed the challenges of new regulations which challenge the Cooperative's ability to provide reliable service to the members. The Co-Managers have pushed back on new EPA efficiency standards, not because they are not in favor of them, but they believe these standards need to be implemented in a time frame that equipment providers can meet.

Slope's power suppliers are experiencing increases in the cost of acquiring, generating and transmitting power, and the Co-Managers anticipate that Slope's cost of power will increase in the coming years. He assured the members that the Slope team is working diligently on a data driven approach to addressing these rising costs.

Mr. Bentz then introduced Member Service Manager Brooke Waltner's video report, which outlined the member service efforts undertaken by the Cooperative in 2023.

Financial Report

Alex Craigmile, the Chief Financial Officer, presented the 2023 Slope financial report as contained in the Annual Meeting Notice via a video presentation. Slope's financials are annually audited by Brady Martz and Associates, P.C. Slope received an unmodified opinion from Brady Martz, which is the highest opinion that can be received and expresses their confidence in the Cooperative's financial record keeping. A summarized financial report and financial statement was provided to the members with the meeting notice. Among the highlights he explained were the balance sheet reflected that the present value of Slope's net utility plant decreased from $58,109,575 to $57,864,736 in 2023. Seventy percent of Slope's revenue is derived from large commercial sales. Member equity increased to $75,229,600; Slope's Board of Directors returned $2.7 million of equity to its membership in 2023. Mr. Craigmile noted that the interest rates on the long-term debt incurred by Slope are at extremely low rates, and its long-term debt is approximately $30 million. The cost of power for 2023 was approximately 66% of the entire expense of the Cooperative. Slope's revenue decreased from $23,442,816 in 2022 to $22,064,395. In 2023, Slope ended with a margin of just over $3.3 million, which will be returned to the members based upon their patronage.

The membership was then asked to cast their vote on whether to approve the 2023 financial report be accepted as presented.

Bylaw Amendments

Mr. Wegner announced that the next item of business would be to consider amendments to the Cooperative's Bylaws. The proposed amendments were provided to the membership in their entirety as part of the annual meeting packet. Mr. Wegner asked

Ms. Grosz to provide a summary of the amendments, and Ms. Grosz did so. Thereafter, Mr. Wegner asked the membership to vote on each of the four proposed Bylaw amendments, after which Slope's third-party voting company, Survey and Ballot Systems, collected the ballots. Ms. Grosz then accompanied Survey and Ballot Systems personnel to supervise the vote counting process.

Service Awards

A number of Slope personnel earned service awards for their tenure with the Cooperative. Mr. Wegner thanked this employee and director for their service to the Cooperative, and presented service awards to:

Jerome Caron- Director	35 years
Chip HJ Fischer- Director	5 years
Charlotte Meier- Director	5 years

Honoring Outgoing Directors

Mr. Wegner informed the membership that two directors have terms drawing to a close this year, Dale Hande and Lauren Klewin. Mr. Hande served the Board for 6 years, and Mr. Klewin has served for 27 years. They were presented with plaques as a token of the Cooperative's appreciation for their service.

Election Results

The results of the voting on the items presented to the Board during the annual meeting were presented to the Board. The results were as follows:

1) The membership voted and approved the Condensed 2023 Annual Meeting minutes.

2) The membership voted and approved the 2023 Annual Financials.

3) The membership voted the two individuals who will represent District 3 are Ryan Jacobson and Cheryl Van Daele.

4) The membership voted and approved the Proposed Bylaw Amendment to Article I, Section 3.

5) The Membership voted and approved the Proposed Bylaw Amendment to Article III, Section 6(c).

6) The Membership voted and approved the Proposed Bylaw Amendment to Article III, Section 8.

7) The Membership voted and approved the Proposed Bylaw Amendment to Article XII.

A motion was made, seconded, and carried to adjourn the meeting. The meeting was adjourned at 6:22 p.m.

M E M O R A N D U M

To: Southwest Water Authority Board of Directors, Staff
From: Justin Froseth, PE, Southwest Pipeline Project Manager
Subject: SWPP Project Update
Date: June 26, 2024

Contract 1-2A Supplementary Raw Water Intake:

We continue to work with our legal representatives making progress through our mediation process. The next mediation session is scheduled for July 23-24. We have been updating the State Water Commission with both open information and in executive session.

Contract 4-1E/4-2B Dodge and Richardton Pump Station Upgrades:

The three contracts for this project; general, mechanical and electrical, have all been closed out. A warranty item related to the air chamber control settings is currently being investigated. SWA and BW/AECOM are active in investigating an issue with low suction pressure at the Dodge Pump Station when two large pumps are operated. The project team is working together to gather data to troubleshoot. BW/AECOM has been actively communicating with Wagner Plateworks about changing the time delay settings on the alarm. Wagner advises that this be tried before swapping out the electrical relays. BW/AECOM subsequently sent the current time delay relays to Wagner Plateworks and requested guidance on the best approach for increasing the time delay settings based on the installed relays.

Distribution Upgrades – Strategic Plan

Prong 1 Transmission Improvements

West Zone Improvements Engineering Report:

The DWR team has been working with BW/AECOM as well as SWA staff to gain better understanding of projected capacities that we need to design for with the West Zone Improvements project. This effort has included outreach to communities and contract users within the west zone service area. Responses from that outreach effort have been incorporated into a revised west zone engineering report. We are nearing the completion of the engineering report to determine the correct water allocations to design to. Upon completion of this report, our next step will be to enter into the design of the project's components.

The United States Forest Service (USFS) has been reviewing our permit submittal. They have not finished their review, but they have let us know that our project will require a class III archeological survey through USFS property. We have requested that BW/AECOM scope that work for us to go forward with.

We have persistently reached out to landowners of a couple of properties that would be most ideal for a future Medora area reservoir with very limited response. We will continue to be persistent as cooperation from a property owner is key to going forward with a reservoir project. The reservoir project can move forward before the transmission pipe project since the properties identified for the reservoir are not on USFS land.

Prong 2 Strategic Improvements

Contract HI - 2021 Hydraulic improvements in the Fairfield, Killdeer Mountain, New Hradec, and Twin Buttes Service Areas:

During June, the remainder of the boosters were tied in and all were started up to assure proper operation. All boosters are operating as designed and substantial completion was awarded to the contractor. A list of correction items (punch-list) has been provided to the contractor, Carstensen Contracting, Inc. They must complete the list before final completion is met. Also to finish is some site work including fencing and grass seeding.

North New England Strategic Hydraulic Improvements

Preliminary design of this strategic hydraulic improvement project was completed months ago. The preliminary cost estimate for the project is $3.1 million and it is designed to serve 89 waiting list users. Following two rounds of letters to waitlist users requesting "Intent to Become Subsequent Users", 71 intents were returned. That represents over70% of the original preliminary design users and additional customers that expressed interest in the project. There is no policy for a minimum specific percentage needed for hydraulic improvement projects before moving into final design, but the more we can receive, the better the final design process will be because of higher confidence in what we are designing for.

Given this level of interest and the favorable cost per user, DWR staff brought forward a recommendation to go forward with final design to the June SWC meeting. The SWC approved moving forward with final design. The DWR will work with BW/AECOM on an agreement for final design.

Prong 3– Expansion into Under-Served Areas

Burt-Hebron Service Area:

Following the March SWA board meeting, DWR, SWA staff and BW/AECOM have been discussing a path forward in project development. While we believe it's time to move forward with design of this project, we also believe there is a need to continue the examination of the relationship between project expansion and capital repayment. This examination includes looking at the business model for the SWPP to check to see if it is the right model for the project's future or if some defined payback is desired as opposed to

the current perpetual payment without a defined payback. This is a similar examination to what has been done at times in the past, with the most recent being in 2018. DWR staff continues to work on the information and hope to bring it forward at a future SWC meeting, but not before discussing with SWA.

Southwest Water Treatment Plant Expansion:

Since the procurement of the membrane equipment and softening equipment in the summer of 2023, the contractor, Westech Engineering LLC, has been working through the details with BW/AECOM. Notably, that includes the preliminary submittal packages that were submitted last fall which are refined through an iterative process between Westech and BW/AECOM.

The BW/AECOM team has been very active in design of the entire Water Treatment Plant. The 50% design plans were delivered earlier in May. We have since been able to review and have met on them as a design steering team. BW/AECOM is proceeding forward and incorporating the guidance given at the 50% design meeting.

The next design milestone is the 90% plans which are scheduled to arrive in late July. In addition to milestone related activities, there is regular discussion between SWA, DWR and BW/AECOM staff members while BW/AECOM design team is very busy continuing to develop the design details.

Project Funding

Southwest Water Authority

Quality Water for Southwest North Dakota

Southwest Pipeline Project (SWPP)
Funding Sources

State Funding (in millions of dollars)

Resources Trust Fund	$284.35
Water Development Trust Fund	$8.55
Subtotal	**$292.90**

Federal Funding

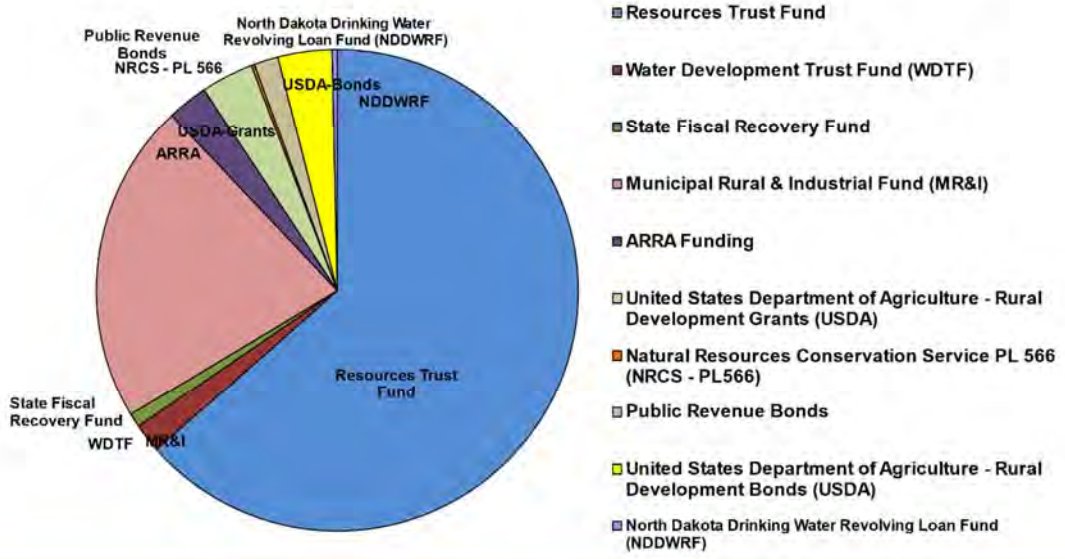
Garrison Diversion Conservancy District	
Municipal Rural & Industrial (MR&I) Fund (ARRA Funding $11.90)	$105.63
United States Department of Agriculture – Rural Development (RUS)	$15.36
State Fiscal Recovery Fund (ARPA)	$4.05
Natural Resources Conservation Service PL566	$0.93
Subtotal	**$125.97**

Bonds

Public Revenue Bonds	$7.05
United States Department of Agriculture – Rural Development	$15.81
ND Drinking Water Revolving Loan Fund	$1.50
Subtotal	**$24.36**

Total Funding **$443.23**

(As of May 31, 2024)



MEMORANDUM

To: Southwest Water Authority Board of Directors

From: Jen Murray, Manager/CEO

Subject: SWA Construction and O&M Update – Incidental Information

Date: June 26, 2024

This memo is to update the SWA Board of Directors regarding ongoing and upcoming SWA Construction and O&M activities.

SWA Construction:

The final installation on SWA Contract PP-2021-1, 2-3A Pipeline Replacement Near Taylor was completed on April 4, 2024. SWA signed the final pay application and submitted payment June 11, 2024. SWA will seek a final reimbursement from REM and the remaining State Fiscal Recovery Funds later this year.

SWA signed the Notice to Proceed for Contract CP-2024-1, Cathodic Protection Improvements, on June 21, 2024. The contractor, WBI, expects to start in July.

Contract SWA 2023-1, OMND WTP Roof Replacement, was awarded on October 31, 2023, to Herzog Roofing, Inc., in the amount of $699,350. SWA and B&W coordinated with all parties to have representatives onsite to oversee the demo for the insurance claim. SWA did hire a third-party inspector, INSPEC, under the context of gaining another opinion in an effort to determine the cause of the roof failure. SWA is in receipt of INSPEC's report, and it is under review. The roof work has been completed.

SWA and Bartlett & West continue to coordinate with the ND Department of Transportation on the relocation of the SWPP along US Highway 85 from the junction of Highway 200 to the Long X Bridge. A portion of this project will be reimbursable by the NDDOT. It is expected to have a contract document ready for bid this summer, however this will largely be based on contractor interest in the project.

City of Manning:

SWA continues to work with Manning on the concept of converting the community to individual services. A meeting was held June 12, 2024, to review SWA specifications and design criteria and discuss expectations and next steps. SWA will not take over lines that are placed under the pavement and easement and setback requirements were also relayed to Manning Water Works. It was noted that Manning Water Works would be sending certified letters to their residents to gauge interest. Surveying of their existing system is being conducted under B&W's agreement with Dunn County.

City of Dickinson:

A follow-up meeting was held with the City of Dickinson on June 4, 2024, at the City of Dickinson Public Works Building. In attendance was Jen Murray, SWA Manager/CEO; Tyson Decker and Jim Lennington, Bartlett & West; Justin Froseth, DWR; Aaron Praus, Public Works Director; Duane Zastoupil, Utilities Manager; and Misti Conzemius, SWA Marketing Manager. Discussions included coordinating construction expectations for the SWTP expansion, including removal of dirt, access to the site and staging locations. Also discussed was

the SWPP Strategic Hydraulic Improvement in the North New England Service Area. SWA did receive written consent that the City does not intend to serve any of the customers.

Summit Carbon Solutions:

Summit Carbon Solutions carbon capture and storage project will decarbonize the industrial process of biofuel plants across a five-state Midwest region. The proposed carbon sequestration site is located in Mercer County. The pipeline will cross through five rural water systems. A meeting with Summit Carbon Solutions was organized by Eric Volk, NDRWSA, and took place on June 25, 2024, to discuss the project and expectations for crossing water pipelines. Summit noted they are still in the process of obtaining permits and do not expect construction to begin until late 2025. SWA has asked for the shapefile of their proposed pipeline route to determine how many times the line will cross the SWPP.

Treatment:

Water Treatment Operators have been keeping up with regular operations and maintenance to meet summer demand.

The SWTP GA11 air compressor was scheduled for commissioning on June 13, 2024. The Atlas Copco representatives were made aware of an oil leak prior to installation. When they arrived on-site, they discovered a factory defect which delayed startup. Replacement parts were ordered with an estimated time of arrival of two weeks. Once parts are received, Atlas reps will return for installation of the parts and commission start-up. SWA is able to maintain air capacity with what is currently in operation.

An electrical failure occurred on Ultrafiltration feed pump #2 VFD (variable frequency drive). The result caused the VFD breaker to fuse together and trip the main breaker. A new VFD breaker is onsite, ready for installation. The VFD itself will likely have to be budgeted. Historically we have only needed two of the three pumps to run full capacity.

SWA provided information on CO_2 supply chain issues, including dates the supplier was shutdown over the last three years, and distance to get an alternative supply. This information was sent to DWR for a determination on the appropriate amount of on-site storage of CO_2 for the Southwest Water Treatment Plant expansion.

Distribution Operations:

On Monday, June 10, 2024, Roughrider Electric requested a half hour power shutdown at the Intake to repair their equipment. Roughrider ran into more problems and informed SWA that at the earliest, it would take until Tuesday afternoon, June 11, 2024, before power would be restored at the Intake. Staff contacted the WTP requesting them to treat water slow enough to match what could be produced with generator power. SWA staff ordered 1,000 gallons of farm fuel for bulk delivery and fired up the generator and began running 2 large pumps (P2 and P4) from noon until midnight on June 10, 2024. At midnight the generator shut itself off due to low oil. The Intake generator holds 61 gallons of oil. Staff added nine gallons of engine oil that was onsite, and the generator ran Tuesday morning, June 11, from 4 a.m. to 8 a.m. until the generator shut itself off again due to low oil. At 9 a.m., staff were able to purchase an additional 11 gallons of oil in Beulah and ordered 1,400 gallons of farm fuel to be delivered. Once oil was added to the generator it no longer wanted to run two large pumps. SWA ran one large pump from 10 a.m. until 3 p.m. on Tuesday, June 11 until Roughrider Electric had utility power restored allowing water to flow as intended. At this time 29 gallons of oil was added to the generator, bringing it to the full mark on the dipstick. In June of 2019, which was the last time the Intake generator was used during an extended power outage, the generator did not like to run two large pumps after it warmed up. The electrical draw from starting a second large pump on generator power is too much especially after the generator has been running. During that outage, SWA successfully ran a large and a small pump. It was determined that the Intake generator was not big enough to run two large pumps. If the generator is cold, it may

run P2 and P4 in tandem, P3 seems to need more voltage to get started and should not be used in tandem under generator power. Cummins engine technicians were out on Monday, June 24, 2024, to investigate why the generator was burning over two gallons of oil for every hour of run time. No oil was observed to be leaking externally. Cummins recommended removing the injectors to inspect the cylinders with cameras and perform a leak-down test to determine if internal damage is found, requiring additional parts. Cummins also recommends replacement of the varistor (a surge protecting electronic component with an electrical resistance that varies with the applied voltage). Initial quotes for the inspection and replacement are currently $16,092. If internal components need to be repaired or replaced, this cost will increase.

On Tuesday, June 18, 2024, a leak was reported at the Bonnie Brekke meter pit connection near Hebron, ND, in Contract 7-5A. The Brekke service line valve was closed, and the line was drained down allowing Glasser Excavation to repair a 2" X 1 ½" connection leak that had pulled apart over time. Air was flushed from the line prior to return to service.

On Tuesday, June 18, 2024, staff adjusted valves at the Dickinson Raw Water Reservoirs to begin using up the water in the 2nd Dickinson Reservoir allowing for cleaning and inspection on Thursday, June 20, 2024. Staff found about 4" of sediment in the middle of the tank and little sediment in the remainder. The 2nd Dickinson Reservoir was in good shape and no repairs were needed. The 1st Dickinson Reservoir remained in service while the 2nd Dickinson Reservoir was drained and cleaned. Once the reservoir was cleaned, valves were adjusted to place the reservoirs back into service.

On Monday, June 24, 2024, staff adjusted valves at the Richardton Raw Water Reservoirs to begin using up the water in the 1st Richardton Reservoir allowing for cleaning and inspection on Wednesday, June 26, 2024. The 2nd Richardton Reservoir remained in service while the 1st Richardton Reservoir was drained and cleaned. Once the reservoir was cleaned, valves were adjusted to place the reservoirs back into service.

Staff:

SWA Water Distribution Operator, Kurt Glines, received his Grade 2 Operator Certification in June. Congratulations Kurt!

The Water Treatment Department has two job openings for Water Treatment Operators in Dickinson.

Distribution has one job opening for a Distribution Operator out of the Dickinson Office. SWA is currently interviewing Maintenance Electricians.



SUMMIT CARBON SOLUTIONS

COMMITMENT TO SAFETY

PROVEN TECHNOLOGIES MAKE CARBON CAPTURE AND STORAGE SAFE

The Summit Carbon Solutions (Summit) carbon capture and storage (CCS) project will decarbonize the industrial process of biofuel plants across the five-state Midwest region to create long-term economic benefits and support longterm viability of Summit's partner facilities. The project will use proven, safe technology and equipment.

CARBON CAPTURE AND STORAGE



The safety of our operations, our employees, the communities where we operate, and our landowner partners is engrained in our company's values.

CAPTURE & COMPRESSION

At Summit's partner facilities, equipment will be installed to capture, compress, dehydrate, and inject CO2 into the pipeline transportation system.

Carbon capture technology is proven; in use at more than 40 industrial plants in the U.S.

PIPELINE TRANSPORTATION

The ~2,500 mile pipeline system will be comprised of various sized pipeline laterals that feed into a 24" diameter mainline that delivers CO2 to the permanent sequestration injection sites.

GEOLOGIC STORAGE

The sequestration and storage area will be located on more than 100 acres and include multiple injection sites.

Each injection site will be comprised of surface facilities (pumping and measurement equipment) connected to a cased well that will carry the CO2 subsurface.

CO_2 IS

- A gas in atmospheric conditions.
- A fluid deep underground or in a pipeline.
- Nonexplosive, nonflammable, and cannot burn.
- A major greenhouse gas that helps create and maintain the natural greenhouse effect that keeps our planet hospitable to life.
- Essential to plant life.
- A byproduct of animal metabolism.
- A byproduct of burning carbon-based fuels (wood, ethanol, biodiesel, and fossil fuels), making cement, and plowing.
- Low-risk to fish and aquatic life.

Summit is committed to using proven technologies and employing the best industry practices to ensure the project is safe for landowners and the communities where they live, work, and raise families.

Summit's infrastructure will be capable of storing 18 million tons of CO_2 a year, equivalent to:

~2.2 MILLION
homes powered per year

~3.9 MILLION
cars removed from the road per year

~2 MILLION
gallons of gasoline consumed



SUMMIT CARBON SOLUTIONS

COMMITMENT TO SAFETY

SUMMIT'S PIPELINE IS OVERBUILT FOR SAFETY

Summit's pipeline will be built beyond federal specifications and deeper than required. Every weld is inspected by x-ray technology, and the pipeline will have the latest in leak detection-monitoring technology.



The pipeline system will be approximately 2,500 miles, constructed with high-strength carbon steel, and buried at least 4 feet deep. All pipeline segments will have a wall thickness ranging from 0.189 to 0.750 inches thick, and the diameter will range from 4 to 24 inches.

SUMMIT'S PIPELINE ROUTE IS CAREFULLY SELECTED

Selecting a safe route for a carbon dioxide pipeline requires many data sources. An interactive software platform that includes all publicly available information is used to determine the path. This platform includes data regarding:

- High-population-density areas.
- Environmentally sensitive areas, such as wetlands and protected waterways.
- Culturally sensitive areas.
- Historical preservation areas.
- Federally restricted areas, such as grasslands and migratory bird-nesting areas.

PIPELINES ARE HIGHLY REGULATED

The U.S. Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) has established stringent requirements for the safe design, construction, and operation of CO_2 pipelines. In addition, constructing a carbon dioxide transportation pipeline requires permits from the following entities:

Federal: U.S. Army Corps of Engineers

State:

- Iowa Utility Board
- South Dakota Public Utility Commission
- North Dakota Public Service Commission
- Minnesota (county jurisdiction)
- Nebraska (county jurisdiction)

Summit must complete access agreements with all landowners on their proposed route as part of the permit applications. The entire process is anticipated to be completed by the end of 2024.

PIPELINE TRANSPORT IS CRITICAL TO CCS

Transporting carbon dioxide by pipeline is the safest method for the large volumes of CO_2. With more than 5,300 miles currently operating in the United States, carbon dioxide pipelines have an impeccable safety record of no fatalities and only one injury in the last 20 years.

Current U.S. CO_2 Pipeline Footprint



515-531-2635 info@summitcarbon.com www.SummitCarbonSolutions.com



N

▲ Sequestration Sites
★ Participating Ethanol Plant
— Route

State Boundary
County Boundary
Highly Populated Areas
North Dakota

352.80 MILES OF ANTICIPATED PIPELINE ROUTES IN NORTH DAKOTA

Pipeline centerline is based on the 2/15/2024 route.

North Dakota Pipeline Mileage Overview

COUNTY: MULTIPLE	DRAWN BY:
STATE: NORTH DAKOTA	CHECKED BY:

REV. NO.:	REVISION	DATE
0	ISSUED FOR REVIEW	2022-01-10

PRELIMINARY ROUTE SUBJECT TO CHANGE

DATE: 2/22/2024 | PROJECTION: NAD 83

SUMMIT CARBON SOLUTIONS

0 8 16 32 48 64 Miles

DWG: | SHEET: 1

Southwest Water Authority

Our Vision: People and Business Succeeding with Quality Water Our Mission: Quality Water for Southwest North Dakota

MEMORANDUM

TO: Jen Murray, Manager/CEO, Southwest Water Authority

FROM: Misti Conzemius, Marketing Manager, Southwest Water Authority

SUBJECT: Report for June, 2024

RE: Marketing Manager's Incidental Information

DATE: June 19, 2024

JUNE 2024 SIGN-UP REPORT

SUBSEQUENT CUSTOMERS

NAME	TYPE OF CUSTOMER	SERVICE AREA	SERVICE DESCRIPTION
Dominic & Hannah Kessel	Standard	7-2 New England	139-96-35
Jalen & Stephanie Lee	Standard	7-1B Davis Buttes	140-96-20
Jeanne Clayton	Standard	7-1B Davis Buttes	140-97-31
Mary Jo Baranko	Standard	7-1B Davis Buttes	139-95-3
Ryan Beaudoin	Standard	7-1B Davis Buttes	140-96-26
Wylie Bice	Pasture Tap	7-9B Killdeer Mountain	147-97-2
Kenwood & Charlotte Johnson	Standard	7-9B Killdeer Mountain	147-97-12
Justin Bice	Standard	7-9B Killdeer Mountain	147-97-12
Delmont Rice	Standard	7-9B Killdeer Mountain	146-95-6
Alfred Sickler	Standard	7-1B New Hradec	141-95-9
Robert or Blanche Kudrna	Pasture Tap	7-1B New Hradec	141-95-9
Richard Schmidt	Standard	7-1B New Hradec	141-95-12
Richard Schmidt	Pasture Tap	7-1B New Hradec	141-95-12
Paige Burian	Pasture Tap	7-8E Fairfield	144-98-22
Paige Burian	Pasture Tap	7-8E Fairfield	144-97-29
Paige Burian	Pasture Tap	7-8E Fairfield	144-97-19
Travis Hande	Pasture Tap	7-7B Bowman	135-101-9
David Juntunen	Pasture Tap	7-7B Bowman	135-101-16
Eleven Bar Land & Cattle LLLP	Standard	7-7B Bowman	135-101-26
Eleven Bar Land & Cattle LLLP	Standard	7-7B Bowman	135-101-26
Eleven Bar Land & Cattle LLLP	Standard	7-7B Bowman	135-101-26
Eleven Bar Land & Cattle LLLP	Standard	7-7B Bowman	135-101-26
Eleven Bar Land & Cattle LLLP	Standard	7-7B Bowman	135-101-26
McKenzie Cty Grazing Assoc.	Pasture Tap	7-8E Fairfield	145-98-25
Tylon Lee	Standard	7-8E Fairfield	146-99-36
Rory Farstveet	Standard	7-8 Golva	139-106-12

Twenty-Six (26) subsequent customer signed up in June and 91 subsequent customers have been added year-to-date. A total of 211 customer quotes have been given year-to-date. SWA had a total of 2822 active subsequent users in June.

2024 COMPLAINTS



One (0) complaints were called in during the month of June.

One (1) complaints was closed during the month of June.

Open complaints are shown above by area and type.

Open complaint numbers may not include landowner/customer concerns handled in the field.

WAITING LIST UPDATE

Five (5) water requests have been added to the waiting list during the month of June.
There are currently 748 requests system wide.

INTENT TO BECOME A SUBSEQUENT CUSTOMER

New England: Received 71 total Intents
Intent Forms were mailed January 10, 2024 with a February 23, 2024 deadline.
Final notice letters were mailed March 12, 2024 with an April 15, 2024 deadline

New Hradec: 51 sign up packets were mailed, 21 have signed up. Fairfield: 32 sign up packets were mailed, 5 have signed up. Twin Buttes: 13 sign up packets were mailed, 6 have signed up. Killdeer Mountain: 20 sign up packets were mailed, 5 have signed up.

Sign up packets for the Intent customers in the New Hradec, Twin Buttes, Killdeer Mountain, and Fairfield areas were mailed May 6, 2024. Contract HI-2021 has been substantially completed.

BURT, HEBRON SERVICE AREA

To date 2221 sign up packets have been mailed. Of the 2221 packets, 1833 are Rural and 388 are Lake Tschida.
730 signups have been returned. Of the 730 signups, 472 or 65% are Rural and 258 or 35% are Lake Tschida.
All efforts are focused on canvassing Hebron Rural Service Area.

County	Waiting List Locations	Standard Service	Pasture Tap Service	High Consumption	Other
Adams	29 locations	15	13	1	0
Billings	90 locations	30	56	3	1
Bowman	59 locations	39	16	4	0
Dunn	113 locations	74	31	5	3
Golden Valley	65 locations	33	28	2	2
Grant	51 locations	39	12	0	0
Hettinger	44 locations	25	15	4	0
Mercer	17 locations	7	10	0	0
Morton	94 locations	50	41	3	0
Oliver	0 locations	0	0	0	0
Slope	60 locations	34	20	6	0
Stark	103 locations	73	24	4	2
Grassy Butte (McKenzie County)	23 locations	13	8	2	0
Total Waiting List	**748**	**432**	**274**	**34**	**8**

Other: Subdivisions, Additional Capacity, or Higher Usage

Updated through June 19, 2024

WAITING LIST REQUESTS BY CLASSIFICATION						
SERVICE AREA	**WAITING LIST START DATE**	**STD**	**PT**	**HC**	**OTHER**	**TOTAL**
7-1B DAVIS BUTTES	3/25/2021	7	0	0	0	7
7-1B NEW HRADEC*	1/27/2012	32	8	1	0	41
7-2 NEW ENGLAND	3/6/2012	70	19	4	0	93
7-2A BELFIELD	3/6/2013	1	0	0	2	3
7-3 JUNG LAKE	3/1/2016	23	7	3	0	33
7-4 BUCYRUS		0	0	0	0	0
7-5 HEBRON**	5/30/2017	2	1	0	0	3
7-6 BURT**	3/15/2012	61	31	1	0	93
7-7 BOWMAN*	6/13/2012	67	34	11	0	112
7-8 BEACH/GOLVA	10/5/2011	33	28	2	2	65
7-8 FRYBURG	6/20/2016	13	8	0	1	22
7-8C TOWER HILL/JUNCTION INN/ NORTH CROWN BUTTE	TOWER HILL-7/29/2015 JUNCTION INN-12/1/2015 N. CROWN BUTTE-1/20/2021	36	29	3	0	68
7-8 FAIRFIELD/GRASSY BUTTE POCKET*	4/5/2012	44	56	5	0	105
7-9B KILLDEER MOUNTAIN*	1/10/2017	8	7	2	0	17
7-9E WEST CENTER	7/24/2019	7	17	0	0	24
7-9G DUNN CENTER	10/20/2017	26	28	2	3	59
7-9G HALLIDAY	1/3/2021	2	1	0	0	3
TOTALS		432	274	34	8	748

***Intent forms signed for hydraulic improvement projects in these areas will decrease waiting list numbers by a total of 83.**

****Current signups from Burt and Hebron service areas will decrease waiting list numbers by 94.**

Updated through June 19, 2024

NORTH Dakota | Environmental Quality
Be Legendary.™

RECEIVED
JUN 17 2024
SOUTHWEST WATER AUTHORITY

June 10, 2024

SOUTHWEST WA-CROWN BUTTE(MISSOURI WEST)
c/o MASSAD, MARY
4665 2 ST SW
DICKINSON, ND 58601

PWS ID: ND3001488

Dear Ladies and Gentlemen:

On June 04, 2024, a representative of the Department of Environmental Quality conducted a routine inspection/sanitary survey of the following as required by the Safe Drinking Water Act and/or the Clean Water Act:

Critical Inspection Areas

X	Drinking water source (well[s], spring[s], surface water, consecutive user)
	Source water protection
	Water treatment plant
	Chemical addition equipment for treatment of well water
X	Water distribution system
	Finished water storage facilities
X	Potable water pumps, pump facilities, and controls
X	System managment and operation
X	Operator compliance with certification
X	Required monitoring and reporting, and data verification for drinking water
	Wastewater collection system
	Wastewater treatment facility

If any defects are noted in the enclosed inspection report, corrective action is required within the time line designated. You must notify this department in writing within forty-five (45) days of the date of this letter regarding the status of the corrected defects, or present a formalized plan to correct the defects.

Violations of the Safe Drinking Water and/or Clean Water Act, which have occurred within the last twelve (12) months, are discussed in the general remarks section of the inspection report, along with appropriate action to be taken by the system. In addition, any deficiencies reported in the critical inspection areas are also discussed with appropriate corrective action.

It is the intent of the department representative to complete a comprehensive inspection. However, factors such as time constraints, lack of appropriate testing, and accessibility may limit the detection of all defects in the system(s).

Please contact Mike Trythall, the department representative who conducted the inspection at 701.328.5269 or me at (701) 328-6627 if you have any questions regarding the inspection or the enclosed report.

Sincerely,

Shawn Heinle
Environmental Scientist
North Dakota Department of Environmental Quality

SH/:MT
Enc.

CC: Custer Health

NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF MUNICIPAL FACILITIES
BISMARCK, NORTH DAKOTA

DATE OF REPORT:	June 10, 2024
DATE OF SURVEY:	June 04, 2024
PLACE:	SOUTHWEST WA-CROWN BUTTE(MISSOURI WEST)
OBJECTIVE:	Drinking Water Survey
ACCOMPANIED BY:	Michael Lamere

DEFECTS, CORRECTIVE ACTIONS, TIME LINES, AND REFERENCES:

Drinking Water

DEFECT: No defects noted at this time.

CORRECTIVE ACTION:

TIME LINE:

REFERENCE:

COMMENT:

I appreciate the time and cooperation shown to me by Michael Lamere, during the recent inspection. If you have any questions or concerns, please contact me at 701.328.5269.

Respectfully Submitted,

Mike Trythall
Environmental Scientist
Division of Municipal Facilities

Joint Summer Water Meeting

July 9-11, 2024

Sleep Inn & Suites

Minot, North Dakota

TUESDAY, JULY 9

2:30 p.m. – 5:00 p.m.	**Registration** - *Banquet Lobby*
4:00 p.m. – 5:30 p.m.	**N.D. Water Coalition Meeting** - *Sunrise Board Room*
6:00 p.m. – 8:00 p.m.	**N.D. Water Resource Districts Association Board of Directors Meeting** - *North Board Room*

WEDNESDAY, JULY 10

7:00 a.m.	**Breakfast** - *North Convention Center*
7:30 a.m. – 2:00 p.m.	**Registration** - *Banquet Lobby*
8:00 a.m. – 11:00 a.m.	**Mastering Meeting Management: Navigating Governance & Parliamentary Procedure** – Katie Tyler and Jodi Bruns, NDSU - *South Convention Center*
11:15 a.m. – Noon	**Northwest Area Water Supply Project Update** – N.D. Department of Water Resources - *South Convention Center*
12:15 p.m. – 1:30 p.m.	**Lunch** - *North Convention Center*
1:45 p.m. – 2:45 p.m.	**Legislative Update** – Jack Dwyer, N.D. Water Resource Districts Association - *South Convention Center*
3:00 p.m.	**Mouse River SWC Commissioner Hosted Basin Meeting** - *Sunrise Board Room*
5:00 p.m. – 7:00 p.m.	**Social** - *North Convention Center*

DINNER ON YOUR OWN

THURSDAY, JULY 11

7:00 a.m.	**Breakfast** - *North Convention Center*
7:00 am. – 8:30 a.m.	**N.D. Water Users Association Board of Directors Meeting** - *North/South Board Room*
8:45 a.m.	**Load for tour** - *Main Entrance Canopy*
9:00 a.m. –3:30 p.m.	**N.D. Water Education Foundation's *Small But Mighty* Tour**
4:00 p.m.	**Souris River Joint Board Meeting** - *North/South Board Room*

North Dakota Water Education Foundation

2024 Summer Water Tours

North Dakota Water Education Foundation tours offer a firsthand look at North Dakota's critical water issues and initiatives. Visit sites across the state in a series of one-day tours which include a variety of professionals and local leaders representing different viewpoints. Tour participants learn about water supply, fish and wildlife conservation, water quality, flood protection, water conservation, irrigation, and beneficial water use. Individual registration is $30 per person per tour and includes tour transportation, lunch, refreshments, informational material, and a one-year subscription to the North Dakota Water *magazine.*



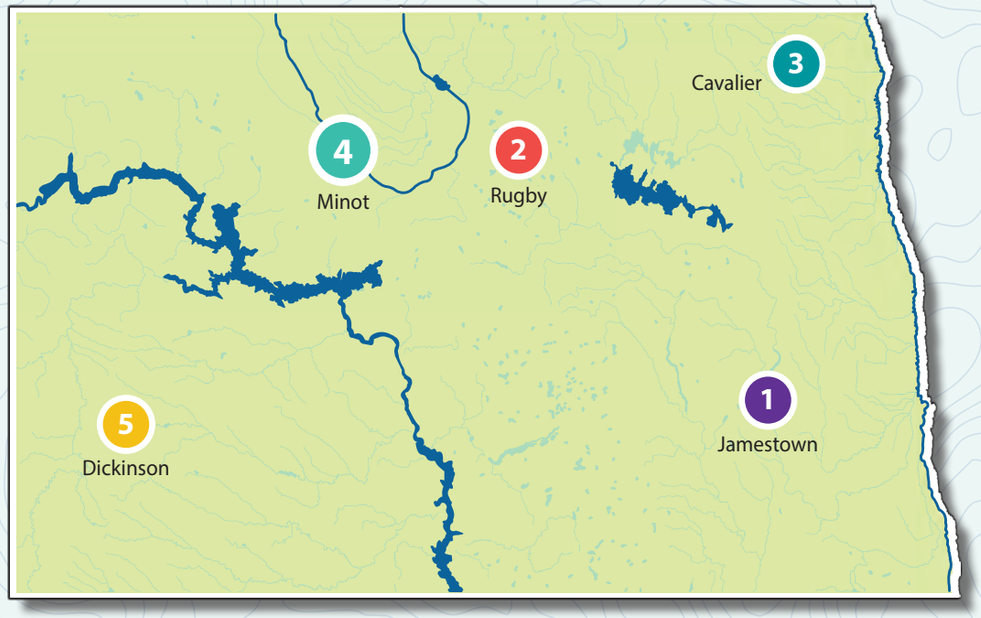
1 From Pivots to Potatoes – Tuesday, June 11

Hot, crisp, salty fries are a favorite restaurant staple. Join us to learn how Jamestown, with its rich, nutrient-packed soil, produces potatoes ideal for the perfect French fry (with the help of irrigation and good farming practices). Cavendish Farms and VanRay Farms will share why Jamestown is the "Pride of the Prairie." Participants will also hear presentations at the Jamestown Reservoir, which boasts seven boat launches, seven picnic shelters, two swimming beaches, and 2,492 acres of water surface area. This tour will begin and end in Jamestown.

2 Devils Lake Basin Tour – Thursday, June 20

The Devils Lake Basin Joint Water Resource Board represents seven counties in Northeastern North Dakota dealing with water management issues in the Devils Lake Basin area. This year's tour will look at the other areas of the Devils Lake Basin, visit water projects, and learn how they affect Devils Lake. Participants will visit the Dale & Martha Hawk Museum in Wolford and learn about irrigation, sub-surface drainage, rural water distribution, and water conveyance. The tour begins and ends in Rugby.





3 Hidden Gems of the Northeast – Tuesday, June 25

Head to the Rendezvous Region for a tour that begins and ends in Cavalier, the hub for Pembina County communities. The Northeast Regional Water District will share the importance of providing quality water to more than 2,300 customers – in a coverage area of more than 2,000 square miles! The Vivatson Farm will showcase their innovative approaches in irrigation. Learn about flood protection in Neche, situated along the meandering path of the Pembina River. Explore another world within North Dakota at the Pembina Gorge State Recreation Area, which offers year-round recreation on 12,500 acres.



4 Small But Mighty – Thursday, July 11

Don't call it the Souris! The river, beginning in Saskatchewan, winding its way through north-central North Dakota and finally returning to Canada, is known by multiple names, but it is usually referred to as the Mouse River. Do not let the name fool you; while a mouse may be small, the Mouse River is a force to be reckoned with. Containing it in its banks has been the work of the Souris River Joint Board and its partners for 14 years; this flood protection is essential in Minot and the surrounding region. Join us for a tour of this important flood protection project. The tour will travel to Lake Darling to view the dams and reservoirs on the U.S. side of the Mouse River. Next travel to Burlington where flood control has been completed and the city is completely protected from 500-year flood levels. We will then travel through the Minot flood system getting to see some of the largest pump stations within the state and multiple phases of flood protection, some completed and some in construction. This is a tour you do not want to miss! This tour begins and ends in Minot.

5 Quality Water in the Southwest – Wednesday, July 31

Drinking water in southwest North Dakota is in short supply, but the Southwest Pipeline Project packs a punch as it brings clean, affordable water to 33 communities and thousands of rural water customers in the region, in addition to supplying water to the Missouri West Water System in state and Perkins County Rural Water System in South Dakota. New demands for water continue to challenge the region, as projects like the Theodore Roosevelt Presidential Library in Medora are scheduled to open in the next few years. Learn about how quality water is essential to the operation of Odermann Organics, a family-owned farm producing organic beef in Billings County just north of Belfield. This tour begins and ends in Dickinson.



NDRWSA 50th Anniversary

July 16, 2024

Event details:

North Dakota Rural Water Systems Association invites you to celebrate our 50th Anniversary! Join us **July 16, 2024** at the **Gateway to Science Center, 1600 Canary Ave, Bismarck, ND 58503 and the Lewis & Clark Riverboat/Huckleberry House, N 1700 River Rd, Bismarck, ND 58503.** The fee will be $50 per attendee (including any guest or child). A $500 Sponsorship option is also available.

Tuesday - July 16

8:00 am Registration Opens - Gateway to Science Center's Innovation Space
8:30 am Rural Water Policy Training - Innovation Space
11:00 am Luncheon - Innovation Space
1:15 pm Board the Lewis & Clark Riverboat
1:30 - 3:00 pm Lewis & Clark Riverboat Ride (105 limit. First come, first served.) or Pre-Social at the Huckleberry House
3:00 - 5:00 pm Social - Huckleberry House

Hotel Room Block Information:

Room blocks have been reserved under **"NDRWSA 50th Anniversary." Reserve rooms by June 24, 2024.**

- Quality Inn, 1030 E. Interstate Ave, Bismarck, ND 58503 701-223-1911 ($96.30)
- Comfort Inn, 929 Gateway Ave, Bismarck, ND 58503 701-223-4009 ($96.30)
- Sleep Inn, 1500 E. Century Ave, Bismarck, ND 58503 701-751-4861 ($120.00)
- Holiday Inn, 3903 State Street, Bismarck, ND 58503 701-751-8240 ($129.00)

Contact Jackie at 701-258-9249 with any questions.

North Dakota Legislative Management

Tentative Agenda

25.5131.02000

Legislative Council
600 East Boulevard Avenue, Bismarck, ND 58505

WATER TOPICS OVERVIEW COMMITTEE

Wednesday, June 5, 2024
Hyatt House, Minot, North Dakota
Thursday, June 6, 2024
Minot Area Workforce Academy, Minot, North Dakota

Wednesday, June 5, 2024, Hyatt House, Minot

12:45 p.m.	Call to order Roll call Consideration of the minutes of the March 5, 2024, meeting
1:00 p.m.	Bus tour of Mouse River flood control project in and around Minot
4:00 p.m.	Tour ends - Recess

Thursday, June 6, 2024, Minot Area Workforce Academy, Minot

8:30 a.m.	Reconvene and Chairman remarks
8:35 a.m.	Presentation by Mr. David Ashley, Chairman, Souris River Joint Board, regarding an update on the flood control plan in the Mouse River Basin, funds expended during the biennium, and requests for the 2023-25 biennium
9:35 a.m.	Presentation by Mr. Chris Kadrmas, Director, Finance and Administration Division, Department of Water Resources and Dr. Andrea Travnicek, Director, Department of Water Resources, regarding the budget of the Department of Water Resources
10:15 a.m.	Presentation by Mr. Jason Tomanek, Bismarck City Administrator, regarding a proposed flood control project for the city of Bismarck
10:55 a.m.	Presentation by Mr. Eric Volk, Executive Director, Rural Water Systems Association, regarding funding and the status of rural water systems in the state
11:15 a.m.	Presentation by Mr. Matt Gardner, Executive Director, North Dakota League of Cities, regarding funding and the status of municipal water systems in the state
11:35 a.m.	Presentation by Ms. Tami Madsen, Executive Director, Western Area Water Supply Authority, regarding the funding and status of the Western Area Water Supply Project
12:00 noon	Recess
1:00 p.m.	Presentation by Mr. Duane DeKrey, General Manager, Garrison Diversion Conservancy District, regarding funding and the status of the Red River Valley Water Supply Project
1:45 p.m.	Presentation by Dr. Andrea Travnicek and Ms. Jen Murray, Manager and Chief Executive Officer, Southwest Water Authority, regarding funding and the status of the Northwest Area Water Supply Project and Southwest Pipeline Project
3:05 p.m.	Presentation by a representative of the Water Resource District Association regarding Senate Bill No. 2372 (2023)
3:35 p.m.	Public comments
3:55 p.m.	Committee discussion
4:00 p.m.	Adjourn

AGENDA

Perkins County Rural Water System Board Meeting

Date: June 13th, 2024 Time: 4:30 PM

PCRWS Office, Bison, SD

1. Call to Order.....President

   A) Additions and Approval of Agenda**.....Board
   B) Minutes of May 9th, 2024**.....Board

2. Financial Report.....

   A) Approve paid and unpaid bills**.....Board
   B) Financial Reports**.....Board

3. Delegations
4. Bartlett & West.....Nathan Danner
5. Managers Report.....Staff
6. Directors Reports.....Board
7. All Other Matters.....Board

   a. 2025 Preliminary budget and rates

Adjournment

Next Meeting

Date: July 11th, 2024 Time: 4:30 pm

****BOARD ACTION NECESSARY**

Perkins County Rural Water System, Inc.
104 West Main Street PO Box 160 Bison, SD 57620-0160
Tele: (605)244-5608 Fax: (605)244-5926
E-MAIL: pcrws@sdplains.com WEBSITE: www.pcrws.com

May 9th, 2024

The meeting was called to order by President Don Melling at 4:30 PM at the Perkins County Rural Water Sys. Inc. board room in Bison, SD. Other directors present were Brian Morris, Lynn Frey, Pat Dalzell and Luke Clements. Board members absent were none. Also in attendance were Nathan Danner – B&W, Shiloh Baysinger and Brandi Baysinger, staff.

Agenda

Motion by Luke Clements, seconded by Don Melling, to approve agenda, motion passed.

Minutes

Motion by Pat Dalzell, seconded by Luke Clements, to approve the April 11th, 2024 minutes, motion passed.

Financial Report

Motion by Don Melling, seconded by Pat Dalzell, to approve paid and unpaid bills, motion passed.

Motion by Don Melling, seconded by Brian Morris, to approve financial reports, motion passed.

Delegations

None

Bartlett & West

Nathan Danner to discuss the next steps we would like them to take.

Managers' Report

Shiloh Baysinger reported that the Cyber Security upgrades are in progress. 4 new taps have been approved; a new antenna was installed on the water tower and placed differently to get better signal for the HWY 20 booster; generator has been leaking and will be repaired; we have not heard back from Cleary regarding an building updates.

Director's Report

Lynn Frey reported on attending the SDARWS Water Expo in Rapid City April 24 and 25th with Shiloh Baysinger.

All Other Matters

2025 prelim budget was discussed. Staff brought potential payoff of the HWY 12 & 73 loan and how that would impact the reserve account and potential interest savings over the life of the loan. Reserve accounts will be updated for the next meeting along with the preliminary budget and rates.

Motion by Don Melling, seconded by Brian Morris to pay off the HWY 12 & 73 loan at the total approximate cost of $315,000 as soon as possible. Motion passed.

Motion by Don Melling, seconded by Pat Dalzell to make a $100 donation to the Bison Commercial Club (advertising). Motion passed.

Meeting adjourned at 5:50 pm

Next meeting June 13th, 2024, at 4:30 pm.

Southwest Water Authority
Board of Directors

Parking Lot
July 1, 2024

Item	Date put on Parking Lot	Agenda Date

Planning Agenda

DATE: Monday, August 5, 2024 TIME: 9:00 A.M. MDT LOCATION: SWA O&M Center Office
ASSIGNMENTS

Director Eaton
Scribe/Flipchart

Wendy Serhienko
Minutes

_____R
eporter

_____Ti
mekeeper

Director Engelhardt
Process Observer

_____W
arm-up

MEETING OBJECTIVE_____

PLAN		ACTUAL CLOCK	AGENDA ITEMS	WHO	METHOD	DESIRED OUTCOMES
TIME	CLOCK START					
			Call to Order – Pledge of Allegiance			Meeting readiness
			Review Agenda			Additions, focus meeting
			Consent Agenda		Voice Vote	Meet legal requirements
			Executive Limitations - General Executive Constraint		Roll Call	
			Executive Limitations – Policy II.F. Compensation and Benefits		Roll Call	
			Review issues pending / Parking Lot / Plan next agenda			
			Adjourn			